

BOARD OF SUPERVISORS

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Vice Chair - Second District
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COUNTY STAFF

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County Administrative Officer
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Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA - Final

Tuesday, September 24, 2024

9:00 AM

Regular Meeting - Hybrid

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us.

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.

REMOTE/TELECONFERENCE PARTICIPATION

Conference Line: 720 707 2699

Meeting ID: 896 0401 7765

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

You may access the live stream of the meeting by using the following link:

<https://humboldt.legistar.com>

A. ROLL CALL**B. SALUTE TO THE FLAG****C. MODIFICATIONS TO THE AGENDA****D. CONSENT CALENDAR****Agricultural Commissioner**

[24-1334](#)

1. Approval of Cooperative Agreement No. 24-0132-011-SF, Pest Detection Trapping Contract with the California Department of Food and Agriculture in the amount of \$21,988

Recommendation:

That the Board of Supervisors:

1. Approve Cooperative Agreement No. 24-0132-011-SF, known as the Pest Detection Trapping Program Contract with the California Department of Food and Agriculture (CDFA) in the amount of \$21,988 for the period of July

- 1, 2024 through June 30, 2025;
2. Authorize the Chair to sign the original agreement, one copy of the cover page, and the contractor certification, then return all signed copies to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

Attachments:[Staff Report](#)[Cooperative Agreement No. 24-0132-011-SF.pdf](#)[Executed COOP Agreement 24-0132-011-SF.pdf](#)**Auditor/Controller**[24-1174](#)

2. Master Services Agreement with CliftonLarsonAllen LLP Regarding the Provision of External Audit Services for Fiscal Years 2022-2023 through 2024-2025

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the County Administrative Officer, or a designee thereof, to execute, a master services agreement with CliftonLarsonAllen LLP regarding the provision of external audit services for fiscal years 2022-2023 through 2024-2025 that is substantially similar to the attached master services agreement, and any and all subsequent amendments thereto, after review and approval by County Counsel and Risk Management;
2. Approve, and authorize the County Administrative Officer, or a designee thereof, to execute, the attached statement of work regarding the performance of an audit for fiscal year 2022-2023;
3. Authorize the County Administrative Officer, or a designee thereof, to execute, subsequent statements of work related to the master services agreement with CliftonLarsonAllen LLP for fiscal years 2023-2024 and 2024-2025, after review and approval by County Counsel, Risk Management and the Humboldt County Audit Committee; and
4. Direct the Clerk of the Board to provide the County Administrative Office with one (1) fully executed certified copy of the Board order related to this item.

Attachments:[Staff Report](#)[MSA Final Draft](#)[Statement of Work - Audit Services \(2022-23\)](#)**Aviation**[24-1342](#)

3. Supplemental Budget for California Redwood Coast-Humboldt County Airport (ACV) Budget Unit 3530-381 in the Amount of \$11,500 for Fiscal Year 2023-24 (4/5 Vote Required)

Recommendation:

That the Board of Supervisors:

1. Approve the Supplemental Budget (Attachment 1) to cover expenditures in the California Redwood Coast-Humboldt County Airport (ACV) Budget Unit (3530-381) for fiscal year (FY) 2023-24 (4/5 Vote Required).

Attachments: [Staff Report](#)
[Attachment 1 - Supplemental Budget \(3530381\).pdf](#)

Board of Supervisors

[24-1224](#)

4. Retirement Resolution for Casey Cordero

Recommendation: That the Board of Supervisors:
1. Adopt the Retirement Resolution.

Sponsors: Supervisor Bohn

Attachments: [Staff Report](#)
[Retirement Resolution.pdf](#)

[24-1356](#)

5. Resolution Honoring the North Coast Stand Down

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the resolution honoring the North Coast Stand Down.

Sponsors: Supervisor Bohn

Attachments: [Staff Report](#)
[North Coast Stand Down Resolution.pdf](#)

Clerk of the Board

[24-1358](#)

6. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[Expense Reporting Forms.pdf](#)

[24-1371](#)

7. Approval of the Action Summary - Meeting of September 16, 2024

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of September 16, 2024, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary- September 16, 2024.pdf](#)
[Minute Sheet.docx](#)
[Executed Action Summary September 16,2024.pdf](#)

[24-1385](#)

8. Approval of the Action Summary - Meeting of September 10, 2024

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of September 10, 2024, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary - September 10, 2024.pdf](#)
[Minute Sheet.docx](#)
[Executed Action Summary September 10,2024.pdf](#)

County Administrative Office

[24-943](#)

9. Appropriation Transfer for County Administrative Office ADA Compliance Budget, 3552152, in the Amount of \$540,415 for Fiscal Year (FY) 2023-24

Recommendation: That the Board of Supervisors:
1. Approve an appropriation transfer within the ADA Compliance budget ,3552152, in the amount of \$540,415 for FY 2023-24.

Attachments: [Staff Report](#)
[Budget Appropriation Transfer](#)

[24-1309](#)

10. Assignment of the Unused Building Located at 803 4th Street and Approximately 840 Square Feet Adjacent to the Building to the County Administrative Office ADA Compliance Team and Assignment of the Former Drug Court Space Located on the 3rd Floor of the Courthouse to the Department of Child Support Services

Recommendation: That the Board of Supervisors:
1. Assign the unused building located at 803 4th Street and approximately 840 square feet adjacent to the Building to the County Administrative Office, ADA Compliance Team; and

2. Assign the former Drug Court space located on the 3rd Floor of the Courthouse to the Department of Child Support Services.

Attachments: [Staff Report](#)
[803 4th Site Schematic \(003\).pdf](#)

[24-1370](#)

11. Appropriation Transfer for County Administrative Office Headwaters (1120286), Workforce Investment (1120287) and Communications (3521151) Budgets in an Amount Totaling \$105,744 for Fiscal Year (FY) 2023-24

Recommendation: That the Board of Supervisors:

1. Approve the attached appropriation transfers for Headwaters Division (1120286) in the amount of \$2,000, Workforce Investment (1120287) in the amount of \$19,000 and CAO-Communications (3521151) in the amount of \$84,744 for FY 2023-24.

Attachments: [Staff Report](#)
[Budget Adjustment 1120286 6.30.24](#)
[Budget Adjustment 1120287 6.30.24](#)
[Budget Adjustment 3521151 6.30.24](#)

Department of Health and Human Services: Administration

[24-1357](#)

12. Transfer of 1991 Realignment from Public Health to Social Services for Fiscal Year (FY) 2023-24

Recommendation: That the Board of Supervisors:

1. Find that the decision to make a change in the allocation 1991 Public Health realignment monies is based on the most cost-effective use of available resources to maximize client outcomes;
2. Direct the Clerk of the Board to send a certified copy of these findings to the Department of Health and Human Services;
3. Direct the Department of Health and Human Services to forward a document containing this finding to the State Controller; and
4. Direct the Auditor-Controller to transfer \$ 1,203,414 of 1991 State/Local Program Realignment funds from Public Health fund 1175 to the Social Services fund 1160.

Attachments: [Staff Report](#)
[Attachment 1 SSBJun047 - Realignment Trf PH to SSB FY2324](#)

Department of Health and Human Services: Public Health

[24-1318](#)

13. Public Health Fiscal Year-End Supplemental Budgets and Appropriation Transfers for Fiscal

Year (FY) 2023-24 in the Amount of \$208,034 (4/5 Vote Required)

Recommendation:

That the Board of Supervisors:

1. Approve the attached Supplemental Budget in the amount of \$14,336 for FY 2023-24 Department of Health and Human Services - Public Health Fund 1175, Budget Unit 403 (Requires 4/5 Vote);
2. Approve the attached Appropriation Transfer to increase the Intrafund Transfer account in the amount of \$16,000 for FY 2023-24 Department of Health and Human Services - Public Health Fund 1175, Budget Unit 406 (4/5 Vote Required);
3. Approve the attached Supplemental Budget in the amount of \$78,273 for FY 2023-24 Department of Health and Human Services - Public Health Fund 1175, Budget Unit 411 (4/5 Vote Required);
4. Approve the attached Appropriation Transfer to increase the Intrafund Transfer account in the amount of \$880 for FY 2023-24 Department of Health and Human Services- Public Health Fund, Budget Unit 415 (4/5 Vote Required);
5. Approve the attached Supplemental Budget in the amount of \$53,500 for FY 2023-24 Department of Health and Human Services - Public Health Fund 1175, Budget Unit 422 (4/5 Vote Required);
6. Approve the attached Appropriation Transfer to increase the Intrafund Transfer account in the amount of \$7,000 for FY 2023-24 Department of Health and Human Services - Public Health Fund 1175, Budget Unit 430 (4/5 Vote Required);
7. Approve the attached Supplemental Budget in the amount of \$22,778 for FY 2023-24 Department of Health and Human Services - Public Health Fund 1175, Budget Unit 435 (4/5 Vote Required);
8. Approve the attached Appropriation Transfer to increase the Intrafund Transfer account in the amount of \$30 for FY 2023-24 Department of Health and Human Services - Public Health Fund 1175, Budget Unit 437 (4/5 Vote Required);
9. Approve the attached Supplemental Budget in the amount of \$39,147 for FY 2023-24 Department of Health and Human Services - Public Health Fund 1175, Budget Unit 437002 (4/5 Vote Required); and
10. Approve the attached Appropriation Transfer to increase the Intrafund Transfer account in the amount of \$59,000 for FY 2023-24 Department of Health and Human Services - Public Health Fund 1175, Budget Unit 486 (4/5 Vote Required).

- Attachments:**
- [Staff Report](#)
 - [403 Supplemental Budget FY 23-24](#)
 - [406 App Transfer FY 23-24](#)
 - [411 Supplemental Budget FY 23-24](#)
 - [415 App Transfer FY 23-24](#)
 - [422 Supplemental Budget FY 23-24](#)
 - [430 App Transfer FY 23-24](#)
 - [435 Supplemental Budget FY 23-24](#)
 - [437 App Transfer FY 23-24](#)
 - [437002 Supplemental Budget FY 23-24](#)
 - [486 App Transfer FY 23-24](#)

Department of Health and Human Services: Social Services

[24-1326](#)

14. Fiscal Year 2023-24 Year End Supplemental Budget and Budget Adjustments for Social Services (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Approve a supplemental budget for Temporary Assistance for Needy Families, fund 1110 budget unit 517 in the amount of \$1,587,114 for fiscal year (FY) 2023-24 (4/5 Vote Required);
 2. Approve a supplemental budget for Foster Care, fund 1110 budget unit 518 in the amount of \$1,587,114 for FY 2023-24 (4/5 Vote Required);
 3. Approve a supplemental budget in the amount of \$53,071 for Domestic Violence Trust in fund 4002 in the amount of \$53,071 for FY 2023-24 (4/5 Vote Required); and
 4. Approve a budget adjustment for Intergovernmental Transfers, fund 1160, budget unit 511005 in the amount of \$3,899,930 for FY 2023-24.

- Attachments:**
- [Staff Report](#)
 - [Attachment #1.pdf](#)
 - [Attachment #2.pdf](#)
 - [Attachment #3.pdf](#)
 - [Attachment #4.pdf](#)

District Attorney

[24-1346](#)

15. Supplemental Budget for District Attorney Budget 1100-205 in the Amount of \$69,566 for Fiscal Year 2023-24 (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Approve the Supplemental Budget (Attachment 1) in the amount of

\$69,556 to close out the District Attorney's budget (1100-205) for fiscal year (FY) 2023-24. (4/5 Vote Required).

Attachments: [Staff Report](#)
[BSCC Supplemental Budget 69K](#)

[24-1347](#)

16. Resolution Authorizing the Acceptance of Grant Funding Made Available by the California Governor's Office of Emergency Services (Cal OES) through the Victim Witness Assistance Program for October 2023 through September 2024 and Authorization to Submit a Grant Application for the October 2024 - September 2025 Funding Cycle

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution authorizing the Humboldt County District Attorney and the Humboldt County Auditor-Controller, or designees thereof, to execute on behalf of the County of Humboldt any and all documents necessary to apply, accept, secure and administer including modifications or amendments the Victim Witness Assistance Program funding awarded by Cal OES; and
2. Direct the Clerk of the Board to return one (1) fully executed certified copy of the attached resolution and to the District Attorney's Office for submission to Cal OES.

Attachments: [Staff Report](#)
[VW23410120 award letter](#)
[Board of Supervisors Resolution FY2024-25 VW](#)
[Resolution NO. 24-104.pdf](#)

[24-1348](#)

17. Resolution Authorizing the District Attorney's Office to Accept and Apply for Additional Grant Funding by the California Governor's Office of Emergency Services (Cal OES) Through the Violence Against Women Vertical Prosecution Program for January 2024 Through December 2024 and for the January 2025 Through December 2025 Funding and Approve a Supplemental Budget for Fiscal Year 2023-24 in the Amount of \$66,768 for Budget Unit 1100208 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution authorizing the Humboldt County District Attorney and the Humboldt County Auditor-Controller, or designees thereof, to execute on behalf of the County of Humboldt any and all documents necessary to apply and to reapply, accept, secure and administer, including modifications and amendments for the Violence Against Women Vertical Prosecution Program awarded by Cal OES;
2. Approve the attached supplemental budget for fiscal year (FY) 2023-24 in the amount of \$66,768 for budget unit 1100-208 (4/5 Vote Required); and
3. Direct the Clerk of the Board to return one (1) fully executed certified copy of the attached resolution and to the District Attorney's Office for

submission to the Cal OES.

Attachments:

[Staff Report](#)
[Grant Award Letter VV23010120](#)
[Board of Supervisors Resolution](#)
[VV Supplemental Budget 66K](#)
[Resolution No. 24-105.pdf](#)

Human Resources

[24-1335](#)

18. Modification to Job Classification and Compensation Schedule Amendments

Recommendation:

That the Board of Supervisors:

1. Adopt the Job Class Specification for Page (class 0190), and
2. Modify the 37.5-hour Page Classification (class 0190) to a 40-hour classification (class 0190) effective Sept. 15, 2024, and
3. Adopt the Amended Compensation Schedule effective Aug. 18, 2024, and
4. Adopt the Amended Compensation Schedule effective Sept. 15, 2024.

Attachments:

[Staff Report](#)
[Page HCL Jobspec \(9-2024\)](#)
[Resolution](#)
[2024-08-18 Amended Compensation Schedule.xlsx](#)
[2024-09-15 Compensation Schedule.xlsx](#)

Planning and Building Department

[24-1242](#)

19. Summarily Approve Nuisance Abatement Assessment of Two Properties

Recommendation:

That the Board of Supervisors:

1. Summarily approve the proposed Nuisance Abatement Assessment for 16CEU-64 on the property located at 240 Central Avenue, Fields Landing, CA 95537 (APN 306-033-003-000) which is in violation of various Humboldt County Codes in the amount of \$12,137.33 and in accordance with Title III, Division 5, Chapter 2, section 351-21 Summary Approval of Proposed Assessment; and
2. Summarily approve the proposed Nuisance Abatement Assessment for CE22-1865 on the property located at 6766 West Avenue, Fields Landing, CA 95537 (APN 306-024-004-000) which is in violation of various Humboldt County Codes in the amount of \$37,705.54 and in accordance with Title III, Division 5, Chapter 2, section 351-21 Summary Approval of Proposed Assessment.

Attachments:[Staff Report](#)[Exhibit A – DEH Referral](#)[Exhibit B – Grant Deed](#)[Exhibit C - Photos](#)[Exhibit D - Inspection Warrant](#)[Exhibit E - Letter of Intent to Serve Inspection Warrant](#)[Exhibit F - Photos](#)[Exhibit G – Notice to Abate Nuisance; Notice of Violation and a Proposed Administrative Civil Pen](#)[Exhibit H - Code Enforcement Appeal Hearing Request Form](#)[Exhibit I – Finding of Nuisance and Order of Abatement; Finding of Violation and Order Imposing](#)[Exhibit J – Request for Inspection Consent](#)[Exhibit K – Inspection Warrant](#)[Exhibit L – Letter of Intent to Abate Public Nuisance](#)[Exhibit M - Notice of Administrative Penalty](#)[Exhibit N - Letter of Intent to Conduct Public Nuisance Abatement](#)[Exhibit O - Inspection Warrant and Order of Abatement](#)[Exhibit P - Photos](#)[Exhibit Q - Service of Nuisance Abatement Assessment](#)[Exhibit R – Formal Letter](#)[Exhibit S – Site Photos](#)[Exhibit T – Inspection Warrant](#)[Exhibit U - Letter of Intent to Serve Inspection Warrant](#)[Exhibit V – Inspection Photos](#)[Exhibit W - Inspection Report](#)[Exhibit X - Notice to Abate and Notice of Violation and Proposed Administrative Civil Penalty](#)[Exhibit Y - Letter of Intent to Abate Public Nuisance](#)[Exhibit Z - Letter of Intent to Serve Inspection Warrant](#)[Exhibit AA – Inspection Photos](#)[Exhibit BB – Dept. Letter](#)[Exhibit CC – Request for Consent Inspection](#)[Exhibit DD – Writ of Mandate](#)[Exhibit EE – Filed Writ of Mandate](#)[Exhibit FF – Inspection Warrant](#)[Exhibit GG – Letter of Intent to Serve Inspection Warrant](#)[Exhibit HH – Inspection Photos](#)[Exhibit II – Letter of Intent to Abate Public Nuisance](#)[Exhibit JJ – Proposed Temporary Restraining Order](#)[Exhibit KK – Email Documentation of Items to Remain](#)

[Exhibit LL – Task Order](#)

[Exhibit MM – Abatement Photos](#)

[Exhibit NN – Service of Notice of Nuisance Abatement Assessment](#)

Probation

[24-940](#)

20. Mutual Aid Agreement between the County of Humboldt and the County of Mendocino for the Mutual Provision of Temporary Secure Non-Exclusive Detention Space for Detained Youth During an Emergency Evacuation

Recommendation:

That the Board of Supervisors:

1. Approve the attached Mutual Aid Agreement between the County of Humboldt and the County of Mendocino; and
2. Direct the Clerk of the Board to return four copies of the agreement, with original signatures, to Elisha Hardison, Legal Office Business Manager, Humboldt County Probation Department

Attachments:

[Staff Report](#)

[Mutual Aid Agreement Between the County of Mendocino and Humboldt County - Signed Pend](#)

[24-1336](#)

21. Appropriation Transfer for Budget Unit 245, Probation - Adult Drug Court for Fiscal Year 2023-24

Recommendation:

That the Board of Supervisors:

1. Approve the attached appropriation transfer from 1100-234 Juvenile Hall to budget unit 1100-245 Adult Drug Court

Attachments:

[Staff Report](#)

[1100245-3137 Budget Adjustment Form FY23-24](#)

Public Works

[24-1274](#)

22. Berthing Permit and Rental Agreement with Humboldt Bay Harbor Recreation and Conservation District Regarding the Use of Moorage Space Located at Woodley Island Marina

Recommendation:

That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear Free Ordinance with regard to the attached berthing permit and rental agreement with the Humboldt Bay Harbor, Recreation and Conservation District;
2. Approve and authorize the Chair of the Board to execute the attached berthing permit and rental agreement retroactively to July 1, 2024, through June 30, 2025, in the amount of \$4,122, between the Humboldt County

Sheriff's Department and the Humboldt Bay Harbor, Recreation and Conservation District; and

3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached berthing permit and rental agreement with the Humboldt Bay Harbor, Recreation and Conservation District to the Department of Public Works - Real Property for further processing.

Attachments:

[Staff Report](#)

[Attachment 1 - Berthing Permit and Rental Agreement with Humboldt Bay Harbor, Recreation a](#)

[24-1320](#)

23. Authorize Temporary Increase in Pay for Cody Waddell, Road Maintenance Worker III, Pursuant to Section 12.4 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU)

Recommendation:

That the Board of Supervisors:

1. Authorize a temporary increase in pay for Road Maintenance Worker III, Cody Waddell (class 230, range 405) as though promoted to Road Maintenance Supervisor (class 204, range 425) beginning the twenty-first consecutive workday after the assignment began Sept. 29, 2024, and continuing until Oct. 26, 2024.

Attachments:

[Staff Report](#)

[24-1340](#)

24. License agreement with Yvonne D. Titus et al. for a Clark Road Stockpile Site, APN 105-022-004

Recommendation:

That the Board of Supervisors:

1. Authorize the Chair of the Board to sign, in triplicate, the License Agreement between the County of Humboldt and Yvonne D. Titus et al. (Attachment 1); and

2. Direct the Clerk of the Board to retain one License Agreement and return the other two to the Department of Public Works, Land Use Division for further processing.

Attachments:

[Staff Report](#)

[Titus Stockpile Agreement SIGNED 2024-08-06 \(1.7 MB\)](#)

[Executed License Agreement - Titus Stock Pile Site.pdf](#)

[24-1341](#)

25. Request for Proposal No. DPW2024-003 Regarding Communication Leases at the Humboldt County Courthouse and Humboldt County Fairgrounds

Recommendation:

That the Board of Supervisors:

1. Approve and authorize the Director of Public Works to advertise and distribute the attached request for proposals regarding leases at the

- Humboldt County Courthouse and Humboldt County Fairgrounds;
2. Authorize staff to review the proposals in accordance with the criteria contained in the request for proposals, evaluation any proposals received and select the proposal that best meets the needs of the county; and
 3. Direct staff to return to your Board for approval of award and execution of lease agreements.

Attachments:[Staff Report](#)[Request for Proposals No. DPW2024-003 regarding Communication Leases at the Humboldt Co](#)[24-1345](#)

26. Designation of the McKay Community Forest, Hammond Trail, and Humboldt Bay Trail South under Humboldt County Code Section 271

Recommendation:

That the Board of Supervisors:

1. Designate the McKay Community Forest, Hammond Trail, and Humboldt Bay Trail South as parks subject to the rules and regulations of Humboldt County Code Section 271; and
2. Designate the Hammond Trail and Humboldt Bay Trail South as trails subject to Humboldt County Code Section 271-16.

Attachments:[Staff Report](#)[1 - Humboldt County Code Section 271](#)**Sheriff**[24-1267](#)

27. Genasys Evacuation Management Platform Renewal

Recommendation:

That the Board of Supervisors:

1. Approve and authorize the Sheriff to sign the Genasys Saas Software Agreement between the County of Humboldt and Genasys Incorporated; and
2. Authorize the Chair of the Board or Sheriff to sign any amendments to the Agreement, during the term of the Agreement, upon review and approval by the County Counsel, Risk Management and the County Administrative Office.

Attachments:[Staff Report](#)[EVAC renewal and Traffic AI addition for Humboldt County - signed.pdf](#)[Ladris Terms Conditions.pdf](#)[24-1302](#)

28. Acceptance of the Forensic Genetic Genealogy (FGG), 2024 BJA FY24 Invited to Apply - Jared Huffman Community Project Funding grant award administered by the Byrne Discretionary Grants Program and approval of the Supplemental Budget in the Amount of \$175,000 (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Authorize the Chair of the Board, Sheriff, Undersheriff, and Deputy Director of Financial and Support Services to accept grant funds and execute all necessary contracts and agreements and amendments thereto, in the name of the County of Humboldt, and all other certifications, assurances, Memorandums of Understanding, or documents required by the Byrne Discretionary Grants Program, such authorization shall be retroactive to May 1, 2024, to facilitate documents that need to be signed timely for this grant; and
 2. Approve the Supplemental Budget (Attachment 2) for the Byrne Discretionary Grants Program budget unit 1100-221915 in the amount of \$175,000 (4/5 vote required).

Attachments: [Staff Report](#)
[Letter of Award FAW-182014](#)
[1100-221915 Supplemental Budget](#)

[24-1303](#)

29. Acceptance of the Boating Safety and Enforcement Equipment Grant for a One-Time Purchase of a Thermal Imaging Camera and Control Unit for Waterway Patrols and Approval of the Supplemental Budget in the Amount of \$30,509 (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Authorize the Chair of the Board, Sheriff, Undersheriff, and Deputy Director of Financial and Support Services to accept grant funds and execute all necessary contracts and agreements and amendments thereto, in the name of the County of Humboldt, and all other certifications, assurances, Memorandums of Understanding, or documents required by the Department of Parks and Recreation Division of Boating and Waterways to facilitate documents that need to be signed timely for this grant; and
 2. Approve the Supplemental Budget (Attachment 2) for the Division of Boating and Waterways budget unit 1100-221900 in the amount of \$30,509 (4/5 Vote Required).

Attachments: [Staff Report](#)
[Letter of Award-Agreement C24L0606](#)
[1100-221900 Supplemental Budget](#)
[Executed Berthing Permit.pdf](#)

[24-1319](#)

30. Approval of an Exception to the Hiring Freeze to Hire 1.0 Full-Time Equivalent (FTE) Forensic Specialist

- Recommendation:** That the Board of Supervisors:
1. Approve an exception to the Fiscal Year (FY) 2024-25 hiring freeze to hire

- 1.0 FTE Forensic Specialist I/II (Class 407A/B) for the Humboldt County Sheriff's Office (HCSO); and
2. Approve an exception to the Fiscal Year (FY) 2024-25 hiring freeze for the 1.0 FTE Forensic Specialist I/II (Class 407A/B), 1.0 FTE Program Coordinator (Class 1425), and 1.0 Public Information Specialist (Class 0295) funded by the Northern California Coalition to Safeguard Communities budget 1100-221955 for the remainder of the fiscal year should any of the positions become vacant in the future.

Attachments: [Staff Report](#)

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

[24-1411](#)

Public Comment - Non Agenda Items

Attachments: [Public Comment Non Agenda Items.pdf](#)

G. MATTERS SET FOR TIME CERTAIN

County Administrative Office

[24-1344](#)

1. 10:00 AM - Presentation on the County of Humboldt 2024 State Legislative Program

Recommendation: That the Board of Supervisors:
1. Receive the presentation regarding the County of Humboldt's 2024 State Legislative Program and take appropriate action, if required.

Attachments: [Staff Report](#)
[Humboldt County End of Session Memo 2024](#)
[2023-24 Legislative Adjournment](#)

H. PUBLIC HEARINGS (None Scheduled)

I. MATTERS INITIATED BY BOARD

Board of Supervisors

[24-1354](#)

1. Resolution of Support for Proposition 35

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Resolution;

2. Email an executed copy of the resolution to info@accesstohealthcareca.com; and
3. Email an executed copy to Senator Mike McGuire and Assemblymember Jim Wood.

Sponsors: Supervisor Bohn

Attachments: [Staff Report](#)
[Resolution No. 24- XX .docx](#)

J. DEPARTMENT REPORTS

Clerk of the Board

[24-1355](#)

1. Consider Making the Three At-Large Appointments to the McKinleyville Municipal Advisory Committee (MMAC)

Recommendation: That the Board of Supervisors:
1. Consider making the three at-large appointments to the MMAC.

Attachments: [Staff Report](#)
[Suzanne Lippre_Redacted.pdf](#)
[Thomas Stevens_Redacted.pdf](#)
[Kevin Jenkins_Redacted.pdf](#)
[Maya Conrad_Redacted.pdf](#)
[Mary Burke_Redacted.pdf](#)
[Clancy De Smet_Redacted.pdf](#)

Planning and Building Department

[24-1205](#)

2. Status of Code Enforcement Proceedings at 473 Quarry Road in Trinidad

Recommendation: That the Board of Supervisors:
1. Receive the staff update and provide comment.

Attachments: [Staff Report](#)
[Attachment A - Status of Case Communication](#)

K. CLOSED SESSION

[24-1311](#)

1. Conference with Labor Negotiator - Pursuant to Government Code Section 54957.6 it is the Intention of the Board of Supervisors to Meet in Closed Session to Review the County's Position and Instruct its Designated Labor Negotiator. Labor Negotiators: Elishia Hayes, Zachary

O'Hanen, and Jack Hughes. Employee Organizations (Represented and Unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees

[24-1338](#)

2. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Cannen Reighs Buelna v. U.S. Forest Service, et al., Humboldt County Superior Court Case No. CV2401588

[24-1386](#)

3. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of City of Arcata v. Ao Kiriki Ben Tut Malik Silkiss, et al., Humboldt County Superior Court Case No. CV2401719

L. ADJOURNMENT