



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-7

For the meeting of: September 23, 2014

Date: August 27, 2014

To: Board of Supervisors

From: Phillip R. Crandall, Director *CB*
Department of Health and Human Services-Mental Health

Subject: Donation of Mental Health Division Vehicle to the County Motor Pool for Capitalization, Maintenance, and Insurance Purposes

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the donation of one (1) 2014 Dodge Grand Caravan 7-passenger vehicle to the County Motor Pool for capitalization, maintenance, and insurance purposes.

SOURCE OF FUNDING:

Mental Health Fund

DISCUSSION:

The County Department of Health and Human Services (DHHS) Mental Health requested the purchase of one (1) 2014 Dodge Grand Caravan 7-passenger vehicle to meet available transportation needs of the Transition Aged Youth (TAY) program. Purchase of this vehicle was included in the approved fiscal year 2014-15 budget for Children and Family Services, budget unit 1170-497. The purchase of the vehicle was arranged via purchase order T48708. For the purpose of capitalization and maintenance, DHHS would like to donate the vehicle to the County Motor Pool. This will also cover the vehicle for insurance.

Prepared by Letitia Bailey, Administrative Analyst II

CAO Approval *Amey Olsen*

REVIEW:

Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Bass* Seconded by Supervisor *Sundberg*

Ayes *Sundberg, Lovelace, Bohn, Fennell, Bass*
Nays _____
Abstain _____
Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *Sept. 23, 2014*

By: *Kathy Hayes*

Kathy Hayes, Clerk of the Board

FINANCIAL IMPACT:

Expenditure appropriation for County Motor Pool costs are included in the approved fiscal year 2014-15 budget for Children and Family Services, budget unit 1170-497. There is no anticipated impact to County General fund.

The donation of this vehicle supports the Board's Strategic Framework by managing resources to ensure the sustainability of services that protect vulnerable populations.

OTHER AGENCY INVOLVEMENT:

County Motor Pool

Human Resources - Risk Management

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board can choose not to approve his donation; however, DHHS does not support this alternative because it requires the department to make arrangements for maintenance and insurance that can be more efficiently and economically provided by County Motor Pool and Risk Management.

ATTACHMENTS:

None.