

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA
Certified copy of portion of proceedings, Meeting of January 23, 2018

RESOLUTION NO. 18-02

RESOLUTION ADOPTING POLICIES REGARDING THE PROCUREMENT OF ARCHITECTURAL AND ENGINEERING SERVICES FOR FEDERAL AND STATE FUNDED TRANSPORTATION PROJECTS

WHEREAS, Section 172.5 of Title 23 of the Code of Federal Regulations ("CFR") requires all recipients of federal funds to adopt written policies and procedures for the procurement, management and administration of engineering and design related consultant services; and

WHEREAS, Sections 1101, et seq. of Title 40 of the United States Code require local agencies to award federally funded engineering and design related contracts, otherwise known as A&E contracts, on the basis of fair and open competitive negotiations, demonstrated competence and professional qualifications (23 CFR Part 172) at a fair and reasonable price (48 CFR Section 31.201-3); and

WHEREAS, both federal regulation and state law (California Government Code Sections 4525, et seq.) also require selection of A&E consultant services on the basis of demonstrated competence and professional qualifications; and

WHEREAS, the State of California Department of Transportation ("Caltrans") has developed a Consultant Procurement Manual ("CPM"), dated April 2017, which sets forth policies and procedures to be utilized by local agencies in the procurement and management of A&E contracts on federal and state funded transportation projects to ensure the avoidance of fraud, waste and abuse in the performance of A&E services; and

WHEREAS, the CPM will be followed for all locally administered transportation related projects that seek reimbursement for consultant services with state and/or federal funding; and

WHEREAS, the CPM will be updated as new regulations are developed and all such updates and revisions will be included in the County's subsequent A&E contracts.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

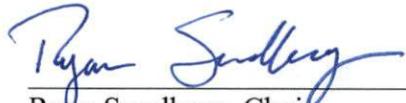
1. The Humboldt County Board of Supervisors hereby finds that all of the recitations made hereinabove are true and correct; and
2. The Humboldt County Board of Supervisors hereby adopts the California Department of Transportation's Consultant Procurement Manual dated April 2017, as may be amended from time to time, as the County of Humboldt's policy regarding the procurement of architectural and engineering services for federal and state funded projects; and
3. The Humboldt County Board of Supervisors hereby authorizes the Director of Public Works, or a designee thereof, to serve as the Contract Administrator and have authority over the advertisement, selection and management of architectural and engineering consultant contracts. The Director of Public Works, or a designee thereof, shall also have primary responsibility for ensuring compliance

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with the California Department of Transportation's Consultant Procurement Manual and associated federal and state regulations related to the procurement and management of architectural and engineering consultant services contracts.

Dated: January 23, 2018



Ryan Sundberg, Chair
Humboldt County Board of Supervisors

Adopted on motion by Supervisor Wilson, seconded by Supervisor Bass, and the following vote:

AYES:	Supervisors	Bohn, Fennell, Sundberg, Bass, Wilson
NAYS:	Supervisors	--
ABSENT:	Supervisors	--
ABSTAIN:	Supervisors	--

STATE OF CALIFORNIA)
County of Humboldt)

I, KATHY HAYES, Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be an original made in the above-entitled matter by said Board of Supervisors at a meeting held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.



By Ryan Sharp
Deputy Clerk of the Board of Supervisors of the
County of Humboldt, State of California