

BOARD OF SUPERVISORS

REX BOHN
First District
MICHELLE BUSHNELL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Chair - Fourth District
STEVE MADRONE
Vice Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, July 12, 2022

9:00 AM

Regular Meeting - Hybrid

A. ROLL CALL

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Mike Wilson, Supervisor Virginia Bass, and Supervisor Steve Madrone

Absent: 0

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Approval of the Consent Agenda

*A motion was made by Wilson, seconded by Supervisor Bushnell, to approve the Consent Agenda.
The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Agricultural Commissioner

1. Approval of Cooperative Agreement No. 21-0517-026-SF, the Pierce's Disease Control Program Contract in the amount of \$18,639.76

Recommendation: That the Board of Supervisors:

1. Approve Cooperative Agreement No. 21-0517-026-SF known as the Pierce's Disease Control Program contract between Humboldt County and the California Department of Food and Agriculture;
2. Authorize the Chair to sign the original agreement and direct the Clerk of the Board to return all copies to the Agriculture Department for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Board of Supervisors

2. Retirement Resolution for Cathy Rigby (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the resolution.

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Clerk of the Board

3. Quarterly Report of Current and Projected Vacancies on Humboldt County Board of Supervisors Appointed Boards, Committees and Commissions.

Recommendation: That the Board of Supervisors:

1. Receive and file the report

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

4. Approval of the Action Summary - Meeting of June 28, 2022

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of June 28, 2022, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

5. Approval of the Action Summary - Meeting of June 14, 2022

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of June 14, 2022, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

6. Approval of the Action Summary - Meeting of June 7, 2022

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of June 7, 2022, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

County Administrative Office

7. Ratification of Separation Agreement with Auditor-Controller Karen Paz Dominguez, Ratification of the Tolling Agreement with the City of Eureka and Confirmation of the Appointment of Cheryl Dillingham as Interim Auditor-Controller

Recommendation: That the Board of Supervisors:

1. Ratify the Separation Agreement with Auditor-Controller Karen Paz Dominguez;
2. Ratify the Tolling Agreement with the City of Eureka; and
3. Confirm the appointment of Cheryl Dillingham as Interim Auditor-Controller effective July 1, 2022.

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

County Clerk/Recorder/Registrar of Voters

8. Advanced Salary Step Request for Wojciech Czyz Extra Help Office Assistant (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve advanced step appointment for Wojciech Czyz, Extra Help Office Assistant (Class 0181) in Budget Unit 271 from salary step 1A (Range 310) to step E (Range 310) effective May 29, 2022; and
2. If approved, direct the Clerk of the Board to forward a copy of the agenda item to the Auditor-Controller/County Payroll.

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

9. Certification of the Results of the June 7, 2022, Statewide Direct Primary Election

Recommendation: That the Board of Supervisors:

1. Accept the Certified Statement of Results of the Official Canvass for the June 7, 2022, Statewide Direct Primary Election.

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

10. Conflict of Interest Codes, Alderpoint County Water District

Recommendation: That the Board of Supervisors:

1. Receive staff report; and
2. Approve conflict of interest codes submitted by Alderpoint County Water District

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Department of Health and Human Services: Administration**11. Work Order Agreement (WOA) with Heluna Health for California Department of Public Health (CDPH) Epidemiology and Laboratory Capacity (ELC) Public Health Laboratory (PHL) Preparedness through Laboratory Response Network (LRN) Supplement #1**

Recommendation: That the Board of Supervisors:

1. Approve the WOA with Heluna Health to administer the CDPH ELC PHL Preparedness Supplement 1 Grant;
2. Authorize the Director of Public Health, or a designee thereof, to sign the WOA; and
3. Authorize the Director of Public Health, or a designee thereof, to sign all future amendments and documents directly related to the WOA upon review and approval of County Counsel and Risk Management.

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Department of Health and Human Services: Behavioral Health**12. Mental Health Organizational Provider Services Agreement with Changing Tides Family Services Regarding the Provision of Children's Specialty Mental Health Treatment Services, Therapeutic Behavioral Services, and Intensive Home-Based Services to Eligible Medi-Cal Beneficiaries Residing in Humboldt County**

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached Mental Health Organizational Provider Services Agreement with Changing Tides Family Services regarding the provision of children's specialty mental health treatment services, therapeutic behavioral services and intensive home-based services to eligible Medi-Cal Beneficiaries residing in Humboldt County for the period from July 1, 2022 through June 30, 2024; and
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached Mental Health Organizational Provider Services Agreement with Changing Tides Family Services after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached Mental Health Organizational Provider Services Agreement with Changing Tides Family Services to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

13. Subcontract with Advocates for Human Potential, Inc. Regarding Implementation of the Behavioral Health Mobile Crisis and Non-Crisis Services Project in Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached subcontract with Advocates for Human Potential, Inc. regarding implementation of the Behavioral Health Mobile Crisis and Non-Crisis Services Project in Humboldt County for the period of Sept. 15, 2021 through June 30, 2025; and
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments, and any other agreements, certifications, attestations and documents related, to the attached subcontract with Advocates for Human Potential, Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office.

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Department of Health and Human Services: Public Health

14. Agreement # 21-10555 with California Department of Public Health Regarding Disease Intervention Workforce Activities and Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services (DHHS) - Public Health Director, or a designee thereof, to execute, the attached agreement # 21-10555, including Exhibit F, with the California Department of Public Health (CDPH) regarding the Disease Intervention Specialist (DIS) Workforce Grant for the period of July 1, 2021 through December 31, 2025;
2. Approve, and authorize the DHHS - Public Health Director, or a designee thereof, to execute, the attached California Civil Rights Laws Attachment;
3. Approve, and authorize the DHHS - Public Health Director, or a designee thereof, to execute, the attached Contractor Certification Clauses Attachment;
4. Authorize the DHHS - Public Health Director, or a designee thereof, to execute any and all subsequent amendments to, and other documents directly associated with, the attached agreement with Heluna Health, after review and approval by County Counsel, Risk Management, and the County Administrative Office;
5. Approve the attached supplemental budget in the amount of \$116,968.00 for DHHS - Public Health fund 1175, budget unit 419003, DIS Workforce (4/5 vote required).

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Department of Health and Human Services: Social Services

15. Professional Services Agreement with the Humboldt County Office of Education Regarding the Provision of Support Services to Youth and Families Who Have Been Referred to a Regional School Attendance Review Board

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the Humboldt County Office of Education regarding the provision of support services to youth and families who have been referred to a regional School Attendance Review Board in the amount of \$99,399.23 for the period of July 1, 2022 through June 30, 2023;
2. Authorize the Department of Health & Human Services - Social Services Director, or a designee thereof to execute any and all subsequent amendments to the attached professional services agreement with the Humboldt Office of Education, after review and approval by County Counsel, Risk Management and the County Administrative Office;
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with the Humboldt County Office of Education to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

16. Professional Services Agreement with Remi Vista, Inc. Regarding the Provision of Assessment Services that are Designed to Facilitate Appropriate Treatment Planning and Client Evaluation through

Utilization of the Child and Adolescent Needs and Strengths Tool

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Remi Vista, Inc. regarding the provision of assessment services that are designed to facilitate appropriate treatment planning and client evaluation through utilization of the Child and Adolescent Needs and Strengths tool in an amount not to exceed \$100,000 for the period of July 1, 2022 through June 30, 2023;
2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Remi Vista, Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Remi Vista, Inc. to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

First 5

17. Allocation of two 1.0 Full Time Equivalent (FTE) Health Education Specialists for First 5 Humboldt, Budget Unit 457

Recommendation: That the Board of Supervisors:

1. Allocation of two 1.0 Full-Time Equivalent (FTE) Health Education Specialists (class 1595, salary range 393/426) positions in budget unit 457, effective immediately following approval.

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Planning and Building Department

18. Revision to a Resolution Authorizing the Submittal and Signature of a CalHome Program Grant Application for a First Time Homebuyer Loan Program and an Accessory Dwelling Unit Construction Loan Program

Recommendation: That the Board of Supervisors:

1. Adopt the attached Resolution No. 22-___:
 - a. Authorizing an application to be submitted to the Department of Housing and Community Development (HCD) for the 2021 CalHome Grant Program for \$2,660,000; and
 - b. Authorizing and directing the Planning and Building Department Director to execute in the name of the County of Humboldt the application, the Standard Agreement, and all other documents required by HCD for participation in the CalHome Program, and any amendments.

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

19. Ordinance Incorporating by Reference Appendix O and X, Emergency Housing Standards, into the Building Code

Recommendation: That the Board of Supervisors:

1. Adopt Ordinance No. _____ (Attachment 1), Incorporating by Reference Appendix O of the 2019 California Building Code, and Appendix X of the 2019 California Residential Code to Section 331-11 of Chapter 1, Division 3 of Title III of the Humboldt County Code Relating to Emergency Housing Standards.

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Probation

20. Professional Services Agreement with Arcata House Partnership for Residential Community Re-Entry Services

Recommendation: That the Board of Supervisors:

1. Approve, and authorize Chief Probation Officer, Shaun Brenneman, to execute, the attached Professional Services Agreement with Arcata House Partnership regarding residential community re-entry services in the amount of \$129,393 for the period of July 1, 2022 through June 30, 2023;
2. Authorize the Chief Probation Officer, Shaun Brenneman, to execute any and all subsequent amendments to the attached professional services agreement with Arcata House Partnership, after review and approval by County Counsel, Risk Management and the County Administrative Office.

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Public Works

21. Bid Award Authorization for Storm Damage Repair to Briceland Thorne Road Post Mile 3.76

Recommendation: That the Board of Supervisors:

1. Receive and file the bid proposals submitted for Storm Damage Repair to Briceland Thorne Road Post Mile 3.76;
2. Award the project agreement to GR Wilcox Enterprises, Inc., for the total amount of \$216,673.67;
3. Authorize the Chair of the Board to execute the project agreement upon submittal of the appropriate bonds and insurance; and
4. Authorize the Public Works Director to execute contract change orders up to the amount of \$21,666.33.

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

22. Road Maintenance on Bald Hills Road (F4R300) Post Mile 16.05 to 19.04

Recommendation: That the Board of Supervisors:

1. Approve the attached plans and specifications for the Road Maintenance on Bald Hills Road (F4R300) Post Mile 16.05 to 19.04 project;
2. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, Aug. 2, 2022 at 2 p.m.;
3. Authorize the Humboldt County Public Works Director to award the above-mentioned project to the lowest responsive bidder following completion of the bidding process; and
4. Authorize the Humboldt County Public Works Director to execute a project agreement with the lowest responsive bidder upon submittal of the appropriate bonds and insurance.

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

23. Amendments to the Solid Waste Container Site and Transfer Station Agreements for Fiscal Year 2022-23

Recommendation: That the Board of Supervisors:

1. Approve the amendment to the operation and maintenance agreement with Recology Eel River for the Redway Transfer Station effective July 1, 2022;
2. Approve the amendment to the operation and maintenance agreement with Recology Eel River for the southern solid waste container sites effective July 1, 2022; and
3. Approve the amendment to the operation and maintenance agreement with Humboldt Sanitation Company, Inc. for the northern solid waste container sites effective July 1, 2022.

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Treasurer/Tax Collector

24. Move Revenue Recovery Division from Room 130 to Treasurer Tax Collector's Office Room 125 and Adjust Public Hours

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution to change the location and hours the Revenue Recovery Division is open to the public to 8:30 am through 12:00 pm and 1:00 pm to 4:00 pm for each business day beginning July 18, 2022.

A motion was made by Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

E. SPECIAL PRESENTATIONS

F. ITEMS PULLED FROM CONSENT

G. MATTERS INITIATED BY BOARD MEMBERS

County Administrative Office

1. 9:15 AM - County Medical Services Program Presentation

Recommendation: That the Board of Supervisors:

1. Accept the presentation regarding the County Medical Services Program.

A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, to receive and file the report. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Planning and Building Department

2. 9:30 AM - Update on Processing of Nordic Aquafarms Project Application

Recommendation: That the Board of Supervisors:

1. Receive an update on the processing of the Nordic Aquafarms' project application.

A motion was made by Supervisor Bushnell, seconded by Wilson, to receive and file the report, The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Board of Supervisors

1. Letter of Support for SB 1256 (Wieckowski) Waste Management: Disposable Propane Cylinders (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the letter of support

A motion was made by Supervisor Madrone, seconded by Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

2. Appointment of County Delegate and County Alternate to Participate in the National Association of Counties (NACO) Annual Election of Officers and Policy Adoption (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Appoint a County Delegate and County Alternate to participate in the NACO annual election of officers and policy adoption and complete the NACO 2019 Credentials Voting Form online.

A motion was made by Wilson, seconded by Supervisor Bushnell to appoint Supervisor Bohn as the Delegate and Supervisor Bass as the Alternate to participate in the National Association of Counties (NACO) Annual Election of Officers and Policy Adoption. The motion carried with the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

H. DEPARTMENT REPORTS

I. PUBLIC HEARINGS

J. DISCUSSION ITEMS

K. MATTERS SET FOR TIME CERTAIN

L. PUBLIC COMMENT ON NON-AGENDA ITEMS - 1:30 PM

M. CLOSED SESSION

1. Pursuant to Government Code Sections 54954.5 and 54957 to consider a Public Employee Performance Evaluation for the position of the County Administrative Officer

The Board of Supervisors met in conference Pursuant to Government Code Sections 54954.5 and 54957 to consider a Public Employee Performance Evaluation for the position of the County Administrative Officer. There was no reportable action.

2. Pursuant to Government Code Sections 54954.5 and 54957 to consider a Public Employee Performance Evaluation for the position of the Director of Planning and Building

The Board of Supervisors met in conference Pursuant to Government Code Sections 54954.5 and 54957 to consider a Public Employee Performance Evaluation for the position of the Director of Planning and Building. There was no reportable action.

N. ADJOURNMENT

I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

NIKKI TURNER

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.

07/12/2022