

COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-13

For the meeting of: July 28, 2015

Date: July 15, 2015

To: Board of Supervisors

From:  Thomas K. Mattson, Public Works Director

Subject: Supplemental Budget for Parks & Recreation-Fiscal Year 2014-15 (4/5 VOTE)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Adopts the following supplemental budget for FY 2014-15:

Revenue:	1100713-661010	County Park Income	\$ 18,533
Expenditure:	1100713-1400	Extra Help	\$ 3,000
	1100713-1460	Overtime	\$ 2,000
	1100713-2109	Household Expense	\$ 6,533
	1100713-2118	Professional & Special Service	\$ 3,500
	1100713-3928	Expense Transfers	\$ 3,500


2. Approves the attached Request for Budget Transfer/Adjustment allocating additional budget from Public Works Services (9346) to Maintenance-Structures (2113).

SOURCE OF FUNDING:

General Fund- Parks & Recreation (1100713)

Prepared by Renee Fleck CAO Approval 

REVIEW:

Auditor  County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other _____

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Bass Seconded by Supervisor Lovelace

Ayes Lovelace, Fennell, Bohm, Bass

Nays _____

Abstain _____

Absent Sundberg

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: July 28, 2015
By: 
Kathy Hayes, Clerk of the Board

DISCUSSION:

Costs for extra help, overtime, household expense, professional service, expense transfers and maintenance-structures were higher than what was originally estimated in the Parks & Recreation budget. Revenue from park fees and intrafund transfers from Public Works services were also higher than estimated. The requested supplemental budget is needed to adjust actual expenditures and revenues for FY 2014-15.

FINANCIAL IMPACT:

The requested supplemental budget and transfer will adjust the Parks budget up by \$24,850. There is no net impact to the General Fund. The increase in expenditures is completely offset by increased revenues.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose not to adopt the supplemental budget or approve the request for budget transfer. This alternative is not recommended because it would result in expenditures in excess of appropriations.

ATTACHMENTS:

Request for Budget Transfer/Adjustment

COUNTY OF HUMBOLDT
REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

A _____

DEPARTMENT: Parks DEPARTMENT #: 713 POSTING DATE: 6/30/2015

1.) The reason for this budget transfer request is:

<input type="checkbox"/>	Transfer within expenditure/revenue category (with Auditor Approval)	Original only
<input type="checkbox"/>	Transfer between expenditure/revenue category (with CAO & Auditor Approval)	Original +1
<input checked="" type="checkbox"/>	Increase/decrease Intrafund Transfer account (with Board Approval)*	Original +1
<input type="checkbox"/>	Transfer to or from Contingencies (with Board Approval)*	Original +1
<input type="checkbox"/>	Increase/decrease budget unit appropriation (with Board approval)*	Original +1
<input type="checkbox"/>	Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval)	Original +1
<input type="checkbox"/>	Establish/transfer funds in Fixed Assets >\$10,000 (with Board Approval)*	Original +1

Amount:	Transfer to Account:	Transfer from Account:
\$ 6,317.00	1100713-2113	1100713-9346

3.) In the space below, state (a) reason for transfer request, (b) reason why there are sufficient balances in affected accounts, and (c) why transfer cannot be delayed until next budget year.

To cover anticipated overruns per attached BOS agenda item. (Parks Supplemental FY 14-15)

4.) Department Authorization: _____ Date 7/15/2015 (signed) [Signature]

5.) Account balances verified by Auditor-Controller _____ Date 7/17/15 (signed) [Signature]

6.) ☐ /Approved ☐ /Not approved ☐ /Recommended ☐ /Not recommended

County Administrative Officer: _____ Date _____ (signed) _____

INSTRUCTIONS

SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.

* Requires copy of Board Order to be attached Posted by _____