

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNELL  
Chair - Second District  
MIKE WILSON  
Vice Chair - Third District  
VIRGINIA BASS  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFERSON BILLINGSLEY  
Interim County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, September 29, 2020

9:00 AM

Regular Meeting

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*In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.*

*Email Public Comment:*

*To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.*

*Zoom Public Comment:*

*When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669-900-9128, enter Meeting ID 956 8200 5005 and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

*When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.*

*You may access the live stream of the meeting by using the following link:*

*<https://humboldt.legistar.com>*

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*The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us)*

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Agricultural Commissioner**

1. Approval of Cooperative Agreement No. 20-0506-020-SF Sudden Oak Mortality Regulatory Program Contract in the Amount of \$19,477.41

**Recommendation:** That the Board of Supervisors:

1. Approve Cooperative Agreement No. 20-0506-020-SF known as the Sudden Oak Mortality Regulatory Program contract with the California Department of Food and Agriculture (CDFA);
2. Authorize the Chair to sign the original agreement, and direct the Clerk of the Board to return the signed agreement to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Auditor/Controller**

2. Resolution Setting the Tax Rates for Fiscal Year 2020-2021

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution setting tax rates for the County of Humboldt and school districts and special districts within Humboldt County for fiscal year 2020-2021 pursuant to California Government Code Sections 29100, et seq.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Board of Supervisors****3. Childhood Cancer Awareness Month Proclamation (Supervisor Rex Bohn)**

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**4. Appoint Leslie Zondervan-Droz to the Housing Authority Commission Representing the Fifth District (Supervisor Steve Madrone)**

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**5. Proclaim September 13th through September 19th as Assisted Living Week in Humboldt County (Supervisor Rex Bohn)**

**Recommendation:** That the Board of Supervisors:

1. Ratify the proclamation.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Clerk of the Board****6. Submittal of Supervisor's Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)**

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

7. Letters of Appreciation to Mr. Glover and Mr. Valadinham for their Service on the Human Rights Commission

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letters of appreciation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

8. Approval of the Action Summary - Meeting of September 15, 2020

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of September 15, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

9. Approval of the Action Summary - Special Meeting of September 18, 2020

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of September 18, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

### County Administrative Office

10. Headwaters Fund Board Reappointment

**Recommendation:** That the Board of Supervisors:

1. Approve by a majority vote the reappointment of the following member to the Headwaters Fund Board (HFB):
  - a) Elizabeth Cameron for a term of 3 years.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**11. Revised Coronavirus Aid, Relief and Economic Security Act (CARES Act) Relief Fund Spending Plan**

**Recommendation:** That the Board of Supervisors:

1. Approve the revised Coronavirus Aid, Relief and Economic Security Act (CARES Act) Relief Fund Spending Plan (Attachment 3) and the use of unspent Small Business Restart and Recovery Grant funds to support local non-profit and special district expenditures necessary to respond to COVID-19.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**County Counsel**

**12. Resolution Rescinding Resolution No. 18-99 and Adopting an Amended Conflict of Interest Code for the County of Humboldt**

**Recommendation:** That the Board of Supervisors:

1. Adopt the Resolution Rescinding No. 18-99 and Amending the current Conflict of Interest Code.

*This item was pulled from consent for discussion.*

*A motion was made by Supervisor Madrone, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Administration****13. Intergovernmental Agreement with the California Department of Health Care Services Regarding the Transfer of Public Funds**

**Recommendation:** That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached intergovernmental agreement with the California Department of Health Care Services;
2. Approve, and authorize the Department of Health and Human Services Director, or a designee thereof, to execute the attached intergovernmental agreement with the California Department of Health Care Services regarding the transfer of public funds;
3. Authorize the Department of Health and Human Services, or a designee thereof, to execute any subsequent amendments to, and other documents regarding, the attached intergovernmental agreement with the California Department of Health Care Services, after review and approval by County Counsel, Risk Management and the County Administrative Office;
4. Authorize the Department of Health and Human Services to transfer up to \$2,442,683 to the California Department of Health Care Services in the first quarter of calendar year 2021; and
5. Authorize the Department of Health and Human Services to transfer up to \$1,312,294 to the California Department of Health Care Services in the second or third quarter of calendar year 2021, as directed by the California Department of Health Care Services.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**14. Ratification of Agreements by and Between the Department of Health and Human Services and Various Community Partners in Response to COVID-19**

**Recommendation:** That the Board of Supervisors:

1. Ratify the execution of various agreements by the Department of Health and Human Services Director and designees thereof in response to COVID-19:
  - a. Memorandum of Understanding (MOU) with Blue Lake Rancheria
  - b. Second MOU and associated amendment with Blue Lake Rancheria
  - c. MOU with Redwood Acres
  - d. Second MOU with Redwood Acres
  - e. Professional Services Agreement and associated amendment with SoHum Housing Opportunities
  - f. Professional Services Agreement and associated amendment with Arcata House Partnership; and
2. Direct the Clerk of the Board to return a certified copy of the Board order to the Department of Health and Human Services - Contract Unit.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

15. Allocation of Funding Made Available through the California Homeless Coordinating and Financing Council's Homeless Housing, Assistance and Prevention Program for the Purpose of Supporting Providence Supportive Housing's Ongoing Efforts to Acquire and Convert the Humboldt Inn to Permanent Housing for Individuals and Families Who Are Experiencing Homelessness in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Approve a sole source exception to the procurement requirements applicable to the recommended allocation of funding made available through the Homeless Housing, Assistance and Prevention Program pursuant to Section 6.7 - Sole Source Purchases of the Humboldt County Purchasing Policy;
2. Approve the recommended allocation of funding made available through the Homeless Housing, Assistance and Prevention Program for the purpose of supporting Providence Supportive Housing's ongoing efforts to acquire and convert the Humboldt Inn to permanent housing for individuals who are experiencing homelessness in Humboldt County;
3. Authorize the Department of Health and Human Services Director, or a designee thereof, to enter into contract negotiations with Providence Supportive Housing; and
4. Direct the Clerk of the Board to return one fully executed certified copy of the Board order to the Department of Health and Human Services - Contract Unit.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Public Health**

16. Agreement with the State of California Childhood Lead Poisoning Prevention Program (CLPPP)

**Recommendation:** That the Board of Supervisors:

1. Approve Grant Agreement # 20-10522 with California Department of Public Health (CDPH) for \$389,436 for the term of July 1, 2020 through June 30, 2023;
2. Authorize the Public Health Director, or a designee thereof to, sign four originals of the agreement and required certifications;
3. Authorize the Director of Public Health or a designee thereof to sign all future amendments and documents directly related to Grant Agreement # 20-10522 upon review and approval of County Counsel and Risk Management; and
4. Direct the Clerk of the Board to return one copy of the certified board report to the Department of Health and Human Services (DHHS) - Contract unit.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

17. Supplemental Budget and Grant Agreement with California Department of Public Health (CDPH) for COVID-19 funds. Funds for California Ryan White HIV/AIDS Program (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve Grant Agreement # 19-11150 with CDPH for \$21,982 for the term of April 15, 2020 to March 31, 2021;
2. Authorize the Director of Public Health, or a designee thereof, to sign four originals of the agreement and required certifications;
3. Authorize the Director of Public Health, or a designee thereof, to sign all future amendments and documents directly related to Grant Agreement # 19-11150 upon review and approval of County Counsel and Risk Management;
4. Direct the Clerk of the Board to return one copy of the certified board report to the Department of Health and Human Services (DHHS) - Contract Unit; and
5. Approve the attached supplemental budget (Attachment 5) and direct the Auditor-Controller to supplement Fund 1175, Budget Unit 437 - CARE NorCAP for Fiscal Year 2020-21 (4/5 vote required).

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Social Services**

18. First Amendment to the Professional Services Agreement with Changing Tides Family Services Regarding the Provision of Support Services related to the Emergency Child Care Bridge Program for Foster Children

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached first amendment to the professional services agreement with Changing Tides Family Services regarding the provision of support services related to the Emergency Child Care Bridge Program for Foster Children for the period of July 1, 2019 through June 30, 2021;
2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the professional services agreement with Changing Tides Family Services dated June 25, 2019, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to route one fully executed original copy of the attached first amendment to the professional services agreement with Changing Tides Family Services to the Department of Health and Human Services - Contract Unit for further processing.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

19. Professional Services Agreement with Betty Kwan Chinn Homeless Foundation Regarding the Provision of Community Outreach and Support Services Related to the CalFresh Program

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Betty Kwan Chinn Homeless Foundation regarding the provision of community outreach and support services related to the CalFresh program in an amount not to exceed \$99,562 for the period of Oct. 1, 2020 through Sept. 30, 2021;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Betty Kwan Chinn Homeless Foundation, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Betty Kwan Chinn Homeless Foundation to the Department of Health and Human Services - Contract Unit for further processing.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

20. Professional Services Agreement with the Humboldt State University Sponsored Programs Foundation Regarding the Provision of Community Outreach and Support Services Related to the CalFresh Program

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the Humboldt State University Sponsored Programs Foundation regarding the provision of community outreach and support services related to the CalFresh program in an amount not to exceed \$85,709 for the period of Oct. 1, 2020 through Sept. 30, 2021;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the Humboldt State University Sponsored Programs Foundation, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with the Humboldt State University Sponsored Programs Foundation to the Department of Health and Human Services - Contract Unit for further processing.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**21. Professional Services Agreement with Humboldt County Office of Education Regarding the Provision of Community Outreach and Support Services Related to the CalFresh Program**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Humboldt County Office of Education regarding the provision of community outreach and support services related to the CalFresh program in an amount not to exceed \$331,150 for the period of Oct. 1, 2020 through Sept. 30, 2021;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Humboldt County Office of Education, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Humboldt County Office of Education to the Department of Health and Human Services - Contract Unit for further processing.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Human Resources**22. Amendment of the Classification Plan and Associated Resolution to Comply with State Minimum Wage Requirements**

**Recommendation:** That the Board of Supervisors:

1. Assign Child Support Assistant I - 40-hour (class 0366) from salary range 294 to 296;
2. Assign Custodian - 40-hour (class 0276) from salary range 294 to 296;
3. Assign Election Worker - 40-hour (class 0191) from salary range 282 to 296;
4. Assign Election Worker Rover - 40-hour (class 0192) from salary range 293 to 296;
5. Assign Homemaker - 40-hour (0739) from salary range 288 to 296;
6. Assign Laborer - 40-hour (class 0266) from salary range 293 to 296;
7. Assign Legal Services Assistant I - 40-hour (class 0106) from salary range 293 to 296;
8. Assign Library Materials Mender - 40-hour (0152) from salary range 282 to 296;
9. Assign Medical Clinic Assistant I - 40-hour (class 0513) from salary range 284 to 296;
10. Assign Mental Health Cook's Aide - 40-hour (class 0435) from salary range 282 to 296;
11. Assign Office Assistant I - 40-hour (class 0179) from salary range 282 to 296;
12. Assign Parent Partner I - 40-hour (class 0578A) from salary range 287 to 296;
13. Assign Peer Coach I - 40-hour (class 0576A) from salary range 287 to 296;
14. Assign Recordable Documents Examiner I - 40-hour (class 0155) from Salary Range 295 to 296;
15. Assign Reprographics Technician I (0160) from salary range 282 to 296;
16. Assign Services Support Assistant I - 40-hour (class 1137) from salary range 293 to 296;
17. Assign Vocational Assistant Trainee - 40-hour (class 0742) from salary range 285 to 296;
18. Assign Library Assistant I - 37.5-hour (class 0157A) from salary range 280 to 283;
19. Assign Office Assistant I - 37.5-hour (class 0180) from salary range 269 to 283;
20. Assign Service Support Assistant I - 37.5-hour (class 0137) from salary range 280 to 283; and
21. Adopt Resolution No. \_\_\_\_\_ (attached) approving the amendment to the Memorandum of Understanding (MOU) between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME) Local 1864 for Units 1-4.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**23. Adoption of the Revised Classifications of County Counsel, Director of Library Services, and Health Officer-Medical Director**

**Recommendation:** That the Board of Supervisors:

1. Adopt the revised job classification of County Counsel (class #0808) into the classification plan effective immediately;
2. Adopt the revised job classification of Director of Library Services (class #0830) into the classification plan effective immediately;
3. Adopt the revised job classification of Health Officer-Medical Director (class #0840) into the classification plan effective immediately;
4. Adopt Resolution No. \_\_\_\_\_ (attached) approving the amendment to the Compensation Plans between the County of Humboldt and Appointed & Elected Department Heads; and
5. Adopt Resolution No. \_\_\_\_\_ (attached) approving the amendment to the Compensation Plans between the County of Humboldt and Management and Confidential Employees.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Planning and Building Department**

**24. Benbow Zone Reclassification Petition**  
APN: 033-160-002, 033-041-036 (por.)  
Case No.: PLN-2020-16217

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution (Attachment 1) to adopt findings required to support acceptance of the petition and accept the petition for the Benbow Zone Reclassification; and
2. Direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**25. Successor Land Conservation Contract**

Successor Contract for Karl Benemann, New Owner of "Walker Preserve" Class "B" Agricultural Preserve; Petrolia area

~~Case Number: PLN-2020-16472~~

Assessor's Parcel Numbers (APN): 104-191-001, 104-221-017, 104-222-017, 104-232-003, 104-232-004, 104-232-005, 105-101-011

**Recommendation:** That the Board of Supervisors:

1. Direct the Chair to execute the Successor Land Conservation Contract (Attachment A);
2. Direct the Clerk of the Board to record the Successor Land Conservation Contract with the County Recorder; and
3. Direct the Clerk of the Board to give notice of the decision to the applicant, the Planning Division, and any other interested party.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**26. Allpoints Outdoor, Inc. Appeal of the Planning Commission Denial of Allpoints Outdoor, Inc. Special Permit requesting authorization to reconstruct a legal nonconforming billboard structure damaged during a winter storm in November 2019**

**Recommendation:** That the Board of Supervisors:

1. Adopt the resolution (Resolution 20-\_\_) (Attachment 1) which does the following:
  - a. Adopts the Mitigated Negative Declaration in Attachment 4;
  - b. Makes the findings to support approval of the Appeal and Special Permit; and
  - c. Approves the Appeal submitted by Allpoints Outdoor, Inc.; and
  - d. Approves the Special Permit for reconstruction of a legal nonconforming billboard structure damaged during a winter storm in November 2019 for a period of 5 years; and
  - e. Directs the Planning and Department to file a Notice of Determination for the project in accordance with the CEQA Guidelines, and
2. Delegate and Authorize the Director of Planning and Building to sign the Indemnification Agreement on behalf of the County.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved with the corrections as discussed. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Public Works**

27. Consultant Services Agreement with Mark Thomas and Company, Inc. Regarding the Provision of Professional Design Engineering Services for the Garberville Complete Streets Project and the Redway Drive/Redwood Drive Intersection Highway Safety Improvement Project

**Recommendation:** That the Board of Supervisors:

1. Approve the selection of Mark Thomas and Company, Inc. as the consulting firm to provide professional design engineering services for the Garberville Complete Streets Project and the Redway Drive/Redwood Drive Intersection Highway Safety Improvement Project;
2. Approve, and authorize the Chair of the Board to execute, the attached consultant services agreement with Mark Thomas and Company, Inc. regarding the provision of professional design engineering services for the Garberville Complete Streets Project and the Redway Drive/Redwood Drive Intersection Highway Safety Improvement Project; and
3. Direct the Clerk of the Board to return two (2) fully executed original copies of the attached consultant services agreement with Mark Thomas and Company, Inc. to the Department of Public Works for further processing.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

28. Adoption of Relocation Assistance Policy for County Property Acquisition

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached Resolution approving the Relocation Assistance Policy; and
2. Direct the Clerk of the Board to provide one (1) fully executed original copy of the attached resolution and policy to the Humboldt County Department of Public Works Facility Management.

***This item was pulled to be brought back at a later date.***

29. Report of Pacific Gas & Electric Rule 20A Work Credits and Status of Undergrounding Projects

**Recommendation:** That the Board of Supervisors:

1. Receive and file the 2020 Rule 20A Allocation and Work Credit Balance Report from Pacific Gas and Electric (PG&E).

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Sheriff**

30. Humboldt County Drug Task Force (HCDF) Memorandum of Understanding and Authorization for Sheriff Honsal and District Attorney (DA) Fleming to Execute HCDF Agreements

**Recommendation:** That the Board of Supervisors:

1. Retroactively approve the attached HCDF Memorandum of Understanding (MOU); and
2. Authorize Sheriff William Honsal and DA Maggie Fleming to execute any and all agreements for the benefit of HCDF provided that County Counsel and County Risk have reviewed and approved in advance. This authorization shall remain in effect during the term of office and any subsequent terms of office for Sheriff William Honsal and DA Maggie Fleming. Excluded from this authorization is the HCDF MOU and any subsequent renewals, amendments, extensions, or addendums to the HCDF MOU since it is a Joint Powers Agreement.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**D. ITEMS PULLED FROM CONSENT****E. PUBLIC COMMENT ON NON-AGENDA ITEMS****F. SPECIAL PRESENTATIONS****G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS****Clerk of the Board**

1. Appointment of 2020-21 Member and Alternate to the California State Association of Counties (CSAC) Board of Directors

**Recommendation:** That the Board of Supervisors:

1. Appoint a Member and Alternate to the CSAC Board of Directors; and direct the Clerk of the Board to notify Korina Jones at CSAC, 1100 K Street, Suite #101, Sacramento, CA 95814, of the appointments.

*A motion was made by Supervisor Fennell, seconded by Supervisor Madrone, to appoint Supervisor Bass as the member and Supervisor Bohn as the alternate. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**DHHS: Social Services**

2. Provide an Update on the General Relief Vendor Voucher Program, and Rescind the General Relief Vendor Program

**Recommendation:** That the Board of Supervisors:

1. Receive an update on the General Relief Vendor Voucher Program;
2. Rescind the General Relief Vendor Voucher Program;
3. Authorize issuance of General Relief funds through Electronic Benefit Transfer (EBT) cards; and
4. Delegate Authority to the Social Services Division to implement any necessary policies regarding the issuance of EBT cards for General Relief funds.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Human Resources**

3. ADP Project Implementation

**Recommendation:** That the Board of Supervisors:

1. Direct the Auditor-Controller (A-C) to complete the General Ledger Mapping Document provided by ADP;
2. Direct the Auditor-Controller to continue to participate in ADP implementation process in good faith; and
3. Approve and authorize the Chair to sign the Master Service Agreement with ADP.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to approve staff recommendations with the following amendments, to strike the sentence from the staff report "It was not until the initial committee identified ADP as best positioned to meet the county's specific organizational needs - and that the committee would be moving forward with a recommendation of ADP to department heads - that the A-C began to withdraw from the process."; to include the Auditor Controller on the executive sponsorship committee; and to ask the CAO to return with an item identifying resources that would be required to assist the Auditor Controller in completing the general ledger mapping document. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**I. PUBLIC HEARINGS****J. DISCUSSION ITEMS**

**K. MATTERS SET FOR TIME CERTAIN****DHHS: Public Health**

1. 9:00 a.m. - Update on Local Conditions Surrounding COVID-19

**Recommendation:** That the Board of Supervisors:

1. Receive a report from Department of Health & Humans Services (DHHS) - Public Health and other county staff regarding the current status of novel coronavirus (COVID-19) in Humboldt County.

*Approved per order of the Chair.*

**L. CLOSED SESSION**

1. Pursuant to Government Code section 54954.5 and 54957 to consider Public Employee Appointment for the position of Director of Library Services.

*The Board of Supervisors met in conference pursuant to Government Code section 54954.5 and 54957 to consider Public Employee Appointment for the position of Director of Library Services. There was no action to report.*

2. Pursuant to Government Code section 54954.5 and 54957 to consider Public Employee Appointment for the position of County Counsel.

*The Board of Supervisors met in conference pursuant to Government Code section 54954.5 and 54957 to consider Public Employee Appointment for the position of County Counsel. There was no action to report.*

**M. ADJOURNMENT**

*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

RYAN SHARP

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*



SEPTEMBER 30, 2020



MINUTES  
TUESDAY, SEPTEMBER 29, 2020  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, October 6, 2020 with the vote as shown below.

AYES: Supervisors: Fennell, Bohn, Madrone, Wilson, Bass  
NAYS: Supervisors: --  
ABSENT: Supervisors: --  
ABSTAIN: Supervisors: --

  
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RYAN SHARP  
Deputy Clerk of the Board

  
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ESTELLE FENNELL  
Chair of the Board