

BOARD OF SUPERVISORS

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Third District
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COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
AGENDA - Final**

Monday, May 22, 2023

9:00 AM

Department Budget Hearings -
Hybrid

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line 720 707 2699, enter Meeting ID 898 8391 4528 and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.

PLEASE TURN OFF YOUR TV OR LIVE STREAM TO AVOID DELAYS.

When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment.

**You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>**

A. ROLL CALL

B. SALUTE TO THE FLAG

C. DEPARTMENT REPORTS

Board of Supervisors

[23-686](#)

1. Informational County Department Reports for Fiscal Year 2023-24

Recommendation: That the Board of Supervisors:
1. Receive staff reports from various county departments.

Attachments: [Staff Report](#)
[Additional General Fund Appropriation Requests Form 23-24 Dept Presentations](#)

[23-687](#)

2. Fiscal Year (FY) 2023-24 Budget Outlook and Additional Requests for General Fund Appropriations

Recommendation: That the Board of Supervisors:
1. Receive an update from the County Administrative Office on the FY 2023-24 budget outlook;
2. Provide direction to staff on the submitted FY 2023-24 Additional Requests for General Fund Appropriations;
3. Following implementation of Phase 2 of the Municipal Resource Group's Classification and Compensation Plan, authorize an immediate moratorium through the end of FY 2023-24 on any and all personnel actions to modify pay (including advance step requests and out of class pay), reclassify positions, and/or position allocations that are not demonstrated to be net neutral (will not cause an increase in expenditures), and are not funded with state/federal dollars, on an ongoing basis;
4. Declare an immediate freeze on hiring staff in the General Fund through the end of FY 2023-24;
5. Authorize the County Administrative Officer and Director of Human Resources to approve exceptions to the hiring freeze utilizing the attached form to request an exception (Attachment 1);
a. When an exception is granted and where possible, encourage a promotional

recruitment;

b. Consider an exemption for sworn personnel required to fulfill state, federal or locally mandated services;

6. Provide direction to staff on which Measure Z positions to deallocate that were allocated in FY 2022-23 and remain vacant;

7. Direct the County Administrative Officer to return to your Board with further research on options for reducing the FY 2023-24 budget deficit at the presentation of the FY 2023-24 Proposed Budget (June 6, 2023);

8. Direct the Clerk of the Board to post and publish the required public hearing notice for the FY 2023-24 proposed budget and special district budgets at least 10 days prior to the public hearing (proposed for June 12, 2023); two publications are required, with at least 5 days intervening between the dates of the first and last publications, not counting such publication dates; and

9. Take other action as appropriate.

Attachments:

[Staff Report](#)

[Additional General Fund Appropriation Requests Form 23-24 Dept Presentations Request for Exception to Hiring Freeze fillable.pdf](#)

D. PUBLIC HEARINGS

E. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record.

(Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>

