



COUNTY OF HUMBOLDT

For the meeting of: 12/7/2021

File #: 21-1710

To: Board of Supervisors

From: Sheriff

Agenda Section: Consent

SUBJECT:

Position Allocation Modification for Sheriff's Office to Deallocate 1.0 Full-time Equivalent (FTE) Correctional Deputy II and allocate 1.0 FTE Senior Correctional Deputy.

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the deallocation of 1.0 FTE Correctional Deputy II (salary range 380, class 424) in budget unit 1100-243 effective December 12, 2021.
2. Approve the allocation of 1.0 FTE Senior Correctional Deputy (salary range 395, class 0421) in budget unit 1100-243 effective December 12, 2021; and

SOURCE OF FUNDING:

General Fund (1100)

DISCUSSION:

With the Senate Bill (SB) 863 project for a Corrections Re-Entry Resource Center facility adjacent to the current Humboldt County Correctional Facility (HCCF) there is a need to assign a 1.0 FTE Senior Correctional Deputy to the SB 863 project transition team. This would allow HCCF administration to assign this position to be an integral part of the SB 863 project transition team and set-up of the facility by providing valuable information related to lay-out, programs, and policy.

Currently the staffing model for that new facility includes 4.0 FTE Senior Correctional Deputies. This position would be transitioned to one of those 4.0 FTE once the facility is completed.

FINANCIAL IMPACT:

Annual salary and benefits for 1.0 FTE Correctional Deputy II step E is \$95,886.33. Annual salary and benefits for a 1.0 FTE Senior Correctional Deputy, step E is \$101,978.98. If approved, the annual net increase for this deallocation/allocation is \$6,092.65.

The Correctional Facility, budget 1100-243 is experiencing staffing shortages and anticipates sufficient salary savings to cover the increases for fiscal year 2021-22. There is no additional General Fund

allocation requested for these changes.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by managing our resources to ensure sustainability of services .

OTHER AGENCY INVOLVEMENT:

None.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could deny this request for approval to allocate/deallocate the positions, but this would limit the ability of the Correctional Facility to efficiently transition into the new Corrections Re-Entry Resource Center facility.

ATTACHMENTS:

None.

PREVIOUS ACTION/REFERRAL:

Board Order No.: NA

Meeting of: NA

File No.: NA