

**BOARD OF SUPERVISORS**

**REX BOHN**

**First District**

**MICHELLE BUSHNELL**

**Chair - Second District**

**MIKE WILSON**

**Vice Chair - Third District**

**NATALIE ARROYO**

**Fourth District**

**STEVE MADRONE**

**Fifth District**



**COUNTY STAFF**

**ELISHIA HAYES**

**County Administrative**

**Officer**

**SCOTT MILES**

**Interim County Counsel**

**TRACY DAMICO**

**Clerk of the Board**

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS**

**825 FIFTH STREET**

**EUREKA, CA 95501**

**SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA - Final**

**Tuesday, October 7, 2025**

**9:00 AM**

**Regular Meeting - Hybrid**

---

**The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us).**

**The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.**

**REMOTE/TELECONFERENCE PARTICIPATION**

**Conference Line: 720 707 2699**

**Meeting ID: 813 7637 8267**

**Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.**

**Zoom Public Comment:**

**When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.**

**Email Public Comment:**

**To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.**

**Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.**

**Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)**

**You may access the live stream of the meeting by using the following link:  
<https://humboldt.legistar.com>**

**A. ROLL CALL**

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

**Agricultural Commissioner**

**[25-1147](#)**

- 1.** Approval of Cooperative Agreement No. 25-0431-024-SF, Sudden Oak Mortality Regulatory Program Contract in the Amount of \$27,592.09

***Recommendation:*** That the Board of Supervisors:

1. Approve Cooperative Agreement No. 25-0431-024-SF known as the Sudden Oak Mortality Regulatory Program contract with the California Department of Food and Agriculture (CDFA); and
2. Authorize the Chair to sign the original agreement, and direct the Clerk of the Board to return the signed agreement to the Agricultural Commissioner's Office for further processing; and

3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

**Attachments:**[Staff Report](#)[Cooperative Agreement No. 25-0431-024-SF.pdf](#)**Aviation**[25-1096](#)

2. Approve the Appropriation Transfer for Aviation Budget 3530-381 in the Amount of \$144,000 for Purchase and Installation of Electric Vehicle Chargers in Fiscal Year 2025-26 (4/5 Vote Required)

**Recommendation:**

That the Board of Supervisors:

1. Approve the attached appropriation transfer for Aviation budget 3530-381 in the amount of \$144,000 in Fiscal Year (FY) 2025-26 and establish the fixed asset to purchase and install four electric vehicle (EV) chargers to be installed in the California Redwood Coast - Humboldt County Airport (ACV) parking lot (4/5 Vote Required).

**Attachments:**[Staff Report](#)[Attachment 1 - EV Charger Appropriation Transfer](#)[Attachment 2 - Campton Electric EV Chargers](#)[Attachment 3 - CO4 - Rehabilitate Airport Parking Lots - Mercer Frase](#)**Board of Supervisors**[25-1127](#)

3. Proclamation Recognizing the 150th Annual California State Grange Convention

**Recommendation:**

That the Board of Supervisors:

1. Adopt the proclamation.

**Sponsors:**

Supervisor Bushnell

**Attachments:**[Staff Report](#)[Proclamation Recognizing the 150th Annual California State Grange C](#)[25-1157](#)

4. Appoint Verda Pitts and Jairsinho Magana to Represent the Fifth District on the Humboldt County Human Rights Commission

**Recommendation:**

That the Board of Supervisors:

1. Receive and file the report.

**Sponsors:**

Supervisor Madrone

**Attachments:** [Staff Report](#)  
[Human Rights Commission Application for Verda Pitts](#)  
[Human Rights Commission Application for Jairsinho Magana](#)  
[25-1167](#)

5. Proclaim September 2025 as Craniofacial Acceptance Month in Humboldt County

**Recommendation:** That the Board of Supervisors:  
1. Adopt the proclamation.

**Sponsors:** Supervisor Bohn

**Attachments:** [Staff Report](#)  
[Craniofacial Acceptance Month Proclamation](#)  
[25-1169](#)

6. Proclamation Recognizing the 50th Anniversary of Changing Tides Family Services

**Recommendation:** That the Board of Supervisors:  
1. Adopt the proclamation.

**Sponsors:** Supervisor Arroyo

**Attachments:** [Staff Report](#)  
[Proclamation Recognizing Changing Tides Family Services](#)  
[25-1183](#)

7. Certificate of Recognition for Tri-County Independent Living for the Senior and Disability 2025 Expo

**Recommendation:** That the Board of Supervisors:  
1. Ratify the Chair's signature on the certificate of recognition.

**Sponsors:** Supervisor Arroyo

**Attachments:** [Staff Report](#)  
[Certificate Recognizing Tri-County Independent Living](#)  
[25-1200](#)

8. Proclamation Recognizing October 2025 as Breast Cancer Awareness Month in Humboldt County

**Recommendation:** That the Board of Supervisors:  
1. Adopt the proclamation.

**Sponsors:** Supervisor Bushnell

**Attachments:** [Staff Report](#)  
[Breast Cancer Awareness Month Proclamation](#)

[25-1202](#)

9. Proclaim October 2025 as Domestic Violence Awareness Month

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**Sponsors:** Supervisor Bushnell

**Attachments:** [Staff Report](#)  
[Domestic Violence Awareness Month Proclamation](#)

**Clerk of the Board**

[25-1121](#)

10. Appointment of Mathew Ziesak to the Humboldt County Workforce Development Board

**Recommendation:** That the Board of Supervisors:

1. Review the attached application from Mathew Ziesak representing Local Labor Union 290; and
2. Appoint Mathew Ziesak to the Humboldt County Workforce Development Board for a two-year term, effective immediately pursuant to Humboldt County Workforce Development Board Bylaws.

**Attachments:** [Staff Report](#)  
[Mathew Ziesak Application](#)

[25-1166](#)

11. Approval of the Action Summary - Meeting of September 9, 2025

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of September 9, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary - September 9, 2025](#)  
[Minute Sheet](#)

**County Administrative Office**

[25-1148](#)

12. Adoption of an Ordinance Amending Sections 241-2 through 241-9 of Chapter 1 of

Division 4 of Title II of the Humboldt County Code Relating to the Duties, Responsibilities and Authorities of the County Administrative Officer

**Recommendation:** That the Board of Supervisors:

1. Adopt Ordinance amending Sections 241-2 through 241-9 of Chapter 1 of Division 4 of Title II of the Humboldt County Code relating to the duties, responsibilities. and authorities of the County Administrative Officer.

**Attachments:** [Staff Report](#)  
[Post-Adoption Summary re CAO Duties](#)  
[Ordinance Re Duties, Responsibilities and Authorites of the County A](#)

**County Clerk/Recorder/Registrar of Voters**

[25-1110](#)

13. Authorization for Board Members to Sign Letter Requesting Governor Newsom Sign Assembly Bill 1430 (Bennett) Relating to Recorder Fee Stabilization

**Recommendation:** That the Board of Supervisors:

1. Authorize each Board member to sign the attached letter requesting Governor Newsom sign Assembly Bill 1430 (Bennett) relating to Recorder Fee Stabilization; and
2. Direct the Clerk of the Board to send the executed letter to the County Administrative Office for transmittal to the Governor's Office.

**Attachments:** [Staff Report](#)  
[AB 1430 - Request to Sign - Humboldt Board of Supervisors](#)

**Department of Health and Human Services: Behavioral Health**

[25-1099](#)

14. Reappointment to the Humboldt County Behavioral Health Board

**Recommendation:** That the Board of Supervisors:

1. Reappoint Vernon Price to the Humboldt County Behavioral Health Board for a three-year term; and
2. Direct the Clerk of the Board to provide the Department of Health and Human Services - Behavioral Health with one (1) fully executed certified copy of the Board order related to this item.

**Attachments:** [Staff Report](#)

[25-1150](#)

15. Professional Services Agreement with North Coast Nurture Center for Administrative Support Services Related to Implementation of the Infant-Family and Early Childhood Mental Health Certificate Training Program in the Amount of \$118,250

***Recommendation:***

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the North Coast Nurture Center regarding the provision of administrative support services related to implementation of the Infant-Family and Early Childhood Mental Health Certificate Training Program in an amount not to exceed \$118,250 for the period of Oct. 7, 2025 through June 30, 2026; and
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with North Coast Nurture Center, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with North Coast Nurture Center to the Department of Health and Human Services - Contract Unit for further processing.

***Attachments:***

[Staff Report](#)

[New Professional Services Agreement with the North Coast Nurture Center](#)

**Human Resources**[25-990](#)

16. Appropriations transfer for the Risk Management Budget Unit (3520-359) in the Amount of \$18,745 (4/5 Vote Required)

***Recommendation:***

That the Board of Supervisors:

1. Approve the attached appropriations transfer form (Attachment 1) in the Risk Management Budget (3520-359) in the amount of \$18,745 for Fiscal Year (FY) 2025-26 (4/5 Vote Required); and
2. Authorize the Auditor-Controller to establish fixed asset account 3520359-8986 in FY 2025-26; and
3. Direct the Clerk of the Board to provide Risk Management with



one (1) fully executed certified copy of the attached appropriations transfer form.

**Attachments:**

[Staff Report](#)

[Appropriation Transfer Form Conference Room.pdf](#)

[25-1028](#)

**17. Amended Classification Specifications and Salary Ranges for the County Administrative Office - Information Technology Division (4/5 Vote Required)**

**Recommendation:**

That the Board of Supervisors:

1. Adopt the amended and retitled classification specification (Attachment 1) for Chief Information Security Officer (classification # 0290) into the classification system effective the pay period following Board approval; and
2. Approve the revised salary range for the Chief Information Security Officer classification (classification # 0290) from salary range 529 to salary range 562 effective the pay period following Board approval; and
3. Adopt the amended classification specification (Attachment 2) for IT Security Analyst I/II (classification # 0289A/B) into the classification system effective the pay period following Board approval; and
4. Approve the revised salary range for the IT Division Director classification (classification # 0131) from salary range 562 to 582 effective the pay period following Board approval
5. Adopt the compensation schedule effective Oct. 12, 2025 (Attachment 3) effective the pay period following Board approval; and
6. Authorize a temporary increase for employees Patrick Ory, Robert Beier, and Matthew Reinke as if they were promoted to the classification of IT Security Analyst I (classification # 0289A) pursuant to the Humboldt County Salary Resolution Section 7 effective the pay period following Board approval (4/5 Vote Required); and
7. Adopt the Resolution (Attachment 4) approving the amendment of the 2022-2024 Compensation Plan for Designated Management and Confidential Employees.

**Attachments:**      [Staff Report](#)  
                             [Chief Information Security Officer](#)  
                             [IT Security Officer I-II](#)  
                             [2025-10-12 Compensation Schedule](#)  
                             [Resolution](#)

### **Planning and Building Department**

#### [25-1156](#)

18. Correction of the Planning and Building Department Personnel Allocations by Approving the Allocation of 1.0 Full Time Equivalent (FTE) Executive Secretary and the Deallocation of 1.0 FTE Senior Office Assistant Position

**Recommendation:** That the Board of Supervisors:

1. Approve the allocation of 1.0 FTE Executive Secretary (classification # 0163, position # 01, salary range 392) in Budget Unit 277, effective July 1, 2025; and
2. Approve the deallocation of 1.0 full time equivalent (FTE) Senior Office Assistant position (classification # 0135, position #01, salary range 366) in Budget Unit 277, effective July 1, 2025.

**Attachments:**      [Staff Report](#)  
                             [Staff Report for March 11, 2025](#)

#### [25-1168](#)

19. Supplemental Budget in the Amount of \$4,100 for Community Development Block Grant (CDBG) Program Income (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the supplemental budget (Attachment 1) in the amount of \$4,100 for the CDBG Program Income budget unit 3613-551 for fiscal year 2025-26 (4/5 Vote Required); and
2. Provide the Planning and Building Department with the notice of action.

**Attachments:**      [Staff Report](#)  
                             [Attachment 1 - Placer Foreclosure Quote](#)  
                             [Attachment 2 - CDBG Supplemental Budget](#)

### **Public Works**

#### [25-1184](#)

20. Request for Qualifications No. DPW 2025-003 Regarding the Provision of Project

Management / Owner's Representative / Construction Administration Services for the Sempervirens Addressing Crisis Care with Dignity: Psychiatric Health Facility and Crisis Stabilization Unit Project #170261

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Director of Public Works to advertise and distribute, the attached request for qualifications regarding the provision of Project Management / Owner's Representative / Construction Administration services for the Sempervirens Addressing Crisis Care with Dignity: Psychiatric Health Facility and Crisis Stabilization Unit Project #170261.

**Attachments:** [Staff Report](#)  
[DPW2025-003 RFQ PHF PM-CM-OR Servicesf1](#)

#### E. ITEMS PULLED FROM CONSENT

#### F. PUBLIC COMMENT ON NON-AGENDA ITEMS

#### G. MATTERS SET FOR TIME CERTAIN

##### **County Counsel (Closed Session)**

###### [25-1153](#)

1. 1:00 P.M. - Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (two potential cases)

###### [25-1190](#)

2. 1:00 P.M. - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Citizens Protecting Humboldt Bay v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2201594

###### [25-1201](#)

3. 1:00 P.M. - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Jesus Saucedo v. County of Humboldt, Humboldt County Superior Court Case No. CV2400105

#### H. PUBLIC HEARINGS

##### **Planning and Building Department**

###### [25-1088](#)

1. Adoption of the Coastal Signs Ordinance as Modified and Certified by the California Coastal Commission that Amends Section 313-87.3 of the Humboldt County Code to Provide a Uniform Set of Standards for the Development, Siting, Size, Maintenance, and Installation of Signs Within the Unincorporated Coastal Areas of Humboldt County. The Previously Adopted Coastal Signs Ordinance (Ordinance 2736) was Certified by the California Coastal Commission on July 11, 2025, with Suggested Modifications Related to Lessening Impacts on Natural Resources, Protecting Public Views, and Preserving Public Access

***Recommendation:***

That the Board of Supervisors:

1. Adopt the attached resolution (Attachment 1), to take the following actions:
  - a. Find that the proposed Coastal Signs Ordinance is exempt from environmental review under Section 15251(f) Exemption for Certified State Regulatory Programs of the CEQA Guidelines; and
  - b. Find the proposed Coastal Signs Ordinance is consistent with the Zoning Code, the General Plan, the Coastal Act, and State Housing Law; and
2. Repeal Ordinance 2736; and
3. Adopt the Coastal Signs Ordinance (Signs Ordinance - Coastal. Amending Section 313-87.3 of the Humboldt County Code to Provide a Uniform Set of Standards for the Development, Siting, Size, Maintenance, and Installation of Signs Within the Unincorporated Coastal Areas of Humboldt County) as Modified by the California Coastal Commission (Attachment 2); and
4. Direct the Clerk of the Board to publish the Post-Adoption Summary of the Coastal Signs Ordinance (Attachment 3) within 15 days after adoption by the Board, and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those Supervisors voting for and against the ordinance.

***Attachments:***

[Staff Report](#)

[Attachment 1 - Draft Resolution](#)

[Attachment 2 - Ordinance No.](#)

[Attachment 3 - Post-Adoption Summary](#)

[Attachment 4 - Coastal Commission Adopted Findings](#)

[Attachment 5 - Ordinance 2736](#)

## I. DEPARTMENTAL REPORTS

### **Clerk of the Board**

#### [25-1101](#)

1. Introduction of Ordinance Amending Section 224-2 of Chapter 4 of Division 2 of Title II of the Humboldt County Code Relating to the Appointment of Regular Members of the Humboldt County Fish and Game Advisory Commission

***Recommendation:***

That the Board of Supervisors:

1. Introduce, and waive the first reading of, the attached ordinance amending Section 224-2 of Chapter 4 of Division 2 of Title II of the Humboldt County Code relating to the appointment of regular members of the Humboldt County Fish and Game Advisory Commission; and
2. Find that the attached ordinance is exempt from environmental review pursuant to Section 15061(b)(3) of the California Environmental Quality Act guidelines; and
3. Set the attached ordinance for adoption on Oct. 21, 2025 or at least one week away from the date of the Board of Supervisors meeting at which the ordinance is first introduced; and
4. Direct the Clerk of the Board of Supervisors to publish the pre-adoption summary of the attached ordinance and to post a certified copy of the full text of the ordinance in the office of the Clerk of the Board of Supervisors at least five days prior to the Board of Supervisors meeting at which the ordinance will be adopted (Government Code section 25124(b)(1)); and
5. Direct the Clerk of the Board of Supervisors to, within fifteen days after adoption of the attached ordinance, publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance, and post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance and along with the names of those Supervisors voting for and against the ordinance (Government Code Section 25124(b)(1)).

**Attachments:**      [Staff Report](#)  
                         [Draft Ordinance](#)  
                         [Pre Adoption Summary](#)  
                         [Post Adoption Summary](#)

[25-1116](#)

2. Appointment to the Humboldt County Redevelopment Oversight Board

**Recommendation:**    That the Board of Supervisors:  
                                 1. Appoint a Board Representative to the Humboldt County  
                                 Redevelopment Oversight Board.

**Attachments:**      [Staff Report](#)

## J. MATTERS INITIATED BY BOARD

### Board of Supervisors

[25-1196](#)

1. Introduction and Presentation from StartUp Humboldt

**Recommendation:**    That the Board of Supervisors:  
                                 1. Hear the presentation and take appropriate action as needed.

**Sponsors:**           Supervisor Bohn

**Attachments:**      [Staff Report](#)

[25-1203](#)

2. Resolution Opposing New and Existing Offshore Oil and Gas Drilling and Deep Seabed Mining and Approving the County of Humboldt's Participation in the Local Government Outer Continental Shelf Coordination Program and Coalition

**Recommendation:**    That the Board of Supervisors:  
                                 1. Adopt the attached resolution opposing new and existing  
                                 offshore oil and gas drilling and deep seabed mining and approving  
                                 the County of Humboldt's participation in the Local Government  
                                 Outer Continental Shelf Coordination Program and Coalition; and  
                                 2. Nominate a Board member to represent the County of Humboldt  
                                 in the Local Government Outer Continental Shelf Coordination  
                                 Program and Coalition; and  
                                 3. Authorize the County Administrative Officer, or a designee  
                                 thereof, to engage in advocacy that reflects the County of  
                                 Humboldt's opposition to new and existing offshore oil and gas

drilling and deep seabed mining.

***Sponsors:*** Supervisor Wilson

***Attachments:*** [Staff Report](#)  
[Resolution Opposing New and Existing Offshore Oil and Gas Drilling](#)  
[Coordination Program Brochure](#)

**K. CLOSED SESSION (See Matter Set For Time Certain)**

**L. ADJOURNMENT**