



# COUNTY OF HUMBOLDT

For the meeting of: 4/8/2025

File #: 25-452

**To:** Board of Supervisors

**From:** Clerk/Recorder

**Agenda Section:** Consent

**Vote Requirement:** Majority

**SUBJECT:**

Authorize the Clerk-Recorder, Registrar of Voters to Execute Necessary Documents for Reimbursement through Help America Vote Act (HAVA)

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Authorize the Clerk-Recorder, Registrar of Voters to execute necessary documents and Agreement No. 24G27112 to receive HAVA federal funding.

**STRATEGIC PLAN:**

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Core Services/Other

Strategic Plan Category: 9999 - Core Services/Other

**DISCUSSION:**

HAVA federal funding administered by the U.S. Election Assistance Commission (EAC) assists the Humboldt County Office of Elections by way of reimbursement "for activities to improve the administration of elections for Federal office, including to enhance election technology and make election security improvements, as authorized under sections 101, 103, 104 of HAVA" subject to the provisions of Agreement No. 24G27112 and all requirements of state and federal law, regulations and procedures. The Office of Elections proposes to use this funding to enhance cybersecurity, related improvements to physical security, and potentially training on security and privacy awareness as outlined in Agreement No. 24G27112.

**SOURCE OF FUNDING:**

HAVA Fund Agreement, No. 24G27112

General Fund - Elections (1100140)

**FINANCIAL IMPACT:**

<b>Expenditures (1100,140)</b>	<b>FY25-26</b>
<b>Budgeted Expenses</b>	<u>\$390,547</u>
<b>Additional Appropriation Requested</b>	<u>\$15,789</u>
<b>Total Expenditures</b>	<u>\$406,336</u>

*\*Projected amounts are estimates and are subject to change.*

<b>Funding Sources (1100,140)</b>	<b>FY24-25</b>
<b>General Fund</b>	<u>\$390,547</u>
<b>State/Federal Funds</b>	<u>\$15,789</u>
<b>Total Funding Sources</b>	<u>\$406,336</u>

*\*Projected amounts are estimates and are subject to change.*

**Narrative Explanation of Financial Impact:**

The HAVA federal funding in the amount of \$15,789 administered by the EAC assists the Humboldt County Office of Elections to enhance election technology and make election security improvements. Agreement No. 24G27112 indicates that upon receipt and approval of invoices the State agrees to compensate Humboldt County. There is no direct impact to the general fund. Funding for this grant will be appropriated in the Fiscal Year 2025-26 budget.

**STAFFING IMPACT:**

**Narrative Explanation of Staffing Impact:**

Staffing impacts will include staff time involved in the potential training on security and privacy awareness.

**OTHER AGENCY INVOLVEMENT:**

U.S. Election Assistance Commission  
California Secretary of State  
Humboldt County IT

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

The Board may choose not to approve the execution of the agreement. However, this is not recommended as the Humboldt County Office of Elections would miss the opportunity to utilize HAVA grant funding for the benefit of Humboldt County voters.

**ATTACHMENTS:**

Agreement No. 24G27112

**PREVIOUS ACTION/REFERRAL:**

Meeting of: N/A  
File No.: N/A