



COUNTY OF HUMBOLDT

AGENDA ITEM NO.
C6

For the meeting of: October 17, 2017

Date: September 1, 2017

To: Board of Supervisors

From: Amy S. Nilsen, County Administrative Officer *AN*

Subject: Contract between the County of Humboldt and Humboldt State University Sponsored Programs Foundation via the California Center for Rural Policy for use of Workforce Innovation and Opportunity Act Slingshot funds

RECOMMENDATION(S):

That the Board of Supervisors:

- 1) Approve and authorize the Chair to sign two copies of the contract between the County of Humboldt and Humboldt State University, California Center for Rural Policy (HSU/CCRP) relating to the Workforce Innovation and Opportunity Act (WIOA) Slingshot grant; and
- 2) Direct the Clerk of the Board to return all executed copies of the attached contracts to County Administrative Office/Economic Development (CAO/ECDev).

SOURCE OF FUNDING:

Workforce Investment 1120-287

Prepared by: Cindy Harrington, Workforce Development, WDB Executive Director CAO Approval *[Signature]*

REVIEW: Auditor _____ County Counsel *JN* Human Resources *PKG* Other _____

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

PREVIOUS ACTION/REFERRAL:

Board Order No. C-6

Meeting of: 05-10-16

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
 Upon motion of Supervisor *Wilson* Seconded by Supervisor *Sundberg*
 Ayes *Wilson, Sundberg, Bass, Bohn, Fennell*
 Nays _____
 Abstain _____
 Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 10/17/17
 By: *[Signature]*
 Kathy Hayes, Clerk of the Board

DISCUSSION:

The California Workforce Development Board, in partnership with the State of California Employment Development Department, has awarded \$1,000,000 in Slingshot funding to the Humboldt County Workforce Development Board (HC-WDB) and County Economic Development. Based on labor market information and industry interviews, the Humboldt County Workforce Development Board has focused the project on the healthcare industry.

The Healthcare and Human Service Workforce Workgroup (Workgroup) was appointed in 2015 by the North Coast Health Leadership Team (NCHLT), and is a network, which is comprised of every Chief Executive Officer from the major healthcare and health and human services organizations in Humboldt County, CA.

The Workgroup's charge was to review current workforce resources, practices, and develop community-level recommendations related to workforce needs in Humboldt County. Workforce was defined broadly to include groups such as physicians, mid-levels, clinical lab scientists, social workers and behavioral health providers.

The Workgroup was composed of representatives from healthcare and human services organizations in Humboldt County including: Humboldt County Department of Health and Human Services, Humboldt Independent Practitioners Association, Open Door Community Health Centers, North Coast Clinics Network, St. Joseph Health Medical Group, Mad River Community Hospital, St. Joseph Health System, Partnership HealthPlan of California, Redwood Coast Program of All-inclusive Care for the Elderly, United Indian Health Services, the Humboldt Del Norte Medical Society, Hospice of Humboldt, The California Center for Rural Policy at Humboldt State University (CCRP) provides convening, facilitation, and research support for the Workgroup.

Over a 12 month period, the Workgroup met and identified root causes related to workforce issues; developed surveys to capture issues impacting the retention of existing local healthcare professionals; and used workgroup meetings as a forum to share and explore resources and opportunities. The Workgroup created recommendations from its year-long process that are the foundation of Humboldt County's Slingshot Implementation Plan.

The Humboldt County Workforce Development Board approached NCHLT in the fall of 2016 to collaborate on the Slingshot Initiative. It was determined that the Workgroup would serve as the industry council for the California Workforce Development Board's Slingshot funding to support healthcare workforce initiatives in Humboldt County and invite other key leaders, including Humboldt County Office of Education, College of the Redwoods and Humboldt State University to join the effort.

Together partners set an ambitious goal of creating a seamless health education pipeline from elementary through post-secondary and beyond that will increase the quality of healthcare and human services system, while growing the size of the workforce and strengthening the income and earning potential of the healthcare workforce.

Healthcare is a unique industry that offers living-wage occupations in almost every educational and vocational field of study. According to our Targets of Opportunity report, "Diversified Healthcare" is Humboldt County's and the region's largest industry. By creating robust partnerships between education and the Diversified Healthcare industry, the project aims to expose as many Humboldt County youth as possible to the variety of job opportunities in Diversified Healthcare and ease the pathway for youth to

choose careers in this industry. The project also seeks to “grow our own” by creating diverse educational opportunities to develop the necessary skills, ease entry into the workforce and assure employee success and promotion.

Humboldt State University Sponsored Programs Foundation via the California Center for Rural Policy (CCRP) will serve as the managing entity for the project. In addition to project management and coordination services, CCRP will also serve as the lead on research, the Diversified Health Care Industry convening, and evaluation efforts. It is anticipated that CCRP will work in conjunction with community partners to accomplish project deliverables.

FINANCIAL IMPACT:

The Slingshot project overall is bringing \$1,000,000 into Humboldt County. CCRP will be utilizing \$100,000 of these funds to perform project management, research, meeting facilitation and coordination and evaluation.

Receipt of these funds will have no impact on the County’s general fund.

This action supports the County’s core role of “Supporting business, workforce development and creation of private sector jobs” in your Board’s Strategic Framework.

OTHER AGENCY INVOLVEMENT:

Humboldt State University Sponsored Programs Foundation via the California Center for Rural Policy

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your board could choose to not approve this contract. This alternative is not recommended because the strategies, actions and outcomes have been determined by industry and are included in the budget submitted to the State.

ATTACHMENTS:

Attachment A: Contract between the County of Humboldt and Humboldt State University Sponsored Programs Foundation via the California Center for Rural Policy for use of Workforce Innovation and Opportunity Act Slingshot funds.

Attachment A

**Contract between the County of Humboldt
and
Humboldt State University Sponsored Programs Foundation
via the California Center for Rural Policy for use of
Workforce Innovation and Opportunity Act Slingshot funds**

**PROFESSIONAL SERVICES AGREEMENT
BY AND BETWEEN
COUNTY OF HUMBOLDT
AND
HUMBOLDT STATE UNIVERSITY SPONSORED PROGRAM FOUNDATION –
CALIFORNIA CENTER FOR RURAL POLICY (CCRP)
FOR FISCAL YEARS 2017-2018 THROUGH 2018-2019**

This Agreement, entered into this 17th day of October, 2017, by and between the County of Humboldt, a political subdivision of the State of California, hereinafter referred to as "COUNTY," and HUMBOLDT STATE UNIVERSITY SPONSORED PROGRAM FOUNDATION – CALIFORNIA CENTER FOR RURAL POLICY, a California non-profit corporation, hereinafter referred to as "CONTRACTOR," is made upon the following considerations:

WHEREAS, COUNTY, by and through its COUNTY ADMINISTRATIVE OFFICE ("CAO") – Economic Development Department was awarded a three year grant from the California Workforce Development Board and the Employment Development Department ("EDD") to improve the healthcare workforce and to retain the services of a qualified professional to serve as the managing entity for the Slingshot Initiative project ("Slingshot"); and

WHEREAS, Slingshot represents a critical mechanism to align industry, education, and economic development to improve career pathways, training programs and develop a healthcare pipeline to fill local healthcare jobs; and

WHEREAS, CONTRACTOR desires to serve as the managing entity for Slingshot to provide project management and coordination services and serve as the lead on research, meeting facilitation and evaluation efforts; and

WHEREAS, CONTRACTOR will also work in conjunction with community partners to accomplish project deliverables; and

WHEREAS such work involves the performance of professional, expert and technical services of a temporary and occasional character; and

WHEREAS, COUNTY has no employees available to perform such services and is unable to hire employees for the performance thereof for the temporary period; and

WHEREAS, CONTRACTOR represents that it is specially trained, skilled, experienced and qualified to perform the special services required by COUNTY.

NOW THEREFORE, the parties hereto mutually agree as follows:

1. DESCRIPTION OF SERVICES:

CONTRACTOR agrees to furnish the services described in Exhibit A – Scope of Services, which is attached hereto and incorporated herein by reference. In providing such services, CONTRACTOR agrees to fully cooperate with the CAO - Economic Development Coordinator or designee thereof, herein after referred to as COORDINATOR.

2. TERM:

This Agreement shall begin upon execution by both parties and shall remain in full force and effect until January 31, 2019 unless sooner terminated as provided herein.

3. TERMINATION:

- A. Breach of Contract. If, in the opinion of COUNTY, CONTRACTOR fails to adequately perform the services required hereunder within the time limits specified herein, or otherwise fails to comply with the terms of this Agreement, or violates any ordinance, regulation or other law applicable to its performance herein, COUNTY may terminate this Agreement immediately, upon notice.
- B. Without Cause. COUNTY may terminate this Agreement without cause upon thirty (30) days advance written notice to CONTRACTOR. Such notice shall state the effective date of the termination.
- C. Insufficient Funding. COUNTY's obligations under this Agreement are contingent upon the availability of local, state and/or federal funds. In the event such funding is reduced or eliminated, COUNTY shall, at its sole discretion, determine whether this Agreement shall be terminated. COUNTY shall provide CONTRACTOR seven (7) days advance written notice of its intent to terminate this Agreement due to insufficient funding.
- D. Compensation Upon Termination. In the event of any termination of this Agreement, CONTRACTOR shall be entitled to compensation for uncompensated services rendered hereunder through and including the effective date of such termination. However, this provision shall not limit or reduce any damages owed to COUNTY due to a breach of this Agreement by CONTRACTOR.

4. COMPENSATION:

- A. Maximum Amount Payable. The maximum amount payable by COUNTY for services rendered, and costs and expenses incurred, pursuant to the terms and conditions of this Agreement is One Hundred Thousand Dollars (\$100,000.00). CONTRACTOR agrees to perform all services required by this Agreement for an amount not to exceed such maximum dollar amount. However, if local, state or federal funding or allowance rates are reduced or eliminated, COUNTY may, by amendment, reduce the maximum amount payable for services provided hereunder, or terminate this Agreement as provided herein.
- B. Schedule of Rates. The specific rates and costs applicable to this Agreement are set forth in Exhibit B – Schedule of Rates, which is attached hereto and incorporated herein by reference.
- C. Additional Services. Any additional services not otherwise provided for herein shall not be provided by CONTRACTOR, or compensated by COUNTY, without written authorization by COUNTY. All unauthorized costs and expenses incurred above the maximum payable amount set forth herein shall be the responsibility of CONTRACTOR. CONTRACTOR shall notify COUNTY, in writing, at least six (6) weeks prior to the date upon which CONTRACTOR estimates that the maximum payable amount will be reached.

5. PAYMENT:

CONTRACTOR shall submit to COUNTY monthly invoices by the fifteenth day of the following month that services occurred. Invoices should itemize all services rendered, and costs and expenses incurred for the previous month, pursuant to the terms and conditions of this Agreement. Invoices shall be in a format approved by, and shall include backup documentation as specified by, COORDINATOR and the Humboldt County Auditor-Controller. CONTRACTOR shall submit a final invoice for payment within thirty (30) days following the expiration or termination date of this Agreement. Payment for services rendered, and costs and expenses incurred, pursuant to the terms and conditions of this Agreement will be made within thirty (30) days after the receipt of approved invoices. All invoices submitted by CONTRACTOR shall be sent to COUNTY at the following address:

COUNTY: County Administrative Office – Economic Development Department
Attention: Cindy Harrington
520 E Street
Eureka, CA 95501

6. NOTICES:

Any and all notices required to be given pursuant to the terms of this Agreement shall be in writing and either served personally or sent by certified mail, return receipt requested, to the respective addresses set forth below. Notice shall be effective upon actual receipt or refusal as shown on the receipt obtained pursuant to the foregoing.

COUNTY: County Administrative Office – Economic Development Department
Attention: Cindy Harrington
520 E Street
Eureka, CA 95501

CONTRACTOR: Humboldt State University Sponsored Program Foundation
California Center for Rural Policy
Attention: Connie Stewart
1 Harpst Street
Arcata, CA 95521

7. REPORTS:

CONTRACTOR agrees to provide COUNTY with any and all reports that may be required by local, state and/or federal agencies for compliance with this Agreement. Reports shall be submitted no later than fifteen (15) days after the end of each calendar quarter using the format required by the State of California as appropriate.

8. RECORD RETENTION AND INSPECTION:

A. Maintenance and Preservation of Records. CONTRACTOR agrees to timely prepare accurate and complete financial, performance and payroll records, documents and other evidence relating to the services provided hereunder, and to maintain and preserve said records for at least three (3) years from the date of final payment under this Agreement, except that if any

litigation, claim, negotiation, audit or other action is pending, the records shall be retained until completion and resolution of all issues arising therefrom. The books and records shall be original entry books with a general ledger itemizing all debits and credits for the services provided pursuant to the terms and conditions of this Agreement.

- B. Inspection of Records. Pursuant to California Government Code Section 8546.7, all records, documents, conditions and activities of CONTRACTOR, and its subcontractors, related to the services provided hereunder, shall be subject to the examination and audit of the California State Auditor and any other duly authorized agents of the State of California for a period of three (3) years after final payment under this Agreement. CONTRACTOR hereby agrees to make all such records available during normal business hours to inspection, audit and reproduction by COUNTY and any duly authorized local, state and/or federal agencies. CONTRACTOR further agrees to allow interviews of any of its employees who might reasonably have information related to such records by COUNTY and any duly authorized local, state and/or federal agencies. All examinations and audits conducted hereunder shall be strictly confined to those matters connected with the performance of this Agreement, including, but not limited to, the costs of administering this Agreement.
- C. Audit Costs. In the event of an audit exception or exceptions related to the services provided pursuant to the terms and conditions of this Agreement, the party responsible for not meeting the requirements set forth herein shall be responsible for the deficiency and for the cost of the audit. If the allowable expenditures cannot be determined because CONTRACTOR's documentation is nonexistent or inadequate, according to generally accepted accounting practices, the questionable cost shall be disallowed by COUNTY.

9. MONITORING:

CONTRACTOR agrees that COUNTY has the right to monitor all activities related to this Agreement, including, without limitation, the right to review and monitor CONTRACTOR's records, programs or procedures, at any time, as well as the overall operation of CONTRACTOR's programs, in order to ensure compliance with the terms and conditions of this Agreement. CONTRACTOR will cooperate with a corrective action plan, if deficiencies in CONTRACTOR's records, programs or procedures are identified by COUNTY. However, COUNTY is not responsible, and will not be held accountable, for overseeing or evaluating the adequacy of the results of services performed by CONTRACTOR pursuant to the terms and conditions of this Agreement.

10. CONFIDENTIAL INFORMATION:

- A. Disclosure of Confidential Information. In the performance of this Agreement, CONTRACTOR may receive information that is confidential under local, state or federal law. CONTRACTOR hereby agrees to protect all confidential information in conformance with any and all applicable local, state and federal laws, regulations, policies, procedures and standards, including, but not limited to: California Welfare and Institutions Code Sections 827, 5328, 10850 and 14100.2; California Health and Safety Code Sections 1280.15 and 1280.18; the California Information Practices Act of 1977; the California Confidentiality of Medical Information Act ("CMIA"); the United States Health Information Technology for Economic and Clinical Health Act ("HITECH Act"); the United States Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and any current and future implementing regulations

promulgated thereunder, including, without limitation, the Federal Privacy Regulations contained in Title 45 of the Code of Federal Regulations (“C.F.R.”) Parts 160 and 164, the Federal Security Standards contained in 45 C.F.R. Parts 160, 162 and 164 and the Federal Standards for Electronic Transactions contained in 45 C.F.R. Parts 160 and 162, all as may be amended from time to time.

- B. Continuing Compliance with Confidentiality Laws. The parties acknowledge that local, state and federal laws, regulations and standards pertaining to confidentiality, electronic data security and privacy are rapidly evolving and that amendment of this Agreement may be required to ensure compliance with such developments. Each party agrees to promptly enter into negotiations concerning an amendment to this Agreement embodying written assurances consistent with the standards and requirements of HIPAA, the HITECH Act, the CMIA and any other applicable local, state and federal laws, regulations or standards.

11. NON-DISCRIMINATION COMPLIANCE:

- A. Professional Services and Employment. In connection with the execution of this Agreement, CONTRACTOR, and its subcontractors, shall not unlawfully discriminate in the provision of professional services or against any employee or applicant for employment because of race, religion or religious creed, color, age (over forty (40) years of age), sex (including gender identity and expression, pregnancy, childbirth and related medical conditions), sexual orientation (including heterosexuality, homosexuality and bisexuality), national origin, ancestry, marital status, medical condition (including cancer and genetic characteristics), mental or physical disability (including HIV status and AIDS), political affiliation, military service, denial of family care leave or any other classifications protected by local, state or federal laws or regulations. Nothing herein shall be construed to require the employment of unqualified persons.
- B. Compliance with Anti-Discrimination Laws. CONTRACTOR further assures that it, and its subcontractors, will abide by the applicable provisions of: Title VI and Title VII of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; the Food Stamp Act of 1977; Title II of the Americans with Disabilities Act of 1990; the California Fair Employment and Housing Act; California Civil Code Sections 51, et seq.; California Government Code Sections 4450, et seq.; California Welfare and Institutions Code Section 10000; Division 21 of the California Department of Social Services Manual of Policies and Procedures; United States Executive Order 11246, as amended and supplemented by United States Executive Order 11375 and 41 C.F.R. Part 60; and any other applicable local, state and/or federal laws and regulations, all as may be amended from time to time. The applicable regulations of the California Fair Employment and Housing Commission implementing California Government Code Section 12990, set forth in Chapter 5, Division 4 of Title 2 of the California Code of Regulations are incorporated into this Agreement by reference and made a part hereof as if set forth in full.

12. NUCLEAR FREE HUMBOLDT COUNTY ORDINANCE COMPLIANCE:

CONTRACTOR certifies by its signature below that it is not a Nuclear Weapons Contractor, in that CONTRACTOR is not knowingly or intentionally engaged in the research, development, production or testing of nuclear warheads, nuclear weapons systems or nuclear weapons components, as defined by the Nuclear Free Humboldt County Ordinance. CONTRACTOR agrees to notify COUNTY

immediately if it becomes a Nuclear Weapons Contractor as defined above. COUNTY may immediately terminate this Agreement if it determines that the foregoing certification is false or if CONTRACTOR subsequently becomes a Nuclear Weapons Contractor.

13. DRUG-FREE WORKPLACE CERTIFICATION:

By executing this Agreement, CONTRACTOR certifies that it will comply with the requirements of the Drug-Free Workplace Act of 1990 (California Government Code Sections 8350, et seq.) and will provide a drug-free workplace by doing all of the following:

- A. Drug-Free Policy Statement. Publish, as required by California Government Code Section 8355(a)(1), a Drug-Free Policy Statement which notifies employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited, and specifies the actions to be taken against employees for violations.
- B. Drug-Free Awareness Program. Establish, as required by California Government Code Section 8355(a)(2), a Drug-Free Awareness Program which informs employees about the following:
 - 1. The dangers of drug abuse in the workplace;
 - 2. CONTRACTOR's policy of maintaining a drug-free workplace;
 - 3. Any available counseling, rehabilitation and employee assistance programs; and
 - 4. Penalties that may be imposed upon employees for drug abuse violations.
- C. Drug-Free Employment Agreement. Ensure, as required by California Government Code Section 8355(a)(3), that every employee who provides services pursuant to the terms and conditions of this Agreement will:
 - 1. Receive a copy of CONTRACTOR's Drug-Free Policy Statement; and
 - 2. Agree to abide by the terms of CONTRACTOR's Drug-Free Policy as a condition of employment.
- D. Effect of Noncompliance. Failure to comply with the above-referenced requirements may result in suspension of payments under this Agreement and/or termination thereof, and CONTRACTOR may be ineligible for award of future contracts if COUNTY determines that the foregoing certification is false or if CONTRACTOR violates the certification by failing to carry out the above-referenced requirements.

14. INDEMNIFICATION:

- A. Hold Harmless, Defense and Indemnification. Pursuant to Government Code section 895.4, the parties to this Agreement shall indemnify, defend and hold harmless the other parties hereto and their officers, agents, and employees, from and against any and all claims, demands, losses, damages, and liabilities of any kind or nature, including attorney's fees, which arise by the virtue of its negligent or willful acts of misconduct or omissions (either directly or through or by its officers, officials, employees, or volunteers) in connection with its duties and obligations

under this Agreement and any amendments, except such loss or damage which was caused by the sole negligence or willful misconduct of either party.

- B. Effect of Insurance. Acceptance of insurance, if required by this Agreement, does not relieve CONTRACTOR from liability under this provision. This provision shall apply to all claims for damages related to the services performed by CONTRACTOR pursuant to the terms and conditions of this Agreement regardless if any insurance is applicable or not. The insurance policy limits set forth herein shall not act as a limitation upon the amount of indemnification or defense to be provided by CONTRACTOR hereunder.

15. INSURANCE REQUIREMENTS:

This Agreement shall not be executed by COUNTY, and CONTRACTOR is not entitled to any rights hereunder, unless certificates of insurance or other sufficient proof that the following provisions have been complied with, are filed with the Clerk of the Humboldt County Board of Supervisors.

- A. General Insurance Requirements. Without limiting CONTRACTOR's indemnification obligations provided for herein, CONTRACTOR shall, and shall require that all subcontractors hereunder, take out and maintain, throughout the entire period of this Agreement, and any extended term thereof, the following policies of insurance, placed with insurers authorized to do business in the State of California with a current A.M. Bests rating of no less than A: VII or its equivalent against personal injury, death and property damage which may arise from, or in connection with, the activities of CONTRACTOR and its agents, officers, directors, employees, licensees, invitees, assignees or subcontractors:

1. Comprehensive or Commercial General Liability Insurance at least as broad as Insurance Services Office Commercial General Liability Coverage (occurrence form CG 0001), in an amount of Two Million Dollars (\$2,000,000.00) per occurrence for any one incident, including, but not limited to, personal injury, death and property damage. If a general aggregate limit is used, such limit shall apply separately hereto or shall be twice the required occurrence limit.
2. Automobile/Motor Liability Insurance with a limit of liability not less than One Million Dollars (\$1,000,000.00) combined single limit coverage. Such insurance shall include coverage of all owned, hired and non-owned vehicles. Said coverage shall be at least as broad as Insurance Service Offices Form Code 1 (any auto).
3. Workers' Compensation Insurance, as required by the Labor Code of the State of California, with statutory limits, and Employers Liability Insurance with a limit of no less than One Million Dollars (\$1,000,000.00) per accident for bodily injury or disease. Said policy shall contain, or be endorsed to contain, a waiver of subrogation against COUNTY, its agents, officers, officials, employees and volunteers.

- B. Special Insurance Requirements. Said policies shall, unless otherwise specified herein, be endorsed with the following provisions:

1. The Comprehensive or Commercial General Liability Policy shall provide that COUNTY, and its agents, officers, officials, employees and volunteers, are covered as

additional insured for liability arising out of the operations performed by, or on behalf of, CONTRACTOR. The coverage shall contain no special limitations on the scope of protection afforded to COUNTY, its agents, officers, officials, employees and volunteers. Said policy shall also contain a provision stating that such coverage:

- a. Includes contractual liability.
 - b. Does not contain exclusions as to loss or damage to property caused by explosion or resulting from collapse of buildings or structures or damage to property underground, commonly referred to as "XCU Hazards."
 - c. Is the primary insurance with regard to COUNTY.
 - d. Does not contain a pro-rata, excess only and/or escape clause.
 - e. Contains a cross liability, severability of interest or separation of insureds clause.
2. The above-referenced policies shall not be canceled, non-renewed or materially reduced in coverage without thirty (30) days prior written notice being provided to COUNTY in accordance with the notice provisions set forth herein. It is further understood that CONTRACTOR shall not terminate such coverage until COUNTY receives adequate proof that equal or better insurance has been secured.
 3. The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the insurer's liability.
 4. For claims related to this Agreement, CONTRACTOR's insurance is the primary coverage to COUNTY, and any insurance or self-insurance programs maintained thereby are excess to CONTRACTOR's insurance and will not be used to contribute therewith.
 5. Any failure to comply with the provisions of this Agreement, including breach of warranties, shall not affect coverage provided to COUNTY, its agents, officers, officials, employees and volunteers.
 6. CONTRACTOR shall furnish COUNTY with certificates and original endorsements effecting the required coverage prior to execution of this Agreement. The endorsements shall be on forms approved by the Humboldt County Risk Manager or County Counsel. Any deductible or self-insured retention over One Hundred Thousand Dollars (\$100,000.00) shall be disclosed to, and approved by, COUNTY. If CONTRACTOR does not keep all required policies in full force and effect, COUNTY may, in addition to other remedies under this Agreement, take out the necessary insurance, and CONTRACTOR agrees to pay the cost thereof. COUNTY is also hereby authorized with the discretion to deduct the cost of said insurance from the monies owed to CONTRACTOR under this Agreement.
 7. COUNTY is to be notified immediately if twenty-five percent (25%) or more of any required insurance aggregate limit is encumbered, and CONTRACTOR shall be required

to purchase additional coverage to meet the above-referenced aggregate limits.

- C. Insurance Notices. Any and all insurance notices required to be given pursuant to the terms of this Agreement shall be sent to the addresses set forth below in accordance with the notice provisions described herein.

COUNTY: County of Humboldt
Attention: Risk Management
825 Fifth Street, Room 131
Eureka, California 95501

CONTRACTOR: Humboldt State University Sponsored Program Foundation
California Center for Rural Policy
Attention: Connie Stewart
1 Harpst Street
Arcata, CA 95521

16. RELATIONSHIP OF PARTIES:

It is understood that this is an Agreement by and between two (2) independent entities and is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture or any other similar association. Both parties further agree that CONTRACTOR shall not be entitled to any benefits to which COUNTY employees are entitled, including, but not limited to, overtime, retirement benefits, leave benefits or workers' compensation. CONTRACTOR shall be solely responsible for the acts or omissions of its agents, officers, employees, assignees and subcontractors.

17. COMPLIANCE WITH APPLICABLE LAWS AND LICENSURE REQUIREMENTS:

CONTRACTOR agrees to comply with any and all local, state and federal laws, regulations, policies and procedures applicable to the services provided pursuant to the terms and conditions of this Agreement. CONTRACTOR further agrees to comply with any and all applicable local, state and federal licensure and certification requirements.

18. PROVISIONS REQUIRED BY LAW:

This Agreement is subject to any additional local, state and federal restrictions, limitations, or conditions that may affect the provisions, terms or funding of this Agreement. This Agreement shall be read and enforced as though all legally required provisions are included herein, and if for any reason any such provision is not included, or is not correctly stated, the parties agree to amend the pertinent section to make such insertion or correction.

19. REFERENCE TO LAWS AND RULES:

In the event any law, regulation, policy or procedure referred to in this Agreement is amended during the term hereof, the parties agree to comply with the amended provision as of the effective date of such amendment.

20. SEVERABILITY:

If any provision of this Agreement, or any portion thereof, is found by any court of competent jurisdiction to be unenforceable or invalid for any reason, such provision shall be severable and shall not in any way impair the enforceability of any other provision of this Agreement.

21. ASSIGNMENT:

Neither party shall delegate its duties nor assign its rights hereunder, either in whole or in part, without the other party's prior written consent. Any assignment by CONTRACTOR in violation of this provision shall be void, and shall be cause for immediate termination of this Agreement. This provision shall not be applicable to service agreements or other arrangements usually or customarily entered into by either party to obtain supplies, technical support or professional services.

22. AGREEMENT SHALL BIND SUCCESSORS:

All provisions of this Agreement shall be fully binding upon, and inure to the benefit of, the parties and to each of their heirs, executors, administrators, successors and permitted assigns.

23. WAIVER OF DEFAULT:

The waiver by either party of any breach or violation of any requirement of this Agreement shall not be deemed to be a waiver of any such breach in the future, or of the breach of any other requirement of this Agreement. In no event shall any payment by COUNTY constitute a waiver of any breach of this Agreement or any default which may then exist on the part of CONTRACTOR. Nor shall such payment impair or prejudice any remedy available to COUNTY with respect to any breach or default. COUNTY shall have the right to demand repayment of, and CONTRACTOR shall promptly refund, any funds disbursed to CONTRACTOR which in the judgment of COUNTY were not expended in accordance with the terms of this Agreement.

24. NON-LIABILITY OF COUNTY OFFICIALS AND EMPLOYEES:

No official or employee of COUNTY shall be personally liable for any default or liability under this Agreement.

25. AMENDMENT:

This Agreement may be amended at any time during the term of this Agreement upon the mutual consent of both parties. No addition to, or alteration of, the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto.

26. STANDARD OF PRACTICE:

CONTRACTOR warrants that it has the degree of learning and skill ordinarily possessed by reputable professionals practicing in similar localities in the same profession and under similar circumstances. CONTRACTOR's duty is to exercise such care, skill and diligence as professionals engaged in the same profession ordinarily exercise under like circumstances.

27. TITLE TO INFORMATION AND DOCUMENTS:

It is understood that any and all documents, information and reports concerning the subject matter of this Agreement prepared and/or submitted by CONTRACTOR shall become the property of COUNTY. However, CONTRACTOR may retain copies of such documents and information for its records. In the event of termination of this Agreement, for any reason whatsoever, CONTRACTOR shall promptly turn over all information, writings and documents pertaining to the services provided hereunder to COUNTY without exception or reservation.

28. JURISDICTION AND VENUE:

This Agreement shall be construed in accordance with the laws of the State of California. Any dispute arising hereunder, or relating hereto, shall be litigated in the State of California and venue shall lie in the County of Humboldt unless transferred by court order pursuant to California Code of Civil Procedure Sections 394 or 395.

29. ADVERTISING AND MEDIA RELEASE:

All informational material related to this Agreement shall receive approval from COUNTY prior to being used as advertising or released to the media, including, but not limited to, television, radio, newspapers and internet. CONTRACTOR shall inform COUNTY of all requests for interviews by the media related to this Agreement before such interviews take place; and COUNTY shall be entitled to have a representative present at such interviews. All notices required by this provision shall be given to COORDINATOR.

30. SUBCONTRACTS:

CONTRACTOR shall obtain prior written approval from COUNTY before subcontracting any of the services to be provided hereunder. Any and all subcontracts shall be subject to all applicable terms and conditions of this Agreement, including, without limitation, the licensing, certification and confidentiality requirements set forth herein. CONTRACTOR shall remain legally responsible for the performance of all terms and conditions of this Agreement, including work performed by third parties under subcontracts, whether approved by COUNTY or not.

31. ATTORNEYS' FEES:

If either party shall commence any legal action or proceeding, including an action for declaratory relief, against the other by reason of the alleged failure of the other to perform or keep any provision of this Agreement to be performed or kept, the party prevailing in said action or proceeding shall be entitled to recover court costs and reasonable attorneys' fees, including the reasonable value of services rendered by the Humboldt County Counsel's Office, to be fixed by the court, and such recovery shall include court costs and attorneys' fees on appeal, if applicable. As used herein, "prevailing party" means the party who dismisses an action or proceeding in exchange for payment of substantially all sums allegedly due, performance of provisions allegedly breached, or other considerations substantially equal to the relief sought by said party, as well as the party in whose favor final judgment is rendered.

32. SURVIVAL:

The duties and obligations of the parties set forth in Section 3(D) – Compensation Upon Termination, Section 8 – Record Retention and Inspection, Section 10– Confidential Information and Section 14 – Indemnification shall survive the expiration or termination of this Agreement.

33. CONFLICTING TERMS OR CONDITIONS:

In the event of any conflict in the terms or conditions set forth in any other agreements in place between the parties hereto and the terms and conditions set forth in this Agreement, the terms and conditions set forth herein shall have priority.

34. INTERPRETATION:

This Agreement, as well as its individual provisions, shall be deemed to have been prepared equally by both of the parties hereto, and shall not be construed or interpreted more favorably for one party on the basis that the other party prepared it.

35. INDEPENDENT CONSTRUCTION:

The titles of the sections, subsections and paragraphs set forth in this Agreement are inserted for convenience of reference only, and shall be disregarded in construing or interpreting any of the provisions of this Agreement.

36. FORCE MAJEURE:

Neither party hereto shall be liable or responsible for delays or failures in performance resulting from events beyond the reasonable control of such party and without fault or negligence of such party. Such events shall include, without limitation, acts of God, strikes, lockouts, riots, acts of war, epidemics, acts of government, fire, power failures, nuclear accidents, earthquakes, unusually severe weather, acts of terrorism or other disasters, whether or not similar to the foregoing.

37. ENTIRE AGREEMENT:

This Agreement contains all of the terms and conditions agreed upon by the parties hereto and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind either of the parties hereto. In addition, this Agreement shall supersede in its entirety any and all prior agreements, promises, representations, understandings and negotiations of the parties, whether oral or written, concerning the same subject matter. Any and all acts which may have already been consummated pursuant to the terms and conditions of this Agreement are hereby ratified.

38. AUTHORITY TO EXECUTE:

Each person executing this Agreement represents and warrants that he or she is duly authorized and has legal authority to execute and deliver this Agreement. Each party represents and warrants to the other that the execution and delivery of this Agreement and the performance of such party's obligations hereunder have been duly authorized.


[Signatures on Following Page]

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the first date written above.

TWO SIGNATURES ARE REQUIRED FOR CORPORATIONS:

- (1) CHAIRPERSON OF THE BOARD, PRESIDENT, OR VICE PRESIDENT; AND
- (2) SECRETARY, ASSISTANT SECRETARY, CHIEF FINANCIAL OFFICER OR TREASURER.

HUMBOLDT STATE UNIVERSITY SPONSORED PROGRAMS FOUNDATION – CALIFORNIA CENTER FOR RURAL POLICY:

By: 
Name: Steven Karp
Title: Executive Director

Date: 9/25/17

By: LOUISE STEWART
Name: Louise Stewart
Title: Executive Director

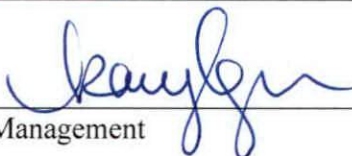
Date: 9/25/17

COUNTY OF HUMBOLDT:

By: Virginia Bass
Virginia Bass
Chair, Humboldt County Board of Supervisors

Date: 10/17/17

INSURANCE AND INDEMNIFICATION REQUIREMENTS APPROVED:

By: 
Risk Management

Date: 10/02/17

LIST OF EXHIBITS:

- Exhibit A – Scope of Services
- Exhibit B – Schedule of Rates
- Exhibit C – Slingshot Implementation Plan

EXHIBIT A
SCOPE OF SERVICES
Humboldt State University Sponsored Programs Foundation –
California Center for Rural Policy
Slingshot Initiative Project
FY 2017-2019

Humboldt State University Sponsored Programs Foundation (“HSU-SPF”) via the California Center for Rural Policy (“CCRP”) will serve as the managing entity for the Slingshot Initiative project. In addition to project management and coordination services, CCRP will also serve as the lead on research, meeting facilitation and evaluation efforts. It is anticipated that CCRP will work in conjunction with community partners to accomplish project deliverables.

Together partners set an ambitious goal of creating a seamless health education pipeline from elementary through post-secondary and beyond that will increase the quality of our healthcare and human services system, while growing the size of the workforce and strengthening the income and earning potential of our healthcare workforce.

Healthcare is a unique industry that offers living-wage occupations in almost every educational and vocational field of study. According to our Targets of Opportunity report, “Diversified Healthcare” is Humboldt County’s and the region’s largest industry. By creating robust partnerships between the education and the Diversified Healthcare industry, COUNTY wants to expose as many Humboldt County youth as possible to the variety of job opportunities in Diversified Healthcare and ease the pathway for youth to choose careers in this industry. COUNTY also seeks to “grow our own” by creating diverse educational opportunities to develop the necessary skills, ease entry into the workforce and assure employee success and promotion.

1. SERVICES:

Project Management and Coordination

CCRP will deliver project management and coordination for Humboldt County’s Slingshot Implementation Plan, referenced in Exhibit C. These activities will include:

- Project Strategy and Leadership
 - Work with the industry group, education partners and the Workforce Investment Board to set timelines, identify resources, and mitigate challenges.
 - Work with the industry group, education partners and the Workforce Investment Board to develop educational opportunities in priority occupations.
- Project Implementation and Coordination
 - Provide support and coordination as needed for project implementation.
 - Convene and schedule project meetings.
 - Set project meeting agendas.
- Project Monitoring
 - Monitor project timelines.
 - Ensure that project tasks are accomplished on time.

- Project Communication
 - Capture key achievements, lessons learned, updates, etc. and communicate at regular intervals to the industry group, education partners and the Workforce Development Board.

Research and Evaluation

CCRP will lead research and evaluation responsibilities for Humboldt County's Slingshot Implementation Plan. These activities will include:

- Research
 - Collect and submit appropriate documentation for Institutional Review Board from Humboldt State University.
 - Establish research goals and guidelines.
 - Map existing community and statewide resources used in implementing Slingshot activities.
 - Produce a report on all activities related to the goals of the Slingshot Implementation Plan.
- Evaluation
 - Work with the industry group, education partners and the Workforce Development Board to identify project metrics.
 - Establish and collect baseline data (in conjunction with the industry group, education partners and the Workforce Development Board).
 - Analyze data pre and post intervention.
 - Capture findings in a project report.

Convening Duties

CCRP will lead convening responsibilities for Humboldt County's Slingshot Implementation Plan. These activities will include:

- Serve as a convener and facilitator for meetings.
- Set meeting schedules.
- Coordinate meetings (facilities, materials, and meals as necessary).
- Manage meetings (minutes, agendas, etc.).

2. SCHEDULE:

Work shall be completed in the duration of the term of this agreement. CCRP shall perform, in a timely manner, those services and work identified in this Exhibit. It is understood by CCRP that the deadline for completed work is January 21, 2019.

3. DELIVERABLES:

CCRP will assume responsibility for multiple project deliverables throughout the course of the project, including:

- Quarterly progress reports on the Slingshot Implementation Plan activities; and
- Final Report on accomplishments.

4. ACCEPTANCE CRITERIA:

All deliverables will be submitted to the County of Humboldt, Economic Development Coordinator and the Executive Director of the Workforce Development Board for review and input before deliverables are considered finalized.

5. REPORTING REQUIREMENTS:

All deliverables will be completed and submitted prior to January 31, 2019.

6. PLACE OF PERFORMANCE:

Humboldt State University
California Center for Rural Policy
1 Harpst Street
Arcata, CA 95521

7. COUNTY RESPONSIBILITIES:

The County of Humboldt, Economic Development Coordinator and the Executive Director of the Workforce Development Board and/or designees will serve on the Slingshot Implementation Committee.

EXHIBIT B
SCHEDULE OF RATES
Humboldt State University Sponsored Programs Foundation –
California Center for Rural Policy
Slingshot Initiative Project
FY 2017-2019

A. Personnel Costs <i>formula for salary calculations and any benefits should be clearly identified</i>	
Title: Executive Director Hourly Rate of Pay or Salary Calculation: Duties Description: Project lead	\$20,000
Title: Program Manager Hourly Rate of Pay or Salary Calculation: Duties Description: Project lead support	\$15,000
Title: Support Staff Hourly Rate of Pay or Salary Calculation: \$19/hour Duties Description: Coordinating meetings, research and evaluation assistance	\$20,000
Benefits: OASDI: 6.20% WC: 3.18% UNEMP: 5.40% MEDICARE: 1.45% RETIREMENT: 10.00% HEALTH: Flat rate DENTAL: 2.60% VISION: .45% LIFE: .10%	\$20,815
Total Personnel Costs	\$75,815
B. Operational Costs	
Item: Description:	
Total Operational Costs:	
C. Supplies	
Item: Printing/Duplication Description: Printing of reports and deliverables for coalition partners and stakeholders.	\$2,141
Item: Business Meetings Description: Cost of conducting stakeholder meetings	\$5,000
Item: Misc Supplies Description:	\$2,000
Total Supplies:	\$9,141
D. Transportation/Travel (Travel expenses must follow Humboldt County Travel Policy Limits)	
Item: Local Mileage Description: Travel for stakeholders and project meetings.	\$2,000
Total Transportation/Travel:	\$2,000
E. Other Costs	
Item: Indirect Costs Description: Published IDC rate is 15%.	\$13,044
Total Other Costs:	
Grand Total* :	\$100,000

EXHIBIT C - Humboldt County Healthcare and Human Service Slingshot Compact



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Humboldt County Healthcare and Human Service Slingshot Compact

I. Part 1: Compact Executive Summary

a. Slingshot Challenge: Statement of big goal.

Humboldt County would like to create a seamless health education pipeline from elementary through post-secondary and beyond that will increase the quality of our healthcare and human services system, while growing the size of the workforce and strengthening the income and earning potential of our healthcare workforce.

b. Summary of shared vision for Slingshot: How the region will improve regional economic prosperity and strengthen income mobility through industry engagement and an integrated approach.

Healthcare is a unique industry that offers living-wage occupations in almost every educational and vocational field of study. According to our Targets of Opportunity report, “Diversified Healthcare” is Humboldt County’s and the region’s largest industry. By creating robust partnerships between the education and the Diversified Healthcare industry, we want to expose as many Humboldt County youth as possible to the variety of job opportunities in Diversified Healthcare and ease the pathway for youth to choose careers in this industry. We also seek to “grow our own” by creating diverse educational opportunities to develop the necessary skills, ease entry into the workforce and assure employee success and promotion.

c. Summary of the Slingshot approach: How the region will engage industry to develop the strategy and created an integrated approach among community partners.

The Healthcare and Human Service Workforce Workgroup (Workgroup) was appointed in 2015 by the North Coast Health Leadership Team (NCHLT), and is a network, which is comprised every Chief Executive Officer from the major Healthcare and Health and Human Services organizations in Humboldt County, CA.





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The Workgroups charge was to review current workforce resources, practices, and develop community-level recommendations related to workforce needs in Humboldt County. Workforce was defined broadly to include physicians, mid-levels, clinical lab scientists, social workers, behavioral health providers, etc.

The Workgroup was composed of representatives from healthcare and human services organizations in Humboldt County including: Humboldt County Department of Health and Human Services¹, Humboldt Independent Practitioners Association², Open Door Community Health Centers³, North Coast Clinics Network⁴, St. Joseph Health Medical Group⁵, Mad River Community Hospital⁶, St. Joseph Health System⁷, Partnership HealthPlan of California⁸, Redwood Coast Program of All-inclusive Care for the Elderly⁹, United Indian Health Services¹⁰, the Humboldt Del Norte Medical Society¹¹, Hospice of Humboldt¹², The California Center for Rural Policy¹³ at Humboldt State University (CCRP) provides convening, facilitation, and research support for the Workgroup.

Over a 12 month period, the Workgroup met and identified root causes related to workforce issues; developed surveys to capture issues impacting the retention of existing local healthcare professionals; and used workgroup meetings as a forum to share and explore resources and opportunities. The Workgroup created recommendations from its year-long process that are the foundation of Humboldt County's Slingshot Implementation Plan.

The NCHLT was approached by the Humboldt County's Workforce Development Board in the Fall of 2016, to collaborate on the Slingshot Initiative. It was determined that the Workgroup would serve as the industry council for the California Workforce Development Board's "Slingshot Funding" to support healthcare workforce initiatives in Humboldt County and invite other key leaders, including Humboldt County Office of Education, College of the Redwoods and Humboldt State University to join the effort.

Both the NCHLT and Workgroup will continue to be engaged for the entirety of the Slingshot Initiative.

d. Shared outcomes: How the region will define success (both process and impact measures)

The shared outcomes we will use to measure our success include:

Under Goal 1: Work with K-14 education to increase the likelihood of local students pursuing health careers, our shared outcomes are:





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- The creation of training programs at the high school level which are necessary for entry level jobs in the healthcare and human service industry. Currently, the workgroup is focused on the following training: Medical Assistant, Emergency Medical Technician, Certified Nursing Assistant and cardiopulmonary resuscitation-automated external defibrillator (CPR-AED).
- The creation of a Health Career Exploration Summer Institute (HESI) program to provide an in-depth internship for local students interested in higher level careers in the healthcare and human service industry.
- Increase awareness and strengthen preparation for healthcare careers through school district participation in the Health and Science Pipeline Initiative (HASPI), which aims to improve science proficiency and strengthen student transition to post-secondary programs and improve retention rates.
- Promote and increase health literacy of students to reduce health-risk behaviors and to prepare youth to navigate the healthcare system.
- Provide training to local teachers to meet the CPR-AED AB 1719 (Rodriguez) requirements, which will take effect in the 2018-19 school year.

Under Goal 2: Work with College of the Redwoods (CR) and Humboldt State University (HSU) to increase health related career education and advancement for local community members, our shared outcomes are:

- Create a RN-to-BSN Bridge program through a partnership with HSU and CR.
- Create flexible options for employees to further their training and education without leaving the workforce to advance their careers. Flexible options may include on-line programs, pay as you go, non-traditional scheduling and onsite delivery.

e. Summary of priorities, strategies, commitments and champions

See Section II. Part 2: Implementation Plan

f. Signatories

See Attachment A – Champion Signatures



II. Part 2: Implementation Plan

Goal 1 - Work with K-14 education to increase the likelihood of local students pursuing health careers			
Shared Outcomes	Measurable Outcomes	Implementation actions & Timeline for Implementation	Champions
1) The creation of training programs at the high school level which will prepare students for entry level jobs in the healthcare and human service industry.	1a) Three training programs are implemented in Humboldt by summer of 2018. 1b) A total of 60 students participate in training programs. 1c) Create a 'Regional Healthcare Endorsement' (industry developed and recognized certificate).	<ol style="list-style-type: none"> 1. Create working group to determine the trainings currently needed (Jun 2017) 2. Secure College of the Redwoods Community Education commitment to participate (July 2017) 3. Secure K-12 commitment (Aug-Oct 2017) 4. Secure K-12 faculty (Dec 2017) 5. Secure industry co-teacher (Dec 2017) 6. Begin offering classes (Spring 2018) 	Humboldt County Workforce Development Board Humboldt County Office of Education Northern Humboldt High School District California Center for Rural Policy Healthcare Workforce Workgroup *additional districts may join
2) The creation of a Health Career Exploration Summer Institute (HESI) program to provide an in-depth internship for local students interested in higher level careers in the healthcare and human service industry.	2a) A total of 15 students participate in the HESI program in summer of 2017. 2b) A total of 15 students participate in HESI program in summer of 2018.	<ol style="list-style-type: none"> 1. Create working group (Jan 2017) 2. Secure College of the Redwoods faculty and commitment to participate (Feb 2017) 3. Secure K-12 faculty (March 2017) 4. Reach an Agreement with St. Joseph Health (April 2017) 	Humboldt County Workforce Development Board College of the Redwoods St. Joseph Health Medical Group Humboldt County Office of Education California Center for Rural Policy Doing What Matters, Strong Workforce



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		<ol style="list-style-type: none"> 5. Promotion/outreach to students (April 2017) 6. Student interviews (April/May 2017) 7. Conduct HESI (July 2017) 8. Student Presentation Ceremony—Community Celebration (Aug 2017) 	<p>Eureka City Schools Northern Humboldt High School District</p>
<p>3) Increase awareness and strengthen preparation for healthcare careers through school district participation in the Health and Science Pipeline Initiative (HASPI), which aims to improve science proficiency and strengthen student transition to post-secondary programs and improve retention rates.</p>	<p>3a) A total of five high school districts participate in the HASPI Initiative. 3b) At least 15 teachers agree to integrate the HASPI lab kits into their science curriculum.</p>	<ol style="list-style-type: none"> 1. Create working group (Jan 2017) 2. HASPI planning (Jan 2017) 3. Invite/outreach to all high schools (Jan/Feb 2017) 4. Conduct all day workshop (Feb 2017) 5. Order kits for schools (Feb/March 2017) 6. Evaluate use and effectiveness of HASPI materials (Sept. 2017 & Jan 2018) 	<p>Humboldt County Workforce Development Board Humboldt County Office of Education California Center for Rural Policy Doing What Matters, Strong Workforce Health Workforce Initiative St. Joseph Medical Group Del Norte Healthcare Career Pathways</p>
<p>4) Promote and increase health literacy of students and entry level employees to potentially reduce health-risk behaviors and to prepare youth to navigate the healthcare system.</p>	<p>4a) Provide one health-related tool (such as soft skills training) for elementary, middle and high school that can be included into teacher's current curriculum.</p>	<ol style="list-style-type: none"> 1. Create working group (May 2017) 2. Invite/outreach industry, job training partners and school faculty (May 2017) 3. Health Literacy Soft Skills event (June 2017) 	<p>Humboldt County Workforce Development Board Humboldt County Office of Education America's Job Center of California/The Job Market California Center for Rural Policy</p>



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	4b) Provide 4 healthcare soft skills training at The Job Market and onsite industry workplaces.	4. Begin training programs locally (Sept 2017-March 2018)	Doing What Matters, Strong Workforce Healthcare Workforce Workgroup
5) Provide training to local teachers to meet the CPR-AED AB 1719 (Rodriguez) requirements, which will take effect in the 2018-19 school year.	5a) One teacher from each of the seven comprehensive high schools will complete training necessary to meet AB 1719 (Rodriguez).	<ol style="list-style-type: none"> 1. Create working group (March 2017) 2. CPR-AED planning (March 2017) 3. Invite/outreach to all high schools (April 2017) 4. Conduct all day workshop for train the trainers (May 2017) 5. Local trainers teach health teachers at high schools (Sept-Feb 2017) 	Humboldt County Workforce Development Board Humboldt County Office of Education California Center for Rural Policy Doing What Matters, Strong Workforce
Goal 2 - Work with College of the Redwoods (CR) and Humboldt State University (HSU) to increase health related career education and advancement for local community members.			
Shared Outcomes	Measurable Outcomes	Implementation actions & Timeline for Implementation	Champions
6) Create a Registered Nurse to Bachelor of Science in Nursing (RN-to-BSN) Bridge program through a partnership with HSU and CR.	6a) The RN-to-BSN program curriculum is approved by both HSU and CR winter of 2017. 6b) Funding is raised by summer of 2018.	<ol style="list-style-type: none"> 1. Create working group of HSU and CR (Jan 2017) 2. HSU notifies Board of Trustees of intent to offer RN-to-BSN program (Feb 2017) 	Humboldt County Workforce Development Board Humboldt State University College of the Redwoods California Center for Rural Policy





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		<ol style="list-style-type: none"> 3. HSU notifies WASC Accreditation of change in program (Feb 2017) 4. HSU and CR develop curriculum (May 2017) 5. Raise funding for program (Spring-Winter 2017) 6. Hire faculty (Spring 2018) 7. Recruit students (Spring 2018) 8. Launch program (Fall 2018) 	North Coast Health Leadership Team (CEO Health and Human Services Industry Group)
<p>7) Create flexible options for employees to further their training and education without leaving the workforce to advance their careers. Flexible options may include on-line programs, pay as you go, non-traditional scheduling and onsite delivery.</p>	<p>7a) Piloting of one onsite Medical Assistant program occurs by Summer of 2018. 7b) Flexible options are offered as core health career curriculum classes at CR.</p>	<ol style="list-style-type: none"> 1. Create working group (Aug 2017) 2. Secure College of the Redwoods faculty and commitment to participate (Aug 2017) 3. Begin offering Pilot onsite classes at St. Joseph Health Medical Group (Spring 2018) 4. Develop additional flexible options for providing training as determined by the Workgroup (Spring 2018) 	<p>Humboldt County Workforce Development Board College of the Redwoods California Center for Rural Policy North Coast Health Leadership Team (CEO Health and Human Services Industry Group) Healthcare Workforce Workgroup St. Joseph Health Medical Group</p>



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Resource Allocation Across Actions

Additional in-kind and financial contributions and support:

Under Goal 1 - Work with K-14 education to increase the likelihood of local students pursuing health careers:

- The Humboldt County Office of Education has committed to \$14,000 of in-kind staff support.
- College of the Redwoods is contributing \$15,000 for the Health Career Exploration Summer Institute (HESI) program.
- Doing What Matters, Strong Workforce and the Health Workforce Initiative has committed to \$10,500 for the Health and Science Pipeline Initiative (HASPI), the CPR-AED Train the Trainer program and the Health Literacy and Soft Skills Training.
- School districts may contribute financially for development of medical pathways in K-12, TBD.

Under Goal 2 - Work with College of the Redwoods (CR) and Humboldt State University (HSU) to increase health related career education and advancement for local community members:

- \$20,000 has been received towards one of our key goals to bring a BSN program back to Humboldt-\$10,000 from the California State University Lottery Fund Expenditure allocation and \$10,000 from the California Endowment.
- There will be significant funds raised as the goal is nearly \$7 million to get the BSN program in place.

* Additional leveraged funds will be included as project progresses.



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¹ Humboldt County Department of Health and Human Services, Humboldt Independent Physicians Association, Open Door Community Health Centers

² The Humboldt IPA provides leadership in working with health plans and health care providers to ensure that medical care is provided in a manner that enhances the public health and promotes access to quality care. Fostering local accountability while providing appropriate, proficient, cost effective medical care benefits the people of our community.

³ Open Door Community Health Centers is the region's largest Federally Qualified Health Center serving and has 13 clinics, and 3 mobile clinics, spread throughout Humboldt and Del Norte counties, serving approximately 50,000 patients a year and employing over 500 members of the community.

⁴ The North Coast Clinics Network (NCCN) is a consortium of community health centers working to improve the Health Outcomes of our underserved populations. NCCN's member clinics and health centers are working together to improve access to high quality medical, mental and dental health care for all people, regardless of their ability to pay. The North Coast Clinics Network's (NCCN) thirteen Federally Qualified Health Centers (FQHCs) member organizations span an area that encompasses three rural counties in the Northwest corner of California.

⁵ St. Joseph Health Medical Group is committed to improving local access to care in Sonoma, Napa, Humboldt, and surrounding communities. Since 2008, our medical group partners have grown to more than 225 providers representing 35 specialties across the region.

⁶ Mad River Community Hospital is a locally owned, independently operated 78-bed, acute care medical facility.

⁷ Comprised of two campuses, Saint Joseph Health System offers comprehensive services including emergency, cardiac services, an accredited Cancer Program, Women's and Children's Services in the Childbirth Center, Neurosurgery, and Orthopaedic and Sports Medicine.

⁸ Partnership HealthPlan of California (PHC) is a non-profit community based health care organization that contracts with the State to administer Medi-Cal benefits through local care providers to ensure Medi-Cal recipients have access to high-quality comprehensive cost-effective health care.

⁹ Redwood Coast PACE is a program of the Humboldt Senior Resource Center, serving older adults on the North Coast since 1974. PACE is a Medicare and Medicaid program that helps people meet their health care needs in the community instead of going to a nursing home or other care facility.



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¹⁰ United Indian Health Services provides healthcare services in an environment that is welcoming, healing and nurturing for all. Their resources are focused on the promotion of health and prevention of illness, recognizing that social environmental, cultural, spiritual and economic wellness is vital for the overall health of our community and organization.

¹¹ The Humboldt-Del Norte County Medical Society (HDNCMS) is the professional association for Physicians, a component of the California Medical Association, (one of 38 component societies), providing legislative, legal, regulatory and economic advocacy for its membership. HDNCMS has a membership of approximately 200 physicians providing medical care in Humboldt and Del Norte, and speaks on behalf of physicians.

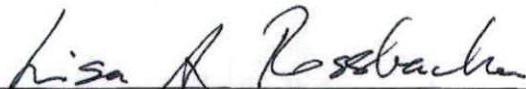
¹² Hospice of Humboldt was founded in 1978 and offers a full range of end of life medical and supportive services at patients' homes, in a residential care facility, or at a skilled nursing facility located within a 50-mile radius of the city of Eureka.

¹³The California Center for Rural Policy fosters "Rural Research, for and by Rural Communities" to improve the health and well being of rural people and environments. CCRP examines the intersections between the health of individuals, the health of the economy and the health of the environment.

Attachment A - Champion Signatures



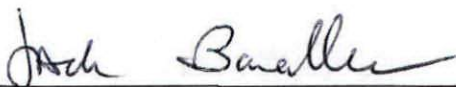
Humboldt County Office of Education



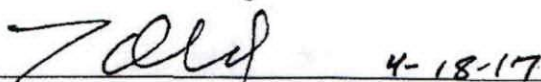
Humboldt State University



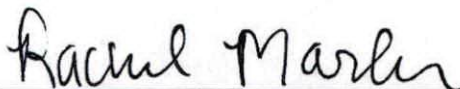
College of the Redwoods



Northern Humboldt High School District

 4-18-17

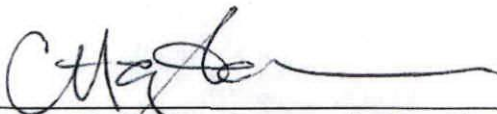
Doing What Matters Strong Workforce, Health Workforce Initiative



Del Norte Healthcare Career Pathways



California Center for Rural Policy



Humboldt County Economic Development



Humboldt County Workforce Development Board



America's Job Center of California



County of Humboldt Health & Human Services



Connie Alvarez
Employment Training Division

Sheila Kovacs
United Indian Health Services

Joe Rogers
Hospice of Humboldt

Jayne Hayes
Humboldt Senior Resource Center / Redwood Coast Program of All-inclusive Care for the Elderly (PACE)

Wally Stoeber
Mad River Hospital

DuBo
St. Joseph Health

[Signature]
North Coast Clinics Network

Juanita Bell
Open Door Community Health Centers

Jennifer K. Chancellor
Partnership Healthplan of California

Martin [Signature]
Humboldt Independent Practice Association

Regie [Signature]
St. Joseph Health Medical Group



CERTIFICATE OF COVERAGE		DATE (MM/DD/YYYY)
PRODUCER Alliant Insurance Services, Inc. 100 Pine Street, 11th Floor San Francisco CA 94111		9/6/2017
NAMED COVERED PARTY HSU Sponsored Programs Foundation PO Box 1185 Arcata CA 95518-1185		THIS CERTIFICATE IS ISSUED AS A MATTER OF EVIDENCE ONLY AND CONFERES NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE MEMORANDUM(S) OF COVERAGE BELOW. THIS CERTIFICATE OF COVERAGE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING COVERAGE PROVIDER, AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: IF THE CERTIFICATE HOLDER IS AN ADDITIONAL COVERED PARTY, THE MEMORANDUM OF COVERAGE MUST BE ENDORSED. A STATEMENT ON THIS CERTIFICATE DOES NOT CONFER RIGHTS TO THE CERTIFICATE HOLDER IN LIEU OF SUCH ENDORSEMENT(S). IMPORTANT: IF SUBROGATION IS WAIVED, SUBJECT TO THE TERMS AND CONDITIONS OF THE MEMORANDUM(S) OF COVERAGE AN ENDORSEMENT MAY BE REQUIRED. A STATEMENT ON THE CERTIFICATE DOES NOT CONFER RIGHTS TO THE CERTIFICATE HOLDER IN LIEU OF SUCH ENDORSEMENT(S).
		PROGRAM AFFORDING COVERAGE
		A: CSURMA AORMA
		B: AORMA WC/Safety National Cas.
		C:

COVERAGES						
THIS IS TO CERTIFY THAT THE COVERAGE IS AFFORDED TO THE ABOVE NAMED MEMBER, AS PROVIDED BY THE MEMORANDUM(S) OF COVERAGE, FOR THE PERIOD SHOWN BELOW, NOT WITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE PROGRAM DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH MEMORANDUM(S) OF COVERAGE. THE FOLLOWING COVERAGE IS IN EFFECT.						
JPA LTR	TYPE OF COVERAGE	MEMORANDUM NUMBER	COVERAGE EFFECTIVE DATE (MM/DD/YY)	COVERAGE EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Prof Liability <input checked="" type="checkbox"/> Contractual Liab GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> MEMOR-ANDUM <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	AORMA-1718-01	7/1/2017	7/1/2018	EACH OCCURRENCE	\$5,000,000
					FIRE DAMAGE (Any one fire)	\$
					MED EXPENSE (Any one person)	\$5,000
					PERSONAL & ADV INJURY	\$5,000,000
					GENERAL AGGREGATE	\$5,000,000
					PRODUCTS-COMP/OP AGG	\$5,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	AORMA-1718-01	7/1/2017	7/1/2018	COMBINED SINGLE LIMIT (Ea accident)	\$5,000,000
						\$
B	WORKERS' COMPENSATION AND EMPLOYERS LIABILITY ANY PROPRIETOR/PARTNER/ EXECUTIVE/OFFICER/MEMBER EXCLUDED? IF YES, DESCRIBED UNDER SPECIAL PROVISION BELOW	AORMA-WC-1718	7/1/2017	7/1/2018	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER	
					E.L. EACH ACCIDENT	\$5,000,000
					E.L. DISEASE - EA EMPLOYEE	\$5,000,000
					E.L. DISEASE - POLICY LIMIT	\$5,000,000
	OTHER					
	OTHER					

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL/PROVISIONS

Note: Workers' Compensation Coverage is provided as evidence only. County of Humboldt, and its agents, officers, officials, employees and volunteers are named as additional covered parties as respects the Agreement to provide professional services for the Slingshot Initiative project. Term of Agreement: Execution Date - January 31, 2019.

CERTIFICATE HOLDER	CANCELLATION
County Administrative Office - Economic Development Department Attn: Cindy Harrington 520 E Street Eureka CA 95501	SHOULD ANY OF THE ABOVE DESCRIBED MEMORANDUM(S) OF COVERAGE BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE MEMORANDUM(S) OF COVERAGE PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Memo Song</i>



Endorsement No.: Per Blanket Additional Covered Party attached to Memorandum of Coverage of Coverage listed below

Effective: 07/01/2017

Forms a part of MOC No.: AORMA-1718-01

Issued to: Per Attached Certificate of Coverage

Issued by: CSURMA Auxiliary Organizations Risk Management Authority

Issued on behalf of Member: AORMA Member On File With Company

**This endorsement modifies the Memorandum of Coverage of Coverage. Please read it carefully.
ADDITIONAL COVERED PARTY**

Additional Covered Party means any person(s), entity(ies), or organization(s) to whom the **Member** is obligated by virtue of any written contract to provide coverage solely with respect to **bodily injury, property damage and personal injury** arising out of the **Member's** operations or premises owned by or rented to the **Member**; and

For which a certificate of coverage has been issued to such person(s), entity(ies) or organization(s) and is on file with CSURMA AORMA evidencing their status as an additional insured under this coverage.

The coverage provided does not apply to any **occurrence** taking place:

1. Prior to the **Members'** operations or occupation of the premises; or
2. After the **Members'** operations have been completed or occupation of the premises has ceased.

The limits of coverage will be limited to the limits required within the terms of the written contract of the limits of liability of this Memorandum of Coverage, whichever is less, and will apply in excess of the **Members' retained limit** shown in the Declarations. CSURMA AORMA will not be obligated for limits of coverage shown in the written contract that are greater than the limits of liability of this Memorandum of Coverage.

The inclusion of more than one **Covered Party** under this policy shall not operate to impair the rights of one **Covered Party** against another **Covered Party** and the coverages afforded by this Memorandum of Coverage shall apply as though separate Memorandum of Coverage had been issued to each **Covered Party**. The inclusion of more than one **Covered Party** shall not, however, operate to increase the limit of the Company's liability.

Any other insurance carried by a certificate holder which may be applicable shall be deemed excess and the **Covered Party's** coverage primary notwithstanding any conflicting provisions in the **Covered Party's** Memorandum of Coverage.

A certificate holder shall not, by reason of their inclusion under this Memorandum of Coverage, incur liability for payment of premium for this Memorandum of Coverage.

In the event of reduction in coverage or cancellation of this Memorandum of Coverage before the expiration date thereof, notice will be delivered in accordance with the Memorandum of Coverage provisions to each entity added as per certificates on file with CSURMA AORMA which specify that a written contract exists and requires that the entity be an additional covered party.

All other terms and conditions in the Memorandum of Coverage remain unchanged.

Signed: *Mimi Song*

Date: 7/1/2017