



COUNTY OF HUMBOLDT

For the meeting of: 7/9/2019

File #: 19-936

To: Board of Supervisors

From: County Administrative Office

Agenda Section: Consent

SUBJECT:

Appraisal Services for Real Property Located at 39171 Hwy 299, Willow Creek and Transfer from General Fund Contingencies (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Direct the County Administrative Office to obtain an appraisal for 39171 Hwy 299, Willow Creek, 95573, Assessor Parcel No. 522-343-033; and
2. Approve a transfer from General Fund Contingencies in the amount of \$4,000 (Attachment I) to fund the appraisal of 39171 Hwy 299, Willow Creek (4/5 Vote Required).

SOURCE OF FUNDING:

General Fund - Reserve for Contingencies (1100-990)

DISCUSSION:

On January 19, 2016, your Board approved the first stage in a comprehensive finance package to move the county in the direction of having campuses where like functions are grouped together for better public service.

Staff is interested in exploring the lot at 39171 Hwy 299, Willow Creek, as it is a prime location that would provide significant benefits to the campus complex concept. This lot affords the county the opportunity to negotiate terms of purchase with the overall goal of acquiring a location to provide centralized services in eastern Humboldt in a campus complex setting.

Staff requests Board authorization to procure appraisal services and obtain an appraisal to determine current fair market value for 39171 Hwy 299, Willow Creek.

FINANCIAL IMPACT:

Appraisal services are anticipated to be in the amount of \$4,000. Cost of the appraisal will be appropriated from Reserve for Contingencies (1100-990). There are sufficient funds for this request.

The Debt Advisory Committee will propose the preferred funding mechanism to fund the possible acquisition, design services and construction improvements of 39171 Hwy 299, Willow Creek upon Board authorization. Should a purchase be negotiated, staff will return to your Board to present proposed funding options at that time.

This item supports your Board's strategic framework of providing community-appropriate levels of service and providing for and maintaining infrastructure.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by managing our resources to ensure sustainability of services .

OTHER AGENCY INVOLVEMENT:

N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could choose to not authorize the County Administrative Office to obtain appraisal services for the property mentioned above. This, however, is not recommended as locating another available property in the Willow Creek area to house a campus complex is unlikely.

ATTACHMENTS:

Appropriation Transfer

PREVIOUS ACTION/REFERRAL:

Board Order No.: H-3

Meeting of: 1/19/16

File No.: N/A