

BOARD OF SUPERVISORS

REX BOHN
Vice-Chair - First District
MICHELLE BUSHNELL
Second District
MIKE WILSON
Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
ACTION SUMMARY**

Tuesday, March 14, 2023

9:00 AM

Regular Meeting - Hybrid

A. ROLL CALL

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Natalie Arroyo, and Supervisor Steve Madrone
Absent: 0

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

PUBLIC HEARINGS

Planning and Building Department

1. Davies Lot Line Adjustment and Zone Boundary Adjustment Continuance to March 21, 2023

Recommendation: 1. Open the public hearing and take public comment on the continuance; and
2. Continue the public hearing to March 21, 2023.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the
recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

D. CONSENT CALENDAR

CONSENT CALENDAR

A motion was made by Supervisor Wilson and Seconded by Supervisor Arroyo to approve the Consent Agenda. The motion carried with the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

Auditor/Controller

1. Amendment to the Record Retention Policy for the Humboldt County Auditor-Controller's Office

Recommendation: That the Board of Supervisors:

1. Approve the attached amendment to the Record Retention Policy for the Humboldt County Auditor-Controller's Office; and
2. Direct the Clerk of the Board to provide the Humboldt County Auditor-Controller's Office with one (1) fully executed certified copy of the Board order related to this item.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

Clerk of the Board

2. Approval of the Action Summary - Meeting of March 7, 2023

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of March 7, 2023, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

County Administrative Office

3. Bid Authorization for the Humboldt County Courthouse Restrooms Americans with Disabilities Act Modification Project, Project Number 2020-102

Recommendation: That the Board of Supervisors:

1. Approve the plans and specifications for the Humboldt County Courthouse Restrooms Americans with Disabilities Act Modification Project, Project Number 2020-102; and
2. Direct the Clerk of the Board to advertise the above-referenced project as required by Section 22037 of the California Public Contract Code, with bids to be open on April 18, 2023 at 2:00 p.m.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

4. Bid Authorization for the Humboldt County Courthouse Fourth Street Americans with

Disabilities Act Modification Project, Project Number 2020-101

Recommendation: That the Board of Supervisors:

1. Receive and approve the plans and specifications for the Humboldt County Courthouse Fourth Street Americans with Disabilities Act Modification Project, Project Number 2020-101; and
2. Direct the Clerk of the Board to advertise the above-referenced project as required by Section 22037 of the California Public Contract Code, with bids to be open on April 11, 2023 at 2:00 p.m.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

Department of Health and Human Services: Behavioral Health

5. Hospital and Skilled Nursing Facility COVID-19 Worker Retention Payments Application for Department of Health and Human Services Behavioral Health Sempervirens Employees

Recommendation: That the Board of Supervisors:

1. Authorize the Department of Health and Human Services (DHHS) to apply for and receive Hospital and Skilled Nursing Facility COVID-19 Worker Retention Payment (WRP) funds from the Department of Health Care Services; and
2. Authorize DHHS to receive funds if awarded; and
3. Authorize DHHS and Humboldt County Payroll to work together to ensure payments are issued to all eligible staff if the application for WRP funds is successful.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

Human Resources

6. Adoption of the Amended and Retitled Job Specifications for Behavioral Health Nurse I/II and Supervising Behavioral Health Nurse and Reallocation of All Allocations of the Psychiatric Nurse to Behavioral Health Nurse I/II as a Flexibly Allocated Classification and Reallocation of all Allocations of the Supervising Psychiatric Nurse to Supervising Behavioral Health Nurse

Recommendation: That the Board of Supervisors:

1. Adopt the amended and retitled job specification of Behavioral Health Nurse I/II (class 0913A/B, salary range 516/526) (Attachment #1) Replacing Psychiatric Nurse, a flexibly allocated classification, into the classification system effective March 19, 2023; and
2. Adopt the amended and retitled job specification of Supervising Behavioral Health Nurse (class 0920, salary range 546) (Attachment #2), Replacing Supervising Psychiatric Nurse, into the classification system effective March 19, 2023; and
3. Abolish the Senior Psychiatric Nurse classification from the classification system (class 0925, salary range 516, unit 004) effective March 19, 2023; and
4. Approve the reallocation of all allocations of the Psychiatric Nurse (Salary range 516, class 0913) to Behavioral Health Nurse I/II (Salary range 516/526, class 0913A/B) effective March 19, 2023; and
5. Reclassify the following 19 incumbents of the Psychiatric Nurse classification at the II level for the Behavioral Health Nurse series effective March 19, 2023.
 - * Jonathan Iocco, Psychiatric Nurse in budget unit (BU) 424 (class 0913, salary range 516 position 01) to Behavioral Health Nurse II (class 0913B, salary range 526, position 07); and
 - * Pamela Prindle, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 06) to Behavioral Health Nurse II (class 0913B, salary range 526, position 06); and
 - * Christine Negaard, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 07) to Behavioral Health Nurse II (class 0913B, salary range 526, position 07); and
 - * Leticia Martinez, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 08) to Behavioral Health Nurse II (class 0913B, salary range 526, position 08); and
 - * Melissa Mayberry, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 09) to Behavioral Health Nurse II (salary range 0913B, salary range 526, position 09); and
 - * Gabriel Groom, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 15) to Behavioral Health Nurse II (class 0913B, salary range 526, position 15); and
 - * Jessica Viale, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 17) to Behavioral Health Nurse II (salary range 0913B, salary range 526, position 17); and
 - * Alyce Compton, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 20) to Behavioral Health Nurse II (class 0913B, salary range 526, position 20); and
 - * Beverly Long, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 22) to Behavioral Health Nurse II (class 0913B, salary range 526, position 22); and
 - * Amy Giacomini, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 23) to Behavioral Health Nurse II (class 0913B, salary range 526, position 23); and
 - * Kathryn Maguire, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 27) to Behavioral Health Nurse II (class 0913B, salary range 526, position 27); and
 - * Daniel Thomas, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 28) to Behavioral Health Nurse II (class 0913B, salary range 526, position 28); and
 - * Steven Sneddon, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 29) to Behavioral Health Nurse II (class 0913B, salary range 526, position

28); and

* Gaylynn Carothers Olsen, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 30) to Behavioral Health Nurse II (class 0913B, salary range 526, position 30); and

* Andrea Beckett, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 31) to Behavioral Health Nurse II (class 0913B, salary range 526, position 31); and

* Sherry Swart, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 33) to Behavioral Health Nurse II (class 0913B, salary range 526, position 33); and

* Menna Newmeyer, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 34) to Behavioral Health Nurse II (class 0913B, salary range 526, position 34); and

* Deborah Mattson, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 35) to Behavioral Health Nurse II (class 0913B, salary range 526, position 35); and

* Joseph Doumakis, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 38) to Behavioral Health Nurse II (class 0913B, salary range 526, position 38);

6. Adopt the attached resolution (Attachment #3) approving the amendment of the Jan. 1, 2022 - Dec. 31, 2024 the Memorandum of Understanding between the County of Humboldt & American Federation of State, County & Municipal Employees (AFSCME) a Comprehensive Compensation Schedule and Classification Summary effective March 19, 2023.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

Planning and Building Department

7. Professional Services Agreement with LACO Associates to Undertake Hydrologic Studies on Wells in Three to Five Sub Watersheds in the Amount of \$289,500

Recommendation: That the Board of Supervisors:

1. Authorize the Director of Planning and Building to sign the professional services agreement with LACO Associates to undertake hydrologic studies on wells in three to five sub watersheds in the amount of \$289,500; and
2. Authorize the Director of Planning and Building to execute any amendments to the agreement after approval by County Counsel, Risk Management and the County Administrative Office.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

Public Works

8. Second Option to Extend the Lease Agreement with David G. Katz and Anne Braak-Katz Regarding the Use of Office Space Located at 3156 Redwood Drive, Redway, California

Recommendation: That the Board of Supervisors:

1. Authorize the Humboldt County Public Works Director to exercise the second option to extend the term of the lease agreement with David G. Katz and Anne Braak-Katz regarding the use of office space located at 3156 Redwood Drive, Redway, California to March 15, 2024; and
2. Direct the Clerk of the Board to provide the Humboldt County Public Works - Real Property staff with a fully executed certified copy of the Board Order relating to this item.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

9. Storm Damage Repair to Monument Road (3F020) at Post Mile 0.00

Recommendation: That the Board of Supervisors:

1. Approve the attached plans and specifications for the Storm Damage Repair to Monument Road (3F020) at Post Mile 0.00 Project; and
2. Find that the project is exempt from environmental review pursuant to Section 15302 and 15269 of the California Environmental Quality Act (CEQA) Guidelines; and
3. Authorize the County of Humboldt's Director of Public Works to execute, the attached memorandum of understanding with the City of Rio Dell regarding the Storm Damage to Monument Road (3F020) at Post Mile 0.00 Project; and
4. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, April 18, 2023, at 2:00 p.m.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

10. Eleventh Amendment to the Agreement for Professional Services with Quincy Engineering, Inc. as Assigned to Consor North America, Inc. regarding the Provision of Design Engineering and Project Development Services Pertaining to the Replacement of the Pine Hill Road Bridge (04C-173) Over Swain Slough, Contract Number: 594020

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached eleventh amendment to the agreement for professional services with Quincy Engineering, Inc. as assigned to Consor North America, Inc. regarding the provision of design engineering and project development services pertaining to the replacement of the Pine Hill Road Bridge; and
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached eleventh amendment to the Department of Public Works for further processing.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

11. Accept Completed Contract for Storm Damage Repair to Wilder Ridge Road (C5B010) Post

Mile 6.11

Recommendation: That the Board of Supervisors:

1. Accept the completed contract, including all change orders approved by the Public Works Department, between Mercer-Fraser Company and Humboldt County for construction of Storm Damage Repair to Wilder Ridge Road (C5B010) Post Mile 6.11; and
2. Approve the final claim for payment, to be submitted by the Public Works Department to the Auditor-Controller, in the amount of \$625, which will bring the total amount paid to 100% of the contract.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

12. Accept Completed Contract for Storm Damage Repair to Patricks Point Drive (3N010) Post Mile 1.90

Recommendation: That the Board of Supervisors:

1. Accept the completed contract, including the change order approved by the Public Works Department, between Figas Construction and Humboldt County for construction of Storm Damage Repair to Patricks Point Drive (3N010) Post Mile 1.90; and
2. Approve the final claim for payment, to be submitted by the Public Works Department to the Auditor-Controller, in the amount of \$250, which will bring the total amount paid to 100% of the contract.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

F. SPECIAL PRESENTATIONS

G. ITEMS PULLED FROM CONSENT

Treasurer/Tax Collector

13. Resolution to Auction Tax-Defaulted Properties

Recommendation: That the Board of Supervisors:

1. Approve the attached Resolution (Attachment 1) for sale of properties tax-defaulted, subject to sale; and
2. Direct the Clerk of the Board to provide the Treasurer-Tax Collector with two certified copies of the Resolution by March 28, 2023. Approval is given to re-offer, within 90 days of the original sale date, any unsold parcels in accordance with Revenue and Taxation Code, section 3698.5.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

H. MATTERS INITIATED BY BOARD MEMBERS

Board of Supervisors

1. Consider Supporting a Proposal to Apply the New Name of O'Haniel Creek to an Officially Unnamed Stream that Flows into Redwood Creek (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:

1. Supports a proposal to apply the new name of O'Haniel Creek to an officially unnamed stream that flows into Redwood Creek and authorize the County Administrative Officer and/or the Chair of the Board to advocate for the new name; and
2. Direct the Clerk of the Board to return a fully executed U.S. Board of Geographic Names Geographic Name Proposal Recommendation to the U.S. Board of Geographic Names, if approved.

A motion was made by Supervisor Bohn, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

2. Consider Revisions to Ordinance 2520 Related to Campaign Finance (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:

1. Consider making changes to Ordinance 2520 related to campaign finance; and
2. Direct staff to return with proposed ordinance modifications following Board direction.

A motion was made by Supervisor Wilson and seconded by Supervisor Arroyo to approve staff recommendations as amended below:

1. Direct staff to review the Ordinance and bring back with clarifications and options.

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

I. DEPARTMENT REPORTS

County Administrative Office

1. New Appointment to the Samoa Peninsula Enhanced Infrastructure and Financing District (EIFD) Authority Board

Recommendation: That the Board of Supervisors:

1. Appoint a member of the Board to the Samoa Peninsula EIFD Authority Board, to replace former Chair, Virginia Bass.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to appoint Supervisor Arroyo to the Samoa Peninsula EIFD Authority Board, to replace former Chair, Virginia Bass. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

2. Updates and Actions Related to the Emergence of the Offshore Wind (OSW) Industry in Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve the formation of two separate ad hoc committees to work with staff and community stakeholders on matters related to offshore wind; and
2. Authorize the County Administrative Officer (CAO), or designee, to execute on a grant agreement for \$851,500 received by the State of California Employment Development Division for offshore wind related activity; and
3. Provide direction and authorize staff to execute agreements with the Humboldt Bay Harbor, Recreation, and Conservation District, City of Eureka other local governments and tribal agencies for collaboration on port and wind development; and
4. Direct staff and the corresponding ad hoc committees to:
 - a. Return with specific action steps and a strategic plan for civic engagement and community outreach for offshore wind; and
 - b. Return with expanded recommendations and a strategy for supporting a robust community benefit process; and
 - c. Work with workforce partners and wind developers to explore opportunities and needs surrounding a workforce and supply chain community benefit agreement; and
5. Make a decision concerning ad hoc participation in the offshore wind International Partner Forum (IPF) in Baltimore at the end of March, and consider cancelling the March 28th Board meeting for lack of a quorum.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendations be approved with the amendment below.

1. Appoint Supervisor Bushnell and Supervisor Bohn to AdHoc Committee 1
2. Appoint Supervisor Wilson and Supervisor Arroyo to AdHoc Committee 2
3. Direct staff to bring an item to the March 21st meeting cancelling the March 28th meeting. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

Sheriff

3. Ratification of Local Emergency Proclamation Due to Consecutive Major Winter Storm Events Commencing on March 1, 2023, Which Have Resulted in Large Accumulations of Snow, Impassable Roadways, Downed Trees, Disrupted Utility Services, Damaged and Flooded Roadways, Mudslides and Damaged Structures, and Dead Livestock, Such Damages Exceeding Available County Resources

Recommendation: That the Board of Supervisors:

1. Ratify the proclamation declaring the existence of a local emergency due to consecutive major winter storm events commencing on March 1, 2023, which have resulted in large accumulations of snow, impassable roadways, downed trees, disrupted utility services, damaged and flooded roadways, mudslides and damaged structures, and dead livestock, such damages exceeding available county resources.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

J. PUBLIC HEARINGS (See Modifications to the Agenda)

K. DISCUSSION ITEMS

L. MATTERS SET FOR TIME CERTAIN**M. CLOSED SESSION**

1. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Director of Public Works

There was no reportable action

2. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Director of Health and Human Services

There was no reportable action

N. ADJOURNMENT

I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

NIKKI TURNER

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.



03/14/2023



MINUTES
TUESDAY, March 14, 2023

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, March 21, 2023 with the vote as shown below.

AYES:	Supervisors:	--	Bohn, Bushnell, Madrone, Wilson, Arroyo
NAYS:	Supervisors:	--	
ABSENT:	Supervisors:	--	
ABSTAIN:	Supervisors:	--	



Nikki Turner
Deputy Clerk of the Board



Steve Madrone
Chair of the Board