



# COUNTY OF HUMBOLDT

For the meeting of: 5/11/2021

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File #: 21-497

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**To:** Board of Supervisors

**From:** DHHS: Administration

**Agenda Section:** Consent

**SUBJECT:**

Authorize a temporary increase in pay for Charla Rowe, Mental Health Clinician II pursuant to Section 12.4.1 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU).

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Authorize a temporary increase in pay for Mental Health Clinician II Charla Rowe (class 0909B, range 460) as though promoted to Quality Management Coordinator (class 0915, range 478) beginning May 15, 2021 and continuing until the incumbent returns from leave.

**SOURCE OF FUNDING:**

Behavioral Health Fund (1170)

**DISCUSSION:**

The current Quality Management Coordinator for Performance Management Unit (PMU) is on approved leave. On April 19, 2021, Charla Rowe assumed the principle duties of the Quality Management Coordinator in accordance with Section 12.4.1 of the AFSCME MOU for a total of 20 consecutive work days; which ended May 14, 2021. The Department of Health and Human Services (DHHS) is requesting the Board of Supervisors approve continuance of the acting supervisor salary until the incumbent returns from leave.

**FINANCIAL IMPACT:**

The temporary assignment of 1.0 FTE Mental Health Clinician II to 1.0 FTE Quality Management Coordinator is calculated to cost \$397.22 for salary and benefits per pay period. Salary and benefit costs related to the Quality Management Coordinator position are included in approved budget for FY 2020-21 and proposed budget for FY 2021-22, DHHS-Behavioral Health Administration budget unit 1170-424. This expenditure will be reimbursed through Federal Financial Participation for Skilled Professional Medical Personnel and Behavioral Health Realignment.

**STRATEGIC FRAMEWORK:**

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This action supports your Board's Strategic Framework by managing our resources to ensure sustainability of services.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your board could choose not to approve the recommended temporary increase in pay. However, the alternative is not recommended as it would have a negative impact on DHHS PMU staff to meet the needs of DHHS compliance requirements.

ATTACHMENTS:

Assignment of Supervisor Duties 12.4.1

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

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