

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNELL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Chair - Fourth District
RYAN SUNDBERG
Vice-Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, April 18, 2017

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Auditor/Controller

1. Adopt New Classifications of the Auditor-Controller Office, Reallocate Staff as Defined

Recommendation: That the Board of Supervisors adopt the new management and confidential classification of County Payroll Services Manager (class number 0107, salary range 467, bargaining unit 08); reallocate the Payroll/Position Control Manager position (class number 0113, salary range 427, position 01) currently occupied by Katherine Oliveira in budget unit 111 to County Payroll Services Manager (class number 0107, salary range 467); adopt the new management and confidential classification of Assistant County Payroll Services Manager (class number 0104, salary range 437, bargaining unit 08); reallocate the Assistant Payroll/Position Control Manager position (class number 0108, salary range 397, position 01) currently occupied by Kara Fales in budget unit 111 to Assistant County Payroll Services Manager (class number 0104, salary range 437); adopt

the new classification of Auditor-Controller Payroll Specialist I/II(class number 0223, salary range 365/380, bargaining unit 9) into the classification plan; reallocate the Senior Fiscal Assistant position (class number 0123, salary range 365, position 01) currently occupied by Leslie Tully-Lund in budget unit 111 to Auditor-Controller Payroll Specialist II (class number 0223, salary range 380); reallocate the Senior Fiscal Assistant position (class 0123, salary range 365, position 04) currently occupied by Ruthie Boltzen in budget unit 111 to Auditor-Controller Payroll Specialist II (class number 0223, salary range 380); and reallocate the Senior Fiscal Assistant position (salary range 365, class 0123, position 01) currently occupied by Judy Blanchard in budget unit 111 to Auditor-Controller Payroll Specialist I (class number 0223, salary range 365). The requested changes should be made effective on the pay period following approval.

Attachments: [Auditor-Controller New Classifications, Reallocations.pdf](#)

Board of Supervisors

2. Sale of Aviation Fuel to the Collings Foundation for Their Vintage Airplanes While at the California Redwood Coast Humboldt County Airport in McKinleyville (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors approve the Collings Foundation request to purchase aviation fuel at the county's cost, and send a letter to Daniel D. Freitas, Event Organizer, Collings Foundation, 3542 Middlefield Lane, Eureka, CA 95501-2719, informing him of the approval.

Attachments: [Sale of Aviation Fuel to Collings Foundation.pdf](#)

3. Letter of Support for the Yurok Tribe's Federal Lands Access Program (FLAP) Grant Funding Request for the Bald Hills Road Paving Project (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of support.

Attachments: [Letter of Support for FLAP Grant Funding.pdf](#)

4. 2017 Operating Budget for the Humboldt County Fair (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors approve the 2017 Operating Budget for the Humboldt County Fair as submitted.

Attachments: [2017 Operation Budget for County Fair.pdf](#)

5. Letter of Support for the McKinleyville Community Services District's Funding Request for the McKinleyville Community Forest Project (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Letter of Support.

Attachments: [Letter of Support for McKinleyville Community Forest Project.pdf](#)

6. AB 1410 (Wood and Co-Author McGuire): Cannabis Cultivation Tax Collection Letter of Support as Amended on April 4, 2017 (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of support.

Attachments: [Letter of Support for Cannabis Cultivation Tax Collection.pdf](#)

7. Finding Big Foot Festival Resolution (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

Attachments: [Finding Bigfoot Festival Resolution.pdf](#)

8. Letter of Support for AB 1665 (Garcia) Internet for All Now Act

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the letter of support.

Attachments: [Letter of Support Internet for All Now Act.pdf](#)

Clerk of the Board

9. Approval of the Action Summary - Meeting of April 11, 2017

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of April 11, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 4-11-2017.pdf](#)

10. Continue the Appointment to Fill the Vacancy of the At-Large Member on the Aviation Advisory Committee

Recommendation: That the Board of Supervisors continue the appointment to fill the vacancy of the At-Large member on the Humboldt County Aviation Advisory Committee until the April 25, 2017 meeting.

Attachments: [Vacancy on Aviation Advisory Committee.pdf](#)

County Administrative Office

11. Appointment to Fill Vacancies on the Headwaters Fund Board (HFB)

Recommendation: That the Board of Supervisors appoint R. Bruce Rupp and Carl Hansen to fill the vacant seats on the Headwaters Fund Board.

Attachments: [Appointment to Fill Vacancies on the HFB](#)

Department of Health and Human Services: Mental Health**12. Third Option to Extend the Lease at 824 Harris Street, Eureka with Rachel-Jill Hemmert**

Recommendation: That the Board of Supervisors approve exercising the third option to extend the lease at 824 Harris Street, Eureka with Rachel-Jill Hemmert for fiscal year 2017-18; authorize Public Works - Real Property Division to send a notice to Lessor that County is exercising the third option to extend the lease; and direct the Clerk of the Board to return one (1) executed Board agenda item to Public Works - Real Property Division.

Attachments: [Extend Lease at 824 Harris Street, Eureka.pdf](#)

Department of Health and Human Services: Public Health**13. Second Option to Extend Lease at 317 Second Street, Eureka for Fiscal Year 2017-18**

Recommendation: That the Board of Supervisors approve exercising the second option to extend the lease at 317 Second Street, Eureka, CA with Al Abrahamsen, Alice F. Abrahamsen, Kent H. Pryor and Alice Pryor for fiscal year 2017-18; authorize Public Works - Real Property Division to send a notice to Lessor that County is exercising the second option to extend the lease; and direct the Clerk of the Board to return one (1) executed Board agenda item to Public Works-Real Property Division.

Attachments: [Extend Lease at 317 Second Street, Eureka.pdf](#)

Planning and Building Department**14. Letter of Support for Senate Bill 3 Affordable Housing Bond Act of 2018**

Recommendation: That the Board of Supervisors support Senate Bill (SB) 3 Affordable Housing Bond Act of 2018; and authorize the Chair to sign the attached letter of support.

Attachments: [Letter of Support for Affordable Housing Bond Act.pdf](#)

Probation**15. Supplemental Budget for Budget Unit 294, for Contract Services (4/5 Vote Required)**

Recommendation: That the Board of Supervisors approve the attached supplemental budget for budget unit 1100-294, to increase the appropriation for contract services line item 2-325 (4/5 vote required).

Attachments: [Probation Supplemental Budget.pdf](#)

Public Works

16. Award Authorization for Eureka Veterans Memorial Building Seismic Repair Project, Approve Use of the 2016 Finance Plan, and Supplemental Budget for FY 2016-17 (4/5 Vote Required)

Recommendation: That the Board of Supervisors receive and file the bids for the Eureka Veterans Memorial Building Seismic Repair Project; award the project to the lowest responsible and responsive bidder, Adams Commercial General Contracting, Inc., Eureka, CA, in the amount of \$6,848,000 for the base bid; authorize the Board Chair to execute the agreement with Adams Commercial General Contracting, Inc., after staff approves the bonds and insurance; approve use of 2016 Finance Plan for the Eureka Veterans Memorial Seismic Repair Project for \$594,035 to secure the county's twenty-five percent (25%) match requirement per the supplemental California Office of Emergency Services for Damage Survey Report (Attachment 1); and adopt the attached supplemental budget (4/5 vote required) for FY 2016-17.

Attachments: [Eureka Veterans Memorial Building Seismic Repair Project.pdf](#)

17. Approval of License Agreement with Healy Senior Center and Sublicense Agreement with the American Legion Post No. 494 and Veterans of Foreign Wars Post No. 6354

Recommendation: That the Board of Supervisors approve and sign the license agreement with the Healy Senior Center; direct the Clerk of the Board to return one original of the executed license agreement to Real Property for transmittal to the Licensor; approve and sign the sublicense agreement with the American Legion Post No. 494 and Veterans of Foreign Wars Post No. 6354; and direct the Clerk of the Board to return one original of the executed sublicense agreement to Real Property for transmittal to the Sublicensee.

Attachments: [License Agreement and Sublicense Agreement.pdf](#)

18. Appointment of John Friedenbach to the North Coast Resource Partnership Technical Peer Review Committee

Recommendation: That the Board of Supervisors appoint John Friedenbach to fill the vacancy in one of Humboldt County's two seats on the North Coast Resource Partnership Technical Peer Review Committee.

Attachments: [Appointment to NCRP Technical Peer Review Committee.pdf](#)

Registrar of Voters/Recorder/County Clerk

19. Supplemental Budget Request for Special Elections and Voter Notification of District Cycle Changes (4/5 Vote Required)

Recommendation: That the Board of Supervisors adopt the attached supplemental budget for FY 2016-17 in the amount of \$124,513 (4/5 vote required).

Attachments: [Elections Supplemental Budget.pdf](#)

Sheriff

20. Sheriff's Office Computer-Aided Dispatch and Report Management System Professional Services Negotiations

Recommendation: That the Board of Supervisors authorize the Sheriff, or a designee thereof, to enter into negotiations with Sun Ridge Systems, Inc. regarding professional services for an integrated suite of public safety software products for computer-aided dispatch, records management and report writing; authorize the Sheriff, or a designee thereof, to enter into negotiations with one of the two remaining alternate firms if negotiations with Sun Ridge Systems, Inc. are unsuccessful; and direct the Sheriff's Office staff to return to the Board once negotiations are completed requesting authorization to enter into a negotiated contract for professional services relating to the integrated suite of public safety software products for computer-aided dispatch, records management and report writing.

Attachments: [Dispatch, Report Management System Negotiations.pdf](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts.pdf](#)

E. SPECIAL PRESENTATIONS**Board of Supervisors**

1. Godwit Days Proclamation (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors adopt the proclamation.

Attachments: [Godwit Days Proclamation.pdf](#)

2. Resolution Honoring Shelly Beck on Her Retirement from the Humboldt County Sherriff's Office (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

Attachments: [Shelly Beck Retirement Resolution.pdf](#)

3. National Telecommunications Week Proclamation - April 9-15, 2017 (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [National Telecommunications Week Proclamation.pdf](#)

4. Proclaim April 2017 as Alcohol Awareness Month in Humboldt County (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors adopt the proclamation.

Attachments: [Alcohol Awareness Month Proclamation.pdf](#)

F. MATTERS SET FOR TIME CERTAIN**G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS**

I. DEPARTMENT REPORTS

Child Support Services

1. Presentation of Debbie Frahm Leadership Award to M. Lisa Dugan, Director of North Coast Regional Department of Child Support Services

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Attachments: [Debbie Frahm Leadership Award to M. Lisa Dugan.pdf](#)

County Administrative Office

2. Presentation on 2017 Community Budget Roadshow and Public Input on Measure S Allocations

Recommendation: That the Board of Supervisors receive the presentation and discuss the 2017 Community Budget Roadshow and public input on priorities for Measure S allocations.

Attachments: [2017 Community Budget Roadshow.pdf](#)

Department of Health and Human Services: Administration

3. Winter Shelter Program and Budget Updates for Winter 2016-2017

Recommendation: That the Board of Supervisors receive and file a presentation by Connie Beck, Department of Health and Human Services (DHHS) Director.

Attachments: [Winter Shelter Program and Budget Updates.pdf](#)

J. ADMINISTRATIVE ABATEMENT HEARINGS

K. PUBLIC HEARINGS

Planning and Building Department

1. Nature's Peace, LLC Lot Line Adjustment and Joint Timber Management Plan Application. File No.: APN 522-174-005, 522-174-009. Case No.: LLA-15-004, JTMP-15-005. Willow Creek Area (4/5 Vote Required)

Recommendation: That the Board of Supervisors open the Public Hearing and receive the staff report and public testimony; find the project to be exempt from environmental review pursuant to Sections 15061(b)(3) and 15305 of the State CEQA Guidelines, approve the Joint Timber Management Plan (JTMP) and Guide (Attachment B) prepared pursuant to Section 51119.5 of the California

Government Code (C.G.C.), make all the required findings (Attachment D) and approve the Nature's Peace, LLC Lot Line Adjustment to result in two parcels of approximately 141 and 68 acres, and approve the division of an assessor parcel zoned Timberland Production Zone (TPZ) for which a Declaration of Covenants, Conditions and Restrictions (Declaration) (Attachment A) has been executed and for which the aforementioned JTMP and Guide has been prepared (Note: A 4/5th vote is required); direct the Planning Division staff to record the Declaration with the JTMP and the Notices of Lot Line Adjustment and Certificate of Subdivision Compliance; direct the Clerk of the Board to give notice of the decision to owners, the County Assessor's Office and any other interested party; and close the Public Hearing.

Attachments: [Lot Line Adjustment and Joint Timber Management Plan Application.pdf](#)

L. DISCUSSION ITEMS

M. CLOSED SESSION

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>