

**BOARD OF SUPERVISORS**

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Chair - Second District  
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County Administrative Officer  
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County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

**Tuesday, January 28, 2020**

**9:00 AM**

**Regular Meeting**

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Aviation**

1. Contract with Aviation Management Consulting Group for Federal Aviation Administration Land Use Inspection Resolution

***Recommendation:*** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the attached Professional Services Agreement with Aviation Management Consulting Group (AMCG) Team for the remainder of FY 2019-20 and FY 2020-21;
2. Authorize the Director of Aviation to execute any amendments and successor agreements after review by County Counsel and Risk Management; and
3. Direct the Clerk of the Board to return the original signed agreement to the Department of Aviation.

**Attachments:** [Staff Report](#)  
[FAA Land Use Inspection.pdf](#)  
[01.28.2020-ProfessionalServices-AMCG Team-Final-AMCG Signed\\_RM signed.pc](#)  
[Executed 01.28.2020-ProfessionalServices-AMCG Team-Final-AMCG Signed\\_RM](#)

### **Board of Supervisors**

2. Proclaim January 2020 as National Mentoring Month in Humboldt County (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the proclamation.

**Attachments:** [Staff Report](#)  
[Mentoring.pdf](#)

3. Resolution Authorizing Road Closures for the 49th Annual Avenue of the Giants Marathon, Half Marathon and 10K Race on Sunday, May 3, 2020 (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the resolution and direct the Clerk of the Board to mail a fully executed copy to the Six Rivers Running Club at PO Box 214, Arcata, CA. 95518.

**Attachments:** [Staff Report](#)  
[Six Rivers Running letter.pdf](#)  
[SixRiversMarathonRdCloseRes.012820.doc](#)  
[Resolution 20-07](#)

4. Letters of Appreciation for Sydney Fisher Larson and Dian Pecora for their Service on the First Five Humboldt Commission (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the letters of appreciation.

**Attachments:** [Staff Report](#)  
[Larson.pdf](#)  
[Pecora.pdf](#)

5. Appoint Wendy Hill and Hyun-Kyung You to the First Five Humboldt Commission (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:  
1. Approve the appointment of Wendy Hill and Hyun-Kyung You to the First Five Humboldt Commission.

**Attachments:** [Staff Report](#)  
[Hyun-Kyung You\\_Redacted.pdf](#)  
[Wendy Hill\\_Redacted.pdf](#)  
[Roster.pdf](#)  
[First 5 Letter.pdf](#)

6. National Children's Dental Health Proclamation (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the proclamation.

**Attachments:** [Staff Report](#)  
[Proclamation.pdf](#)

7. Letter of Support for Redwood Memorial Hospital Pediatric and Obstetrical Services (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors:  
1. Ratify authorization for the Chair to sign the letter of support.

**Attachments:** [Staff Report](#)  
[Support letter for Redwood Memorial OB and Pediatric Services.pdf](#)

8. Support Letters for AB 54 (Allen) and SB 1080 (Gonzalez) Solid Waste - Packaging and Products (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the letters of support.

**Attachments:** [Staff Report](#)  
[Support Letter Packaging.pdf](#)  
[Executed Support Letter Packaging.pdf](#)

**Clerk of the Board**

9. Approval of the Action Summary - Meeting of January 14, 2020

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of January 14, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary 1-14-20](#)

**10. Approval of the Action Summary - Special Meeting of January 13, 2020**

- Recommendation:** That the Board of Supervisors:
1. Approve the Action Summary for the meeting of January 13, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary 1-13-20 Special Meeting](#)

**County Clerk/Recorder/Registrar of Voters****11. Supplemental Budget for the Purchase of Tyler Technologies Inc. Eagle Recorder Software Modules and Software as a Service - Web Hosting and Approval of a Service Agreement with Tyler Technologies, Inc. to Implement Services and Hosting for the Eagle Recorder System and Automated Merchant Systems, Inc. to Provide Credit Card Transaction Services (4/5 Vote Required)**

- Recommendation:** That the Board of Supervisors:
1. Approve the attached supplemental budget for \$15,831 to provide funding for Tyler Technologies Inc. Eagle Recorder self-service, eCommerce, eRecording software and implementation of Software as a Service web hosting (4/5 vote required);
  2. Direct the Auditor's Office to implement the attached supplemental budget;
  3. Authorize the Clerk Recorder to execute the Software as a Service Agreement with Tyler Technologies, Inc. to implement services and hosting for the Eagle Recorder System; and
  4. Authorize the Clerk Recorder to execute an agreement with Automated Merchant Systems, Inc. to provide transaction gateway, merchant processing and settlement services for credit card transactions.

**Attachments:** [Staff Report](#)  
[Tyler Technologies Inc. Software as a Service Agreement](#)  
[Supplemental Budget](#)  
[Automated Merchant Systems Inc Merchant Processing Agreement](#)  
[Credit Card Reader Hardware Order](#)

**Department of Health and Human Services: Administration**

12. Memorandum of Understanding (MOU) with First 5 Humboldt and Department of Health and Human Services (DHHS) to Provide Trainings to County Staff and others serving County Foster Youth (Title IV-E Foster Care Training Activities)

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the MOU with First 5 Humboldt for the period beginning upon execution through June 30, 2021 to provide and coordinate trainings for County staff and others serving County Foster Youth (Title IV-E Foster Care Administrative Activities);
2. Authorize the DHHS Director, or a designee thereof, to amend program elements of the agreement as necessary after review and approval by County Counsel and Risk Management for the term of upon execution through June 30, 2021; and
3. Direct the Clerk of the Board to route the fully executed agreement to DHHS-Contract Unit for further processing.

**Attachments:** [Staff Report](#)  
[Memorandum of Understanding By and Between County of Humboldt and First 5 H](#)  
[Executed Memorandum of Understanding By and Between County of Humboldt and](#)

**Department of Health and Human Services: Mental Health**

13. Resolution Authorizing Acceptance of One-Time Funding Made Available through the California Department of Health Care Services' Whole Person Care Pilot Program

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County Department of Health and Human Services - Mental Health Director, or a designee thereof, to accept funding made available through the California Department of Health Care Services' Whole Person Care Pilot Program; and
2. Direct the Clerk of the Board to return a fully executed certified copy of the attached resolution to the Department of Health and Human Services - Contract Unit for submission to the California Department of Health Care Services.

**Attachments:** [Staff Report](#)  
[Resolution Authorizing Acceptance of One-Time Funding Made Available through California Department of Health Care Services letter Regarding the Provision of On Humboldt County Department of Health and Human Services - Mental Health Lette California Department of Health Care Services Letter of Approval Regarding the Al Resolution 20-08](#)

**Department of Health and Human Services: Public Health****14. Health Officer Agreement for Fiscal Years (FY) 2019-2021**

- Recommendation:** That the Board of Supervisors:
1. Approve and authorize the Chair to execute the attached Health Officer agreement with Teresa Frankovich, M.D. for services for the remainder of FY 2019-20 and FY 2020-21; and
  2. Direct the Clerk of the Board to return the agreement to the Department of Health and Human Services (DHHS) - Contract Unit for forwarding to DHHS - Employee Services.

**Attachments:** [Staff Report](#)  
[Health Officer Agreement for Services between County of Humboldt and Teresa Frankovich](#)  
[Executed Health Officer Agreement for Services between County of Humboldt and Teresa Frankovich](#)

**15. Grant Agreement with Partnership HealthPlan of California through Funding from the Department of Health Care Services to Develop Community Education and Outreach, focused on the Topic of Addiction and Opioid Use, Specifically to Youths Ages 12-24 for the Term of Oct. 1, 2019 through Aug. 15, 2020 and Supplemental Budget (4/5 Vote Required)**

- Recommendation:** That the Board of Supervisors:
1. Approve the Grant Agreement with Partnership HealthPlan of California (PHC) for \$78,750 for the term of Oct. 1, 2019 through Aug. 15, 2020;
  2. Authorize the Director of Public Health or a designee thereof to sign three originals of the agreement;
  3. Authorize the Director of Public Health or a designee thereof to sign all future amendments and documents directly related to the Grant Agreement upon review and approval of County Counsel and Risk Management;
  4. Direct the Clerk of the Board to return one copy of the certified board report to the Department of Health and Human Services (DHHS) - Contract Unit; and
  5. Direct the Auditor-Controller to supplement Fund 1175, Budget Unit 452-AOD Prevention for fiscal year (FY) 2019-20 (4/5 vote required).

**Attachments:** [Staff Report](#)  
[Grant Agreement with Partnership HealthPlan of California](#)  
[Supplemental Budget Request](#)

**16. State Standard Agreement with California Department of Parks and Recreation for Water Testing by the Public Health Laboratory**

- Recommendation:** That the Board of Supervisors:
1. Approve state standard agreement # C1937024 with the California Department of Parks and Recreation (CDPR) for water testing by the Department of Health and Human Services (DHHS) - Public Health Laboratory for the North Coast Redwoods District for up to \$9,999;

2. Authorize the Chair of the Board to sign two (2) originals of the agreement and one (1) Contractor Certification Clause form;
3. Authorize the Public Health Director or a designee thereof to sign future amendments to this agreement thereto after review and approval by County Counsel and Risk Management; and
4. Direct the Clerk of the Board to return two (2) originals of the agreement and one (1) original Contractor Certification Clause to DHHS - Public Health for submittal to CDPR.

**Attachments:** [Staff Report](#)  
[State Standard Agreement # C1937024 with California Department of Parks and Re](#)  
[Contractor Certification Clause Form](#)  
[Executed State Standard Agreement # C1937024 with California Department of Par](#)  
[Executed Contractor Certification Clause Form.pdf](#)

### **Department of Health and Human Services: Social Services**

17. Approval of an Appropriation Transfer to establish a fixed asset object in Budget Unit 511 for Fiscal Year (FY) 2019-20

**Recommendation:** That the Board of Supervisors:

1. Approve an appropriation transfer of \$26,100 to 1160 511 8986 (Equipment) from 1160 511 8942 (ADA Capital Projects).

**Attachments:** [Staff Report](#)  
[Appropriation Transfer](#)  
[AssetPulse LLC Invoice and Quote](#)  
[OneSolution CAR171](#)

### **Planning and Building Department**

18. Bid Authorization for Dinsmore Property Nuisance Abatement

**Recommendation:** That the Board of Supervisors:

1. Authorize the issuance of a Request for Proposal (RFP) 19-03 to abate public nuisances at 46280 State Hwy 36, Dinsmore, CA (APN 208-341-024) pursuant to section 22037 of the California Public Contract Code.

**Attachments:** [Staff Report](#)  
[RFP and Attachments.pdf](#)  
[Public Comment.pdf](#)

**Public Works****19. Resolution of Intent to Sell Real Property, APN 015-111-008, 2769 Lucas Street, Eureka**

- Recommendation:** That the Board of Supervisors:
1. Adopt Resolution No. \_\_\_\_\_, setting the minimum bid at \$375,000 for APN 015-111-008, 2769 Lucas Street, Eureka and setting a public meeting date for February 25, 2020, at 9:00 a.m. to receive sealed and oral proposals for purchase of real property pursuant to Government Code section 25526;
  2. Direct the Clerk of the Board to publish the resolution once a week for three (3) successive weeks pursuant to Government Code section 6063;
  3. Direct Humboldt County Public Works (Public Works) to post said resolution in accordance with Government Code section 25528;
  4. Direct Public Works to submit said resolution to the Housing and Community Development Website on January 30, 2020, in accordance with Assembly Bill 1486;
  5. Direct Public Works to prepare a Resolution of Acceptance; and
  6. Direct the Clerk of the Board to return one (1) executed Resolution of Intent to Sell to Real Property.

- Attachments:** [Staff Report](#)  
[Exhibit A - Site Map and Legal Description](#)  
[Exhibit B - Title Report.pdf](#)  
[Exhibit C - Parcel Map No. 1046.pdf](#)  
[Exhibit D Notice of Planning Commission Decision.pdf](#)  
[Exhibit E - Notice of Exemption.pdf](#)  
[Attachment 6- Resolution of Intent to Sell Real Property.docx](#)  
[Resolution 20-09](#)

**20. License Agreement with Charles Mountain Ranch for the Charles Gravel Bar and Stockpile Site, APN 217-053-004 and APN 217-053-005**

- Recommendation:** That the Board of Supervisors:
1. Authorize the Chair of the Board to sign, in triplicate, the License Agreement between the County of Humboldt and Charles Mountain Ranch (Attachment 1); and
  2. Direct the Clerk of the Board to return two (2) executed License Agreements to the Humboldt County Department of Public Works Land Use Division for further processing.

- Attachments:** [Staff Report](#)  
[2019-09-18 Charles Bar Agreement - Signed](#)  
[Executed 2019-09-18 Charles Bar Agreement - Signed.pdf](#)

**21. Extension of Extra Help Hours - Roads-Engineering 1200 321 (4/5 Vote Required)**



**Recommendation:** That the Board of Supervisors:  
1. Authorize the extension of extra-help employment hours for Engineering Aide, Bryant Muldoon, to a maximum of 1920 hours for fiscal year (FY) 2019-20 (4/5 vote required).

**Attachments:** [Staff Report](#)

### **Sheriff**

22. Waiver of Extra-Help Hours for Hayley Corral, Animal Shelter and Care Attendant (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:  
1. Approve a waiver of the 960 extra-help hour limitation for Hayley Corral, Animal Shelter and Care Attendant and an extension of 960 hours, to a maximum of 1,920 hours for Fiscal Year 2019-20, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

**Attachments:** [Staff Report](#)

23. Memorandum of Understanding (MOU) Between College of the Redwoods (CR) and the Humboldt County Correctional Facility (HCCF) to Provide Inmate Education

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Sheriff on behalf of the Board of Supervisors to sign the MOU between CR and HCCF to provide inmate education (Attachment 1); and  
2. Authorize the Sheriff, Correctional Captain, or Deputy Director of Sheriff's Administration to sign all amendments, extensions, revisions or termination of the MOU.

**Attachments:** [Staff Report](#)  
[CR HCCF MOU.docx](#)

## **D. ITEMS PULLED FROM CONSENT**

## **E. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

Public Comment Sign-In Sheet and Handouts

**Attachments:** [Public Comment Sign-In Sheet and Handouts.pdf](#)

## **F. SPECIAL PRESENTATIONS**

**G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS****Clerk of the Board**

1. Consider Making the Appointments to the Law Library Board

**Recommendation:** That the Board of Supervisors:  
1. Appoint two at-large members to the Law Library Board; and  
2. Appoint an ex officio to the Law Library Board.

**Attachments:** [Staff Report](#)  
[Letters of Support.pdf](#)  
[Cyndy Day-Wilson\\_Redacted.pdf](#)  
[Dustin Owens\\_Redacted.pdf](#)  
[Marek Reavis\\_Redacted.pdf](#)  
[Steven Loreus\\_Redacted.pdf](#)

**DHHS: Administration**

2. Department of Health and Human Services Report and Update on Transition Organizational Assessment Study and Blue Ribbon Task Force

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the presentation by Connie Beck, Department of Health and Human Services (DHHS) Director.

**Attachments:** [Staff Report](#)  
[Transition Organizational Assessment Study](#)  
[Humboldt County IT, HR, Payroll and Accounts Payable Operations Review](#)  
[Blue Ribbon Task Force Final Report](#)

**DHHS: Public Health**

3. Agreement between Humboldt Waste Management Authority and the County of Humboldt for Continued Implementation of County Waste Reduction Programs through June 30, 2022

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the agreement with Humboldt Waste Management Authority (HWMA) for the period of July 1, 2019 through June 30, 2022;
2. Upon completion of the current classification study, approval of position allocation by the Board of Supervisors, and hiring of a qualified individual, that the CAO direct the Department of Public Works to manage, on behalf of the County, all aspects of this and future waste reduction agreements and activities;
3. Direct the CAO to make the Division of Environmental Health (DEH) its appointee to manage, on behalf of the County, all aspects of this agreement until Recommendation 2 above is achieved; and
4. Direct the Clerk of the Board to return three signed original agreements to Public Health Administration for processing.

**Attachments:** [Staff Report](#)  
[HWMA Agreement](#)  
[Executed HWMA Agreement](#)

**I. PUBLIC HEARINGS****J. DISCUSSION ITEMS****K. MATTERS SET FOR TIME CERTAIN****Board of Supervisors - Closed Session**

1. 10:00 a.m. - Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiators. Labor negotiators: Jack Hughes and Kelly Barns. Employee Organizations (represented and unrepresented): American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, Management & Confidential Employees.
2. 2:00 p.m. - Pursuant to Government Code sections 54954.5 and 54957, to consider a Public Employee Performance Evaluation for the position of the County Counsel.

3. 2:00 p.m. - A conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of Jeffrey S. Blanck v. County of Humboldt et al. – case number CV190389.
4. 2:00 p.m. - A conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of Jeffrey S. Blanck v. County of Humboldt et al. – case number 1:19-cv-3055.

## **L. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*All persons in attendance at public meetings are requested to observe the following rules of civil debate:*

- 1. We may disagree, but we will be respectful of one another.*
- 2. All comments will be directed to the issue at hand.*
- 3. Personal attacks are unacceptable.*
- 4. Applauding or other displays of approval/disapproval are discouraged.*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldtgov.org/>**