

BOARD OF SUPERVISORS

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**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS**

825 FIFTH STREET

EUREKA, CA 95501

SUPERVISORS' CHAMBER, FIRST FLOOR

AGENDA - Final

Tuesday, August 19, 2025

9:00 AM

Regular Meeting - Hybrid

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us.

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.

REMOTE/TELECONFERENCE PARTICIPATION

Conference Line: 720 707 2699

Meeting ID: 864 0962 7433

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

**You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>**

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Agricultural Commissioner

[25-963](#)

- 1.** Approval of Cooperative Agreement No. 25-0397-000-SG, High-Risk Pest Exclusion Program Contract in the Amount of \$8,844.35

Recommendation: That the Board of Supervisors:

1. Approve Cooperative Agreement No. 25-0397-000-SG, High-Risk Pest Exclusion Program contract with the California Department of Food and Agriculture (CDFA) in the amount of \$8,844.35 for the period from July 1, 2025, to June 30, 2026; and
2. Authorize the Chair to sign the original agreement and direct the Clerk of the Board to return all copies to the Agriculture Department

for further processing; and

3. Grant a waiver from the provisions of the Nuclear-Free ordinance.

Attachments:

[Staff Report](#)

[Cooperative Agreement No. 25-0397-000-SG.pdf](#)

Aviation

[25-308](#)

2. Letter of Support for the Murray Field Airport Sea Level Rise Planning and Economic Feasibility Study Proposed by the California Department of Transportation

Recommendation:

That the Board of Supervisors:

1. Authorizing the Chair of the Board to sign the attached letter of support for the Murray Field Airport Sea Level Rise Planning and Economic Feasibility Study proposed by the California Department of Transportation.

Attachments:

[Staff Report](#)

[DRAFT - Murray Field study Letter of Support](#)

Board of Supervisors

[25-918](#)

3. Retirement Resolution for Diena Fox

Recommendation:

That the Board of Supervisors:

1. Authorize the Chair to sign the Retirement Resolution.

Sponsors:

Supervisor Bushnell

Attachments:

[Staff Report](#)

[Retirement Resolution for Diena Fox](#)

[25-929](#)

4. Proclaim August 2025 as Child Support Awareness Month

Recommendation:

That the Board of Supervisors:

1. Adopt the proclamation.

Sponsors:

Supervisor Arroyo

Attachments:

[Staff Report](#)

[Child Support Awareness Month Proclamation](#)

[25-979](#)

5. Resolution Honoring the Life of Robert "Bob" Prior

Recommendation: That the Board of Supervisors:

1. Ratify the Chair's signature.

Sponsors: Supervisor Bushnell

Attachments: [Staff Report](#)
[Resolution Honoring the Life of Robert Prior](#)

Child Support Services

[25-856](#)

6. Resolution to change the name of North Coast Regional Department of Child Support Services (NCRDCSS) to Humboldt-Trinity Child Support Agency (HTCSA)

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution to change the name of North Coast Regional Department of Child Support Services (NCRDCSS) to Humboldt-Trinity Child Support Agency; and
2. Recognize Bennett Hoffmann as the Director of Humboldt-Trinity Child Support Agency; and
3. Authorize the attached logo and graphics as the official logo and graphics for Humboldt-Trinity Child Support Agency; and
4. Authorize Humboldt-Trinity Child Support Agency to update any existing Contracts to reflect the new name change.

Attachments: [Staff Report](#)
[Logo and Graphics for HTCSA](#)

Clerk of the Board

[25-958](#)

7. Letter of Appreciation to Alex Childers for Service on the Humboldt County Behavioral Health Board

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the Letter of Appreciation.

Attachments: [Staff Report](#)
[Letter of Appreciation to Alex Childers](#)

[25-984](#)

8. Approval of the Action Summary - Meeting of August 12, 2025

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of August 12, 2025,

and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
 [Action Summary - August 12, 2025](#)
 [Minute Sheet](#)

County Administrative Office

25-912

9. Rate Schedule Adjustment for the Humboldt County Court-Appointed Attorney Program (HCAAP)

Recommendation: That the Board of Supervisors:

1. Approve the adjusted schedule of rates for court-appointed attorneys representing indigent defendants in the Humboldt County Superior Court, effective immediately; and
2. Authorize the County Administrative Officer, County Counsel and Humboldt County Court Executive Officer, or designees thereof, to continue serving as the committee to oversee the HCAAP attorneys and carry out the duties described in the rate schedule; and
3. Authorize the Committee to modify program and billing guidelines and procedures as necessary as long as rates are not increased.

Attachments: [Staff Report](#)
 [2025 HCAAP Program Guidelines and Rate Schedule](#)
 [Rates for other counties](#)

25-1000

10. Appointment of Interim Director of Aviation and Allocation of Airport Operations Manager (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Accept the resignation of Ryan Cooley, Director of Aviation, effective Tuesday, Aug. 12, 2025; and
2. Appoint Curt Eikerman to the position of Interim Director of Aviation and approve an advanced step placement at step C, effective Aug. 13, 2025, and continuing until the appointment of a permanent Director of Aviation is finalized (4/5 Vote Required); and
3. Allocate 1.0 Full-Time Equivalent (FTE) Airport Operations

Manager.

Attachments: [Staff Report](#)

Department of Health and Human Services: Public Health

[25-943](#)

11. Approval of County-Based Medi-Cal Administrative Activities Targeted Case Management Agreement by and between the County of Santa Cruz and the County of Humboldt for Fiscal Years 2025-2028

Recommendation: That the Board of Supervisors:

1. Approve the attached County-Based Medi-Cal Administrative Activities Targeted Case Management Agreement by and between the County of Santa Cruz and the County of Humboldt for Fiscal Years 2025 through 2028; and
2. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute the attached County-Based Medi-Cal Administrative Activities Targeted Case Management Agreement; and
3. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute any and all subsequent amendments, certifications, attestations, and documents associated with the attached County-Based Medi-Cal Administrative Activities Targeted Case Management Agreement after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one certified copy of the Board Order pertaining to this item.

Attachments: [Staff Report](#)
[CM-2123 County of Santa Cruz FY25-28](#)

[25-948](#)

12. City Ambulance of Eureka - Service Area III (Central - Eureka) and Service Area IV (South - Fortuna and Garberville Sub-Zones) Ground Ambulance Permit for Fiscal Year (FY) 2025-26

Recommendation: That the Board of Supervisors:

1. Authorize the Humboldt County Health Officer to renew the ambulance operating permit for City Ambulance of Eureka for

Service Area III (Central - Eureka) and Service Area IV (South - Fortuna and Garberville Sub-Zones) for FY 2025-26; and

2. Direct the Clerk of the Board to Provide the Department of Health and Human Services - Public Health with one fully executed certified copy of the Board order related to this item.

Attachments:

[Staff Report](#)

[City Ambulance of Eureka - Service Area III \(Central - Eureka\) and Ser
25-962](#)

13. Annual Certification of Compliance for the California Children's Services (CCS) and Health Care Program for Children in Foster Care (HCPFC) Programs for Fiscal Year 2025-26

Recommendation:

That the Board of Supervisors:

1. Authorize the Chair of the Board to execute the attached certification statements for the CCS and HCPFC; and
2. Direct the Clerk of the Board to return two fully executed original copies of the attached certification statements to the Department of Health and Human Services Public Health (DHHS-PH) Administration for processing and submission to the California Department of Health Care Services (DHCS).

Attachments:

[Staff Report](#)

[California Children's Services Certification Statement for FY 2025-26
Health Care Program for Children in Foster Care Certification Statem](#)

Human Resources

[25-922](#)

14. Ratification of the 2025-2026 Memorandum of Understanding (MOU) Between the County of Humboldt and the County Attorney's Association (CAA)

Recommendation:

That the Board of Supervisors:

1. Approve and authorize the Chair of the Board of Supervisors to execute the Memorandum of Understanding with the CAA Unit 5 (Attachment 1); for the term of 2025-2026 for the MOU between the County of Humboldt and CAA Unit 5; and
2. Adopt Resolution (Attachment 4) approving the execution of the Memorandum of Understanding between the County of Humboldt and CAA Unit 5; and
3. Adopt the Compensation Schedule effective August 17th 2025

(Attachment 3); and

4. Deallocate 3.0 Full-Time Equivalent (FTE) Deputy District Attorney I/II/III/IV (Job Class 0602A/B/C/D) in fund 1100, BU 205 effective beginning of the pay period following approval.

Attachments:

[Staff Report](#)

[CAA MOU 2025 Final - union signed](#)

[CAA MOU 2025 - track changes](#)

[2025-08-17 Compensation Schedule](#)

[Resolution](#)

Libraries

[25-935](#)

15. Appropriation Transfer for Library Budget, 1500-621, in the Amount of \$15,990 (4/5 Vote Required)

Recommendation:

That the Board of Supervisors:

1. Approve the Appropriation Transfer (Attachment 1) to establish the fixed asset line, 8986, Equipment in fiscal year (FY) 2025-26 in the amount of \$15,990 in the Library Budget, 1500621. (4/5 Vote Required)

Attachments:

[Staff Report](#)

[ATTACHMENT 1 Budget Adjustment .pdf](#)

[ATTACHMENT 2 Humboldt County Eureka Library, 2 of ST ViewScan](#)

[ATTACHMENT 3 Grants scanners HR VAD 5.1.2025.pdf](#)

Planning and Building Department

[25-974](#)

16. Allocation of 1.0 Full-Time Equivalent (FTE) Business Manager Position (M&C, Class 0608, Salary Range 482) for the Humboldt County Planning and Building Department

Recommendation:

That the Board of Supervisors:

1. Approve the allocation of 1.0 full time equivalent (FTE) Business Manager position (M&C, class 0608, salary range 482) in Budget Unit 1100-277, effective the pay period following Board approval.

Attachments:

[Staff Report](#)

[1. Business Manager Job Description](#)

Public Works

[25-398](#)

17. First Amendment to the Lease Agreement with Eureka Old Town, LLC Regarding Use of Office Space and Associated Parking Lots Located at 507 F Street and 510 Fifth Street, Eureka, California

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached first amendment to the lease agreement with Eureka Old Town, LLC regarding the use of office space and associated parking lots located 507 F Street and 510 Fifth Street, Eureka, California; and
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached first amendment with Eureka Old Town, LLC to the Real Property Division of the Department of Public Works for further processing.

Attachments: [Staff Report](#)
[First Amendment to the Lease Agreement with Eureka Old Town, LLC](#)
[Lease Agreement with Eureka Old Town, LLC](#)

[25-953](#)

18. Appropriation Transfer for Fiscal Year 2024-25 for the Public Works, Roads Engineering Budget, 1200321, in the Amount of \$900,000 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the appropriation transfer (Attachment 1) for fiscal year (FY) 2024-25 in the amount of \$900,000 to increase the Fixed Asset, Infrastructure line (8940) and reduce the Services and Supplies, Professional & Special Service line (2118) in the Roads Engineering budget (1200321). (4/5 Vote Required)

Attachments: [Staff Report](#)
[Appropriation Transfer Engineering 2118 to 8940.pdf](#)

[25-959](#)

19. Humboldt County Courthouse Re-roofing Project (Project #170245) Final Acceptance and Supplemental Budget for Public Works Capital Projects (3562170) in the Amount of \$618,340 for Fiscal Year 2024-25 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Accept the work of Adams Commercial General Contracting, Inc. as substantially complete for the Humboldt County Courthouse Re-roofing Project;

2. Authorize the Public Works Director, or a designee thereof, to file the Notice of Completion for the project as required; and
3. Approve the attached supplemental budget for fiscal year (FY) 2024-25 in the amount of \$618,340 for the Department of Public Works Capital Projects 3562170. (4/5th Vote Required)

Attachments:[Staff Report](#)[Supplemental Budget 3562170](#)[25-968](#)

20. Bid Award Authorization for Public Works Measure O - 2025 Road Maintenance Project Jacoby Creek and South Quarry Road

Recommendation:

That the Board of Supervisors:

1. Receive and file the bid proposals submitted for the Public Works Measure O - 2025 Road Maintenance Project Jacoby Creek and South Quarry Road; and
2. Award the project agreement to Kern Construction for the total amount of \$865,131; and
3. Authorize the Chair of the Board to execute the project agreement upon submittal of the appropriate bonds and insurance; and
4. Authorize the Public Works Director to execute contract change orders up to the amount of \$55,756.

Attachments:[Staff Report](#)[2025-08-26 BOS Award 342005 Bid Results Attach1.pdf](#)[342005 Kern Agmt Attach2](#)[25-969](#)

21. Bid Award Authorization for Public Works Measure O - 2025 Road Maintenance Project Fiberized Micro Seal, Waddington Road, Ridgewood /Walnut Roads, Indianola Cutoff

Recommendation:

That the Board of Supervisors:

1. Receive and file the bid proposals submitted for the Measure O - 2025 Road Maintenance Project Fiberized Micro Seal, Waddington Road, Ridgewood /Walnut Roads, Indianola Cutoff; and
2. Award the project agreement to VSS International, Inc., for the total amount of \$693,120; and
3. Authorize the Chair of the Board to execute the project agreement upon submittal of the appropriate bonds and insurance; and

4. Authorize the Public Works Director to execute contract change orders up to the amount of \$47,000.

Attachments: [Staff Report](#)
[2025-08-26 BOS Award 342008 Bid Results.pdf](#)
[342008 VSS Agrmt Attactment 2](#)

Sheriff

[25-955](#)

22. Fiscal Year 2024-25 Equitable Sharing Agreements and Certifications (ESAC)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair of the Board of Supervisors and the Sheriff to sign the ESAC for Fiscal Year (FY) 2024-25 for CA0120000 Humboldt County Sheriff's Office; and
2. Authorize the Deputy Director of Sheriff's Financial and Support Services or designee to submit the ESAC and any revisions to the ESAC electronically to the Department of Justice (DOJ) and Department of Treasury (DOT) on behalf of the Chair of the Board and Sheriff.

Attachments: [Staff Report](#)
[FY 2024-25 Equitable Sharing Agreement and Certification](#)
[25-964](#)

23. Supplemental Budget and Fixed Asset for Humboldt County Correctional Facility for a Recreation Yard Contraband Barriers in the Amount of \$120,000 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve a supplemental budget and establish a fixed asset in the amount of \$120,000 for the Humboldt County Correctional Facility (HCCF) (1100-243) for Recreation Yard Contraband Barriers in Fiscal Year (FY) 2025-26 (Attachment 1) (4/5 Vote Required).

Attachments: [Staff Report](#)
[Supplemental Budget for HCCF](#)
[HCCF Proposal to CCP for Contraband Barrier](#)

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN**County Administrative Office**[25-837](#)

1. 9:15 A.M. - California State Association of Counties (CSAC) Update and CSAC Institute for Excellence in County Government Executive Institute Credential Presentation

Recommendation: That the Board of Supervisors:

1. Receive CSAC and CSAC Foundation updates from CSAC Chief Executive Officer, Graham Knaus; and
2. Receive the CSAC Government Executive Institute report and credentials presentation for the third annual CSAC Institute in Northern California hosted by Humboldt County.

Attachments: [Staff Report](#)

H. PUBLIC HEARINGS**Planning and Building Department**[25-887](#)

1. Amendment of the Zoning Code to establish Design Standards for Outdoor Lighting for Residential, Agricultural, Commercial, and Industrial Uses Within the Inland and Coastal Unincorporated Areas of Humboldt County by Adding Section 314-105.1 and Amending Sections 314-138, 314-141, 314-142, 314-147, and 314-154 of Chapter 4 of Division 1 of Title III of the County Code; and adding section 313-105.1 and amending sections 313-138, 313-141, 313-142, 313-147, and 313-154 in Chapter 3 of Division 1 of Title III of the County Code

Recommendation: That the Board of Supervisors:

1. Open the public hearing, receive and consider the staff report, the Planning Commission's recommendation and accept public comment; and
2. Close the public comment portion of the public hearing; and
3. Deliberate and comment on the draft ordinances presented; and
4. Adopt the attached resolutions (Attachments 1 and 2) for the Inland and Coastal Outdoor Lighting Ordinances to take the following actions:
 - a. Consider the project-specific addendum to the Humboldt County General Plan Programmatic Environmental Impact Report (PEIR)

that was prepared for the proposed Inland Outdoor Lighting Ordinance per §15164 of the state CEQA Guidelines (Attachment 1A); and

b. Find that the proposed Coastal Outdoor Lighting Ordinance is exempt from environmental review under Section 15251(f) Exemption for Certified State Regulatory Programs of CEQA Guidelines; and

c. Find the proposed Inland Outdoor Lighting Ordinance is consistent with the General Plan; and

d. Find the proposed Coastal Outdoor Lighting Ordinance is consistent with the Local Coastal Plan and the Coastal Act; and

5. Adopt the Inland Outdoor Lighting Ordinance adding section 314-105.1 and amending sections 314-138, 314-141, 314-142, 314-147, and 314-154 of Chapter 4 of Division 1 of Title III of the County Code (Attachment 3), and

6. Adopt the Coastal Outdoor Lighting Ordinance adding section 313-105.1 and amending sections 313-138, 313-141, 313-142, 313-147, and 313-154 of Chapter 3 of Division 1 of Title III of the County Code (Attachment 4); and

7. Direct the Clerk of the Board to publish the post-adoption summary of the Inland Outdoor Lighting Ordinance (Attachment 5) within 15 days after adoption by the Board, and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinances along with the names of those Supervisors voting for and against the ordinance; and

8. Direct Planning and Building staff to transmit the Coastal Outdoor Lighting Ordinance with relevant information to the Coastal Commission for Certification; and

9. Direct Public Works to allow Planning Commission review and recommendation on any ordinance prepared to implement General Plan Policies IS-M17, IS-P20, and IS-S9 prior to consideration by the Board of Supervisors.

Attachments:[Staff Report](#)[Attachment 1 - Inland Resolution](#)[Attachment 1A - CEQA Addendum](#)[Attachment 2 - Coastal Resolution](#)[Attachment 3 - Inland Outdoor Lighting Ordinance](#)[Attachment 4 - Coastal Outdoor Lighting Ordinance](#)[Attachment 5 - Inland Post Adoption Summary](#)[Attachment 6 - PC Resolution 25-033 Inland](#)[Attachment 7 - PC Resolution 25-034 Coastal](#)[Attachment 8 - Public Comments](#)[Public Comment - BOS](#)**I. DEPARTMENTAL REPORTS (None Scheduled)****J. MATTERS INITIATED BY BOARD (None Scheduled)****K. CLOSED SESSION****Board of Supervisors**[25-987](#)

1. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Agricultural Commissioner

[25-988](#)

2. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Public Defender

[25-989](#)

3. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the County Administrative Officer

[25-1012](#)

4. Conference with Real Property Negotiators – Pursuant to Government Code Section 54956.8 to grant authority to its negotiators regarding the price and terms of payment for the purchase of real property located at 515 J Street, Eureka, California 95501 (Assessor Parcel Number 001-193-007). The County's negotiators are identified as: Tom Mattson, Humboldt County Public Works Director, and any duly authorized designees thereof. The parties with whom the County may negotiate are identified as: Jon Stone and Larry O. Doss and any duly authorized designees thereof

County Counsel

[25-983](#)

5. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of April James, et al. v. Matthew Kendall, et al., Case No. 3:25-cv-03736

L. ADJOURNMENT