



COUNTY OF HUMBOLDT

For the meeting of: 4/2/2019

File #: 19-389

To: Board of Supervisors

From: Libraries

Agenda Section: Consent

SUBJECT:

Literary Services Agreement with Humboldt Literacy Project

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve from the California State Library pass through funding to the Humboldt Literacy Project; and
2. Approve and authorize the Chair to sign the Literary Services Agreement with Humboldt Literacy Project.

SOURCE OF FUNDING:

California State Library

DISCUSSION:

Funding has been awarded to the Humboldt Literacy Project by the California State Library. These funds be added to the Library Budget as a pass through expense to the Humboldt Literacy Project. The funds will be used to further literacy in the adult population of Humboldt County as per attached Literary Services Agreement with Humboldt Literacy Project should the Agreement be approved. These services would include but not limited to: recruit clients and counsel adults as to available and appropriate programs, report to County Librarian as to status of the project, speak to community groups, conduct community outreach, seek other funding sources, recruit, train and monitor progress of tutors, work effectively with other major agencies involved in training and assessment activities, keep records, select materials for client use, conduct in-service training for tutors, establish procedures for project activities.

FINANCIAL IMPACT:

Revenue for this agreement amounts to \$32,662 for each fiscal year of this agreement. The agreement runs from July 1, 2017 to June 30, 2020. These revenues have already been accounted for in the Fiscal Year 2018-19 budget and will not impact the General Fund.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by supporting self reliance of citizens .

OTHER AGENCY INVOLVEMENT:

Humboldt Literacy Project

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose not to approve the requested acceptance of the funding and not approve the Services agreement with Humboldt Literacy Project. This is not recommended as the objectives of the Literacy Project is to increase basic reading skills within Humboldt County.

ATTACHMENTS:

1. 2017-2020 Humboldt Literacy Services Agreement
2. Exhibit C Scope of Work
3. Humboldt Literacy Project Certificates of Liability Insurance

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

File No.: N/A