

Attachment III
Supporting Documentation for New Fees

Fee Modifications and Calculations:

422 Public Health Clinic

State Supplied Vaccine/Children Immunization Fees

The Children Immunization Fees will remain at the current rate of \$15.00 per visit. This decision was based on the best interest of Public Health to encourage the immunization of children. The Health and Safety code 120325 - 120380, gives the Local Health Department guidelines to achieve total immunization of appropriate age groups against childhood diseases.

Adult Immunizations - Detail

	Actual Nurse Time Spent (Min)	Nurse Time \$	Actual MOA Time Spent (Min)	MOA Time \$	Supplies	Supervisory/ Fiscal Support per service	Total Cost	FY 17/18 Fees Status Quo w/50% reduction- at least -
Hep A	30	\$34.42	16	\$9.02	\$0.52	\$ 33.21	\$77.16	\$40.00
Hep B	30	\$34.42	16	\$9.02	\$0.52	\$ 33.21	\$ 77.16	\$40.00
HPV	35	\$40.16	16	\$9.02	\$0.52	\$ 33.21	\$ 82.89	\$40.00
Flu	20	\$22.95	10	\$5.64	\$0.52	\$ 33.21	\$ 62.30	\$40.00
Flu LAIV	20	\$22.95	10	\$5.64	\$0.52	\$ 33.21	\$ 62.30	\$31.00
International Travel Certificate	20	\$22.95	15	\$8.45	\$0.52	\$ 33.21	\$ 65.12	\$40.00
IPV	20	\$22.95	35	\$19.73	\$0.52	\$ 33.21	\$ 76.39	\$40.00
Menactra (MCV4)	35	\$40.16	16	\$9.02	\$0.52	\$ 33.21	\$ 82.89	\$40.00
Menomue (MENING)	30	\$34.42	16	\$9.02	\$0.52	\$ 33.21	\$ 77.16	\$35.00
MMR	30	\$34.42	35	\$19.73	\$0.52	\$ 33.21	\$ 87.87	\$40.00
Pneumovax (PNUPS)	40	\$45.89	16	\$9.02	\$0.52	\$ 33.21	\$ 88.63	\$35.00
PPD	30	\$34.42	32	\$18.03	\$0.52	\$ 33.21	\$ 86.18	\$35.00
TB card	10	\$11.47	15	\$8.45	\$0.52	\$ 33.21	\$ 53.65	\$25.00
Tetanus (Td)	25	\$28.68	16	\$9.02	\$0.52	\$ 33.21	\$ 71.42	\$35.00
Tdap	30	\$34.42	16	\$9.02	\$0.52	\$ 33.21	\$ 77.16	\$35.00
Twinrix	30	\$34.42	35	\$19.73	\$0.52	\$ 33.21	\$ 87.87	\$40.00
Typhoid injection	30	\$34.42	35	\$19.73	\$0.52	\$ 33.21	\$ 87.87	\$35.00
Typhoid oral	35	\$40.16	35	\$19.73	\$0.52	\$ 33.21	\$ 93.60	\$40.00
Varicella (VZV)	30	\$34.42	35	\$19.73	\$0.52	\$ 33.21	\$ 87.87	\$40.00
Yellow Fever	50	\$57.37	35	\$19.73	\$0.52	\$ 33.21	\$ 110.81	\$46.00
Zostavax	30	\$34.42	35	\$19.73	\$0.52	\$ 33.21	\$ 87.87	\$40.00
IG	30	\$34.42	16	\$9.02	\$0.52	\$ 33.21	\$ 77.16	\$49.00
Rabies	90	\$103.26	90	\$50.72	\$1.55	\$ 33.21	\$ 188.73	\$129.00
Titers	20	\$22.95	7	\$3.95	\$0.52	\$ 33.21	\$ 60.62	\$35.00

Nurses Hourly Rate = \$ 68.84 \$ -

Includes: Registered Public Health Nurse at E Step with Longevity S&B, Overhead Costs (Communication, Household Exp, Utilities) and Indirect Costs (Insurance, I.S. Charge, A-87, Comm/Util Charge, Building Maint and C.S.C.) and Operating Costs (Duplicating, postage etc.) which is divided by number of possible working hours per year

MOA Hourly Rate = \$ 33.81

Includes: MOA II E Step S&B, Overhead Costs (Communication, Household Exp, Utilities) and Indirect Costs (Insurance, I.S. Charge, A-87, Comm/Util Charge, Building Maint and C.S.C.) and Operating Costs (Duplicating, postage etc.) which is divided by number of possible working hours per year

Supervisory Time per shot = \$ 33.21

Includes: 20% of Supervisor of PHN, 40% of Physician, 4% of Sr Fiscal Assistant, 16% of Deputy Director of PH S&B, Overhead Costs (Communication, Household Exp, Utilities) and Indirect Costs (Insurance, I.S. Charge, A-87, Comm/Util Charge, Building Maint and C.S.C.) which is divided by total number of Adult shots provided during FY15-16

ATTACHMENT 261B
HUMBOLDT COUNTY AGRICULTURAL COMMISSIONER
FOR INSPECTING/TESTING COMMERCIAL FARM MILK TANKS

(Revised 8/16)

Charges are authorized by California Business & Professions Code Sections 12210 and 12210.5, for inspecting and/or testing commercial farm milk tanks **AFTER THE INITIAL INSTALLATION** as specified below:

- Inspecting/testing fee = **(current hourly rate + benefits & overhead) x (Inspector time)**
For 2017-18, the hourly rate is \$94.06/hr. and the overtime (standby) rate is \$141.09/hr.
- There will also be equipment and mileage costs added to the above hourly inspecting and/or testing commercial farm milk tanks **AFTER THE INITIAL INSTALLATION** as specified below. These equipment/mileage costs will be computed from the schedule given on pages 2 and 3 of "Attachment 261A"

MILK TANK INSPECTION/TESTING

I. Initial Installation (No charge)

- A. Milk tank to be placed in service by licensed device repairperson.
- B. Weights & Measures will perform an independent volumetric test to verify the accuracy of the accompanying charts and a visual inspection of the installation.

II. Visual Inspection (One per year at no charge)

III. Fails visual inspection of level condition. Owner/Operator Options: A or B

- A. Weights & Measures performs volumetric test.
 - 1. Passes - No charge
 - 2. Fails - Charge for time to conduct test and require new charts to be made by a licensed repairperson.
- B. Licensed repairperson performs volumetric test.
 - 1. Passes - No charge by Weights & Measures (Device repairperson will charge a fee.)
 - 2. Fails - Charge for time to test, reseal tank and make new charts.

IV. Device fails visual due to broken security seals or equipment damage.

- A. Weights & Measures performs volumetric test.
 - 1. Passes - Charge for time to conduct test
 - 2. Fails - Charge for time to conduct test and require new charts be made.

V. Fails visual (All sealed tank charts illegible) - Licensed repairperson makes new charts.

- A. There will be a County charge for time to verify new charts.

VI. Creamery or dairy requests volumetric test even though device passes visual inspection.

- A. Passes - Party requesting test is responsible for cost of testing.
- B. Fails - Owner/Operator is responsible for cost of testing.



112 Treasurer-Tax Collector

Tax Roll Data Request Fee

Government Code 54985

\$200.00

Justification & Method of Computation for New Fee

Title - Tax Roll Data Request Fee

Description - Providing taxing agencies, public entities, and public record requesters updated property tax data for the current and delinquent tax rolls electronically or in CD form.

Authorization - Government Code: 54985

- a. Average staff time required to update tax roll data associated with the collection and processing of all types of property taxes due the county.

Time Required: 3.25 hours (per week) \$173.42

- a. Inputting public requests for information/records in 'Next Request' and tracking required responses through that system until request is fulfilled and deemed complete.

Time Required: 15 min. (for each request) \$13.34

- b. Extracting all tax roll data from Megabyte and sending that information electronically or by disc.

Time Required: 15 min. (for each request) \$13.34

Total Time Required: 3.75 hrs x staff's average hourly rate \$200.10

New Fee Amount per request: \$200.00

166 Public Works Land Use

Special Review /Inspection requested by the Building Division: (\$500 deposit) (Charges against the deposit include mileage, labor, and 70% overhead rate on labor)

Actual Cost

Section 312-5 County Code

Travel Surcharge (applicable to projects located outside greater Humboldt bay area)

\$184.00

Section 312-5 County Code

Planning & Building Department project referrals (Part 2). Projects that are referred from the Planning & Building Department to the Division are located throughout the County. Historically, most projects have been located in the greater Humboldt bay area (ranging from the Fortuna area to McKinleyville), being roughly a half-hour away from Eureka. The existing fees were established at a level that covered the costs for the occasional project located outside of the greater Humboldt Bay area. With the addition of cannabis projects, more projects referrals are now located in the remote areas of the county than projects in the greater Humboldt bay area. The Division is proposing a travel surcharge for project referrals located outside of the greater Humboldt bay area. The area affected by the travel time surcharge will be mapped and shown on the web-GIS so applicants as well as the staff who collect the fees can determine if the surcharge applies. In addition, when the new permit tracking software is implemented, these areas will be programmed into the system to be automatically determined.

As an example, one-way travel time estimates to various locations throughout the County are shown below:

Greater Humboldt Bay Area

Arcata area	12 minutes (one way)
Blue Lake area	20 minutes (one way)
Carlotta	36 minutes (one way)
Fortuna area	25 minutes (one way)
McKinleyville.....	17 minutes (one way)
Orick	47 minutes (one way)
Trinidad.....	26 minutes (one way)

Outlying Areas

Alderpoint	2 hours (one-way)
Benbow	1 hour, 15 minutes (one way)
Dinsmore.....	1 hour, 30 minutes (one way)
Honeydew	1 hour, 30 minutes (one way)
Island Mountain	2 hours (one way)
Martins Ferry	2 hours (one way)
Orleans.....	2 hours (one way)
Petrolia.....	1 hour, 15 minutes (one way)
Shelter Cove.....	2 hours (one way)
Willow Creek.....	1 hour (one way)

The Division is proposing the base fee for fixed-fee projects that typically require a site visit accommodate travel to the greater Humboldt bay area. The surcharge would apply to the additional time to travel beyond the limits of the greater Humboldt bay area and would apply to projects greater than 1 hour away.

The base rate uses 1 hour of travel time (30 minutes each way); and the surcharge rate uses 3 hours of travel time (90 minutes each way) minus the base rate of 1 hour results in a surcharge rate of 2 hours (an extra 1 hour each way). Both the base rate and the surcharge are set in the middle of the travel times. As such, some projects will be closer to the office, and others will be farther.

Lastly, it is proposed that if a project site is split by the boundary of the greater Humboldt bay area that the project would not be subject to the surcharge since it is on the boundary.

Travel Surcharge Calculations

1.5 hours Assistant Engineer @ 55.68/hour times 70% overhead = \$83.52

Vehicle mileage 100 miles @ \$1/mile = \$100.00

Total = \$183.52

Proposed Fee = \$184

243 Sheriff-Jail

Daily Jail Rate (cost to house an inmate per day)

\$113.00

Government Code Civil 26720 et seq

Daily Jail Rate - NEW FEE

total salary + benefits	10,107,784.00
overhead @ 11%	11,219,640.24
indirect @36.11%	15,271,052.33
average daily pop	<u>371</u>
sub-total	41,205.18
days in a year	365
average daily rate *	112.89

* The calculation for the Daily Jail Rate is the Total Adjusted Expenditures from the budget, divided by the Average Daily Population (ADP), divided by 365.

261 Ag. Commission

Health & Safety Code Sec 17951

Account Activation and Monthly Platform Access Fee

\$90.00 month (annually or quarterly payment)

Per agreement with the vendor monthly fees for account activation and program access are collected by Humboldt County and passed through to the vendor. Fees required to be paid on an annual or quarterly basis.

Mandatory One-time Track and Trace platform training fee (2 participants)

\$400

Per agreement with the vendor one-time training fee for two participants on the track and trace platform in Humboldt County.

Humboldt Proof-of-Origin Secure Stamps

\$.07/per stamp/\$70.00 per thousand

Per our agreement with the vendor, Humboldt County is charged \$.02 per stamp by SICPA and will charge participants in the program \$.07/stamp. Monies remaining above Commissioner's Office costs will be transferred to Economic Development.

Humboldt Artisanal Program Secure Stamps

\$.07/per stamp/\$70.00 per thousand

Per our agreement with the vendor, Humboldt County is charged \$.02 per stamp by SICPA and will charge participants in the program \$.07/stamp. Monies remaining above Commissioner's Office costs will be transferred to Economic Development.

Proof-of-Origin Stamps Shipping Fee

\$25.00 per stamp order

Per agreement with the vendor: \$25.00 per stamp order shipping fee.

Service fee per payment calculated per .25 hr

\$16.00

Service fee for vendor payment collection calculated based on one quarter hour of the Executive Secretary productive hourly rate ($\$63.67 \times .25 = \15.91) or \$16.00 per pass through fee transaction.

275 Economic Development

Film Permit Fee

County Ord #2529

\$65.00

Fee previously under Budget Unit 103, no change

277 Planning

Code Enforcement Actions

Government Code 66014

Actual Cost

381 Aviation- Enterprise Fund

Airport Land Lease Rate - New Development (per sq ft)

US Code 40116 – State Taxation

0.35

422 Clinic Service

Shipping fee (for lab samples shipped to laboratories)

Fees for Service

Actual Cost of Shipping

Specimens for titers and other laboratory tests are sent to outside laboratories as required. The addition of the shipping fee will allow the Public Health Clinic to recoup the actual cost of shipping such samples.

435 P.H. Lab

Humboldt County 2009-10 Schedule of Fees, Title 17 Sections 1276, 1439, 2500 & 2505

Mumps PCR

\$85.00

This fee is necessary to cover the cost of materials and staff time for processing of Mumps. Fee added due to an increase in cost for additional preparation step for molecular test.

Bacteroides PCR Full

\$250.00

This fee is necessary to cover the cost of materials and staff time for processing of Bacteroides PCR. Fee added due to an increase in cost for additional preparation step for molecular test.

Bacteroides Individual Marker Fee

\$85.00

This fee is necessary to cover the cost of materials and staff time for processing of Bacteroides Individual Marker Fee. Fee added due to an increase in cost for additional preparation step for molecular test.

486 Environmental Health-Land Use

Site Evaluation (3 hour minimum)

HCC 611-11 & 612-2

\$447.00

3.00	x \$149 hourly rate =	447.00
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713 Parks & Recreation

Memorial Benches: Applicant supplies bench and pays installation cost (\$100 deposit)

County Ordinance 271-20

Actual Cost