

**BOARD OF SUPERVISORS**

REX BOHN  
Vice-Chair - First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Chair - Fifth District



**COUNTY STAFF**

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
AGENDA - Final**

Tuesday, March 21, 2023

9:00 AM

Regular Meeting - Hybrid

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The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us)

**Email Public Comment:**

To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

**Zoom Public Comment:**

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line 720 707 2699, enter Meeting ID 837 8319 5844 and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.

**PLEASE TURN OFF YOUR TV OR LIVE STREAM TO AVOID DELAYS.**

**When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment.**

**You may access the live stream of the meeting by using the following link:**

**<https://humboldt.legistar.com>**

**A. ROLL CALL**

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

**Agricultural Commissioner**

[23-322](#)

1. Approval of Standard Agreement No. 22-1715-000-SG, Pest Detection Trapping Contract with the California Department of Food and Agriculture (4/5 Vote Required)

***Recommendation:***

That the Board of Supervisors:

1. Approve Standard Agreement No. 22-1715-000-SG, known as the Pest Detection Trapping Program Contract with the California Department of Food and Agriculture in the amount of \$22,172.81 for the period of July 1, 2022 to June 30, 2023;
2. Authorize the Chair to sign the original agreement, one (1) copy of the cover page, and the contractor certification, then return all signed copies to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

***Attachments:***

[Staff Report](#)

[22-23 Agreement 22-1715-000-SG.pdf](#)

[Executed CDFA Coop Agreement - 22-1715-000-SG.pdf](#)

**Aviation**

[23-285](#)

2. Professional Services Agreement with Armstrong Consultants, Inc. for Instrument Landing System (ILS) Category II Instrument Procedure Feasibility Study

***Recommendation:***

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached Professional Services Agreement with the Armstrong Consultants, Inc. regarding ILS Category II Instrument Procedure Feasibility Study in the amount

of \$46,500 for the period of Feb. 28, 2023 through Dec. 31, 2023; and  
2. Authorize the Director of Aviation, or designee thereof, to execute any and all subsequent amendments to the attached Professional Services Agreement with Armstrong Consultants, Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office.

**Attachments:**

[Staff Report](#)

[PSA-Armstrong ILS Cat II Instrument Procedure Feasibility Study](#)

[Executed PSA - County of Humboldt and Armstrong Consultants.pdf](#)

[23-286](#)

3. Professional Services Agreement with Aviation Management Consulting Group (AMCG) to Develop Primary Management and Compliance Documents (PMCDs), including: Minimum Standards, Rules and Regulations, Rent and Waitlist Policies, and Assist with Lease Negotiations

**Recommendation:**

That the Board of Supervisors:

1. Approve and authorize the Director of Aviation to execute the attached Professional Services Agreement with Aviation Management Consulting Group (AMCG) to develop primary management and compliance documents (PMCDs), including minimum standards, rules and regulations, rent and waitlist policies, and assist with lease negotiations, after updated insurance certificates are received and reviewed by Risk Management; and
2. Authorize the Director of Aviation to execute any amendments and successor agreements after review by County Counsel and Risk Management.

**Attachments:**

[Staff Report](#)

[2023-03-21-PSA - AMCG PMCDs \(AMCG Signed\)](#)

[Executed PSA - County of Humboldt and Aviation Management Consulting Grou](#)

[23-336](#)

4. Extension of Extra-Help Hours for Airport Service Worker II, Evin Pelosi - Aviation Enterprise Fund 3530-381 (4/5 Vote Required)

**Recommendation:**

That the Board of Supervisors:

1. Approve the extension of extra-help hours for Airport Service Worker II, Evin Pelosi, to a maximum of 1,560 hours through June 30, 2023, pursuant to Section 7 of the Humboldt County Salary Resolution limit (4/5 vote required).

**Attachments:**

[Staff Report](#)

**Board of Supervisors**

[23-280](#)

5. March 2023 is Red Cross Month in Humboldt County (Supervisor Steve Madrone)

**Recommendation:**

That the Board of Supervisors:

1. Adopt the proclamation for Red Cross month in Humboldt County.

**Attachments:** [Staff Report](#)  
[Red Cross Proclamation .pdf](#)  
[23-291](#)

6. National Surveyor's Week Proclamation (Supervisor Michelle Bushnell)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the Proclamation.

**Attachments:** [Staff Report](#)  
[Proclamation \(2\).pdf](#)  
[23-315](#)

7. Letters of Appreciation to the Members who Served on the Housing Trust Fund and Homelessness Solutions Committee (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the letters of appreciation.

**Attachments:** [Staff Report](#)  
[HTFHSC ltrs.pdf](#)  
[HTFHSC Executed Letters.pdf](#)  
[Public Comment - D7.pdf](#)  
[23-316](#)

8. Letters of Appreciation to Sheryl Lyons, Veronica Meggerson, and Stephanie Weldon for Their Service on Humboldt's First Five Commission (Supervisor Michelle Bushnell)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the letters of appreciation.

**Attachments:** [Staff Report](#)  
[FirstFive1trs.pdf](#)  
[First Five Executed Letters.pdf](#)  
[23-321](#)

9. Proclaim March 2023 as Social Workers Appreciation Month in Humboldt County (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the proclamation.

**Attachments:** [Staff Report](#)  
[Social Workers Proclamation.pdf](#)

[23-362](#)

10. Modification to the Board Meeting Schedule - Cancel the March 28, 2023 Board Meeting

**Recommendation:** That the Board of Supervisors:  
1. Cancel the March 28, 2023 Board of Supervisors meeting.

**Attachments:** [Staff Report](#)

[23-373](#)

11. Proclaim March, 2023 as “Women’s History Month” in Humboldt County (Supervisor Michelle Bushnell)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the proclamation.

**Attachments:** [Staff Report](#)  
[Women in History Month Proclamation.pdf](#)

**Clerk of the Board**

[23-329](#)

12. Submittal of Supervisors’ Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the Supervisors’ Monthly Expense Report.

**Attachments:** [Staff Report](#)  
[Board Member Expense Forms.pdf](#)

[23-368](#)

13. Approval of the Action Summary - Meeting of March 14, 2023

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of March 14, 2023 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary - March 14, 2023.pdf](#)  
[MINUTE SHEET.docx](#)  
[Action Summary and Minute Book - March 14, 2023.pdf](#)

**County Administrative Office**

[23-354](#)

14. Memorandum of Understanding with the Superior Court of California, County of Humboldt for the Appointment and Oversight of the Chief Probation Officer

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize Chair of the Board to execute, the attached Memorandum of Understanding (MOU) with the Superior Court of California, County of Humboldt (Court) regarding the appointment and oversight of the Chief Probation Officer until such agreement is terminated by either party;
2. Authorize the County Administrative Officer to execute any and all subsequent amendments to the attached Memorandum of Understanding with the Superior Court of California, County of Humboldt, after review and approval by County Counsel and Risk Management;
3. Direct the Clerk of the Board to return one fully executed original copy of the attached Memorandum of Understanding with the Superior Court of California, County of Humboldt to the County Administrative Office for further processing.

**Attachments:** [Staff Report](#)  
[2023-01-10 MOU Court-County CPO\\_clean 3-13-23 \(00000003\).pdf](#)  
[Executed MOU - Superior Court and County of Humboldt - Chief Probation Office](#)

**County Clerk/Recorder/Registrar of Voters**

[23-333](#)

15. Extension of Extra-Help Hours for the Clerk-Recorder Budget Unit 1100-271 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the extension of extra-help employment hours for Laura K. Estetter, hourly extra help, to a maximum of 1,920 hours for fiscal year (FY) 2022-23 (4/5 Vote Required).

**Attachments:** [Staff Report](#)

[23-335](#)

16. Supplemental Budget and Appropriation Transfer for BU 1100140-Elections (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the attached supplemental budget for fiscal year (FY) 2022-23 in the amount of \$65,892.00; and
2. Approve the attached request for Budget Transfer/Adjustment in the amount of \$36,785.00.

*Attachments:*            [Staff Report](#)  
                                 [Supplemental Budget Form VMBA.xlsx](#)  
                                 [Budget Adjustment Form Elec-VMBA 2023-signed.pdf](#)

### **County Counsel**

[23-375](#)

17. Resolution Approving the County of Humboldt's Participation in Nationwide Opioid Litigation Settlements with Teva, Allergan, CVS, Walgreens and Walmart and Authorizing the Humboldt County Counsel's Office to Take Any and All Reasonable and Necessary Actions to Implement the Settlements, Secure Settlement Funds and Fulfill the County of Humboldt's Prior Agreement to Compensate Outside Counsel

*Recommendation:*    That the Board of Supervisors:

1. Adopt the attached resolution approving the County of Humboldt's participation in nationwide opioid litigation settlements with Teva, Allergan, CVS, Walgreens and Walmart and authorizing the Humboldt County Counsel's Office to take any and all reasonable and necessary actions to implement the settlements, secure settlement funds and fulfill the County of Humboldt's prior agreement to compensate outside counsel; and
2. Direct the Clerk of the Board to provide the Humboldt County Counsel's Office with one (1) fully executed certified copy of the attached resolution for further processing.

*Attachments:*            [Staff Report](#)  
                                 [Resolution Re FY 22-23 Opioid Settlements \(3-16-23\) \(sm\).pdf](#)  
                                 [Resolution No. 23-41.pdf](#)

### **Department of Health and Human Services: Administration**

[23-257](#)

18. Participation Agreement with the North Coast Health Improvement and Information Network Regarding the North Coast Care Connect Community Health Information Exchange

*Recommendation:*    That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached participation agreement with the North Coast Health Improvement and Information Network regarding the North Coast Care Connect Community Health Information Exchange;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached participation agreement with the North Coast Health Improvement and Information Network, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached participation agreement with the North Coast Health Improvement

and Information Network to the Department of Health and Human Services - Contract Unit for further processing.

**Attachments:** [Staff Report](#)  
[CIE Master Participation Addendum Packet -Final Template](#)  
[Executed Participation Agreement.pdf](#)

**Department of Health and Human Services: Behavioral Health**

[23-244](#)

19. Reciprocal Transfer Agreement with St. Joseph Health Northern California, LLC Regarding the Transfer of Patients between Treatment Facilities Located in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached reciprocal transfer agreement with St. Joseph Health Northern California, LLC regarding the transfer of patients between treatment facilities located in Humboldt County for the period of March 21, 2023 through June 30, 2024;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached reciprocal transfer agreement with St. Joseph Health Northern California, LLC, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed certified copy of the Board Order related to this item.

**Attachments:** [Staff Report](#)  
[FY 22-24 St. Joseph Hospital Reciprocal Transfer Agreement](#)  
[PLGL22-23 County of Humboldt 3880874 Providence St. Joseph Health](#)  
[SJE\\_AUTO COI\\_EXP 6-1-2023](#)  
[SJE\\_WC COI\\_EXP 1-1-2024](#)

[23-290](#)

20. Professional Services Agreement with Christian Agricola Regarding the Provision of Psychiatric Services within the Humboldt County Correctional Facility and other Behavioral Health Facilities Located throughout Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Christian Agricola regarding the provision of psychiatric services at the Humboldt County Correctional Facility, and other behavioral health facilities located throughout Humboldt County, for the period of July 1, 2023 through June 30, 2025;
2. Authorize the Department of Health and Human Services - Behavioral

Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Christian Agricola, after review and approval by County Counsel, Risk Management and the County Administrative Office; and

3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Christian Agricola to the Department of Health and Human Services - Contract Unit for further processing.

**Attachments:**

[Staff Report](#)

[Professional Services Agreement with Christian Agricola Regarding the Provisor PL 2023](#)

[Auto and Umbrella 2023](#)

[Agricola Umbrella 2023](#)

[Executed PSA with Christian Agricola.pdf](#)

[23-311](#)

**21. County Medical Services Program Healthcare Infrastructure Development Matching Grant Application**

**Recommendation:**

That the Board of Supervisors:

1. Authorize the Department of Health and Human Services - Behavioral Health to submit an application to the County Medical Services Program for Healthcare Infrastructure Development Matching Grant funding to support building a Behavioral Health Crisis Triage Center in Humboldt County;
2. Approve, and authorize the Chair of the Board to sign, the attached Letter of Commitment required to apply for County Medical Services Program Healthcare Infrastructure Development Matching Grant funding; and
3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Behavioral Health with one (1) fully executed original copy of the attached Letter of Commitment for submission to the County Medical Services Program.

**Attachments:**

[Staff Report](#)

[CMSP infrastructure grant letter of commitment](#)

[CMAP HCIMatch Application - Humboldt County](#)

[Executed Letter of Commitment.pdf](#)

**Department of Health and Human Services: Public Health**

[23-302](#)

**22. State Standard Agreement 22-10648 with California Department of Public Health for Emergency Preparedness Programs**

**Recommendation:**

That the Board of Supervisors:

1. Approve and authorize the Department of Health and Human Services -

Public Health Director, or a designee thereof, to execute, the State Standard Agreement 22-10648 between the California Department of Public Health (CDPH) and the County of Humboldt for the period of July 1, 2022 through June 30, 2027 in the amount of \$3,728,023; and

2. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute any and all subsequent amendments, and any other agreements, certifications, attestations, and documents directly related, to the attached State Standard Agreement, after review and approval by County Counsel, and Risk Management.

***Attachments:***

[Staff Report](#)

[Agreement with California Department of Public Health State Standard Agreement](#)

[Exhibit A 22-10648 Humboldt County Exhibit A Scope of Work](#)

[Exhibit B 22-10648 Humboldt County Exhibit B Budget Detail and Payment Pro](#)

[Exhibit B Attachment 1 22-10648 Humboldt County Exhibit B Attachment 1](#)

[Exhibit C 22-10648 Humboldt County Exhibit C Standard Grant Conditions](#)

[Exhibit D 22-10648 Humboldt County Exhibit D](#)

[Exhibit E 22-10648 Humboldt County Exhibit E Additional Provisions](#)

[Exhibit F 22-10648 Humboldt County Exhibit F FTC \(1\)](#)

***Department of Health and Human Services: Social Services***

[23-264](#)

23. Memorandum of Understanding with the Hoopa Valley Tribe Regarding Continued Government-to-Government Collaboration Related to the Safety and Wellbeing of Tribal Children Involved in the Child Welfare System of Care

***Recommendation:***

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board and the Humboldt County Department of Health and Human Services Director to execute, the attached memorandum of understanding with the Hoopa Valley Tribe regarding continued government-to-government collaboration related to the safety and wellbeing of Tribal children involved in the child welfare system of care for the period of Feb. 5, 2023 through Feb. 4, 2026;
2. Authorize the Chair of the Board and the Humboldt County Department of Health and Human Services Director, or designees thereof, to execute any and all subsequent amendments to the attached memorandum of understanding with the Hoopa Valley Tribe, after review and approval by County Counsel; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached memorandum of understanding to the Humboldt County Department of Health and Human Services - Contract Unit for further processing.

**Attachments:** [Staff Report](#)  
[Memorandum of Understanding with the Hoopa Valley Tribe Regarding Continues FY 23-26 HVTHS MOU DHHS-58](#)  
[FY 23-26 HVTHS MOU DHHS-57](#)  
[Executed MOU between Hoopa Valley Tribe and the County of Humboldt.pdf](#)  
[23-300](#)

24. Consent Letter and License Agreement with the California Department of Transportation Regarding Access to Encampments Located Within the State Right-of-Way throughout the Highway 101 Corridor in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services Director, and/or designees thereof, to execute, the attached consent letter and license agreement with the California Department of Transportation regarding access to encampments located within the state right-of-way throughout the Highway 101 corridor in Humboldt County;
2. Authorize the Department of Health and Human Services Director, and/or designees thereof, to execute additional consent letters and license agreements that are substantially similar to the attached consent letter and license agreement with the California Department of Transportation, and any and all subsequent amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one fully executed certified copy of the Board order related to this item.

**Attachments:** [Staff Report](#)  
[service providers consent letter Ver4](#)

### **Human Resources**

[23-318](#)

25. Position Allocation Modification for Planning and Building Department and Revisions to the Comprehensive Compensation Schedule and Classification Summary.

**Recommendation:** That the Board of Supervisors:

1. Adopt the new job classification of Permit Technician I/II (salary range 396/416, class 0325) into the classification system effective the pay period following board approval;
2. Adopt the new job classification of Senior Permit Technician (salary range 436, class 0326) into the classification system effective the pay period following board approval;
3. Adopt the new job classification for Permit Manager (salary range 486, class 0336) into the classification system effective the pay period following board approval;

4. Approve the reallocation and reclassify the incumbent of 1.0 full-time equivalent (FTE) Planning Technician I/II (salary range 377/391, class 0334) in Fund 1100, budget unit (BU) 268, Cannabis Planning, occupied by Elizabeth Kernahan, to a 1.0 FTE Permit Technician I/II (salary range 396/416, class 0325), effective the pay period following board approval;
5. Approve the reallocation and reclassify the incumbents of 2.0 full-time equivalent (FTE) Planning Technicians I/II (salary range 377/391, class 0334) in Fund 1100, budget unit (BU) 277, Current Planning, occupied by Christian Nielsen and Eric Zoellner, to 2.0 FTE Permit Technicians I/II (salary range 396/416, class 0325), effective the pay period following board approval;
6. Approve the reallocation and reclassify the incumbents of 5.0 full-time equivalent (FTE) Permit Specialists I/II (salary range 391/409, class 0325) in Fund 1100, budget unit (BU) 262, Building Inspector, occupied by Bonnie Catalan, Nicholas Moyle, Tana Reynolds, Leah Crenshaw-Pepke, and Ashley Wilson, to 5.0 FTE Permit Technicians I/II (salary range 396/416, class 0325), effective the pay period following board approval;
7. Approve the reallocation and reclassify the incumbent of 1.0 full-time equivalent (FTE) Senior Permit Specialist (salary range 436, class 0326) in Fund 1100, budget unit (BU) 262, Building Inspector, currently occupied by Heather Walker, to 1.0 FTE Senior Permit Technician (salary range 436, class 0326) effective the pay period following board approval;
8. Approve the reallocation and reclassify the incumbent of 1.0 full-time equivalent (FTE) Permit Supervisor (salary range 486, class 0336) in Fund 1100, budget unit (BU) 262, Building Inspector, currently occupied by Stacy Juchtzer, to 1.0 FTE Permit Manager (salary range 486, class 0336) effective the pay period following board approval;
9. Abolish both the 37.5 and 40-hour Planning Technician I/II (classes 0328 and 0334), Permit Specialist I/II (classes 0335 and 0325), Senior Permit Specialist (classes 0337 and 0326), and Permit Supervisor (0336) job classifications from the classification system effective the pay period following board approval;
10. Abolish the 37.5-hour Planner I/II (class 0631) from the classification system effective the pay period following board approval;
11. Approve the modified salary range for Planner I/II (class 0333) from salary range 409/454 to salary range 446/466 into the Comprehensive Compensation Schedule and Classification Summary effective the pay period following board approval;
12. Approve the modified salary range for Senior Planner (class 0660) from salary range 473 to salary range 486, into the Comprehensive Compensation Schedule and Classification Summary effective the pay period following board approval;
13. Approve the modified salary range for Supervising Planner (class 0681) from salary range 504 to salary range 511, into the Comprehensive Compensation Schedule and Classification Summary effective the pay period following board approval;
14. Approve the retitled and amended job specification of the classification of Assistant/Associate Planner, formerly Planner I/II (salary range 446/466, class 0333), into the classification system effective the pay period following board approval;

15. Approve the amended job specification of the classification of Senior Planner (salary range 486, class 0660) into the classification system effective the pay period following board approval;
16. Approve the retitled and amended job specification of the classification of Planning Manager, formerly Supervising Planner (salary range 511, class 0681) into the classification system effective the pay period following board approval;
17. Adopt the revised classification number for Supervising Staff Services Analyst from class 0393 to class 0397, into the classification system effective the pay period following board approval;
18. Adopt the Resolution (Attachment 1) approving the amendment of the Jan. 1, 2022 - Dec. 31, 2024 Compensation Plan for Management & Confidential Employees, the Jan. 1, 2022 - Dec. 31, 2024 Memorandum of Understanding between the County of Humboldt and the American Federation of State, County, and Municipal Employees, and the Comprehensive Compensation Schedule and Classification Summary effective the pay period following board approval (Attachment 2).

***Attachments:***

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - 2023-04-02 Comprehensive Compensation Schedule and Classific](#)

[Attachment 3 - Permit Technician I-II](#)

[Attachment 4 - Senior Permit Technician](#)

[Attachment 5 - Permit Manager](#)

[Attachment 6 - Assistant Associate Planner](#)

[Attachment 7 - Senior Planner](#)

[Attachment 8 - Planning Manager](#)

[Resolution No. 23-42.pdf](#)

**Libraries**

[23-346](#)

26. Memorandum of Understanding by and between the County of Humboldt and College of the Redwoods for Fiscal Year 2022-2023

***Recommendation:***

That the Board of Supervisors:

1. Authorize the Director of Library Services to execute the agreement by and between County of Humboldt and College of the Redwoods, at the Arcata Branch Library for free American Sign Language instruction; and
2. Direct the Clerk of the Board to return three executed copies of the grant agreement to the Humboldt County Library.

***Attachments:***

[Staff Report](#)

[MOU-library\\_collegeofredwoods\\_HCL\\_CR\\_ARC\\_2.2.23.pdf](#)

[Humboldt County Library Strategic Plan\\_EDITED FINAL COPY 02.18.21.pdf](#)

**Planning and Building Department**[23-310](#)

27. Memorandum of Understanding (MOU) with City of Rio Dell and City of Blue Lake for Assistance with State of California Housing and Community Development (HCD) Program Administration

**Recommendation:** That the Board of Supervisors:

1. Review, approve, and authorize the Board Chair to sign the attached Memorandum of Understanding with the City of Rio Dell for assistance administering and managing HCD programs;
2. Review, approve, and authorize the Board Chair to sign the attached Memorandum of Understanding with the City of Blue Lake for assistance administering and managing HCD programs;
3. Provide the Planning and Building Department notice of action and executed documents.

**Attachments:** [Staff Report](#)

1. [MOU Rio Dell](#)
2. [MOU Blue Lake](#)

[Executed MOU with the City of Rio Dell- California Housing and Community De](#)  
[Executed MOU with the City of Blue Lake - California Housing and Community](#)

[23-323](#)

28. Disbursement \$32,527.94 from Trust Fund 3707 (Quimby Coastal Park Dedication Fund) to McKinleyville Community Services District (MCSD) for the Improvement of the Hiller Sports Site Fencing. (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Receive the Board report.
2. Find that the McKinleyville Community Services District (MCSD) is a public agency that provides recreational services and opportunities on a community-wide basis.
3. Find that the funds will be used in a manner consistent with Quimby Act requirements.
4. Authorize release of \$32,527.94 from Trust Fund 3707 (Quimby Coastal Park Dedication Fund) for the improvement of the Hiller Sports site fencing. (4/5 Vote Required)

**Attachments:** [Staff Report](#)  
[Attachment A Request for Quimby Funds](#)

**Probation**[23-377](#)

**29. Approval for Advanced Step for Adriana Salazar**

**Recommendation:** That the Board of Supervisors:  
1. Approve Humboldt County Probation Department to begin Adriana Salazar at Probation Officer I (class 0473, range 400, step D) effective April 2, 2023

**Attachments:** [Staff Report](#)

**Public Works**

[23-209](#)

**30. 2023 Financial Assurances for Reclamation of Surface Mining Operations**

**Recommendation:** That the Board of Supervisors:  
1. Adopt the attached resolution authorizing the annual adjustment of funds pledged by the Humboldt County Department of Public Works to complete reclamation of the department's surface mining operations as required by state law; and  
2. Direct the Clerk of the Board to return a certified copy of the Resolution to the Humboldt County Department of Public Works for further processing.

**Attachments:** [Staff Report](#)  
[2023 FACE Update Resolution](#)  
[Resolution No. 23-43 - Public Works - Reclamation of Surface Mining.pdf](#)

[23-230](#)

**31. First Amendment to the Lease Agreement with PWM, Inc. Regarding the Use of the Real Property Located at 605 K Street, Eureka, California**

**Recommendation:** That the Board of Supervisors:  
1. Approve, and authorize the Chair of the Board to execute, the attached first amendment to the lease agreement with PWM, Inc. regarding the use of the real property located at 605 K Street, Eureka, California; and  
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached first amendment to the lease agreement with PWM, Inc. to the Real Property Division of the Department of Public Works for further processing.

**Attachments:** [Staff Report](#)  
[Attach 1 - 605 K St 1st Lease Amendment - Landlord Executed\\_RM.pdf](#)  
[Attach 2 - 605 K 2013 Lease and 2017 Option.pdf](#)  
[Attach 3 - ADA Access Compliance Assessment - 605 K Street Eureka - 12-16-20 Executed First Amendment Lease Agreement - PWM, Inc..pdf](#)

[23-308](#)

**32. Consultant Services Agreement with Redwood Community Action Agency and Request for**

Proposals Regarding Professional Planning and Technical Support Services for Humboldt Bay Trail Planning Study (Eureka to College of the Redwoods)

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Director of Public Works to sign, the attached consultant services agreement with Redwood Community Action Agency for the Humboldt Bay Trail Planning Study (Eureka to College of the Redwoods);
  2. Approve, and authorize the Department of Public Works - Environmental Services Division to issue, the attached request for proposals regarding professional planning and technical services to support the Humboldt Bay Trail Planning Study (Eureka to College of the Redwoods); and
  3. Direct the Department of Public Works - Environmental Services Division to return to the Board with a professional services agreement regarding the provision of professional planning and technical support services for the Humboldt Bay Trail Planning Study (Eureka to College of the Redwoods) once the review, evaluation, selection, contract negotiation and approval processes set forth in the attached request for proposals have been completed.

- Attachments:** [Staff Report](#)  
[Attachment 1 - Grant Agreement](#)  
[Attachment 2 - RCAA Humboldt Bay Trail Planning Study agreement](#)  
[Attachment 3 - RFP Re Planning and Technical Services for the HBT Planning St](#)

[23-312](#)

33. Advanced Salary Step Appointment for Gregory Still, Parts Storekeeper, in the Department of Public Works - Fleet Services Division (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Approve advanced step increase for Gregory Still, Parts Storekeeper from Step 1A to Step C, effective as of the six (6) month promotion date of April 3, 2023, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 Vote Required).

- Attachments:** [Staff Report](#)

[23-319](#)

34. Extension of Extra Help Hours - Motor Pool 3500 350 (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Authorize the extension of extra-help employment hours for Mechanic I, Ray Hoss, to a maximum of 1920 hours for fiscal year (FY) 2022-23 (4/5 Vote Required).

- Attachments:** [Staff Report](#)

[23-352](#)

35. Purchase of One (1) Used Railcar Bridge and Approve the Budget Transfer for McKay

## Community Forest (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Authorize the purchase of one (1) used railcar bridge from Pacific Rail Services; and
  2. Approve the attached budget transfer for budget unit 716 (4/5 Vote Required).

- Attachments:** [Staff Report](#)  
[1 - McKay Community Forest Budget Transfer](#)  
[Pacific Rail Services Quote.pdf](#)

**E. PUBLIC COMMENT ON NON-AGENDA ITEMS****F. SPECIAL PRESENTATIONS****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**[23-258](#)

1. Recognition Certificate for McKinleyville Family Resource Center (Supervisor Steve Madrone)

- Recommendation:** That the Board of Supervisors:
1. Authorize the Chair to sign the Certificate of Recognition

- Attachments:** [Staff Report](#)  
[McKinleyville Family Resource Center.pdf](#)

**I. DEPARTMENT REPORTS****Planning and Building Department**[23-205](#)

1. Code Enforcement Unit Annual Report

- Recommendation:** That the Board of Supervisors:
1. Receive the Code Enforcement Unit's annual report.

**Attachments:** [Staff Report](#)  
[Attachment 1 2022 Annual Report](#)  
[Exhibit A - New 2022 Cases](#)  
[Exhibit B - Cases Closed in 2022](#)  
[Public Comment - I1.pdf](#)

### **Public Works**

[23-250](#)

2. Discuss and Approve Proposed Amendments to Humboldt Waste Management Authority's (HWMA) Joint Powers Agreement (JPA)

**Recommendation:** That the Board of Supervisors:

1. Discuss and approve the attached amended and restated Joint Exercise of Powers Agreement of the Humboldt Waste Management Authority;
2. Authorize the Chair of the Board to execute the attached amended and restated Joint Exercise of Powers Agreement of the Humboldt Waste Management Authority pending approval from at least 70% of members (5/6 jurisdictions); and
3. After execution, direct the Clerk of the Board to return one (1) fully executed original copy of the attached amended and restated joint powers agreement to the Department of Public Works for further processing.

**Attachments:** [Staff Report](#)  
[Proposed HWMA JPA Amendments February 9 2023 Clean](#)  
[Proposed HWMA JPA Amendments February 9 2023 Track Changes](#)

[23-317](#)

3. Storm Damage Repair to Briceland Thorne Road (F5A010) Post Miles 3.08 and 5.67

**Recommendation:** That the Board of Supervisors:

1. Approve the attached plans and specifications for the Storm Damage Repair to Briceland Thorne Road (F5A010) Post Miles 3.08 and 5.67 project;
2. Find that the project is exempt from environmental review pursuant to Section 15302 and 15269 of the California Environmental Quality Act (CEQA) Guidelines; and
3. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, May 2, 2023, at 2:00 p.m.

**Attachments:** [Staff Report](#)  
[Briceland Rd PM 3.08 and 5.67 Plans 03-13-2023.pdf](#)  
[Briceland Rd PM 3.08 and 5.67 Specs 03-13-2023.pdf](#)

[23-331](#)

4. Approve Plans and Specifications for the Oak Street and F Street Traffic Signal Project

- Recommendation:** That the Board of Supervisors:
1. Approve the attached plans and specifications for the Oak Street and F Street Traffic Signal Project;
  2. Find that the project is exempt from environmental review pursuant to Section 15301, Class 1(f) of the California Environmental Quality Act (CEQA) Guidelines; and
  3. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, May 2, 2023, at 2:00 p.m.

- Attachments:**
- [Staff Report](#)
  - [Oak St and F St Traffic Signal Project\\_100% \(Bid Set\) Plans-signed.pdf](#)
  - [Oak St and F St Traffic Signal Project\\_Special Provisions R1.pdf](#)
  - [CEQA NOE - F and Oak Street Signal.pdf](#)
  - [Public Comment - I4.pdf](#)

## J. PUBLIC HEARINGS

### Planning and Building Department

[23-340](#)

1. Davies Lot Line Adjustment and Zone Boundary Adjustment (requires 4/5th vote)  
APNs: 500-011-008 & 500-011-007  
Case No.: PLN-2022-17758  
Location: Arcata area (Fickle Hill)

- Recommendation:** That the Board of Supervisors:
1. Introduce the Ordinance (Attachment B) by title and waive further reading; and
  2. Open the public hearing, consider the Planning Commission's recommendation and accept public comments; and
  3. Close the public hearing; and
  4. Adopt the attached Resolution to take the following actions:
    - a. Find the project exempt from CEQA pursuant to Section 15305(a) and 15061(b)(3) of the CEQA Guidelines, and
    - b. Make the necessary findings to approve the Lot Line Adjustment (LLA) and Zone Boundary Adjustment (ZBA), and
  5. Adopt by 4/5ths vote the Ordinance (Attachment B) amending Section 311-7 of the Humboldt County Code by reclassifying the property described in the Attached Exhibit 1C as follows: approximately 1.5 acres of Timberland Production Zone with a 40-acre minimum parcel size (TPZ) into Unclassified (U); and
  6. Direct the Clerk of the Board to publish a summary of the Ordinance within 30 days after adoption of the ordinance (Attachment D); and
  7. Direct the Chair of the Board to sign and the Clerk of the Board to record a

Certificate of Rezoning (Notice of Timberland Production Zone Status) (Attachment C); and

8. Direct the Clerk of the Board to give notice of the decision to the applicant/owner, the County Assessor's Office, the Planning Department, and any other interested party; and

9. Direct Planning and Building Department to file a Notice of Exemption pursuant to California Environmental Quality Act (CEQA).

***Attachments:***

[Staff Report](#)

[Attachment A Exhibit 1 - Resolution and COAs](#)

[Exhibit 1A](#)

[Exhibit 1B Ordinance No. xxx \(002\)](#)

[Exhibit 1C Approved Legal Descriptions](#)

[Attachment C Certificate of Rezoning \(notice of TPZ status\)](#)

[Attachment B Ordinance No.docx](#)

[Attachment D Post Adoption Summary](#)

[Attachment E.1 17758 Davies Staff Report 10.06.22](#)

[Attachment E.2 Exhibit 1A & 1B - Draft Resolution and COAs](#)

[Resolution No. 23-44 - Davies Lot Line Adjustment.pdf](#)

[Ordinance No. 2711.pdf](#)

[Executed Certificate of Rezone.pdf](#)

**K. DISCUSSION ITEMS**

**L. MATTERS SET FOR TIME CERTAIN (CLOSED SESSION)**

**County Counsel**

[23-357](#)

1. 1:00 PM - CLOSED SESSION - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to Discuss Existing Litigation in the Case of Pamela Jarose, Executor of the Estate of John R. Braun v. County of Humboldt, Case No. 4:18-cv-7383-SBA

[23-374](#)

2. 1:00 PM - CLOSED SESSION - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to Discuss Existing Litigation in the Case of Allen D. McCloskey, et al. v. Humboldt County Sheriff, et al., Humboldt County Superior Court Case No. CV2300395

[23-358](#)

3. 1:00 PM - CLOSED SESSION - Conference with Real Property Negotiators – Pursuant to Government Code Section 54956.8 to Grant Authority to its Negotiators Regarding the Price and Terms of Payment for the Purchase of Real Properties Located at 3007 I Street (Assessor Parcel Number 011-063-001) and 3015 I Street (Assessor Parcel Number 011-063-006), Eureka, California 95501. The County's negotiators are Identified as: Connie Beck, Director of Health and Human Resources; Sean Meehan, Deputy Public Works Director, Facility Management. The

Parties with Whom the County May Negotiate are Identified as: Scott Pesch, Broker / Owner,  
Coldwell Banker Commercial Pacific Partners

**Board of Supervisors**

[23-378](#)

4. 1:00 PM - CLOSED SESSION - Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Director of Aviation.

[23-379](#)

5. 1:00 PM - CLOSED SESSION - Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Clerk of the Board

**M. CLOSED SESSION (SEE MATTERS SET FOR TIME CERTAIN)**

**N. ADJOURNMENT**

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record.

(Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

County of Humboldt Web Site: <http://humboldt.gov/>