



# COUNTY OF HUMBOLDT

For the meeting of: 10/22/2019

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File #: 19-1469

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**To:** Board of Supervisors

**From:** DHHS: Social Services

**Agenda Section:** Consent

**SUBJECT:**

First Amendment to the Agreement with Redwood Community Action Agency (RCAA) for the AmeriCorps Child Welfare Services (CWS) Improvement Activities Program

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute the first amendment to the agreement with Redwood Community Action Agency (RCAA) for the AmeriCorps Child Welfare Services (CWS) Improvement AmeriCorps Program for the federal fiscal year 2018-19; and
2. Direct the Clerk of the Board to route the fully executed first amendment to the DHHS-Contract Unit for further processing.

**SOURCE OF FUNDING:**

Social Services Fund

**DISCUSSION:**

For more than 10 years, AmeriCorps members have served in local Family Resource Centers to assist with connecting families to community resources. DHHS-Child Welfare Services contracts with Redwood Community Action Agency (RCAA) that in turn contracts with Prevent Child Abuse California (PCA CA), a statewide consortium of Child Abuse Prevention Councils that facilitates the employment of AmeriCorps members and provides cash match amounts for AmeriCorps salaries.

RCAA will provide the following services:

1. Administer a contract with PCA CA for 10 AmeriCorps members.
2. Recruitment, selection, enrollment and retention of AmeriCorps members.
3. Ongoing site and member support.
4. Regular meetings to support members in professional development, regional collaboration and the planning and implementing of service activities.
5. Support to host site agencies regarding member monitoring.
6. Collect required data on behalf of the DHHS-Child Welfare Services for payment and administrative record. Data must be delivered on a quarterly basis.

In March 2005, the Board of Supervisors approved the original Agreement with RCAA. Funds from that contract allowed DHHS to recruit AmeriCorps members to positions with local Family Resource Centers and with the DHHS-Child Welfare Family Services (CWS). Since the inception of the program, AmeriCorps workers have assisted in connecting families to community resources and through their conscientious efforts have made a difference for children and families throughout Humboldt County.

The 3-year program cost for the AmeriCorps program in Humboldt County will be \$1,068,647.00. Total costs are not to exceed \$315,833 for federal fiscal year 2018-19. This first amendment modifies the total costs for federal fiscal year 2019-20 not to exceed \$376,407 and for federal fiscal year 2020-21 not to exceed \$376,407. The agreement for federal fiscal year 2018-19 is scheduled to run from Oct. 1, 2018 through Sept. 30, 2019 with two, 1-year options to extend. The Board has previously delegated the authority to enter into these extensions to the DHHS Director.

In the proposed first amendment for federal fiscal years 2019-20 and 2020-21, the budget increase is due to RCAA's costs to administer the AmeriCorps program, as well as the straight cash match for the salaries of 12 AmeriCorps members.

After reviewing a request for a budget increase from RCAA, CWS worked with RCAA on a change to the contractor's Scope of Services and Schedule of Rates for federal fiscal years 2019-20 and 2020-21. This is to increase the number of AmeriCorps member slots from 10 to 12. Due to an increased need for AmeriCorps services from community members, this resulted in an increase in the number of AmeriCorps members to be recruited, trained, supervised and available to provide those services.

Therefore, DHHS recommends that the Board approves this first amendment with RCAA, authorizes the Chair to sign the amendment and directs the Clerk of the Board to route the fully executed amendment to the DHHS-Contracts Unit.

FINANCIAL IMPACT:

The maximum amount payable under this agreement is \$1,068,647.00. The maximum amount shall be no more than \$315,833.00 for federal fiscal year 2018-19. The maximum for federal fiscal year 2019-20 and 2020-21 shall be no more than \$376,407.00. This amendment increases the maximum payable amount for both federal fiscal year 2020 and 2021 by \$60,574.00. These funds have been included in fund 1160, budget unit 508-Child Welfare Services (CWS) and is funded with 2011 Realignment. 2011 Realignment funds are comprised of set portions of state sales tax and vehicle license fees provided to counties in support of various county programs. There is no impact to the county General Fund.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by protecting vulnerable populations and providing community-appropriate levels of service.

OTHER AGENCY INVOLVEMENT:

Prevent Child Abuse California and Redwood Community Action Agency

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

The Board can choose not to approve the amendment with Redwood Community Action Agency, but it is not recommended as this would lead to larger impacts on DHHS staff and resources.

**ATTACHMENTS:**

- 1) First Amendment to the Professional Services Agreement By and Between County of Humboldt and Redwood Community Action Agency
- 2) Professional Services Agreement By and Between County of Humboldt and Redwood Community Action Agency

**PREVIOUS ACTION/REFERRAL:**

Board Order No.: C-22; C-18; C-14; C-11; D-8; C-13; C-11; C-14 ; C-6; C-9; C-14; C-7

Meeting of: 12/14/04; 07/11/06; 05/15/07; 10/09/07; 06/09/09; 04/27/10; 01/04/11; 12/13/11; 10/23/12; 10/15/13; 09/23/15; 10/06/15; 04/09/19

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