



# COUNTY OF HUMBOLDT

AGENDA ITEM NO.

**C-15**

For the meeting of: January 24, 2017

Date: December 22, 2016

To: Board of Supervisors

From: Michael T. Downey, Sheriff

Subject: Approve Supplement Budget Adjustment Request to Transfer Funds From Trust 3495 Fingerprint ID Fees to Operating Budget for Distribution to Participating Agencies (4/5 vote required)

RECOMMENDATION(S):

That the Board of Supervisors:

Approve supplement budget adjustment request to transfer funds from Trust 3495 Fingerprint ID Fees to Sheriff's Operating budget unit 1100-221-2118 for distribution of encumbered funds collected under the Remote Access Network (RAN) program to participating agencies (4/5 vote required).

Revenue	1100-221-707520	Fingerprint & Rec Income	\$ 56,344
Expense	1100-221-2118	Professional & Special Services	\$ 56,344

SOURCE OF FUNDING:

Trust 3495 Fingerprint ID Fees

Prepared by *Norma S. Lorenzo*  
 Norma S. Lorenzo, Deputy Director Sheriff Admin

CAO Approval *Michael T. Downey*

REVIEW: Auditor *MSH* County Counsel *NAD* Human Resources \_\_\_\_\_ Other \_\_\_\_\_

TYPE OF ITEM:  
 Consent  
 Departmental  
 Public Hearing  
 Other \_\_\_\_\_

PREVIOUS ACTION/REFERRAL:  
 Board Order No. \_\_\_\_\_  
 Meeting of: \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT  
 Upon motion of Supervisor *Fennell*  
 Seconded by Supervisor *Wilson*  
 Ayes *Sundberg, Fennell, Bass, Bohn, Wilson*  
 Nays \_\_\_\_\_  
 Abstain \_\_\_\_\_  
 Absent \_\_\_\_\_  
 And carried by those members present, the Board hereby approves the recommended action contained in this report.

Dated: *Jan. 24, 2017*  
 By: *Kathy Hayes*  
 Kathy Hayes, Clerk of the Board

DISCUSSION:

In November 1998 the Board approved Resolution 98-86, as authorized by Statute 587 Section 1 of California Vehicle Code Section 9250.19, to collect separate vehicle registration fee surcharges to enhance the capacity of local law enforcement to provide automated fingerprint identification locations. In Humboldt County the Sheriff's Office administers the collection of the increased vehicle registration fingerprint identification fees and provides equipment and support for the eight Livescan fingerprinting locations at participating agencies.

On December 14, 2016 the RAN oversight board approved distribution of June 30, 2016 encumbered funds held in Trust Fund 3495 Fingerprint ID Fees. Distributions are calculated for local agencies who participate in the RAN program on a per capita basis. A supplemental budget adjustment is needed to transfer the encumbered funds in Trust 3495 to the Sheriff's Operating budget unit 221 for distribution to the participating agencies as noted below.

FINANCIAL IMPACT:

Total fees collected as vehicle registration fee surcharges average approximately \$135,000 per year and revenues are deposited to Trust 3495 Fingerprint ID. The Sheriff's Office spends approximately \$75,000 each year to cover costs of annual maintenance agreements and telephone line charges for the scanners and computers located at eight participating agency locations. After all FY 2015-16 expenses, the June 30, 2016 fiscal year end balance in Trust 3495 equaled \$204,280. The annual report to the State of California Controller's Office submitted in October 2016 reported encumbered funds of \$130,000 to be paid to participating agencies.

The RAN board approved a distribution in the amount of \$130,000 as determined below, and a supplemental budget adjustment in the amount of \$56,344 is needed to transfer funds to the Sheriff's budget unit 1100-221-2118 Professional Services to facilitate a distribution to the outside agencies. A journal entry will transfer the Sheriff's portion of the 2016 distribution.

<b>2010 Census Total population</b>	<b>Population</b>	<b>Percent</b>	<b>Distribution @ \$130,000</b>
<b>City of Arcata</b>	17,231	12.80	\$ 16,639.00
<b>City of Eureka</b>	27,191	20.20	\$ 26,257.00
<b>City of Fortuna</b>	11,926	8.86	\$ 11,516.00
<b>Humboldt State University</b>	2,000	1.49	\$ 1,932.00
<b>Unincorporated (Sheriff)</b>	76,275	56.66	\$ 73,656.00
	<b>134,623</b>	<b>100.00%</b>	<b>\$130,000.00</b>

The supplemental budget adjustment for distribution of 2016 vehicle registration surcharge fees held in the RAN trust supports the Board of Supervisors Strategic Framework Plan goal of interjurisdictional cooperation and provides community-appropriate levels of service.

OTHER AGENCY INVOLVEMENT:

City of Arcata  
City of Eureka  
City of Fortuna  
Humboldt State University

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could deny the request for a supplemental budget adjustment, however, this is not recommended as the Sheriff's Office would be unable to distribute encumbered funds appropriately and would be out of compliance with California Vehicle Code 9250.19 requirements for management of those funds.

ATTACHMENTS:

None