

BOARD OF SUPERVISORS

REX BOHN  
Vice-Chair - First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Monday, May 22, 2023

9:00 AM

Department Budget Hearings - Hybrid

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**A. ROLL CALL**

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone  
Absent: 0

**B. SALUTE TO THE FLAG**

**C. DEPARTMENT REPORTS**

**Board of Supervisors**

23-686

1. Informational County Department Reports for Fiscal Year 2023-24

*Recommendation:* That the Board of Supervisors:

1. Receive staff reports from various county departments.

*The Department Presentations were received and filed.*

23-687

2. Fiscal Year (FY) 2023-24 Budget Outlook and Additional Requests for General Fund Appropriations

- Recommendation:** That the Board of Supervisors:
1. Receive an update from the County Administrative Office on the FY 2023-24 budget outlook;
  2. Provide direction to staff on the submitted FY 2023-24 Additional Requests for General Fund Appropriations;
  3. Following implementation of Phase 2 of the Municipal Resource Group's Classification and Compensation Plan, authorize an immediate moratorium through the end of FY 2023-24 on any and all personnel actions to modify pay (including advance step requests and out of class pay), reclassify positions, and/or position allocations that are not demonstrated to be net neutral (will not cause an increase in expenditures), and are not funded with state/federal dollars, on an ongoing basis;
  4. Declare an immediate freeze on hiring staff in the General Fund through the end of FY 2023-24;
  5. Authorize the County Administrative Officer and Director of Human Resources to approve exceptions to the hiring freeze utilizing the attached form to request an exception (Attachment 1);
    - a. When an exception is granted and where possible, encourage a promotional recruitment;
    - b. Consider an exemption for sworn personnel required to fulfill state, federal or locally mandated services;
  6. Provide direction to staff on which Measure Z positions to deallocate that were allocated in FY 2022-23 and remain vacant;
  7. Direct the County Administrative Officer to return to your Board with further research on options for reducing the FY 2023-24 budget deficit at the presentation of the FY 2023-24 Proposed Budget (June 6, 2023);
  8. Direct the Clerk of the Board to post and publish the required public hearing notice for the FY 2023-24 proposed budget and special district budgets at least 10 days prior to the public hearing (proposed for June 12, 2023); two publications are required, with at least 5 days intervening between the dates of the first and last publications, not counting such publication dates; and
  9. Take other action as appropriate.

**Approve staff recommendations, including the following:**

1. **Include an exemption to the hiring freeze for positions funded through "other funding sources" and positions which will leverage dollars, and not allowing for an exemption for sworn personnel;**
2. **Approve the ARGFAs as discussed;**
3. **Add modified work schedules, reductions in the number of Board meetings, telework opportunities, shared workspaces and/or an evaluation of leased spaces as cost saving measures to also be explored; and**
4. **Approve the deallocation of 7.0 Measure Z positions as discussed.**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

#### **D. PUBLIC HEARINGS**

#### **E. ADJOURNMENT**

*I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

NIKKI TURNER

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*



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05/22//2023



MINUTES  
TUESDAY, May 22, 2023

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, June 6, 2023 with the vote as shown below.

AYES:	Supervisors:	--	Bohn, Bushnell, Madrone, Wilson
NAYS:	Supervisors:	--	
ABSENT:	Supervisors:	--	Arroyo
ABSTAIN:	Supervisors:	--	

  
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Nikki Turner  
Deputy Clerk of the Board

  
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Steve Madrone  
Chair of the Board