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**Sent:** Friday, October 21, 2022 4:48 PM

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**Subject:** CDA Access to Technology (ATT) Grant Contract Execution Follow Up

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Good afternoon County Human Services Department Directors,

I am hoping for your support as we continue the process of executing contractual agreements to each County that submitted a funding proposal to CDA for the ATT grant.

It is our understanding that some of our local partners –counties – have been hesitant to execute their original contract agreements for the HCBS ATT grant, pending an upcoming amendment with the end date change. While we recognize that it may appear burdensome to execute contract agreements now with the understanding that a required amendment is in the foreseeable future, it is our hope that you understand that our priority at CDA is to ensure that all funds, services and supports are made available to our partners in a timely manner and to ensure that we do not add to the risk of you losing out on valuable time to expend funds.

Given the recent changes of the HCBS funding end date to December 31, 2023, it is imperative that we work collaboratively and collectively to administer the contract agreements as quickly as possible, which we are in the process of doing now, and that each of you move forward with executing the original agreements so that you can begin spending down these funds immediately and without further delay.

We are working on amendments to alter the end dates of all HCBS contracts, and while we recognize some of the procedural burden that some of you may encounter by having to amend your contracts in the near future, we want to be transparent by informing you that processing all of the amendments for all grant programs under the HCBS funding could potentially take up to 8 weeks or longer, which is why it would be more practicable to get the original contracts to you now, so that they can be executed accordingly, and so that you can begin spending and/or rendering services expeditiously, in accordance with the ATT grant.

I want to further emphasize that with the HCBS funding end date of December 31, 2023, spending must be completed by that time, and encumbrances cannot be held; all spending ends December 31, 2023. Given this, we want to ensure that you have as much time as feasibly possible to start getting reimbursed for funds spent and services provided.

We strongly urge you to move forward with executing your original contract agreements. CDA is committed to continuing to work as diligently and quickly as possible to ensure that our partners have the supports and resources that you need to continue making an unbounded impact within the communities that you serve.

Please let us know if we can offer any further support.

Thank you,

**Nakia Thierry, EdD, MSG**

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