

BOARD OF SUPERVISORS

REX BOHN  
Vice-Chair - First District  
ESTELLE FENNEL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501**

**SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

**Tuesday, April 10, 2018**

**9:00 AM**

**Regular Meeting**

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Board of Supervisors**

1. Equal Pay Day Proclamation (Supervisor Ryan Sundberg)

*Recommendation:* That the Board of Supervisors adopt the Proclamation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

2. Humboldt State University Child Development Laboratory 50th Anniversary Resolution (Supervisor Mike Wilson)

*Recommendation:* That the Board of Supervisors authorize the Chair to sign the Resolution.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Clerk of the Board****3. Approval of the Action Summary - Meeting of April 3, 2018**

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of April 3, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**4. Notice of Vacancy on the Assessment Appeals Board**

**Recommendation:** That the Board of Supervisors receive and file the report.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**County Administrative Office****5. Humboldt County Jail Change Out Room and Jail Exterior Ramp Change Orders**

**Recommendation:** That the Board of Supervisors authorize the County Administrative Officer/Purchasing Agent to sign Americans with Disabilities Act (ADA) Compliance - Jail Change Out Room Project Change Order Number 1.0 for a \$16,576.52 cost increase; and authorize the County Administrative Officer/Purchasing Agent to sign ADA Compliance - Jail Exterior Ramp Project Change Order Number 1.0 for a \$ 15,922.22 cost increase.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**6. Supplemental Budget for Water Sampling Field Activities (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors approve the attached supplemental budget to conduct water sampling field activities (4/5 vote required).

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

County Clerk/Recorder/Registrar of Voters

## 7. Surplus Property

**Recommendation:** That the Board of Supervisors declare the following property surplus: (90) electronic pollbooks, each comprised of a laptop computer, a label printer and a carrying case, purchased from Hart Intercivic; and authorize the Office of Elections to distribute the pollbooks, or the separate parts, to interested county departments or local non-profits, or properly dispose of the poll books.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

District Attorney

## 8. California Governor's Office of Emergency Services (Cal OES) Grant Program - Fiscal Year (FY) 2017-18 and First Quarter FY 2018-19 Victim Witness Assistance Program Supplemental Budget (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors authorize the District Attorney to sign all documents necessary to administer and modify the California Governor's Office of Emergency Services (Cal OES) Grant Victim Witness Assistance Program for the remainder of Fiscal Year (FY) 2017-18 and first quarter of FY 2018-19 (requires 4/5 vote); approve the attached supplemental budget for FY 2017-18 in Fund 1100, Budget Unit 208, District Attorney's Victim Witness Program (4/5 vote); and direct the Auditor-Controller to incorporate the attached supplemental budget into the adopted FY 2017-18 budget.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Human Resources

## 9. Allocate 1.0 Full Time Equivalent Human Resources Analyst I/II in Budget Unit 130

**Recommendation:** That the Board of Supervisors approve the allocation of a 1.0 Full Time Equivalent (FTE) Human Resources Analyst I/II position (class 0684, salary range 422/450) in budget 130, effective immediately.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**10. Supplemental Budget for the Recruitment of the Public Defender (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors approve the attached supplemental budget in fund 1100, budget unit 130, Professional & Special Service (4/5 vote required).

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Planning and Building Department****11. Samoa Pacific Group Brownfield Revolving Loan - Amendment Request No. 2**

**Recommendation:** That the Board of Supervisors adopt Resolution No. \_\_\_\_\_ (Attachment 1), a Resolution of the Board of Supervisors of the County of Humboldt authorizing the County Administrative Officer to sign, the Third Amendment to the County of Humboldt Brownfields Cleanup Revolving Loan Fund Loan Agreement with Samoa Pacific Group to remediate lead in an around 99 homes and associated structures in the Town of Samoa, with the following revisions: a. Amend Section 8 to specify that the lender agrees to loan up to a total of \$2,320,000 based on the availability of Brownfield Revolving Loan funds; and b. Amend Section 9 to specify the term of the loan shall end on March 31, 2024.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**12. Approve a Supplemental Budget for Acquisition of High Resolution Satellite Imagery for Humboldt County (Budget Unit 1100262) and Authorize Board Chair to Sign Contract (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors approve supplemental budget for \$199,500 for Building Inspector Division (Budget Unit 1100262) for high resolution satellite imagery of the County for building, planning, and code enforcement analyses and inspection; and authorize the Board of Supervisors Chair to sign purchase contract, and Director of Planning and Building to sign amendments.

***This item was pulled from consent and will be brought back at a later date.***

**Public Works**

13. First Amendment to the Agreement for Consultant Services with Mark Thomas & Company, Inc. Regarding the Provision of On-Call Professional Design Engineering and/or Environmental Services

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached first amendment to the agreement for consultant services with Mark Thomas & Company, Inc. regarding the provision of on-call professional design engineering and/or environmental services; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached first amendment to the Department of Public Works for further processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Sheriff**

14. Supplemental Budget Request for the Purchase of Firearm Regulation Signs to be Placed at Mad River Beach County Park (4/5 vote required)

**Recommendation:** That the Board of Supervisors approve a supplemental budget in budget unit 221, Sheriffs Operations, to allow for the purchase of firearm regulation signs to be placed at Mad River Beach County Park (4/5 vote required).

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS****E. SPECIAL PRESENTATIONS****Board of Supervisors**

1. Proclaim April 2018 as Child Abuse Prevention and Awareness Month and Hear the Annual Report from Child Abuse Prevention Coordinating Council (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors adopt the Proclamation and hear the report.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

2. National Public Safety Telecommunications Week (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**A motion was made by Supervisor Bohn, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

## F. MATTERS SET FOR TIME CERTAIN

### Board of Supervisors

1. 9:05 a.m. - McKinleyville Union High School Students Visit to the Board of Supervisors (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors welcome the McKinleyville Union High School Students to the Board Meeting.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, to accept the report. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

### County Administrative Office

2. 10:00 a.m. - Receive a Report from George Hills Regarding Fire Subrogation

**Recommendation:** That the Board of Supervisors receive a report from George Hills regarding fire subrogation and provide direction as necessary.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to direct staff to continue working on fire subrogation. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Planning and Building Department**

3. 1:30 p.m. - Zoning Ordinance Amendments Commercial Cannabis Land Use Ordinance Case Number OR-17-02

**Recommendation:** That the Board of Supervisors receive and consider the staff report, the Planning Commission's recommendation to certify the Final Environmental Impact Report (FEIR) and adopt the ordinances, the FEIR [Attachment 10], and written comments received since the March 19, 2018 meeting [Attachment 11], open the public hearing, and accept public comment; close the public hearing; deliberate on the proposed ordinances and ordinance alternatives in Attachment 6; adopt the proposed ordinances by taking the following actions: adopt the attached Resolution No. \_\_\_\_ [Attachment 1] certifying the Final Environmental Impact Report (FEIR) and adopting the Mitigation Monitoring and Reporting Program; adopt Resolution No. \_\_\_\_ [Attachment 2] A Resolution of the Board of Supervisors of the County of Humboldt making findings pursuant to Humboldt County Code Section 312-50 concerning adoption of zoning ordinance amendments and consistency with the Coastal Act, and transmitting the coastal zoning ordinance, including all necessary supporting documentation, to the California Coastal Commission as an amendment to the certified Local Coastal Program for their review and certification in accordance with Public Resources Code Section 30514; adopt Resolution No. \_\_\_\_ [Attachment 3] A Resolution of the Board of Supervisors of the County of Humboldt making findings pursuant to Humboldt County Code Section 312-50 concerning adoption of zoning ordinance amendments not in the coastal zone; adopt Ordinance No. \_\_\_\_ [Attachment 4] approving the proposed Coastal Zoning Ordinance changes amending sections 313-55.4, 313-55.3.11.7, 313-55.3.7 and 313-55.3.15 of Chapter 3 of Division 1 of Title III of the County Code; adopt Ordinance No. \_\_\_\_ [Attachment 5] approving the proposed Inland Zoning Ordinance changes amending sections 314-55.4, 314-55.3.11.7, 314-55.3.7 and 314-55.3.15 of Chapter 4 of Division 1 of Title III of the County Code; adopt Resolution No. \_\_\_\_ [Attachment 7] establishing a limit on the number and acres of Cultivation Permits; direct the Clerk of the Board to publish Summaries of the Ordinances within 15 days after adoption by the Board, along with the names of those Supervisors voting for and against each ordinance [Attachments 8 and 9] and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of each adopted ordinance along with the names of those Supervisors voting for and against the ordinance; and direct Planning Staff to prepare and file a Notice of Determination with the County Clerk and Office of Planning and Research.

*A motion was made by Supervisor Bass, seconded by Supervisor Wilson, to form an ad hoc committee consisting of Supervisor Sundberg and Supervisor Fennell to work with the Yurok Tribe on cannabis concerns. The motion carried by the following vote:*

*Supervisor Sundberg left the meeting at 4:25 p.m.*

*This item was continued to the May 8, 2018 Board of Supervisors meeting, per order of the Vice Chair.*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**G. ITEMS PULLED FROM CONSENT**

**H. MATTERS INITIATED BY BOARD MEMBERS**

**I. DEPARTMENT REPORTS**

**J. PUBLIC HEARINGS**

**K. DISCUSSION ITEMS**

**L. CLOSED SESSION**

**M. ADJOURNMENT**

*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*RYAN SHARP*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

*April 11, 2018*








MINUTES  
TUESDAY, APRIL 10, 2018  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, April 17, 2018 with the vote as shown below.

AYES: Supervisors: Bass, Bohn, Sundberg, Fennell  
NAYS: Supervisors: --  
ABSENT: Supervisors: Wilson

  
\_\_\_\_\_  
RYAN SHARP  
Deputy Clerk of the Board

  
\_\_\_\_\_  
RYAN SUNDBERG  
Chair of the Board



COUNTY OF HUMBOLDT

For the meeting of: April 17, 2018

Date: April 11, 2018  
 To: The Honorable Board of Supervisors  
 From: Clerk of the Board of Supervisors  
 Subject: **Approval of the Action Summary – Meeting of April 10, 2018**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of April 10, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of April 10, 2018 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their April 10, 2018 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ryan Sharp, Deputy Clerk of the Board CAO Approval:

REVIEW:	Auditor _____	County Counsel _____	Personnel _____	Risk Manager _____	Other _____
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TYPE OF ITEM:  
 Consent  
 Departmental  
 Public Hearing  
 Other \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT  
 Upon motion of Supervisor *Bass* Seconded by Supervisor *Fennell*  
 Ayes *Bass, Fennell, Sundberg, Bohn*  
 Nays  
 Abstain  
 Absent *Wilson*

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 4/17/18

By:   
 Ryan Sharp, Deputy Clerk of the Board