

BOARD OF SUPERVISORS

REX BOHN  
Chair - First District  
MICHELLE BUSHNELL  
Vice Chair - Second District  
MIKE WILSON  
Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
TRACY DAMICO  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, December 3, 2024

9:00 AM

Regular Meeting - Hybrid

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**A. ROLL CALL**

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**Public Works**

24-1438

14. Parking Lot Lease Agreement with the California Employment Development Department  
Regarding Use of Certain Parking Spaces located at 409 K Street, Eureka, California

- Recommendation:** That the Board of Supervisors:
1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached parking lot lease agreement with the California Employment Development Department; and
  2. Approve, and authorize the Public Works Director, or a designee thereof, to execute, the attached parking lot lease agreement with the California Employment Development Department regarding use of certain parking spaces located at 409 K Street, Eureka, California for the period of January 1, 2025, through December 31, 2027; and
  3. Authorize the Public Works Director, or a designee thereof, to execute any and all subsequent amendments to the attached parking lot lease agreement with the California Employment Development Department, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
  4. Authorize the Public Works Director, or a designee thereof, to execute subsequent lease agreements with the California Employment Development Department that are substantially similar to the attached parking lot lease agreement, and any amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
  5. Direct the Clerk of the Board to provide the Department of Public Works - Real Property Division with one (1) fully executed, certified copy of the Board order related to this item.

*By Order of the Chair, this item was withdrawn from the agenda.*

#### D. CONSENT CALENDAR

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve the Consent Calendar. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

#### Board of Supervisors

##### 24-1548

1. Proclaim December 2024 as Human Rights Awareness Month in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Adopt the Proclamation.

**A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

##### 24-1606

2. Letter of Appreciation to Erin Degenstein for Their Service on the Human Rights Commission

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Letter of Appreciation.

***A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1607](#)

3. Letter of Appreciation to Kimberly Wiley for Their Service on the Human Rights Commission

***Recommendation:*** That the Board of Supervisors:

1. Authorize the Chair to sign the Letter of Appreciation.

***A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Clerk of the Board**

[24-1593](#)

4. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

***Recommendation:*** That the Board of Supervisors:

1. Receive and file the report.

***A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1612](#)

5. Approval of the Action Summary - Meeting of November 5, 2024

***Recommendation:*** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of November 5, 2024, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

***A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **County Clerk/Recorder/Registrar of Voters**

[24-1636](#)

6. Adopt Resolution Authorizing the County to Extend Grant Funding Under the Voting System Replacement Contract 2018, Agreement No. 18G30112; Authorize Clerk/Recorder/Registrar of Voters to Execute Necessary Documents and Approve the Attached Supplemental Budget in the amount of \$151,766 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached Resolution authorizing the county to extend grant funding in the sum of \$151,766 through reimbursement provided by the State of California under the Voting System Replacement Contract 2018 Program; and
2. Adopt the attached supplemental budget for fiscal year (FY) 2024-25 in the amount of \$151,766 (4/5 Vote Required); and
3. Direct the Clerk of the Board to return a certified copy of the attached resolution to the Office of Elections for further processing and submission to the Secretary of State; and
4. Authorize the Clerk/Recorder/Registrar of Voters to execute the necessary documents and the attached contract to carry out the purpose of the Board's Order.

***A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-1639

7. Adopt Resolution Authorizing the County to Extend Grant Funding Through the Help America Vote Act (HAVA) Federal Funds, Agreement No. 21G30106; Authorize Clerk Recorder to Execute Necessary Documents and Approve the Attached Supplemental Budget in the Amount of \$162,723 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution authorizing the county to extend the deadline for the sum of \$162,723 through federal funds administered by the U.S. Elections Administration Commission (EAC) to assist the County in complying with the requirements of Section 301 of the Help America Vote Act (HAVA) of 2002; and
2. Adopt the attached supplemental budget for FY 2024-25 in the amount of \$162,723 (4/5 Vote Required); and
3. Direct the Clerk of the Board to return a certified copy of the attached resolution to the Office of Elections for further processing and submission to the Secretary of State; and
4. Authorize the Clerk Recorder to execute the necessary documents and the attached contract to carry out the purpose of the Board's order.

***A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Administration**24-1574

8. Approval of an Exception to the Hiring Freeze to Hire Two Full Time Equivalents (FTEs) in the Department of Health & Human Services (DHHS)

**Recommendation:** That the Board of Supervisors:

1. Provide an exception to the hiring freeze to fill and begin recruitment for the position of Quality Management Coordinator (class 0915, salary range 506), and Compliance and Quality Assurance Administrator (class 0852, salary range 519).

**A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-1621

9. Memorandum of Understanding with American Hospital Management Corporation Regarding the Transfer of Match Funding for the Construction of a Behavioral Health Crisis Triage Center in Humboldt County as Part of the California Behavioral Health Continuum Infrastructure Program and Related Supplemental Budgets in the amounts of \$500,000 for County Medical Services Program (1700424) and Opioid Settlements (1600600) (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services (DHHS) Director, or a designee thereof, to execute, the attached memorandum of understanding with American Hospital Management Corporation regarding the transfer of match funding for the construction of a Behavioral Health Crisis Triage Center in Humboldt County as part of the of the California Behavioral Health Continuum Infrastructure Program (BHCIP); and
2. Authorize the DHHS Director or a designee thereof, to execute any and all subsequent amendments to the attached memorandum of understanding, after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
3. Authorize the DHHS Director, or a designee thereof, to execute any and all agreements, amendments, certifications, attestations, and other documents necessary to accept the \$500,000 in grant funding made available through the County Medical Services Program (CMSP), to be utilized as match funding for the BHCIP, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Approve the attached supplemental budget in the amount of \$500,000 fiscal year (FY) 2024-25 for Behavioral Health (1700424) (4/5 Vote Required); and
5. Approve the attached supplemental budget in the amount of \$500,000 FY 2024-24 for Opioid Settlement (1600600) (4/5 Vote Required); and
6. Direct the Clerk of the Board to provide the DHHS - Contract Unit with one fully executed, certified copy of the Board Order related to this item.

**A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Public Health**

24-1547

11. K'ima:w Medical Center Rescue Ambulance - Service Area/Zone II Ground Ambulance Permit for Fiscal Year (FY) 2024-25

**Recommendation:** That the Board of Supervisors:

1. Authorize the Humboldt County Health Officer to renew ambulance operating permit for ground ambulance provider K'ima:w Medical Center Rescue Ambulance - Service Area/Zone II (East - Hoopa/Willow Creek) for FY 2024-25.

**A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Planning and Building Department**

#### 24-1434

12. Summarily Approve Nuisance Abatement Assessment on the Property Located at 2225 Walker Ave, McKinleyville, CA 95519

**Recommendation:** That the Board of Supervisors:

1. Summarily approve the proposed Nuisance Abatement Assessment for 12CEU-110 on the property located at 2225 Walker Ave, McKinleyville, CA 95519 (APN 510-281-002-000) which was in violation of various Humboldt County Codes in the amount of \$180,756.90 in accordance with Title III, Division 5, Chapter 2, section 351-21 Summary Approval of Proposed Nuisance Abatement Assessment; and
2. Summarily approve the proposed Administrative Civil Penalty Assessment on the property located at 2225 Walker Ave, McKinleyville, CA 95519 (APN 510-281-002-000) which was in violation of various Humboldt County Codes in the amount of \$33,086.96 in accordance with Title III, Division 5, Chapter 2, section 352-20 Summary Approval of Proposed Administrative Civil Penalty Assessments.

**A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Public Works**

#### 24-1301

13. Termination of the Lease Agreement with Littlefield, Littlefield and Powell, and Approval of a New Lease Agreement with Harry Singh, Regarding Use of the Real Property Located at 205 Seventh Street, Suite C, Eureka, California

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached termination letter regarding termination of the current lease agreement with Littlefield, Littlefield, and Powell regarding use of the real property located at 205 Seventh Street, Suite C, Eureka, California by executing the Termination Letter; and
2. Approve, and authorize the Chair of the Board to execute, the attached lease agreement with Harry Singh regarding use of the real property located at 205 Seventh Street, Suite C, Eureka, California; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached termination letter, and one (1) fully executed original copy of the attached lease agreement with Harry Singh to the Real Property Division of the Department of Public Works for further processing.

***A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1506](#)

15. Lease Agreement with Eureka Old Town, LLC Regarding the Use of Office Space and Associated Parking Lots Located at 507 F Street, Eureka, California and 510 Fifth Street, Eureka, California

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached lease agreement with Eureka Old Town, LLC regarding the use of office space and associated parking lots located 507 F Street, Eureka, California and 510 Fifth Street, Eureka, California; and
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached lease agreement with Eureka Old Town, LLC to the Real Property Division of the Department of Public Works for further processing.

***A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1520](#)

16. Relinquishment from Caltrans to County of Humboldt Portions of State Hwy 101 Improvements to Sandy Prairie Road (County Road No. 3G160) and Drake Hill Road (3G165) Associated with the Alton Interchange US 101 / SR 36 Project

**Recommendation:** That the Board of Supervisors:

1. Adopt the Resolution to accept the Relinquishment (Attachment 1); and
2. Approve an exception to allow the newly constructed frontage road to be brought into the County Maintained Road System without forming an assessment district to fund road maintenance; and
3. Direct the Clerk of the Board to deliver a certified copy of the Resolution to Public Works Land Use Division for further processing.

*A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1528](#)

17. Extension of Extra Help Hours for Parks & Recreation Budget Unit 1100-713 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the extension of extra-help employment hours for Park Caretaker I, Calvin Robinson, to a maximum of 1920 hours for fiscal year (FY) 2024-25 (4/5 Vote Required).

*A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1558](#)

18. Request for Qualifications No. DPW2024-006 Regarding the Provision of On-Call Geotechnical Investigation and Engineering Services

**Recommendation:** That the Board of Supervisors:  
1. Approve, and authorize the Director of Public Works to advertise and distribute, the attached request for qualifications regarding the provision of on-call geotechnical investigation and engineering services for various state and federally funded roadway and bridge construction projects; and  
2. Direct the Clerk of the Board to provide the Department of Public Works with one (1) fully executed certified copy of the Board order related to this item.

*A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1561](#)

19. Annual Report for Fiscal Year 2023-24 Regarding Drainage Facility Improvements and Drainage Fees in the McKinleyville Drainage Area

**Recommendation:** That the Board of Supervisors:  
1. Adopt the Resolution accepting the staff report and adopting findings related to drainage fees in the McKinleyville drainage area. (Attachment 1)

*A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1562](#)



20. Annual Report for Fiscal Year 2023-24 Regarding Mill Creek Marketplace Development Impact Fee, McKinleyville Area

**Recommendation:** That the Board of Supervisors:

1. Adopt the Resolution accepting the staff report and adopting findings related to the Mill Creek Marketplace Development Impact Fee (Attachment 1).

**A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1573](#)

21. License Agreement with Rebecca Miriam Scales for the Centennial Ranch Equipment Storage and Stockpile Site, APN 102-111-001

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair of the Board to sign the License Agreement between the County of Humboldt and Rebecca Miriam Scales (Attachment 1); and
2. Direct the Clerk of the Board to return the executed License Agreement to the Department of Public Works Land Use.

**A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1580](#)

22. Accept Completed Contract for Storm Damage Repair to Nancy Court (3J428) at Post Mile 0.08 and Ratify Execution of Contract Change Order Number 1 (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the attached appropriation transfer to increase a fixed asset line in fiscal year 2024-2025 for Storm Damage Repair to Nancy Court (3J428) at Post Mile 0.08 in the amount of Eighty-Two Thousand Three Hundred Sixty Dollars (\$82,360.00) in Public Works - Engineering budget unit 1200-321, (4/5th Vote Required); and
2. Approve, and ratify the Director of Public Works' execution of, Contract Change Order Number 1 for the total amount of Twelve Thousand Three Hundred Sixty Dollars (\$12,360.00) (4/5th Vote Required); and
3. Accept the completed contract, including all approved change orders, between Van Meter Logging, Inc., and Humboldt County for construction of Storm Damage Repair to Nancy Court (3J428) at Post Mile 0.08; and
4. Approve the final claim for payment, to be submitted by the Department of Public Works to the Auditor-Controller's Office, in the amount of Two Hundred Fifty Dollars (\$250.00), which will bring the total amount paid to 100% of the contract; and
5. Direct the Clerk of the Board to provide the Engineering Division of the Department of Public Works with one (1) fully executed certified copy of the Board order related to this item.

*A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Sheriff**

#### **24-1535**

23. Resolution for the Off-Highway Motor Vehicle Division Grant Program in the Amount of \$126,041 for Calendar Year 2025

**Recommendation:** That the Board of Supervisors:

1. Accept and adopt Resolution (Attachment 1) authorizing the Chair to sign the Off-Highway Motor Vehicle governing body resolution with the California Department of Parks and Recreation Off-Highway Motor Vehicle Recreation Division for the period of January - December 2025; and
2. Authorize the Sheriff, Undersheriff and Deputy Director of Financial and Support Services to execute all the necessary reimbursement claims and future applications, in the name of the County of Humboldt, required by the California Department of Parks and Recreation for participation in the Off-Highway Motor Vehicle; and
3. Authorize the Sheriff, Undersheriff and Deputy Director of Financial and Support Services to execute all the necessary contracts, agreements, and amendments thereto, in the name of the County of Humboldt, and all other documents required by the California Department of Parks and Recreation for participation in the Off-Highway Motor Vehicle program with approval from County Counsel, Risk Management and County Administrative Office; and
4. Direct the Clerk of the Board to return a signed copy of the governing body resolution to the Humboldt County Sheriff's Office, Attention Julie Martin for submittal to funding agency.

*A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **E. ITEMS PULLED FROM CONSENT**

#### **Department of Health and Human Services: Behavioral Health**

#### **24-1557**

10. Mental Health Organizational Provider Services Agreement with Willow Glen Care Center in the Amount of \$4,270,500 Regarding the Provision of Specialty Mental Health Services to Eligible Medi-Cal Beneficiaries Residing in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached mental health organizational provider services agreement with Willow Glen Care Center regarding the provision of specialty mental health services to eligible Medi-Cal beneficiaries residing in Humboldt County for the period August 19, 2024, through June 30, 2026, in the amount of \$4,270,500; and
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached mental health organizational provider services agreement with Willow Glen Care Center, after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached mental health organizational provider services agreement with Willow Glen Care Center, to the Department of Health and Human Services - Contract Unit for further processing.

**A motion was made by Supervisor Wilson and Seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:**

#### F. PUBLIC COMMENT ON NON-AGENDA ITEMS

#### G. MATTERS SET FOR TIME CERTAIN

##### Board of Supervisors (Presentation)

24-1609

1. 10:00 AM - Report on the Implementation of Humboldt County's County Coordinators Grant Program

**Recommendation:** That the Board of Supervisors:

1. Receive a report on the implementation of Humboldt County's County Coordinators Grant Program.

**A motion was made by Supervisor Madrone and seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

##### Planning and Building Department (Public Hearings)

24-1525

2. 10:15 AM - Adopt a Development Agreement for the North McKay Ranch Subdivision Project, APNs: 017-032-003, 017-071-004, 017-071-009, 017-072-002, 017-072-003, 017-073-007, 017-073-009 and 303-012-020 Record No.: PLN-9902-GPA

**Recommendation:** That the Board of Supervisors:

1. Adopt Ordinance (Attachment 1) approving a Development Agreement for the North McKay Ranch Subdivision in the Cutten Area (PLN-9902-GPA).

**A motion was made by Supervisor Wilson and seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1533](#)

3. 10:30 AM - Revocation of a Conditional Use Permit for Kernan Construction for a Rock Aggregate Processing and Materials Storage and Handling Yard Facility

**Recommendation:** That the Board of Supervisors:

1. Open the public hearing and receive the staff report, testimony by the permit holder and testimony from the public; and
2. Close the public hearing; and
3. Adopt the resolution (Attachment 1) which does the following:
  - a. Finds that the permit has been exercised contrary to the terms or conditions of approval; and
  - b. Finds that the permit has been exercised in violation of the Humboldt County Code; and
  - c. Finds that the use for which the permit was granted is so conducted as to be a nuisance; and
  - d. Modifies the Conditional Use Permit to eliminate use of the northern yard area pursuant to Section 312-14 of the Humboldt County Code; and
  - e. Adds conditions related to noise and operating outside of normal business hours.; and
4. Direct the Clerk of the Board to give notice of the decision to the appellant, the Planning and Building Department, and any other interested party.

***A motion was made by Supervisor Arroyo and Seconded by Supervisor Bushnell to continue this item to February 4, 2025 Board of Supervisors meeting. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

#### H. PUBLIC HEARINGS (See Matters Set For Time Certain)

#### I. MATTERS INITIATED BY BOARD (None Scheduled)

#### J. DEPARTMENT REPORTS

##### Clerk of the Board

[24-1486](#)

1. Appointment of Chair and Vice Chair for the Board of Supervisors - Calendar Year 2025

**Recommendation:** That the Board of Supervisors:

1. Appoint a Chair and Vice Chair for the Board of Supervisors for Calendar Year 2025.

***A motion was made by Supervisor Bohn and Seconded by Supervisor Madrone to approve the appointment of Supervisor Bushnell as Chair of the Board and Supervisor Wilson as Vice-Chair of the Board. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **County Administrative Office**

24-1584

2. Board Meetings - Calendar Year 2025 and Recognition of Dec. 24, 2024 as a County Holiday for all Bargaining Groups

**Recommendation:** That the Board of Supervisors:

1. Cancel Board meetings on the following dates in calendar year 2025;
  - \* Tuesday, Jan. 21, 2025 (following a county holiday on Jan. 20, 2025)
  - \* Tuesday, Feb. 18, 2025 (following a county holiday on Feb. 17, 2025)
  - \* Tuesday, April 1, 2025 (following a county holiday on March 31, 2025)
  - \* Tuesday, April 29, 2025 (5th Tuesday)
  - \* Tuesday, May 20, 2025 (Pacific Offshore Wind conference and NACo WIR conference)
  - \* Tuesday, May 27, 2025 (following a county holiday on May 26, 2025)
  - \* Tuesday, July 15, 2025 (NACo annual conference)
  - \* Tuesday, July 29, 2025 (Board break and 5th Tuesday)
  - \* Tuesday, Aug. 5, 2025 (Board break)
  - \* Tuesday, Sep. 2, 2025 (following a county holiday on Sep. 1, 2025)
  - \* Tuesday, Sep. 16, 2025 (RCRC annual conference)
  - \* Tuesday, Sep. 30, 2025 (5th Tuesday)
  - \* Tuesday, Oct. 14, 2025 (following All Hands Training Day on Oct. 13, 2025)
  - \* Tuesday, Nov. 11, 2025 (county holiday)
  - \* Tuesday, Nov. 25, 2025 (Thanksgiving holiday)
  - \* Tuesday, Dec. 2, 2025 (CSAC annual conference)
  - \* Tuesday, Dec. 23, 2025 (Board break)
  - \* Tuesday, Dec. 30, 2025 (Board break and 5th Tuesday); and
2. Consider approving a paid County Holiday of Dec. 24, 2024, for all bargaining groups; and
3. Direct the Clerk of the Board to notify all county departments of these cancelled meetings.

***A motion was made by Supervisor Arroyo and seconded by Supervisor Bushnell to approve staff recommendations to include the following:***

1. ***Approve December 24, 2024 as a county paid holiday for all bargaining units; and***
2. ***Add the cancellation of March 4, 2025 to allow for the Board members to attend the NACo conference.***

***The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **K. CLOSED SESSION (None Scheduled)**

### **L. ADJOURNMENT**

I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

NIKKI TURNER

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.



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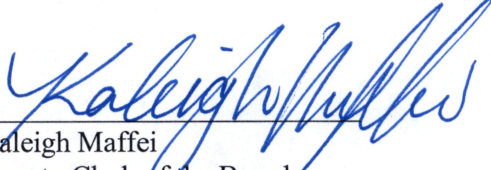
12/3/2024




MINUTES  
Tuesday, December 3, 2024

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, December 10, 2024, with the vote as shown below.

AYES:	Supervisors:	--	Bohn, Bushnell, Arroyo, Wilson, and Madrone
NAYS:	Supervisors:	--	
ABSENT:	Supervisors:	--	
ABSTAIN:	Supervisors:	--	

  
Kaleigh Maffei  
Deputy Clerk of the Board

  
Rex Bohn  
Chair of the Board