



COUNTY OF HUMBOLDT

For the meeting of: January 9, 2018

Date: December 20, 2017  
 To: The Honorable Board of Supervisors  
 From: Clerk of the Board of Supervisors  
 Subject: **Approval of the Action Summary – Meeting of December 19, 2017**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of December 19, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of December 19, 2017 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their December 19, 2017 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ryan Sharp, Deputy Clerk of the Board CAO Approval: 

REVIEW:

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

TYPE OF ITEM:

- Consent
- Departmental
- Public Hearing
- Other \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Buss* Seconded by Supervisor *Fennell*

Ayes *Bass, Fennell, Sundberg, Bohn, Wilson*  
 Nays \_\_\_\_\_  
 Abstain \_\_\_\_\_  
 Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 1/9/18

By:   
 Ryan Sharp, Deputy Clerk of the Board

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
RYAN SUNDBERG  
Vice-Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

Tuesday, December 19, 2017

9:00 AM

Regular Meeting

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- A. SALUTE TO THE FLAG
- B. MODIFICATIONS TO THE AGENDA
- C. CONSENT CALENDAR

Board of Supervisors

1. Resolution Recognizing Sgt. Mitch Gratz on His Retirement (Supervisor Rex Bohn)  
*Recommendation:* That the Board of Supervisors authorize the chair to sign the Resolution.  
*A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*  
Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson
2. Appreciation Letter to Laurie Ruggles for Her Service on the Behavioral Health Board (Supervisor Virginia Bass)  
*Recommendation:* That the Board of Supervisors authorize the Chair to sign the letter of appreciation.  
*A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*  
Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

3. Letter Requesting Removal from Assembly Bill 186 (Eggman), Safer Drug Consumption Program (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors approve the attached letter with any modifications; and authorize the Chair of the Board to sign the letter and send it to the bill's author, Assemblymember Susan Eggman.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Wilson, to approve sending the letter that Supervisor Bass has given to the Board on the dais and add the wording "other more robust legislation" to the third line. The motion carried by the following vote:**

Aye: 4 - Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Nay: 1 - Rex Bohn

#### **Clerk of the Board**

4. Extension of Extra Help Hours to 1900 in Budget Unit 1100-101 - Board of Supervisors (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors (BOS) approve the extension of extra help hours in budget unit 1100-101 to a maximum of 1900 hours through June 30, 2018, per Section 7 of the Humboldt County Salary Resolution (4/5th vote required).

**A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

5. Approval of the Action Summary - Meeting of December 12, 2017

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of December 12, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**County Administrative Office**

6. Resolution Rescinding Resolution No. 15-18 and Authorizing the Renewed Commitment of Land to the Judicial Council of California for the Purpose of Constructing New Courtroom Facilities for the Humboldt County Superior Court

**Recommendation:** That the Board of Supervisors adopt the attached resolution rescinding Resolution No. 15-18 and authorizing the renewed commitment of land to the Judicial Council of California for the purpose of constructing new courthouse facilities for the Humboldt County Superior Court; and direct staff to forward an original executed copy of the attached resolution to the Humboldt County Superior Court for transmittal to the Judicial Council of California.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson.

7. Contract between the County of Humboldt and Humboldt County Office of Education for Use of Workforce Innovation and Opportunity Act Slingshot Funds

**Recommendation:** That the Board of Supervisors approve and authorize the Chair to sign two copies of the contract between the County of Humboldt and Humboldt County Office of Education (HCOE) relating to the Workforce Innovation and Opportunity Act (WIOA) Slingshot grant; and direct the Clerk of the Board to return all executed copies of the attached contracts to County Administrative Office/Economic Development (CAO/EcDev).

**A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**County Clerk/Recorder/Registrar of Voters**

8. Approval of HAVA Contract No. 17G26112 (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors authorize the county to receive the sum of \$20,000 through grant funding provided by the Help America Vote Act (HAVA) Polling Place Accessibility Training Program; authorize the Clerk/Recorder/Registrar of Voters, or her designee, to execute the necessary documents and the attached contract to carry out the purpose of the Board's order; and adopt the attached supplemental budget for fiscal year 2017-18 for budget unit 1100140 in the amount of \$20,000 (4/5th vote required).

**A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**9. SB2 Building Homes and Jobs Act Fees**

**Recommendation:** That the Board of Supervisors approve the County Clerk / Recorder's update to the County Fee Schedule reflecting the passage of the Building Homes and Jobs Act (adding Government Code section 27388.1) effective January 1st 2018; and direct the Auditor to establish line item 808120 in account 3720000 for fees collected in conjunction with Government Code §27388.1. and line item 681202 in account 1100271 for administrative fees deducted by the Recorder.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**County Counsel****10. Adoption of Annual Resolutions Authorizing New Chair and Vice-Chair of the Board of Supervisors for 2018 to take all Acts Necessary to Act as Chair and Vice-Chair, including Authorized Signatures on Necessary Documents of Financial Transactions**

**Recommendation:** That the Board of Supervisors adopt the attached three (3) resolutions authorizing the new Chair Ryan Sundberg, and the new Vice-Chair Rex Bohn, of the Board of Supervisors to take all acts necessary to act as Chair and Vice-Chair, including authorized signatures on necessary documents of financial transactions, for acceptance and consent to grants of real property in 2018, and authorize the Chair to sign said resolutions.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**11. Settlement Agreement for Randall Sand and Gravel v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV170395**

**Recommendation:** That the Board of Supervisors approve the Settlement Agreement with Randall Sand and Gravel in the matter of Randall Sand and Gravel v. County of Humboldt, et. al., Humboldt County Superior Court Case No. CV170395; authorize the Chair of the Board to sign the signature page of the agreement; and direct the Clerk of the Board to return one (1) signed copy of the Settlement Agreement to County Counsel's Office.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**12. Resignation Agreement with Public Defender David Marcus**

**Recommendation:** That the Board of Supervisors approve, and ratify the execution of, the Resignation Agreement & Release of All Claims Between David Marcus and Humboldt County; and direct the Clerk of the Board to return one (1) signed copy of the Resignation Agreement to County Counsel's Office.

*A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Mental Health****13. First Amendment to the Professional Services Agreement with Preferred Healthcare Registry, Inc. Regarding the Provision of Supplemental Staffing Services**

**Recommendation:** That the Board of Supervisors approve the attached first amendment to the professional services agreement with Preferred Healthcare Registry, Inc. which allows for the provision of a Senior Activity Therapist who will be responsible for performing certain rehabilitation services at the county's Psychiatric Health Facility - Sempervirens for fiscal years 2017-2018 through 2018-2019; authorize the Department of Health and Human Services - Mental Health Director to execute the attached first amendment to the professional services agreement with Preferred Healthcare Registry, Inc.; and authorize the Department of Health and Human Services - Mental Health Director to execute all future amendments to the professional services agreement with Preferred Healthcare Registry, Inc., after review and approval by County Counsel and Risk Management.

*A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**14. California Department of Health Care Services Substance Use Disorder Services Standard Agreement # 17-94129 for Fiscal Years 2017-18, 2018-19 and 2019-20**

**Recommendation:** That the Board of Supervisors approve the execution of the California Department of Health Care Services Substance Use Disorder Services Standard Agreement # 17-4129 for Fiscal Years 2017-18, 2018-19 and 2019-20; authorize the Department of Health and Human Services (DHHS)-Mental Health Director, and the County Alcohol and Drug Administrator, to sign and submit the Substance Use Disorder Services Standard Agreement, Certifications, and any subsequent amendments to this multi-year Substance Use Disorder Services Standard Agreement to the State Department of Health Care Services; and direct the Clerk of the Board to send a certified copy of this agenda item to the DHHS-Contract Unit for forwarding to DHHS-Mental Health Administration.

*A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Public Health**

15. California Mutual Aid Region II Intra-Region Cooperative Agreement for Emergency Medical and Health Disaster Assistance

**Recommendation:** That the Board of Supervisors approve the Agreement with California Governors' Office of Emergency Services (OES) Mutual Aid Region II; authorize the Chair of the Board to sign three (3) originals of the Agreement; and direct the Clerk of the Board to return two (2) executed originals of the Agreement to the Department of Health and Human Services (DHHS) Contract Unit for transmittal to DHHS-Public Health.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

16. Subaward Agreement with the Partners in Care Foundation for Fiscal Years 2017-2021

**Recommendation:** That the Board of Supervisors approve the Subaward Agreement with the Partners in Care Foundation in the amount of \$23,500 for the period of August 1, 2017 to July 31, 2020; authorize the Chair of the Board to sign two (2) originals of the signature page of the agreement; authorize the Director of Public Health or designee to approve all future amendments and documents directly related to those agreements, that do not require matching funds from the county to agreement upon review and approval of County Counsel and Risk Management; and direct the Clerk of the Board to return one (1) copy of the certified board report to the Department of Health and Human Services (DHHS)-Contract Unit.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Social Services**

17. Create a Housing and Disability Income Advocacy Program Utilizing an Existing General Fund Allocation

**Recommendation:** That the Board of Supervisors approve the use of General Fund dollars in the General Relief budget (1100-525) as a dollar-for-dollar match with the California Department of Social Services (CDSS) to create a rapid re-housing program known as the Housing and Disability Income Advocacy Program (HDAP).

**A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**District Attorney**

**18. Advanced Step Increase for Senior Legal Secretary, Marian Hancock (4/5th Vote Required)**

*Recommendation:* That the Board of Supervisors approve a step increase for Marian Hancock, Senior Legal Secretary (class 1140, position 01) from Step D (range 357) for the advance to Step E (range 357) and the effective date for the advance to Step E is retroactive to September 25, 2017, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5th vote required).

*A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Public Defender**

**19. Temporary Increase in Pay for Kelly Neel, Deputy Public Defender IV, Pursuant to Resolution No. 16-10 Regarding Compensation Plans for Designated Management and Confidential Employees**

*Recommendation:* That the Board of Supervisors authorize a temporary increase in pay for Deputy Public Defender IV, Kelly Neel, (Class 0604, Range 521) as though promoted to Supervising Attorney (Class 0610, Range 550) effective immediately and continue until the position is filled on a permanent basis or other solution is identified.

*A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Sheriff**

**20. Governing Body Resolution for Federal Financial Assistance under P.L. 93-288 Robert T. Stafford Disaster Relief and Emergency Assistance and Emergency Assistance Act of 1988 and California Disaster Assistance Act**

*Recommendation:* That the Board of Supervisors adopt Resolution \_\_\_\_\_ (Attachment 1) designating the Sheriff, Undersheriff, and Deputy Director Sheriff's Administration as agents to execute for and on behalf of the County of Humboldt, an application for federal financial assistance under P.L. 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act, for past and future declared disasters.

*A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**E. SPECIAL PRESENTATIONS**



**F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. AT&T Update on Network Resiliency and Fire Restoration (Supervisor Mike Wilson)

*Recommendation:* That the Board of Supervisors hear the presentation and take appropriate action, if required.

*A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, to accept the report.*

*The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**I. DEPARTMENT REPORTS****County Administrative Office**

1. Airport Governance and Sustainability Study

*Recommendation:* That the Board of Supervisors receive and file the attached studies from Volaire on Humboldt County's airports; and provide direction to staff on recommendations from Volaire found on two page of this agenda item.

*A motion was made by Supervisor Sundberg, seconded by Supervisor Wilson, to direct CAO staff to create an Airports Department, create an Airports Director position, restructure the Aviation Advisory Committee, work with Public Works on an immediate interim position for an Airports Manager, and bring back options to the Board on how to fund these changes. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**J. PUBLIC HEARINGS****K. DISCUSSION ITEMS****L. CLOSED SESSION**

1. It is the intention of the Board of Supervisors to meet in closed session to discuss union negotiations for In-Home Supportive Services (IHSS), Humboldt Deputy Sheriff Organization (HDSO), American Federation of State, County and Municipal Employees (AFSCME), and Law Enforcement Management (LEM).

*The Board of Supervisors met in closed session to discuss union negotiations for In-Home Supportive Services (IHSS), Humboldt Deputy Sheriff Organization (HDSO), American Federation of State, County and Municipal Employees (AFSCME), and Law Enforcement Management (LEM). There was no action to report.*

**M. ADJOURNMENT**

*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

RYAN SHARP

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*


  
\_\_\_\_\_  
*December 20, 2017*



MINUTES  
TUESDAY, DECEMBER 19, 2017  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, January 9, 2018 with the vote as shown below.

AYES: Supervisors: Wilson, Bass, Sundberg, Fennell, Bohn  
NAYS: Supervisors: --  
ABSENT: Supervisors: --

  
\_\_\_\_\_  
RYAN SHARP  
Deputy Clerk of the Board

  
\_\_\_\_\_  
RYAN SUNDBERG  
Chair of the Board