

**BOARD OF SUPERVISORS**

REX BOHN  
Vice-Chair - First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Chair - Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

**Tuesday, April 10, 2018**

**9:00 AM**

**Regular Meeting**

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Board of Supervisors**

1. Equal Pay Day Proclamation (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [Equal Pay Day Proclamation.pdf](#)

2. Humboldt State University Child Development Laboratory 50th Anniversary Resolution (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

**Attachments:** [HSU Child Development Lab 50th anniversary resolution.pdf](#)

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**Clerk of the Board**

## 3. Approval of the Action Summary - Meeting of April 3, 2018

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of April 3, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Action Summary - Meeting of April 3, 2018.pdf](#)

## 4. Notice of Vacancy on the Assessment Appeals Board

**Recommendation:** That the Board of Supervisors receive and file the report.

**Attachments:** [Notice of Vacancy on the Assessment Appeals Board.pdf](#)

**County Administrative Office**

## 5. Humboldt County Jail Change Out Room and Jail Exterior Ramp Change Orders

**Recommendation:** That the Board of Supervisors authorize the County Administrative Officer/Purchasing Agent to sign Americans with Disabilities Act (ADA) Compliance - Jail Change Out Room Project Change Order Number 1.0 for a \$16,576.52 cost increase; and authorize the County Administrative Officer/Purchasing Agent to sign ADA Compliance - Jail Exterior Ramp Project Change Order Number 1.0 for a \$ 15,922.22 cost increase.

**Attachments:** [Jail Change Out Room and Jail Exterior Ramp Change Orders.pdf](#)

## 6. Supplemental Budget for Water Sampling Field Activities (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the attached supplemental budget to conduct water sampling field activities (4/5 vote required).

**Attachments:** [Supplemental Budget for Water Sampling Field Activities.pdf](#)

**County Clerk/Recorder/Registrar of Voters**

## 7. Surplus Property

**Recommendation:** That the Board of Supervisors declare the following property surplus: (90) electronic pollbooks, each comprised of a laptop computer, a label printer and a carrying case, purchased from Hart Intercivic; and authorize the Office of Elections to distribute the pollbooks, or the separate parts, to interested county departments or local non-profits, or properly dispose of the poll books.

**Attachments:** [Surplus Property.pdf](#)

**District Attorney**

8. California Governor's Office of Emergency Services (Cal OES) Grant Program - Fiscal Year (FY) 2017-18 and First Quarter FY 2018-19 Victim Witness Assistance Program Supplemental Budget (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors authorize the District Attorney to sign all documents necessary to administer and modify the California Governor's Office of Emergency Services (Cal OES) Grant Victim Witness Assistance Program for the remainder of Fiscal Year (FY) 2017-18 and first quarter of FY 2018-19 (requires 4/5 vote); approve the attached supplemental budget for FY 2017-18 in Fund 1100, Budget Unit 208, District Attorney's Victim Witness Program (4/5 vote); and direct the Auditor-Controller to incorporate the attached supplemental budget into the adopted FY 2017-18 budget.

**Attachments:** [Grant Award Letter and Supplemental Budget.pdf](#)

**Human Resources**

9. Allocate 1.0 Full Time Equivalent Human Resources Analyst I/II in Budget Unit 130

**Recommendation:** That the Board of Supervisors approve the allocation of a 1.0 Full Time Equivalent (FTE) Human Resources Analyst I/II position (class 0684, salary range 422/450) in budget 130, effective immediately.

**Attachments:** [Human Resources Analyst Job Description.pdf](#)

10. Supplemental Budget for the Recruitment of the Public Defender (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the attached supplemental budget in fund 1100, budget unit 130, Professional & Special Service (4/5 vote required).

**Attachments:** [Supplemental Budget for the Recruitment of the Public Defender.pdf](#)

**Planning and Building Department****11. Samoa Pacific Group Brownfield Revolving Loan - Amendment Request No. 2**

**Recommendation:** That the Board of Supervisors adopt Resolution No. \_\_\_\_ (Attachment 1), a Resolution of the Board of Supervisors of the County of Humboldt authorizing the County Administrative Officer to sign, the Third Amendment to the County of Humboldt Brownfields Cleanup Revolving Loan Fund Loan Agreement with Samoa Pacific Group to remediate lead in an around 99 homes and associated structures in the Town of Samoa, with the following revisions: a. Amend Section 8 to specify that the lender agrees to loan up to a total of \$2,320,000 based on the availability of Brownfield Revolving Loan funds; and b. Amend Section 9 to specify the term of the loan shall end on March 31, 2024.

**Attachments:** [Samoa Pacific Group Brownfield Revolving Loan.pdf](#)

**12. Approve a Supplemental Budget for Acquisition of High Resolution Satellite Imagery for Humboldt County (Budget Unit 1100262) and Authorize Board Chair to Sign Contract (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors approve supplemental budget for \$199,500 for Building Inspector Division (Budget Unit 1100262) for high resolution satellite imagery of the County for building, planning, and code enforcement analyses and inspection; and authorize the Board of Supervisors Chair to sign purchase contract, and Director of Planning and Building to sign amendments.

**Attachments:** [Approve a supplemental budget for acquisition of high resolution satellite imagery.p](#)

**Public Works****13. First Amendment to the Agreement for Consultant Services with Mark Thomas & Company, Inc. Regarding the Provision of On-Call Professional Design Engineering and/or Environmental Services**

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached first amendment to the agreement for consultant services with Mark Thomas & Company, Inc. regarding the provision of on-call professional design engineering and/or environmental services; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached first amendment to the Department of Public Works for further processing.

**Attachments:** [Staff Report.pdf](#)  
[Agreement dated March 25, 2014.pdf](#)  
[Task Order Number DPW2017-007-T01.pdf](#)  
[Task Order Number DPW2017-T02.pdf](#)  
[Task Order Number DPW2017-T03.pdf](#)  
[First Amendment to the Consultant Services Agreement.pdf](#)  
[Certificate of Liability Insurance.pdf](#)

**Sheriff**

14. Supplemental Budget Request for the Purchase of Firearm Regulation Signs to be Placed at Mad River Beach County Park (4/5 vote required)

**Recommendation:** That the Board of Supervisors approve a supplemental budget in budget unit 221, Sheriff's Operations, to allow for the purchase of firearm regulation signs to be placed at Mad River Beach County Park (4/5 vote required).

**Attachments:** [Supplemental Budget Request for the Purchase of Firearm Regulation Signs.pdf](#)

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

Public Comment Sign-In Sheet and Handouts

**Attachments:** [Public Comment Sign-In Sheet and Handouts.pdf](#)

**E. SPECIAL PRESENTATIONS****Board of Supervisors**

1. Proclaim April 2018 as Child Abuse Prevention and Awareness Month and Hear the Annual Report from Child Abuse Prevention Coordinating Council (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors adopt the Proclamation and hear the report.

**Attachments:** [CAPCC.pdf](#)

2. National Public Safety Telecommunications Week (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [National Public Safety Communications Week Proclamation.pdf](#)

**F. MATTERS SET FOR TIME CERTAIN****Board of Supervisors**

1. 9:05 a.m. - McKinleyville Union High School Students Visit to the Board of Supervisors (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors welcome the McKinleyville Union High School

Students to the Board Meeting.

*Attachments:* [McKinleyville School Students Visit to Board of Supervisors Meeting.pdf](#)

### **County Administrative Office**

2. 10:00 a.m. - Receive a Report from George Hills Regarding Fire Subrogation

*Recommendation:* That the Board of Supervisors receive a report from George Hills regarding fire subrogation and provide direction as necessary.

*Attachments:* [Fire Subrogation.pdf](#)

### **Planning and Building Department**

3. 1:30 p.m. - Zoning Ordinance Amendments Commercial Cannabis Land Use Ordinance Case Number OR-17-02

*Recommendation:* That the Board of Supervisors receive and consider the staff report, the Planning Commission's recommendation to certify the Final Environmental Impact Report (FEIR) and adopt the ordinances, the FEIR [Attachment 10], and written comments received since the March 19, 2018 meeting [Attachment 11], open the public hearing, and accept public comment; close the public hearing; deliberate on the proposed ordinances and ordinance alternatives in Attachment 6; adopt the proposed ordinances by taking the following actions: adopt the attached Resolution No. \_\_\_\_ [Attachment 1] certifying the Final Environmental Impact Report (FEIR) and adopting the Mitigation Monitoring and Reporting Program; adopt Resolution No. \_\_\_\_ [Attachment 2] A Resolution of the Board of Supervisors of the County of Humboldt making findings pursuant to Humboldt County Code Section 312-50 concerning adoption of zoning ordinance amendments and consistency with the Coastal Act, and transmitting the coastal zoning ordinance, including all necessary supporting documentation, to the California Coastal Commission as an amendment to the certified Local Coastal Program for their review and certification in accordance with Public Resources Code Section 30514; adopt Resolution No. \_\_\_\_ [Attachment 3] A Resolution of the Board of Supervisors of the County of Humboldt making findings pursuant to Humboldt County Code Section 312-50 concerning adoption of zoning ordinance amendments not in the coastal zone; adopt Ordinance No. \_\_\_\_ [Attachment 4] approving the proposed Coastal Zoning Ordinance changes amending sections 313-55.4, 313-55.3.11.7, 313-55.3.7 and 313-55.3.15 of Chapter 3 of Division 1 of Title III of the County Code; adopt Ordinance No. \_\_\_\_ [Attachment 5] approving the proposed Inland Zoning Ordinance changes amending sections 314-55.4, 314-55.3.11.7, 314-55.3.7 and 314-55.3.15 of Chapter 4 of Division 1 of Title III of the County Code; adopt Resolution No. \_\_\_\_ [Attachment 7] establishing a limit on the number and acres of Cultivation Permits; direct the Clerk of the Board to publish Summaries of the Ordinances within 15 days after adoption by the Board, along with the names of those Supervisors voting for and against each ordinance [Attachments 8 and 9] and to post in the Office of the

Clerk of the Board of Supervisors a certified copy of the full text of each adopted ordinance along with the names of those Supervisors voting for and against the ordinance; and direct Planning Staff to prepare and file a Notice of Determination with the County Clerk and Office of Planning and Research.

*Attachments:*

[Staff Report.pdf](#)

[Resolution Certifying the Environmental Impact Report.pdf](#)

[Resolution.pdf](#)

[Resolution not in the coastal zone.pdf](#)

[Ordinance CCLUO for the Coastal Zone.pdf](#)

[Ordinance CCLUO for the Areas Outside the Coastal Zone.pdf](#)

[Ordinance Alternatives.pdf](#)

[Resolution Establishing a Cap on the Number Permits and Acres.pdf](#)

[Resolution Establishing a Cap on the Number Permits and Acres Alternative 2.pdf](#)

[Resolution Establishing a Cap on the Number Permits and Acres Alternative 3.pdf](#)

[Post-Adoption Summary.pdf](#)

[Final Environmental Impact Report.pdf](#)

[Written Public Comments Received after the March 19,2018.pdf](#)

[Public Comment.pdf](#)

**G. ITEMS PULLED FROM CONSENT**

**H. MATTERS INITIATED BY BOARD MEMBERS**

**I. DEPARTMENT REPORTS**

**J. PUBLIC HEARINGS**

**K. DISCUSSION ITEMS**

**L. CLOSED SESSION**

**M. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**