

BOARD OF SUPERVISORS

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Vice Chair - Third District
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Fourth District
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Fifth District



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County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, October 13, 2015

9:00 AM

Regular Meeting

NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion

Auditor/Controller

1. FY 2015-16 Appropriation Limit

Recommendation: That the Board of Supervisors approve the attached resolution and schedules setting forth the FY 2015-16 appropriation limits in accordance with Article XIII B of the California Constitution and California Government Code, Title 1, Division 9.

Attachments: [FY 2015-16 Appropriation Limit.pdf](#)

Board of Supervisors

2. Continuation of Emergency - Prolonged Drought in Humboldt County (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors declare that a local state of emergency, per Resolution #15-97, remains in effect until November 10, 2015, related to prolonged drought in Humboldt County.

Attachments: [Continuation of Drought Emergency.pdf](#)

Clerk of the Board

3. Approval of the Action Summary - Meeting of October 6, 2015

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of October 6, 2015 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 10-6-2015.pdf](#)

Department of Health and Human Services: Mental Health

4. Resolution to Establish a Revolving Petty Cash Fund for Humboldt County Department of Health and Human Services Mental Health / Administration and Programs in the Amount of \$1,700

Recommendation: That the Board of Supervisors adopt Resolution # _____ to establish a revolving Petty Cash Fund for the Humboldt County Department of Health and Human Services (DHHS) Mental Health / Administration and Programs, Budget Unit #424, Fund 1170, as follows: Mental Health Branch Administration and Programs 1170-424-2123 Special Departmental Expense -- \$1,700.00; and rescind Resolution #07-49 that was approved by the Board on July 3, 2007 (item C-9).

Attachments: [Revolving Petty Cash Fund.pdf](#)

Department of Health and Human Services: Social Services

5. Donation of Social Services Vehicle to the Humboldt County Motor Pool

Recommendation: That the Board of Supervisors approve the donation of one (1) 2014 Freightliner MT-55 from Humboldt County Department of Health and Human Services (DHHS)-Social Services to the Humboldt County Motor Pool for capitalization, maintenance and insurance purposes.

Attachments: [Social Services Vehicle to Motor Pool.pdf](#)

6. Approve Agreement with Open Door Community Health Centers to Assist with CalFresh Outreach and Support Activities

Recommendation: That the Board of Supervisors approve Agreement with Open Door Community Health Centers to assist the Department of Health and Human Services (DHHS) to increase utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) originals of the Agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed originals of the Agreement to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Social Services Administration.

Attachments: [Agreement with Open Door Community Health Centers.pdf](#)

7. Approve Agreement with Food for People to Assist with CalFresh Outreach and Support Activities

Recommendation: That the Board of Supervisors approve Agreement with Food for People to assist the Department of Health and Human Services (DHHS) to increase utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) originals of the Agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed originals of the Agreement to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Social Services Administration.

Attachments: [Agreement with Food for People.pdf](#)

8. Approve Agreement with Humboldt County Office of Education to Assist with CalFresh Outreach and Support Activities

Recommendation: That the Board of Supervisors approve Agreement with the Humboldt County Office of Education to assist the Department of Health and Human Services (DHHS) to increase utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) originals of the Agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed originals of the Agreement to the Department of Health and Human Services (DHHS) -Contract Unit for forwarding to DHHS-Social Services Administration.

Attachments: [Agreement with Office of Education.pdf](#)

9. Global Memorandum of Understanding Regarding Child Welfare Services with California Department of Social Services and California Department of Health Care Services

Recommendation: That the Board of Supervisors for the meeting of: October 13, 2015 approve the attached Global Memorandum of Understanding (MOU) regarding child welfare services with California Department of Social Services (CDSS), California Department of Health Care Services (DHCS), and Humboldt County Department of Health and Human Services (DHHS)-Children and Family Services; authorize the Chairperson to execute three (3) originals of the MOU; and direct the Clerk of the Board to route two (2) fully executed originals of the MOU to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

Attachments: [Global MOU Staff Report.pdf](#)
[Global MOU Contract.pdf](#)
[Global MOU Exhibits \(174 pages\).pdf](#)

Planning and Building Department

10. Adoption of Ordinance Adding Chapter 2 to Division 4 of Title VIII of the Humboldt County Code relating to Expedited, Streamlined Permitting Process for Small Residential Rooftop Solar Energy Systems

Recommendation: That the Board of Supervisors adopt Ordinance No. _____, adding Chapter 2 to Division 4 of Title VIII of the Humboldt County Code relating to Expedited, Streamlined Permitting Process for Small Residential Rooftop Solar Energy Systems.

Attachments: [Adoption of Rooftop Solar Ordinance.pdf](#)

Public Defender

11. Approve Exercising the Option to Extend the Lease for 931 Third Street, Eureka, with Carter Properties

Recommendation: That the Board of Supervisors approve exercising the option to extend the Lease with Carter Properties for 931 Third Street, Eureka; direct the Clerk of the Board to return one executed Board Agenda item to Public Works, Real Property Agent; and authorize the Public Works Real Property Agent to send a letter notifying Carter Properties that the County is exercising the option to extend the Lease for an additional two (2) year term, from December 1, 2015 through November 30, 2017.

Attachments: [Lease for 931 Third Street.pdf](#)

Public Works

12. Professional Consultant Services for Arcata-Eureka Airport (ACV) Obstructions Removal Plan, Airport Improvement Program (AIP) Grant 03-06-0010-044, Project No. 919269

Recommendation: That the Board of Supervisors authorize the Chair to sign three (3) copies of the Agreement for Consultant Services with Mead and Hunt, for an amount not to exceed \$76,147 (Seventy-Six Thousand One Hundred Forty-Seven Dollars); and direct the Clerk of the Board to return two (2) of each fully executed copies to Public Works.

Attachments: [Consultant Services for Arcata-Eureka Airport.pdf](#)

13. Professional Consultant Services for Murray Field Airport (EKA) Obstructions Removal Plan and Airport Geographic Information System (AGIS) Survey, Airport Improvement Program (AIP) Grant 03-06-0072-012, Project No. 919270

Recommendation: That the Board of Supervisors authorizes the Chair to sign three (3) copies of the Agreement for Consultant Services with Mead and Hunt, for an amount not to exceed \$103,989 (One Hundred Three Thousand Nine Hundred Eighty-Nine Dollars); and direct the Clerk of the Board to return two (2) of each fully executed copies to Public Works.

Attachments: [Consultant Services for Murray Field Airport.pdf](#)

14. Larabee Bridge (4C-171) Preventive Maintenance Project. Project No.: BPMP 5904 (139); Contract No.: 215139

Recommendation: That the Board of Supervisors approve the plans and specifications for the Larabee Bridge Preventative Maintenance Project; and direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code with bids to be opened on Tuesday, November 10, 2015 at 2:00 p.m.

Attachments: [Larabee Bridge Preventive Maintenance Project.pdf](#)
[Plans and Specifications.pdf](#)

Sheriff

15. Acceptance of the Cooperative Law Enforcement Master Agreement #16-LE-11051360-027 with the United States Department of Agriculture, Forest Service, Six Rivers National Forest

Recommendation: That the Board of Supervisors accept Cooperative Law Enforcement Master Agreement # 16-LE-11051360-027 between the United States Department of Agriculture (USDA), Forest Service, Six Rivers National Forest for the 5-year period covering October 1, 2015 through September 30, 2020 (Attachment 1); and authorize the Sheriff and Chair of the Board to sign four (4) originals of the Cooperative Law Enforcement Master Agreement.

Attachments: [Cooperative Law Enforcement Master Agreement.pdf](#)

D. SPECIAL PRESENTATIONS**Board of Supervisors**

1. "The Great California SHAKE OUT" Proclamation and Presentation (Supervisor Estelle Fennell)
Recommendation: That the Board of Supervisors authorize the Chair to sign the Proclamation and hear the Presentation.
Attachments: [Great California Shake Out Proclamation.pdf](#)

2. Update Report from the Cruise Ship Marketing Consultant (Supervisor Virginia Bass)
Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.
Attachments: [Report from Cruise Ship Marketing Consultant.pdf](#)

3. Retirement Resolution for Mike Tully on his Retirement from the Humboldt County Probation Department (Supervisor Virginia Bass)
Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.
Attachments: [Probation Retirement Resolution.pdf](#)

E. MATTERS SET FOR TIME CERTAIN**F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Board Discussion Regarding HCAOG Hiring Polling Firm to Poll voters on a Proposed Humboldt County Transportation Sales Tax Measure (Supervisor Ryan Sundberg)
Recommendation: That the Board of Supervisors receive a report from Supervisor Sundberg, the Board's representative on the HCAOG Board, and give direction as it relates to a proposal to hire a polling firm to poll voters on a proposed Humboldt County Transportation Sales Tax Measure.
Attachments: [HCAOG Polling on Transportation Sales Tax.pdf](#)

2. Clarification of Procedure for Referring Cases to Code Enforcement for Investigation (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors clarify the procedure for referring cases to Code Enforcement, and take appropriate action, as necessary.

Attachments: [Code Enforcement Procedure.pdf](#)

3. Supplemental Report from the Medical Marijuana (MMJ) Ad Hoc Committee (Supervisor Estelle Fennell and Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors hear a supplemental report from the Medical Marijuana Ad Hoc Committee and direct staff to add additional alternatives to the proposed Medical Marijuana Land Use Ordinance on parcels five (5) acres or larger.

Attachments: [MMJ Ad Hoc Committee Report.pdf](#)

H. DEPARTMENT REPORTS

Clerk of the Board

1. Appointment of the 2016 Member and Alternate to the California State Association of Counties Board of Directors

Recommendation: That the Board of Supervisors make appointments to the California State Association of Counties Board of Directors for 2016, and direct the Clerk of the Board to notify Sue Ronkowski at CSAC, 1100 K Street, Suite #101, Sacramento, 95814, of the appointments.

Attachments: [2016 CSAC Member and Alternate.pdf](#)

I. CLOSED SESSION

1. It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Public Defender pursuant to Government Code sections 54954.5 and 54957.

2. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees.

J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet

Attachments: [Public Comment Sign-In Sheet.pdf](#)

K. ADMINISTRATIVE ABATEMENT HEARINGS

L. PUBLIC HEARINGS

Auditor/Controller

1. Resolution Establishing Fiscal Year 2015-2016 Budgets for Special Districts Governed by the Humboldt County Board of Supervisors

Recommendation: That the Board of Supervisors adjourn and reconvene as the Board of Directors of those special districts governed by the Board of Supervisors; open the public hearing; receive reports from staff; receive testimony from public; close the public hearing; approve and adopt the Fiscal Year 2015-2016 budgets for special districts governed by the Board of Supervisors; adopt the attached resolution No. _____ establishing fiscal year 2015-2016 budgets for special districts governed by the Board of Supervisors.

Attachments: [Budgets for Special Districts Resolution.pdf](#)

M. AFTERNOON DISCUSSION ITEMS**Board of Supervisors**

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>