

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNEL  
Second District  
MARK LOVELACE  
Chair - Third District  
VIRGINIA BASS  
Vice Chair - Fourth District  
RYAN SUNDBERG  
Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, April 19, 2016

9:00 AM

Regular Meeting

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- A. SALUTE TO THE FLAG
- B. MODIFICATIONS TO THE AGENDA
- C. PUBLIC COMMENT ON NON-AGENDA ITEMS – 9:00 A.M.
- D. CONSENT CALENDAR

**Board of Supervisors**

1. Letter Opposing AB 2395 (Low) - Telecommunications: Replacement of Public Switched Telephone Network (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors ratify authorization for the Chair to sign the letter opposing AB 2395.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Trinidad Rancheria TIGER Project Funding Request to the US Department of Transportation for the Stabilization of Cher-Ae Lane and Other Associated Improvements (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors ratify authorization for the Chair to sign the letter of support.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. Letter of Support for the North Coast Health Information and Improvement Network's California Accountable Communities for Health Initiative (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of support.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

4. Support for SB 1212 (Hueso) - Telecommunications - 211 Information and Referral Network (Supervisor Rex Bohn and Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign a letter in support of SB 1212.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

5. Trinidad Rancheria Nationally Significant Freight and Highway Project (FASTLANE) Funding Request for the Highway 101 Interchange Project to the US Department of Transportation (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors ratify authorization for the Chair to sign the letter of support.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

6. Letter of Support for the Cochran Creek Fish Passage Restoration Project (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Clerk of the Board**

## 7. Approval of the Action Summary - Meeting of April 12, 2016

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of April 12, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Administration**

## 8. Amendment to Section 591-3 of the Humboldt County Code Relating to the Partnership HealthPlan of California Commission

**Recommendation:** That the Board of Supervisors adopt Ordinance No. \_\_\_\_\_ amending Chapter 1 (Partnership HealthPlan of California Commission), Title V (Health and Safety), Division 9 (Health Care), of the Humboldt County Code; direct the Clerk of the Board, within fifteen days after the adoption of the ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance, and direct the Clerk to post in the office of the Clerk of the Board a certified copy of the full text of the adopted ordinance.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

## 9. Extension of Extra Help Hours Past the 960 Hour Limit

**Recommendation:** That the Board of Supervisors approve the extension of extra help hours for Susan Morrison, Veterans Service Representative to 1100 hours through June 30, 2016.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Social Services**

10. Change Order Addendum to Agreement with ClientTrack, Inc. for Software License and Software as a Subscription Service

**Recommendation:** That the Board of Supervisors approve the attached change order addendum to the software agreement with ClientTrack, Inc. for the creation of three system generated reports; authorize the Chairperson to execute three (3) originals of the change order addendum; and direct the Clerk of the Board to route two (2) fully executed originals of the change order addendum to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Human Resources**

11. Amended 2015-2016 and 2016-2017 Compensation Plans for Management & Confidential Employees and Elected and Appointed Department Heads

**Recommendation:** That the Board of Supervisors approve the attached amended 2015-2016 and 2016-2017 Compensation Plans for Management & Confidential Employees and Elected and Appointed Department Heads.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Planning and Building Department**

12. Supplemental Budget for Advanced Planning in Fiscal Year 2015-16 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the attached supplemental budget in Fund 1000, Budget Unit 282, Advanced Planning and Housing Division of the Planning and Building Department.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Public Works**

## 13. Extension of Lease for 1106 Second Street, Eureka, CA

**Recommendation:** That the Board of Supervisors approve exercising the option to extend the lease for 1106 Second Street, Eureka, CA; authorize Real Property to send a notice to Lessor that County is exercising the option to extend the lease through June 30, 2017; and direct the Clerk of the Board to return one executed agenda item to Real Property.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Recorder/County Clerk**

## 14. Approval of Registration Agreement

**Recommendation:** That the Board of Supervisors authorize the County Clerk/Recorder/Registrar of Voters or her designee to execute the attached Registration Agreement listing the County of Humboldt as a beneficiary, to carry out the purpose of the Board's order.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Treasurer/Tax Collector**

## 15. Financing the Approved Office Space and Building Capital Projects Improvements

**Recommendation:** That the Board of Supervisors approve and sign the attached Professional Services Agreement (PSA) for contractual services for Bond Counsel with the law firm of Stradling Yocca Carlson & Rauth to work with the County for financing the 'Office Space and Building Capital Projects Improvements' approved on January 19, 2016; approve and sign the attached Professional Services Agreement (PSA) for contractual services for Placement Agent services with Raymond James to work with the County for financing the 'Office Space and Building Capital Projects Improvements' approved on January 19, 2016; receive and approve the revised Statement of Investment Policy dated April 12, 2016 which will now allow Municipal Securities to be purchased in the County Investment Pool (Investment Pool) with maturities beyond five years to facilitate debt financing for Humboldt County capital improvement projects; and approve and sign the attached Resolution showing your Board's intention to reimburse the costs incurred for the 'Office Space and Building Capital Projects Improvements' with a public offering of tax-exempt obligations to reimburse the Investment Pool.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**E. SPECIAL PRESENTATIONS****Board of Supervisors**

1. Recognition of the Child Abuse Service Team (CAST) for 20 Years of Dedicated Service (Supervisor Mark Lovelace)

*Recommendation:* That the Board of Supervisors authorize the Chair to sign the Resolution.

*A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Proclaim April 2016 as Alcohol Awareness Month in Humboldt County (Supervisor Ryan Sundberg)

*Recommendation:* That the Board of Supervisors adopt the Proclamation.

*A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. Proclaim April 2016 as National Autism Awareness Month in Humboldt County (Supervisor Rex Bohn)

*Recommendation:* That the Board of Supervisors adopt the Proclamation.

*A motion was made by Supervisor Bohn, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

4. Caltrans District 1 Workers Memorial Presentation (Supervisor Rex Bohn)

*Recommendation:* That the Board of Supervisors hear the presentation and take appropriate action, if necessary.

*Approved per order of the Chair*

5. First Five Annual Report and Introduction of New Executive Director (Supervisor Mark Lovelace)

*Recommendation:* That the Board of Supervisors hear the report and take appropriate action, if required.

*Approved per order of the Chair*

**F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS**

**I. DEPARTMENT REPORTS**

**Department of Health and Human Services: Public Health**

- 1. Presentation of Final Draft Local Agency Management Program (LAMP)

**Recommendation:** That the Board of Supervisors review and approve the Department of Health and Human Services' (DHHS) recommendation to submit the final draft Local Agency Management Program (LAMP) to the North Coast Regional Water Quality Control Board (NCRWQCB).

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**J. CLOSED SESSION**

**K. ADMINISTRATIVE ABATEMENT HEARINGS**

**L. PUBLIC HEARINGS**

**M. DISCUSSION ITEMS**

**Board of Supervisors**

- 1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

**N. ADJOURNMENT**

*I, BROOKE EBERHARDT, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*BROOKE EBERHARDT  
Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*



April 19, 2016



MINUTES  
TUESDAY, APRIL 19, 2016  
Regular Session

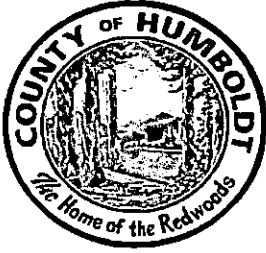
The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, April 26, 2016, with the vote as shown below.

AYES: Supervisors: Sundberg, Fennell, Lovelace, Bohn, Bass  
NAYS: Supervisors: n/a  
ABSENT: Supervisors: n/a

  
\_\_\_\_\_  
ANA HARTWELL  
Deputy Clerk of the Board

  
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MARK LOVELACE  
Chair of the Board





COUNTY OF HUMBOLDT

For the meeting of: April 26, 2016

Date: April 21, 2016  
 To: The Honorable Board of Supervisors  
 From: Brooke Eberhardt, Deputy Clerk of the Board of Supervisors  
 Subject: **Approval of the Action Summary – Meeting of April 19, 2016**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of April 19, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of April 19, 2016 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their April 19, 2016 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Brooke Eberhardt, Deputy Clerk of the Board CAO Approval: 

REVIEW:

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

TYPE OF ITEM:

- Consent
- Departmental
- Public Hearing
- Other \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Fennell Seconded by Supervisor Sundberg

Ayes Sundberg, Fennell, Lovelace, Bohn, Bass  
 Nays \_\_\_\_\_  
 Abstain \_\_\_\_\_  
 Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: April 26, 2016

By:   
 Ana Hartwell, Deputy Clerk of the Board