

BOARD OF SUPERVISORS

REX BOHN
First District
MICHELLE BUSHNELL
Chair - Second District
MIKE WILSON
Vice Chair - Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
TRACY DAMICO
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, April 15, 2025

9:00 AM

Regular Meeting - Hybrid

A. ROLL CALL

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve consent calendar. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Board of Supervisors

25-537

1. Public Statement Concerning the Board of Supervisor's Intention Regarding Board Base Salary Increases in 2025

Recommendation: That the Board of Supervisors:
1. Accept and file the report.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Clerk of the Board

25-507

2. Notice of Vacancy for an At-Large Member on the Humboldt County Headwaters Fund Board

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-521

3. Approval of the Action Summary - Meeting of April 8, 2025

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of April 8, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

County Administrative Office

25-408

4. Ratify the Economic Development Agency (EDA) Grant Agreement and Amendment

Recommendation: That the Board of Supervisors:
1. Approve, and ratify the Economic Development Division's execution of EDA grant agreement; and
2. Approve, and ratify the County Administrative Officer's (CAO) execution of EDA grant agreement amendment; and
3. Authorize the CAO to execute related documents, modifications, and amendments, subject to review and approval by County Counsel and Risk Management.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

County Clerk/Recorder/Registrar of Voters25-496

5. Appointment to fill vacancy on Telegraph Ridge Fire Protection District Board of Directors

Recommendation: That the Board of Supervisors:

1. Appoint Ms. Jayne Messenger to fill a vacancy on the Telegraph Ridge Fire Protection District Board of Directors.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Department of Health and Human Services: Administration25-473

6. Professional Services Agreement in the Amount of \$288,573 with Arcata House Partnership Regarding the Provision of Emergency Shelter, Case Management and Supportive Services to Individuals who are Experiencing Homelessness in Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Arcata House Partnership regarding the provision of emergency shelter, case management and supportive services to individuals who are experiencing homelessness in Humboldt County in an amount not to exceed \$288,572.24 for the period of Oct. 1, 2024 through April 30, 2025; and
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Arcata House Partnership, after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Arcata House Partnership to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-474

7. Approval of an Exception to the Hiring Freeze to Hire One Payroll/Personnel Specialist and One Program Manager for the Department of Health & Human Services (DHHS)

Recommendation: That the Board of Supervisors:

1. Provide an exception to the hiring freeze to fill and begin recruitment for the positions of one Payroll/Personnel Specialist (class 0938, salary range 396) and one Program Manager (class 0934, salary range 533).

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Department of Health and Human Services: Social Services

25-377

8. Grant Agreements with Community and Family Resource Centers Regarding the Provision of Community Outreach and Support Services Related to the California Work Opportunity and Responsibility to Kids, Temporary Assistance to Needy Families and CalFresh Programs in the Amount of \$1,175,228

Recommendation: That the Board of Supervisors:

1. Approve the proposed grant of One Million One Hundred Seventy-Five Thousand Two Hundred Twenty-Eighty Dollars (\$1,175,228.00) to the Humboldt Network of Family Resource Centers in order to allow for the provision of community outreach and support services related to the California Work Opportunity and Responsibility to Kids, Temporary Assistance to Needy Families and CalFresh programs for the period of July 1, 2025 through June 30, 2026; and
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute individual grant agreements with participating community and family resource centers, in the amounts set forth in the attached Humboldt Network of Family Resource Centers' funding request, that are substantially similar to the attached sample grant agreement template, and any and all subsequent amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed certified copy of the Board order related to this item.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Planning and Building Department

25-463

9. Authorization for the Director of Humboldt County Planning and Building Department to Execute a Pre-Competed Government Contract Purchase Order Between the County of Humboldt and Carahsoft Technology Corporation for Continuing the Accela standard Web-Based Permitting Software in the Amount of \$238,088.51 for Fiscal Year (FY) 2025-2026 and renew annually for a total of 5 years, not to exceed \$1,315,554

Recommendation: That the Board of Supervisors:

1. Receive the staff report; and
2. Authorize the Director of Planning and Building to execute a purchase order between the County of Humboldt (County) and Carahsoft Technology Corporation to subscribe to the Accela standard web-based permitting software and to renew the subscription annually for 5 years; and
3. Authorize the Director of Planning and Building to execute amendments to this contract after approval by County Counsel, Risk Management and the County Administrative Office.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Public Works25-309

10. Fifth Amendment to the Lease Agreement with McKinleyville Community Services District Regarding Use of the Real Property Located at 1606 Pickett Road, McKinleyville, California

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board, to execute the attached fifth amendment to lease agreement with McKinleyville Community Services District regarding use of the real property located at 1606 Pickett Road, McKinleyville, California for the period of May 24, 2016 through June 30, 2026; and
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached fifth amendment to the lease with McKinleyville Community Services District dated May 24, 2026 to the Department of Public Works - Real Property for further processing.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-329

11. Sixth Amendment to the Lease Agreement with McKinleyville Community Services District Regarding Use of the Real Property Located at 1608 Pickett Road, McKinleyville, California

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached sixth amendment to lease agreement with McKinleyville Community Services District regarding use of the real property located at 1608 Pickett Road, McKinleyville, California for the period of March 1, 2015 through June 30, 2026; and
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached sixth amendment to the lease agreement with McKinleyville Services District dated February 25, 2015 to the Real Property Division of the Humboldt County Department of Public Works for further processing.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Sheriff25-423

12. Accept a One-time Grant Award to Support the Humboldt County Sheriff's Office Search and Rescue Program and Supplemental Budget in the Amount of \$10,000 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Accept a one-time grant award in the amount of \$10,000 from DirectRelief for the Humboldt County Sheriff's Office (HCSO) Search and Rescue Program (Attachment 1); and
2. Approve a Supplemental Budget in the amount of \$10,000 for the grant award in Budget Unit 1100-221530 - Search and Rescue (Attachment 2) (4/5 Vote Required); and
3. Authorize the Chair of the Board, Sheriff, Undersheriff, and Deputy Director of Financial and Support Services to retroactively, dating back to Feb. 7, 2025, accept grant funds and execute all necessary contracts and agreements and amendments thereto, in the name of the County of Humboldt, and all other certifications, assurances, Memorandums of Understanding, or documents required by DirectRelief to facilitate documents that need to be signed timely for this grant award; and
4. Approve and authorize the Chair to sign Resolution (Attachment 3) authorizing the Sheriff's Office to accept the grant funds and sign the necessary documents; and
5. Direct the Clerk of the Board to return completed and signed copy of the Resolution to the Sheriff's Office, Attention: Julie Martin for submittal to the funding agency.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Treasurer/Tax Collector

25-324

13. Treasurer Tax Collector Fiscal Year (FY) 2024-25 Supplemental Budget Request in the Amount of \$75,000 for Costs Associated with Auction of Properties Tax Defaulted (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve the Supplemental Budget Request in the amount of \$75,000 requested for budget unit 1100-112 Tax Collector (attachment 1) (4/5 Vote Required).

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN (None Scheduled)

H. PUBLIC HEARINGS

Planning and Building Department

25-468

1. Hearing to Consider Revocation or Modification of a Conditional Use Permit Granted to Kernen Construction for a Rock Aggregate Processing and Materials Storage and Handling Yard Facility

Recommendation: That the Board of Supervisors:

1. Open the public hearing and receive the staff report, testimony by the permit holder (also referenced herein as Applicant) and testimony from the public on any of the additionally submitted information; and
2. Close the public hearing; and
3. Adopt the resolution (Attachment 1) which does the following:
 - a. Finds that the permit has been exercised contrary to the terms or conditions of approval but adding new or modified conditions of approval can address this; and
 - b. Finds that the use for which the permit was granted is so conducted as to be a nuisance but adding new or modified conditions of approval can address this; and
 - c. Modifies the Conditional Use Permit to require relocation of the recently constructed stormwater protection berm and add conditions related to noise and operational hours; and
4. Direct the Clerk of the Board to provide a certified Board Order to the Planning and Building Department to be included with the notification of decision to the appropriate parties.

A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, staff recommendation with the following changes to the proposed conditions of approval to be:

1. *All Conditions of Approval for the original permit approved on August 16, 2001, remain in effect.*
2. *Within ninety (90) days from Board Action (April 15, 2025), submit to the Planning and Building Department (Department) for approval, a relocation and remediation plan for the stormwater protection berm on APN 516-151-016 that includes:*
 - a. *Removal of all portions of the berm that are within 25 feet of the outside edge of the riparian dripline along Noisy Creek; and*
 - b. *The access road to lower yard shall transition out of the Noisy Creek Streamside Management Area as quickly as possible; and*
 - c. *Relocation of the berm to be a minimum of 25 feet from the outside edge of the riparian dripline along Noisy Creek as measured from the streamside edge of the berm edge to the outside edge of riparian vegetation; and*
 - d. *A buffer enhancement plan for the riparian buffer area along Noisy Creek that utilized plantings that provide noise and light attenuation and prevention of human and equipment encroachment into the riparian area. The plan should be based off of the March 13, 2025 email from Kathryn Rian of CDFW to John Ford; and*
 - e. *A planting plan for the portion of the berm along Glendale Drive that is focused on providing a visual screen for views into the property from Glendale Drive and properties located east of Glendale Drive.*
3. *Apply for and obtain a building permit through the Department for grading for the relocation and restoration plan in COA A.2. The grading plan shall be prepared by a licensed engineer and include erosion and sediment control measures, drainage plan, and soils report, as applicable. The work associated with the grading permit shall be completed prior to October 15, 2025.*
4. *Coordinate with CDFW staff and the property owner of APN 516-141-014 for hand-removal of the*

asphalt debris that is located in the stream channel and riparian area of Noisy Creek. All asphalt debris shall be removed, under CDFW supervision, prior to October 15, 2025. This condition may be waived if the property owner of APN 516-141-014 does not grant access.

5. The equipment operating within the yard 50% of the time shall have the conventional backup beepers removed and fitted with OSHA approved back up alarms that are of a white noise within 12 months of the effective date of this permit.

6. The shop doors shall be closed when the shop is being operated after 6:00 pm and before 7:00 am.

The motion carried by the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Nay: 1 - Supervisor Steve Madrone

I. DEPARTMENTAL REPORTS

Clerk of the Board

25-487

1. Consider Changes to the Humboldt County Aviation Advisory Committee

Recommendation: That the Board of Supervisors:

1. Consider changing the number of committee members; and
2. Consider changing the composition of committee membership; and
3. Consider changing the focus of the committee; and
4. Direct the Clerk of the Board to return with a new resolution to formalize any changes to the Humboldt County Aviation Advisory Committee's structure and/or direction.

A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations by directing staff to do the following:

- To suspend the Humboldt County Aviation Advisory Committee effective April 30, 2025 until August 2025.

- To allow the HCAAC to hold a special meeting prior to April 30th to discuss the discussion made today, if they wish to.

- An AdHoc was formed with Supervisors Bushnell and Supervisors Wilson appointed to investigate and recommend the HCAAC new membership and charge.

The motion carried by the following vote:

Aye: 3 - Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Nay: 1 - Supervisor Rex Bohn

Absent: 1 - Supervisor Steve Madrone

County Administrative Office

25-316

2. Project Trellis Local Equity Program Update and Community Equity Grant (CEG) Award

Recommendation: That the Board of Supervisors:

1. Receive Project Trellis efficacy report; and
2. Authorize the County Administrative Officer to accept the CEG for fiscal year (FY) 2024-25; and
3. Provide direction to staff on the continued implementation of the Project Trellis Local Equity Program.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations by directing staff to do the following:

- **Modify the LEP by removing all programs except the Measure S Taxes and Property Taxes, with an priority for the Measure S taxes.**
- **To reapply for the CEG for Measure S and Property Taxes.**

The motion carried by the following vote:

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Natalie Arroyo

Nay: 1 - Supervisor Mike Wilson

Absent: 1 - Supervisor Steve Madrone

J. MATTERS INITIATED BY BOARD (None Scheduled)**K. CLOSED SESSION****Board of Supervisors**25-480

1. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Director of Human Resources

No reportable actions taken.

25-481

2. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of Chief Probation Officer

No reportable actions taken.

25-482

3. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of Interim County Counsel

No reportable actions taken.

County Counsel

25-369

4. Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Friends of the Eel River v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2201593

No reportable actions taken.

L. ADJOURNMENT

I, KALEIGH MAFFEI, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California,

do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled

meeting of the Humboldt County Board of Supervisors held in Eureka California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

KALEIGH MAFFEI

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.


4/15/2025



MINUTES

Tuesday, April 15, 2025

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, June 3, 2024, with the vote as shown below.

AYES:	Supervisors:	--	Arroyo, Bohn, Bushnell, Madrone, and Wilson
NAYS:	Supervisors:	--	None
ABSENT:	Supervisors:	--	None
ABSTAIN:	Supervisors:	--	None


Kaleigh Maffei
Deputy Clerk of the Board


Michelle Bushnell
Chair of the Board