



COUNTY OF HUMBOLDT

For the meeting of: January 19, 2016

Date: January 13, 2016
To: The Honorable Board of Supervisors
From: Ana Hartwell, Deputy Clerk of the Board of Supervisors
Subject: **Approval of the Action Summary – Meeting of January 12, 2016**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary from the meeting of January 12, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of January 12, 2016 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their January 12, 2016 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary for the meeting of January 12, 2016

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: Amey Wiser

REVIEW:				
Auditor _____	County Counsel _____	Personnel _____	Risk Manager _____	Other _____

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor Bass Seconded by Supervisor Fennell
Ayes Sundberg, Fennell, Lovelace, Bohn, Bass
Nays _____
Abstain _____
Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Jan 19, 2016
By: Ana Hartwell
Ana Hartwell, Deputy Clerk of the Board

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNEL
Second District
MARK LOVELACE
Chair - Third District
VIRGINIA BASS
Vice Chair - Fourth District
RYAN SUNDBERG
Fifth District



COUNTY STAFF

PHILLIP SMITH-HANES
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT**

**825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, January 12, 2016

9:00 AM

Regular Meeting

Supervisor Mark Lovelace was absent at start of meeting.

- A. SALUTE TO THE FLAG**
- B. MODIFICATIONS TO THE AGENDA**
- C. CONSENT CALENDAR**

Clerk of the Board

1. Approval of the Action Summary - Meeting of January 5, 2016

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of January 5, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Not 1 - Mark Lovelace

Present:

Department of Health and Human Services: Administration**2. Extension of Extra Help Hours Past the 960 Hour Limit**

Recommendation: That the Board of Supervisors approve the extension of extra help hours for: 1. Barbara Barrett, Mental Health Worker I to 1920 hours through June 30, 2016; 2. Vincetta Borges, Mental Health Clinician I to 1800 hours through June 30, 2016; 3. Juan Ccachainca-Mendoza, Mental Health Maintenance Custodian to 1920 hours through June 30, 2016; 4. Vernon Conners, Laborer to 1850 hours through June 30, 2016; 5. Karen Edmundson, Psychiatric Technician II to 1920 hours through June 30, 2016; 6. Mitchell Finn, Mental Health Clinician I to 1920 hours through June 30, 2016; 7. Kathryn Levesque, Mental Health Clinician I to 1920 hours through June 30, 2016; 8. Cathy Lubin, Office Assistant I to 1920 hours through June 30, 2016; 9. Melissa Mayberry, Psychiatric Technician I to 1700 hours through June 30, 2016; 10. Michelle McBride, Medical Office Assistant I to 1920 hours through June 30, 2016; 11. Stephanie Mellen, Mental Health Worker I to 1600 hours through June 30, 2016; 12. Samuel Navarro, Mental Health Worker I to 1800 hours through June 30, 2016; 13. Julie O'Neale, Mental Health Maintenance Custodian to 1920 hours through June 30, 2016; 14. Delana Ortega, Mental Health Worker I to 1920 hours through June 30, 2016; 15. Linda Reed, Mental Health Cook to 1600 hours through June 30, 2016; 16. Kathleen Sheedy, Vocational Assistant to 1920 hours through June 30, 2016; 17. Joseph Smack, Laborer to 1920 hours through June 30, 2016; 18. Ashley Thomas, Mental Health Clinician I to 1700 hours through June 30, 2016; 19. Patricia Tillotson, Medical Office Assistant I to 1920 hours through June 30, 2016; 20. Mai Xiong, Fiscal Assistant I to 1920 hours through June 30, 2016; 21. Jennifer Wilson Physician/Psychiatrist to 1920 hours through June 30, 2016.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Not 1 - Mark Lovelace

Present:

3. Allocate One Senior Office Assistant and Five Social Service Aides in Budget Unit 511

Recommendation: That the Board of Supervisors approve the allocation of one (1.00 FTE) Senior Office Assistant (job class 0135, salary range 320) position in budget unit 511; and approve the allocations of five (1.00 FTE) Social Service Aide (job class 0708, salary range 287) positions in budget unit 511; effective immediately upon Board approval.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Not 1 - Mark Lovelace

Present:

4. Fourth Amendment to Lease with PWM, Inc. for 550 I Street, Eureka for the Time Period of March 1, 2016 through February 28, 2018

Recommendation: That the Board of Supervisors approve the Fourth Amendment to Lease with PWM, Inc. for office space at 550 I Street, Eureka for the time period of March 1, 2016 through February 28, 2018; authorize the Chair of the Board to sign two (2) originals of the Fourth Amendment to Lease; and direct the Clerk of the Board to return one (1) executed original of the Fourth Amendment to Lease to Public Works-Real Property Agent for transmittal to Lessor.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Not 1 - Mark Lovelace

Present:

Department of Health and Human Services: Public Health

5. Application Service Provider Agreement with Persimmony International, Inc. for Electronic Case Management and Time Management Solution

Recommendation: That the Board of Supervisors approve and authorize the Chair to sign three (3) originals of the Application Service Provider Agreement between DHHS-Public Health and Persimmony International, Inc.; and direct the Clerk of the Board to return the signed documents; and one (1) copy of the Board motion to the Department of Health and Human (DHHS) Services-Contract Unit for transmittal to DHHS-Public Health.

This item was pulled from the agenda and will return at a later date.

Human Resources

6. Ratification of 2015-2017 Memorandum of Understanding Between the County of Humboldt and the Humboldt County Deputy Sheriffs' Organization (HDSO) for Representation Unit 6

Recommendation: That the Board of Supervisors adopt Resolution No. ____ (attached) approving the Memorandum of Understanding between the County of Humboldt and Humboldt Deputy Sheriff's Organization (HDSO) for Unit 6; and authorize the Chair of the Board of Supervisors to execute the Memorandum of Understanding.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Not 1 - Mark Lovelace

Present:

Public Works

7. First Amendment to the Agreement for Bridge Design Services to Replace Williams Creek Bridge (4C-209) on Grizzly Bluff Road (2G100) Post Mile 10.21

Recommendation: That the Board of Supervisors approve the First Amendment to the Agreement for Bridge Design Services to replace Williams Creek Bridge (4C-209) on Grizzly Bluff Road for the amount of \$62,000.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Not 1 - Mark Lovelace

Present:

8. Larabee Bridge (04C-0171) Preventative Maintenance Project on Holmes Flat Road; Project No.: BPMP-5904(139); Contract No.: 215139

Recommendation: That the Board of Supervisors receive and file the bids for Larabee Bridge (04C-0171) Preventative maintenance Project on Holmes Flat Road; award the contract to Mercer-Fraser Company for the total amount of \$572,568.20; authorize the Chairperson to execute the project agreement upon submittal of the appropriate bonds and insurance; and direct the Auditor-Controller to establish a new contract account 1200321-0321 and transfer \$687,082.20 to the account per the attached appropriation transfer.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Not 1 - Mark Lovelace

Present:

Sheriff

9. Resolution to Establish Sheriff's Office Public Administrator Revolving Petty Cash Fund

Recommendation: That the Board of Supervisors approve Resolution No. _____ to establish a revolving petty cash fund in the amount of \$1,000 to be used by the Sheriff-Coroner-Public Administrator in accordance with the terms and conditions set forth in the provisions of Section 29321 of Government Code.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Not 1 - Mark Lovelace

Present:

D. SPECIAL PRESENTATIONS**Board of Supervisors**

1. Proclaim January 22 through February 6, 2016 as Humboldt Steelhead Days (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors adopt the Proclamation.

A motion was made by Supervisor Bohn, seconded by Supervisor Fennell, that the recommendations. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Not 1 - Mark Lovelace

Present:

Supervisor Mark Lovelace joined the meeting.

2. Special Presentation from Humboldt Roller Derby (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Approved per order of the Chair.

3. Proclaim January 2016 as National Mentoring Month in Humboldt County (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors adopt the Proclamation for National Mentoring Month in Humboldt County.

A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

4. Special Presentation from Susan Adams of UC Davis Graduate NP/PA Program (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Approved per order of the Chair.

E. MATTERS SET FOR TIME CERTAIN**Sheriff**

1. 10:00 a.m. - Presentation from California Board of State and Community Corrections on the SB 863 Adult Criminal Justice Facility Conditional Award of Funding

Recommendation: That the Board of Supervisors hear the presentation from the California Board of State and Community Corrections and take appropriate action if required.

Approved per order of the Chair.

F. ITEMS PULLED FROM CONSENT**G. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Volunteer Center of the Redwoods & RSVP Presentation on Current Activities as it Relates to Preparing the McKay Community Forest for Public Use (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Approved per Order of the Chair.

H. DEPARTMENT REPORTS**Department of Health and Human Services: Social Services**

1. Grant Award from the California Department of Social Services and Supplemental Budget Adjustment in Fund 1160 for FY 2015-2016 (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve and accept the \$496,009 grant award from the California Department of Social Services for Fiscal Year 2015-2016 to support the CalWORKs Housing Support Program; approve a supplemental budget adjustments and direct the Auditor/Controller to adjust Fund 1160, Budget Unit 511-Social Services and 505-CalWORKs, per Attachment 3 (4/5 vote required); direct the Clerk of the Board to route one (1) copy of the certified board report to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration; approve the allocation of one (1.00) FTE Social Worker III (job class 0727C, salary 382) position in budget unit 511; and approve the allocation of two (1.00) FTE Social Service Aide (job class 708, salary 287) positions in budget unit 511, effective the beginning of the pay period following approval.

A motion was made by Supervisor Fennell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

I. CLOSED SESSION

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Director of Health and Human Services pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of Director of Health and Human Services pursuant to Government Code sections 54954.5 and 54957. There was no action to report.

2. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees.

This item was pulled from the agenda.

J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.**K. ADMINISTRATIVE ABATEMENT HEARINGS****Code Enforcement Unit**

1. Administrative Abatement Hearing. Victor and Carolee Pastori. 4309 Little Fairfield Street, Eureka California, AP# 019-103-023

Recommendation: That the Board of Supervisors, pursuant to Humboldt County Code sections 351-21 and 351-22 open the hearing; hold an administrative hearing to determine whether a public nuisance exists on the subject property; adopt the attached Findings of Nuisance and Order of Abatement consistent with the evidence presented at the hearing; and close the hearing.

A motion was made by Supervisor Bohn, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

L. PUBLIC HEARINGS**M. AFTERNOON DISCUSSION ITEMS****Planning and Building Department**

1. Continued Board consideration of approval, modification or disapproval of Planning Commission recommendation on proposed Ordinance adding section 313-55.4 et seq. to Title III, Division I Chapter 3, Section B, Part 1 (Coastal Zoning Regulations), and section 314-55.4 et seq. of Title III, Division 1, Chapter 4, Section B, Part 1 (Inland Zoning Regulations) to the

Humboldt County Code relating to Phase IV of the Medical Marijuana Land Use Ordinance setting for regulations for cultivation, processing, manufacture and distribution operations and facilities

Recommendation: That the Board of Supervisors receive staff summary of modifications to the draft ordinance and Mitigated Negative Declaration (MND) as directed by the Board of Supervisors on their January 11, 2016 meeting; deliberate and provide further direction to staff as necessary, regarding any possible modifications to the recommended draft ordinance and Mitigated Negative Declaration, with possible substitution of mitigation measures, within the range of alternatives previously considered by the Planning Commission during its hearings; set January 26, 2016 as the date for a public hearing to be held before the Board of Supervisors when the Mitigated Negative Declaration and ordinance may be adopted; and direct the Clerk of the Board to publish the pre-adoption summary of the Ordinance and to post a certified copy of the full text of the proposed Ordinance in the office of the Clerk of the Board meeting at which the Ordinance will be adopted. [Government Code Section 25124(b)(1)].

Supervisor Ryan Sundberg left the meeting during this discussion.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, to direct staff to incorporate the items that the Board has straw voted into an ordinance draft to be brought back next Tuesday, January 19, 2016, and to direct staff to prepare the Mitigated Negative Declaration for public hearing on January 26, 2016. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Virginia Bass

Not 1 - Ryan Sundberg

Present:

Board of Supervisors

2. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters


N. ADJOURNMENT

I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California




January 12, 2016



MINUTES
TUESDAY, JANUARY 12, 2016
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, January 19, 2016, with the vote as shown below.

AYES: Supervisors: Sundberg, Fennell, Lovelace, Bohn, Bass
NAYS: Supervisors: n/a
ABSENT: Supervisors: n/a



ANA HARTWELL
Deputy Clerk of the Board



MARK LOVELACE
Chair of the Board