

BOARD OF SUPERVISORS

REX BOHN  
First District  
MICHELLE BUSHNELL  
Chair - Second District  
MIKE WILSON  
Vice Chair - Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
TRACY DAMICO  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, June 3, 2025

9:00 AM

Regular Meeting - Hybrid

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**A. ROLL CALL**

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

*Item D.27 was pulled for discussion and Item D.28 was pulled to return at another date.*

**Department of Health and Human Services: Social Services**

25-647

28. Professional Services Agreement with Richard England Regarding the Provision of Expert Witness Services in Accordance with the Indian Child Welfare Act

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Richard England regarding the provision of expert witness services in accordance with the Indian Child Welfare Act in an amount not to exceed One Hundred Forty Thousand Dollars (\$140,000.00) for the period of July 1, 2025 through June 30, 2027; and
2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Richard England, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Richard England to the Department of Health and Human Services - Contract Unit for further processing.

*Action on this item was postponed to a future meeting to allow staff time to gather and present additional information.*

**D. CONSENT CALENDAR**

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve consent calendar. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Agricultural Commissioner**25-626

1. Approval of Amendment No. 1 to Cooperative Agreement No. 23-0282-000-SA, known as the Noxious Weed Grant Program with California Department of Food and Agriculture

**Recommendation:** That the Board of Supervisors:

1. Approve Amendment No. 1 to Cooperative Agreement No. 23-0282-000-SA; and
2. Authorize the Chair to sign the agreement amendment and direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-678

2. Approval of Cooperative Agreement No. 25-0116-000-SA, Certified Farmer's Market Inspection contract with the California Department of Food and Agriculture in the Amount of \$440.00.

**Recommendation:** That the Board of Supervisors:

1. Approve Cooperative Agreement No. 25-0116-000-SA, known as the Certified Farmer's Market Inspection Program contract with the California Department of Food and Agriculture (CDFA) in the amount of \$440; and
2. Authorize the Chair to sign the original agreement and direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Aviation25-615

3. Supplemental Budget for Fuel Purchases for Resale in the CA Redwood Coast Humboldt County Airport (ACV) Budget, 3530381, in the Amount of \$300,000 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the attached supplemental budget for fiscal year (FY) 2024-25 in the amount of \$300,000 for the ACV budget, 3530381. (4/5 Vote Required)

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone



25-677**4. Bid Authorization for Aircraft Rescue and Fire Fighting (ARFF) Vehicle Acquisition**

**Recommendation:** That the Board of Supervisors:

1. Authorize the Department of Aviation to advertise the above-referenced vehicle acquisition bid package to be published in the California State Contracts Register, so as to give potential bidders not less than 10 working days' notice prior to the contract bid opening date. Agencies shall not release invitations for bid or requests for proposals prior to publication in the California State Contracts Register and post in a public place a copy of the solicitation, which shall remain posted until seven days after an award has been made. Bid posting must contain, "It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in Section 17030 of the Business and Professions Code pursuant to Government Code, Section 14827.2. and Public Contract Code, Section 10302.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-703**5. Bid Authorization for Garberville Airport (O16) Runway Safety Area Improvements; Replace Culvert Project**

**Recommendation:** That the Board of Supervisors:

1. Receive and approve the plans and specifications for the Garberville Airport (O16) Runway Safety Area Improvements; Replace Culvert Project; and
2. Authorize the Department of Aviation to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be opened June 18, 2025 at 2:00PM; and
3. Find that the project is exempt from environmental review, pursuant to Section 15301 of the California Environmental Quality Act Guidelines.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Board of Supervisors**

25-632

6. Resolution Authorizing a Determination of Public Convenience Related to the Issuance of a Type 42 Alcoholic Beverage License to the Owner/Operator of a Bed and Breakfast Inn Located at 118 Dolphin Drive, Whitethorn, California

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution authorizing the determination of public convenience related to the issuance of a Type 42 Alcoholic Beverage License to the owner/operator of the bed and breakfast inn located at 118 Dolphin Drive, Whitethorn, California.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-663

7. Resolution Opposing the Local Impacts to Forest Health and Wildfire Mitigation that will Result from Federal Funding and Staffing Cuts

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution opposing the local impacts to forest health and wildfire mitigation that will result from federal funding and staffing cuts.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-666

8. Proclamation for Two Spirit, Lesbian, Gay, Bisexual, Transgender, Queer, Intersex and Asexual (2SLGBTQIA+) Pride Month

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-675

9. Retirement Resolution for Sergeant Jamie Barney

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Retirement Resolution.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-685

## 10. Proclamation Recognizing June 2025 as Men's Health Month

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-686

## 11. 2025 Operating Budget for the Humboldt County Fair Association

**Recommendation:** That the Board of Supervisors:

1. Approve the 2025 Operating Budget for the Humboldt County Fair Association; and
2. Authorize the Chair and the Clerk of the Board to sign the approved budget; and
3. Return a fully executed copy of the budget to the Humboldt County Fair Association.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-693

## 12. Resolution Authorizing Road Closures for the Benbow Fourth of July Event

**Recommendation:** That the Board of Supervisors:

1. Adopt the resolution and direct the Clerk of the Board to prepare a fully executed copy for Supervisor Bushnell to deliver to Caltrans.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-712

## 13. Letter of Support for the Bureau of Land Management's Proposed Acquisition of the Cooskie Mountain Property

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of support.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone



**Child Support Services****25-321**

14. Professional Services Agreement with Maximus US Services Inc. from May 2025 Through June 2026

**Recommendation:** That the Board of Supervisors:

1. Approve the attached Professional Services Agreement between Maximus US Services Inc. (Maximus) and North Coast Regional Department of Child Support Services (NCRDCSS) for fiscal year (FY) 2024-25 through FY 2025-26; and
2. Authorize the Department of Child Support Services Director, or a designee there of, to execute the attached Professional Services Agreement by and between Maximus and NCRDCSS For FY 2024-25 through FY 2025-26; and
3. Authorize the Department of Child Support Services Director, or a designee there of to execute any and all subsequent amendments, certifications, attestations and documents directly associated with the attached Professional Services Agreement with Maximus; and
4. Direct the Clerk of the Board to provide NCRDCSS with one certified copy of the Board Order pertaining to this item.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Clerk of the Board****25-653**

15. Approval of the Action Summary - Meeting of April 15, 2025

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of April 15, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**25-687**

16. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-738

17. Approval of the Action Summary - Meeting of May 13, 2025

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of May 13, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**County Administrative Office**

25-727

18. Appointment of the Humboldt County Director of Aviation and Approval of an Advanced Salary Step

**Recommendation:** That the Board of Supervisors:

1. Approve the appointment of Ryan Cooley as the Humboldt County Director of Aviation effective June 9, 2025; and
2. Approve an advance salary step placement to Step B.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Administration**

25-721

19. Authorize a Temporary Increase in Pay for Melody Soper, Social Worker IV-D, Pursuant to Section 12.4.1 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU)

**Recommendation:** That the Board of Supervisors:

1. Authorize a temporary increase in pay for Social Worker IV-D, Melody Soper (class 0707D, salary range 494, position 66) as though promoted to Social Worker Supervisor II (class 0714, salary range 514) beginning May 24, 2025, and continuing until the position is filled.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone



**Department of Health and Human Services: Behavioral Health**25-568

20. Participation Agreement with the California Mental Health Services Authority Regarding the Humboldt County Department of Health and Human Services - Behavioral Health's Involvement in the Quality Assurance and Quality Improvement Analytics Program

***Recommendation:*** That the Board of Supervisors:

1. Grant a waiver of the Humboldt County Nuclear-Free Ordinance with regard to the attached participation agreement with the California Mental Health Services Authority; and
2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached participation agreement with the California Mental Health Services Authority regarding Humboldt County Department of Health and Human Services - Behavioral Health's involvement in the Quality Assurance and Quality Improvement Analytics Program for the period of January 1, 2025 through December 31, 2025; and
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached participation agreement with the California Mental Health Services Authority after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed certified copy of the Board order related to this item.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-622

21. Professional Services Agreement with Mental Health Management I, Inc. Regarding the Provision of Long-Term Residential Mental Health Treatment Services to Adults with Severe Mental Illnesses

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Mental Health Management I, Inc. regarding the provision of long-term residential mental health treatment services to adults with severe mental illnesses for the period of July 1, 2025, through June 30, 2028; and
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Mental Health Management I, Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Mental Health Management I, Inc. to the Department of Health and Human Services - Contract Unit for further processing.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-628

22. Professional Services Agreement with Arcata House Partnership Regarding the Provision of Peer Coaching Services to Eligible Individuals Living at the Arcata Bay Crossing Apartment Complex

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Arcata House Partnership regarding the provision of peer coaching services to eligible individuals living at the Arcata Bay Crossing apartment complex for the period of July 1, 2025, through June 30, 2028; and
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Arcata House Partnership, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Arcata House Partnership to the Department of Health and Human Services - Contract Unit for further processing.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Public Health**

**25-509**

23. Professional Service Education Affiliation Agreement by and between the County of Humboldt and the Trustees of the California State University

***Recommendation:*** That the Board of Supervisors:

1. Approve the Professional Service Education Affiliation Agreement by and between the County of Humboldt and the Trustees of the CSU for the term of one year from the date of execution; and
2. Authorize the Department of Health and Human Services - Public Health Director, or designee thereof, to execute the Professional Service Education Affiliation Agreement by and between the County of Humboldt and the Trustees of the CSU for the term of one year from the date of execution; and
3. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute any and all subsequent amendments, certifications, attestations, and documents directly associated with the attached Professional Service Education Affiliation Agreement by and between the County of Humboldt and the Trustees of the CSU for the term of one year from the date of execution upon review and approval by County Counsel, Risk Management, and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one certified copy of the Board Order pertaining to this item.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone



[25-633](#)

**24. Memorandum of Understanding by and Between the County of Humboldt and the Legal Services of Northern California**

***Recommendation:*** That the Board of Supervisors:

1. Approve the attached Memorandum of Understanding by and between the County of Humboldt and Legal Services of Northern California through June 30, 2027; and
2. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute the attached Memorandum of Understanding by and between the County of Humboldt and Legal Services of Northern California through June 30, 2027; and
3. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute any and all subsequent amendments, certifications, attestations, and documents directly associated with the attached Memorandum of Understanding with Legal Services of Northern California, after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one certified copy of the Board Order pertaining to this item.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye:           5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-659

25. Acceptance of Award in the amount of \$5,768 with California Department of Public Health Regarding Tuberculosis Food, Shelter, Incentives, and Enablers Funding Allotment 2412ADDF00

**Recommendation:** That the Board of Supervisors:

1. Retroactively approve the attached Acceptance of Award in the amount of \$5,768 by and between the County of Humboldt and California Department of Public Health; and
2. Authorize the Department of Health and Human Services - Public Health Director, or a designee there of, to execute the attached Acceptance of Award by and between the County of Humboldt and California Department of Public Health; and
3. Authorize the Department of Health and Human Services - Public Health Director, or a designee there of, to execute any and all subsequent amendments, certifications, attestations, and documents directly associated with the attached Acceptance of Award by and between the County of Humboldt and California Department of Public Health after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one Certified copy of the Board Order pertaining to this item.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-714

26. Adoption of a Comprehensive Nitrous Oxide Ordinance Adding Division 11 to Title V of the County Code

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached Ordinance (Comprehensive Nitrous Oxide Ordinance; An Ordinance of the Board of Supervisors of the County of Humboldt Adding Division 11 "Sales of Nitrous Oxide," to Title V of the Humboldt County Code Making It Unlawful for Any Person in the County of Humboldt, with Exceptions, to Sell or Attempt to Sell, Offer, Distribute, or Provide Nitrous Oxide to Any Person) to take effect and be in force 30 days from the date of its adoption; and
2. Direct the Clerk of the Board to publish, within fifteen (15) days after the adoption of the Ordinance, a post-adoption summary of the Ordinance, and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the Ordinance.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Human Resources****25-613**

29. Adopt an Ordinance to Amend the Contract Between the County of Humboldt and CalPERS Reinstating Benefits for Fire-Safety Member Group.

**Recommendation:** That the Board of Supervisors:

1. Adopt the ordinance (Attachment A) authorizing an amendment to contract between the Board of Supervisors of the County of Humboldt and the Board of Administration of the California Public Employees' Retirement System (CalPERS); and
2. Direct the Clerk of the Board, within 15 days after adoption of the Ordinance, to publish a postadoption summary of the ordinance with the names of the Supervisors voting for and against the Ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted Ordinance and amendments along with the names of those Supervisors voting for and against the Ordinance pursuant to Government Code 25124(b)(1); and
3. Direct the Clerk of Board to provide a certified copy of this order to the Human Resources Department.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**25-624**

30. \$30,000 Amendment increase to Professional Services Agreement with Municipal Resource Group for Fiscal Year 2024-25 Liability Fund 3524-354

**Recommendation:** That the Board of Supervisors:

- 1) Approve an amendment to the agreement with Municipal Resource Group for professional services for the term of fiscal year 2024-25, by increasing the amount from \$70,000 to \$100,000.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Planning and Building Department**



25-648

31. Strobe General Plan Amendment Petition to change the designation of approximately 1.13 acres of Green Diamond Resource Company property from Residential Agriculture (RA 5-20) to Agricultural Exclusive (AE)

**Recommendation:** That the Board of Supervisors:

1. Accept the petition and adopt the attached resolution (Attachment 1) based on the findings in the staff report; and
2. Direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Probation**25-629

32. Multi-Agency Juvenile Justice Coordinating Council Appointments and Roster

**Recommendation:** That the Board of Supervisors:

1. Approve the updated roster and appointments to the Multi-Agency Juvenile Justice Coordinating Council (MAJJCC).

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Public Works**

25-590

33. Adoption of Initial Study and Mitigated Negative Declaration for the Orleans Mutual Water Company Water Treatment System Upgrade and Authorization of Staff to Approve Encroachment Permit

**Recommendation:** That the Board of Supervisors:

1. Review the attached Initial Study and Mitigated Negative Declaration (IS/MND) for the Orleans Mutual Water Company Water Treatment System Upgrade; and
2. Approve, and authorize the Chair of the Board to execute, the attached resolution which takes the following actions:
  - a. Certify that the IS/MND has been prepared in compliance with the California Environmental Quality Act (CEQA) and setting forth findings of fact and evidence to support this action;
  - b. Certify that the IS/MND was presented to the Board of Supervisors and the Board of Supervisors has reviewed and considered the information contained in the IS/MND before approving the Encroachment Permit;
  - c. Certify that the IS/MND reflects the county's independent judgment and analysis;
  - d. Adopt the IS/MND for the project;
  - e. Adopt the Mitigation Monitoring and Reporting Program for the project;
  - f. Direct Public Works to file a Notice of Determination for the IS/MND; and
  - g. Authorize Public Works to approve an Encroachment Permit to Orleans Mutual Water Company and their contractor for work on the project within county-maintained public roads with implementation of the Mitigation Monitoring and Reporting Program as a condition of approval, following the 30-day review period of the Notice of Determination.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-621

34. Resolution Approving Annual Revisions to the County of Humboldt Maintained Road System for Fiscal Year 2023-24

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached Resolution Approving Annual Revisions to the County of Humboldt Maintained Road System for Fiscal Year 2023-24; and
2. Direct the Clerk of the Board to provide certified copies of the Board Order and attached resolution to the Department of Public Works for submittal to the California Department of Transportation.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-623

35. Resolutions Approving Annual Revisions to the County of Humboldt Maintained Road System for Fiscal Year 2024-25

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached Resolution Approving Annual Revisions to the County of Humboldt Maintained Road System for Fiscal Year 2024-2025 (Attachment 1); and
2. Adopt the attached Resolution Accepting Roads into the County of Humboldt Maintained Road System for Fiscal Year 2024-2025 (Attachment 2); and
3. Direct the Clerk of the Board to provide certified copies of the Board Order and attached resolutions to the Department of Public Works for submittal to California Department of Transportation (Caltrans).

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-688

36. Authorization for the Humboldt County Department of Public Works to Accept and Administer \$151,500 in Grant Funding Made Available through the California Fire Safe Council County Coordinator Grant Program and Authorization for the Auditor-Controller to Create an Interest-Bearing Account.

**Recommendation:** That the Board of Supervisors:

1. Authorize the Humboldt County Public Works Director, or a designee thereof, to execute a grant agreement with the California Fire Safe Council and any other documents, including, without limitation, professional services agreements, necessary to accept and administer funding made available through the County Coordinator Grant Program following applicable review from County Counsel, County Administrative Office, and Risk Management; and
2. Authorize the Humboldt County Auditor-Controller to establish an interest-bearing trust account and/or fund for advance payments of grant funds.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Sheriff**



25-720

37. Approval of an Exception to the Hiring Freeze to Hire 1.0 Full-Time Equivalent (FTE) for the Sheriff's Business Office

**Recommendation:** That the Board of Supervisors:

1. Approve an exception to the hiring freeze for 1.0 FTE Administrative Secretary (Class 0164) for fiscal year (FY) 2024-25.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

#### E. ITEMS PULLED FROM CONSENT

**Department of Health and Human Services: Public Health**

25-715

27. Adoption of an Ordinance Amending Section 817-13 of Humboldt County Code Title VIII, Division 1, Chapter 7, the Comprehensive Tobacco Retailer Licensing Ordinance

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached Ordinance Amending Section 817-13 of Chapter 7 of Title VIII, Division 1 of the Humboldt County Code "Tobacco Retailer Licensing" Regulating Tobacco Product Sales and Requiring the Licensure of Tobacco Retailers; and
2. Direct the Clerk of the Board of Supervisors to publish a post-adoption summary of the ordinance within fifteen (15) days after the adoption of the ordinance with names of Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the ordinance [Government Code Section 25124(b)(1)].

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations with the following directive:**

**-Refer the tobacco retail ordinance to a subcommittee for review and input, and direct staff to return with proposed amendments based on the subcommittee's recommendations.**

**The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

#### F. PUBLIC COMMENT ON NON-AGENDA ITEMS

25-783

1. Public Comment

#### G. MATTERS SET FOR TIME CERTAIN

**Human Resources**25-619

1. 9:30 A.M. - Human Resources' Cohort 2 Supervisor Academy Recognition Presentation.

**Recommendation:** That the Board of Supervisors:

1. Receive the report and recognize staff for their completion of the Cohort 2 Supervisor Academy.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Board of Supervisors**25-700

2. 9:45 A.M. - 2023 Humboldt County Fire Chiefs' Association Annual Report

**Recommendation:** That the Board of Supervisors:

1. Hear a presentation of the 2023 Humboldt County Fire Chiefs' Association Annual Report and take appropriate action.

***A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-683

3. 10:30 A.M. - Presentation "Understanding the Civil Grand Jury"

**Recommendation:** That the Board of Supervisors:

1. Receive and file the presentation.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Board of Supervisors (Closed Session)**

25-684

4. 12:45 P.M. - Conference with Labor Negotiator - Pursuant to Government Code Section 54957.6 it is the Intention of the Board of Supervisors to Meet in Closed Session to Review the County's Position and Instruct its Designated Labor Negotiator. Labor Negotiators: Elishia Hayes, Zachary O'Hanen, and Jack Hughes. Employee Organizations (Represented and Unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees

*No reportable actions taken.*

**County Counsel (Closed Session)**25-697

5. 12:45 P.M. - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Dana Rees v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2402231

*No reportable actions taken.*

25-722

6. 12:45 P.M. - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Corrine Morgan Thomas and Doug Thomas, et al. v. County of Humboldt, et al., Case No. 1:22-cv-5725-RMI

*No reportable actions taken.*

25-740

7. 12:45 P.M. - Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code Section 54956.9(d)(2) and (e)(3) regarding exposure to litigation in one potential case: claim for refund of property taxes submitted by Pacific Gas and Electric Company

*The Board, by unanimous vote, directed the Risk Manager to issue a denial of the claim for refund of property tax levies for the 2020–2021 fiscal year.*

**H. PUBLIC HEARINGS (None Scheduled)****I. DEPARTMENTAL REPORTS****Clerk of the Board**



25-649

1. Consider the Appointment to the Humboldt Waste Management Authority (HWMA) Board

**Recommendation:** That the Board of Supervisors:

1. Consider making an appointment to the Humboldt Waste Management Authority (HWMA) Board

***A motion was made by Supervisor Wilson, seconded by Supervisor Bohn, to approve staff recommendations, including the appointment of Supervisor Madrone as the Humboldt Waste Management Authority representative, Supervisor Arroyo as the first alternate, and Supervisor Bohn as the second alternate. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-699

2. Consider Making Three At-Large Appointments to the Humboldt County Audit Committee

**Recommendation:** That the Board of Supervisors:

1. Consider making the three at-large appointments to the Humboldt County Audit Committee.

***A motion was made by Supervisor Bohn, seconded by Supervisor Wilson, to approve staff recommendations, including acknowledgment that applicant Brandon McMillin has withdrawn his application, and to appoint John Pacuraru and Corey Webb to the Audit Committee. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**County Administrative Office**25-730

3. Update on Childcare Stabilization Fund Effort Financed by the American Rescue Plan Act

**Recommendation:** That the Board of Supervisors:

1. Receive a presentation from North Edge Financing, which administers the Childcare Stabilization Fund Program.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-665**4. Proposed Fiscal Year (FY) 2025-26 Budget****Recommendation:** That the Board of Supervisors:

1. Receive and review Humboldt County's Proposed FY 2025-26 Budget; and
2. Approve the Proposed FY 2025-26 appropriations subject to modifications and staff direction for adoption of the final budget on June 24, 2025; and
3. Adopt a Resolution authorizing an Inter-Fund Loan for Forest Resources and Recreation Fund (1710); and
4. Approve the transfer of \$2 million in FY 2025-26 from the Tax Loss Reserve Fund (3010) to the General Fund provided the required balance is met; and
5. Provide staff direction in consideration of an FY 2025-26 hiring freeze; and
6. Provide staff direction on administrative staffing allocations for Measure O; and
7. Approve the prepayment of the FY 2025-26 CalPERS Unfunded Accrued Liability (UAL) contribution in the amount of \$36,785,235; and
8. Authorize department heads to continue to approve voluntary unpaid furloughs for employees under their appointment authority for FY 2025-26; and
9. Direct the Auditor-Controller to close Department of Health and Human Services (DHHS) Fund 1190 - Employment and Training and move any remaining transactions to Fund 1160 - Social Services Administration beginning FY 2025-26; and
10. Authorize the Auditor-Controller to close funds, without an associated legal mandate, at the request of the managing department and approval of the County Administrative Office and transfer the funds to the appropriate budgeted fund; and
11. Direct the County Administrative Officer to return to your Board on June 24, 2025, to consider the adoption of the Final Budget for FY 2025-26; and
12. Take other action as appropriate.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations as amended, with the following actions:*

*– Rescind the hiring freeze;*

*– Authorize Measure O staffing to proceed as described in the staff report.*

*The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**J. MATTERS INITIATED BY BOARD (None Scheduled)****K. CLOSED SESSION (See Matters Set For Time Certain)****L. ADJOURNMENT**

I, KALEIGH MAFFEI, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California,

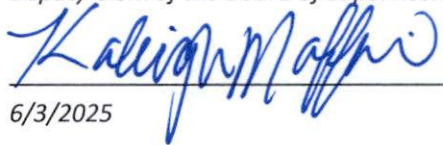
do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled

meeting of the Humboldt County Board of Supervisors held in Eureka California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

KALEIGH MAFFEI

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.



6/3/2025






MINUTES  
Tuesday, June 3, 2025

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, June 17, 2025, with the vote as shown below.

AYES:	Supervisors:	-- Arroyo, Bohn, Madrone, and Wilson
NAYS:	Supervisors:	-- None
ABSENT:	Supervisors:	-- Bushnell
ABSTAIN:	Supervisors:	-- None

  
Kaleigh Maffei  
Deputy Clerk of the Board

  
Michelle Bushnell  
Chair of the Board