

BOARD OF SUPERVISORS

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**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
AGENDA - Final**

Tuesday, March 14, 2023

9:00 AM

Regular Meeting - Hybrid

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line 720 707 2699, enter Meeting ID 890 9784 4729 and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.

PLEASE TURN OFF YOUR TV OR LIVE STREAM TO AVOID DELAYS.

When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment.

You may access the live stream of the meeting by using the following link:

<https://humboldt.legistar.com>

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Auditor/Controller

[23-175](#)

1. Amendment to the Record Retention Policy for the Humboldt County Auditor-Controller's Office

Recommendation: That the Board of Supervisors:

1. Approve the attached amendment to the Record Retention Policy for the Humboldt County Auditor-Controller's Office; and
2. Direct the Clerk of the Board to provide the Humboldt County Auditor-Controller's Office with one (1) fully executed certified copy of the Board order related to this item.

Attachments: [Staff Report](#)
[Records Retention Policy for A-C Department](#)

Clerk of the Board

[23-332](#)

2. Approval of the Action Summary - Meeting of March 7, 2023

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of March 7, 2023, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary - March 7, 2023.pdf](#)
[MINUTE SHEET.docx](#)
[Action Summary & Minute Book - March 7, 2023.pdf](#)

County Administrative Office[23-246](#)

3. Bid Authorization for the Humboldt County Courthouse Restrooms Americans with Disabilities Act Modification Project, Project Number 2020-102

Recommendation: That the Board of Supervisors:

1. Approve the plans and specifications for the Humboldt County Courthouse Restrooms Americans with Disabilities Act Modification Project, Project Number 2020-102; and
2. Direct the Clerk of the Board to advertise the above-referenced project as required by Section 22037 of the California Public Contract Code, with bids to be open on April 18, 2023 at 2:00 p.m.

Attachments: [Staff Report](#)
[Architectural Plans for the Courthouse Restrooms ADA Modification Project](#)
[Technical Specifications for the Courthouse Restrooms ADA Modification Project](#)

[23-247](#)

4. Bid Authorization for the Humboldt County Courthouse Fourth Street Americans with Disabilities Act Modification Project, Project Number 2020-101

Recommendation: That the Board of Supervisors:

1. Receive and approve the plans and specifications for the Humboldt County Courthouse Fourth Street Americans with Disabilities Act Modification Project, Project Number 2020-101; and
2. Direct the Clerk of the Board to advertise the above-referenced project as required by Section 22037 of the California Public Contract Code, with bids to be open on April 11, 2023 at 2:00 p.m.

Attachments: [Staff Report](#)
[Architectural Plans for the Courthouse 4th Street Entrance ADA Modification Project](#)
[Technical Specifications for the Courthouse 4th Street Entrance ADA Modification Project](#)

Department of Health and Human Services: Behavioral Health[22-1750](#)

5. Hospital and Skilled Nursing Facility COVID-19 Worker Retention Payments Application for Department of Health and Human Services Behavioral Health Sempervirens Employees

Recommendation: That the Board of Supervisors:

1. Authorize the Department of Health and Human Services (DHHS) to apply for and receive Hospital and Skilled Nursing Facility COVID-19 Worker Retention Payment (WRP) funds from the Department of Health Care Services; and

2. Authorize DHHS to receive funds if awarded; and
3. Authorize DHHS and Humboldt County Payroll to work together to ensure payments are issued to all eligible staff if the application for WRP funds is successful.

Attachments: [Staff Report](#)

Human Resources

[23-309](#)

6. Adoption of the Amended and Retitled Job Specifications for Behavioral Health Nurse I/II and Supervising Behavioral Health Nurse and Reallocation of All Allocations of the Psychiatric Nurse to Behavioral Health Nurse I/II as a Flexibly Allocated Classification and Reallocation of all Allocations of the Supervising Psychiatric Nurse to Supervising Behavioral Health Nurse

Recommendation: That the Board of Supervisors:

1. Adopt the amended and retitled job specification of Behavioral Health Nurse I/II (class 0913A/B, salary range 516/526) (Attachment #1) Replacing Psychiatric Nurse, a flexibly allocated classification, into the classification system effective March 19, 2023; and
2. Adopt the amended and retitled job specification of Supervising Behavioral Health Nurse (class 0920, salary range 546) (Attachment #2), Replacing Supervising Psychiatric Nurse, into the classification system effective March 19, 2023; and
3. Abolish the Senior Psychiatric Nurse classification from the classification system (class 0925, salary range 516, unit 004) effective March 19, 2023; and
4. Approve the reallocation of all allocations of the Psychiatric Nurse (Salary range 516, class 0913) to Behavioral Health Nurse I/II (Salary range 516/526, class 0913A/B) effective March 19, 2023; and
5. Reclassify the following 19 incumbents of the Psychiatric Nurse classification at the II level for the Behavioral Health Nurse series effective March 19, 2023.
 - * Jonathan Iocco, Psychiatric Nurse in budget unit (BU) 424 (class 0913, salary range 516 position 01) to Behavioral Health Nurse II (class 0913B, salary range 526, position 07); and
 - * Pamela Prindle, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 06) to Behavioral Health Nurse II (class 0913B, salary range 526, position 06); and
 - * Christine Negaard, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 07) to Behavioral Health Nurse II (class 0913B, salary range 526, position 07); and
 - * Leticia Martinez, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 08) to Behavioral Health Nurse II (class 0913B, salary range 526, position 08); and
 - * Melissa Mayberry, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 09) to Behavioral Health Nurse II (salary range 0913B, salary range 526, position 09); and
 - * Gabriel Groom, Psychiatric Nurse in BU 424 (class 0913, salary range 516,

position 15) to Behavioral Health Nurse II (class 0913B, salary range 526, position 15); and

* Jessica Viale, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 17) to Behavioral Health Nurse II (salary range 0913B, salary range 526, position 17); and

* Alyce Compton, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 20) to Behavioral Health Nurse II (class 0913B, salary range 526, position 20); and

* Beverly Long, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 22) to Behavioral Health Nurse II (class 0913B, salary range 526, position 22); and

* Amy Giacomini, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 23) to Behavioral Health Nurse II (class 0913B, salary range 526, position 23); and

* Kathryn Maguire, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 27) to Behavioral Health Nurse II (class 0913B, salary range 526, position 27); and

* Daniel Thomas, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 28) to Behavioral Health Nurse II (class 0913B, salary range 526, position 28); and

* Steven Sneddon, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 29) to Behavioral Health Nurse II (class 0913B, salary range 526, position 28); and

* Gaylynn Carothers Olsen, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 30) to Behavioral Health Nurse II (class 0913B, salary range 526, position 30); and

* Andrea Beckett, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 31) to Behavioral Health Nurse II (class 0913B, salary range 526, position 31); and

* Sherry Swart, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 33) to Behavioral Health Nurse II (class 0913B, salary range 526, position 33); and

* Menna Newmeyer, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 34) to Behavioral Health Nurse II (class 0913B, salary range 526, position 34); and

* Deborah Mattson, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 35) to Behavioral Health Nurse II (class 0913B, salary range 526, position 35); and

* Joseph Doumakis, Psychiatric Nurse in BU 424 (class 0913, salary range 516, position 38) to Behavioral Health Nurse II (class 0913B, salary range 526, position 38);

6. Adopt the attached resolution (Attachment #3) approving the amendment of the Jan. 1, 2022 - Dec. 31, 2024 the Memorandum of Understanding between the County of Humboldt & American Federation of State, County & Municipal Employees (AFSCME) a Comprehensive Compensation Schedule and Classification Summary effective March 19, 2023.

Attachments: [Staff Report](#)
[Behavioral Health Nurse I-II](#)
[Supervising Behavioral Health Nurse](#)
[Resolution](#)
[Comprehensive Compensation Schedule and Classification Summary](#)
[Resolution No. 23-39.pdf](#)

Planning and Building Department

[23-195](#)

7. Professional Services Agreement with LACO Associates to Undertake Hydrologic Studies on Wells in Three to Five Sub Watersheds in the Amount of \$289,500

Recommendation: That the Board of Supervisors:

1. Authorize the Director of Planning and Building to sign the professional services agreement with LACO Associates to undertake hydrologic studies on wells in three to five sub watersheds in the amount of \$289,500; and
2. Authorize the Director of Planning and Building to execute any amendments to the agreement after approval by County Counsel, Risk Management and the County Administrative Office.

Attachments: [Staff Report](#)
[7451.40 Partially Signed Client Agreement 20230221 \(002\).pdf](#)
[COI - LACO Associates](#)
[PSA signed by RM.pdf](#)

Public Works

[23-14](#)

8. Second Option to Extend the Lease Agreement with David G. Katz and Anne Braak-Katz Regarding the Use of Office Space Located at 3156 Redwood Drive, Redway, California

Recommendation: That the Board of Supervisors:

1. Authorize the Humboldt County Public Works Director to exercise the second option to extend the term of the lease agreement with David G. Katz and Anne Braak-Katz regarding the use of office space located at 3156 Redwood Drive, Redway, California to March 15, 2024; and
2. Direct the Clerk of the Board to provide the Humboldt County Public Works - Real Property staff with a fully executed certified copy of the Board Order relating to this item.

Attachments:[Staff Report](#)[Attach 1 - 2019 3156 Redwood Dr Lease.pdf](#)[Attach 2 - First Lease Amendment.pdf](#)[Attach 3 - 1st Lease Option Letter.pdf](#)[Attach 5 - Second Option Letter 3156 Redwood Drive Lease Agreement.docx](#)[Attach 4 - Correspondence with Lessor.pdf](#)[23-146](#)

9. Storm Damage Repair to Monument Road (3F020) at Post Mile 0.00

Recommendation:

That the Board of Supervisors:

1. Approve the attached plans and specifications for the Storm Damage Repair to Monument Road (3F020) at Post Mile 0.00 Project; and
2. Find that the project is exempt from environmental review pursuant to Section 15302 and 15269 of the California Environmental Quality Act (CEQA) Guidelines; and
3. Authorize the County of Humboldt's Director of Public Works to execute, the attached memorandum of understanding with the City of Rio Dell regarding the Storm Damage to Monument Road (3F020) at Post Mile 0.00 Project; and
4. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, April 18, 2023, at 2:00 p.m.

Attachments:[Staff Report](#)[Monument Rd PM 0.00 Plans 1.23.23_v2-signed.pdf](#)[Monument Rd PM 0.0 Special Provisions-signed2.pdf](#)[MOU County City Rio Dell Monument Storm Damage 2017_RM Signed.pdf](#)[23-234](#)

10. Eleventh Amendment to the Agreement for Professional Services with Quincy Engineering, Inc. as Assigned to Consor North America, Inc. regarding the Provision of Design Engineering and Project Development Services Pertaining to the Replacement of the Pine Hill Road Bridge (04C-173) Over Swain Slough, Contract Number: 594020

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached eleventh amendment to the agreement for professional services with Quincy Engineering, Inc. as assigned to Consor North America, Inc. regarding the provision of design engineering and project development services pertaining to the replacement of the Pine Hill Road Bridge; and
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached eleventh amendment to the Department of Public Works for further processing.

Attachments:[Staff Report](#)[A1 2012-04-03 Consultant Services Agreement with Quincy for Pine Hill Road](#)[A2 2013-01-13 Quincy Time Extension.pdf](#)[A3 2014-06-25 Quincy Time Extension.pdf](#)[A4 2013-08-13 Quincy Terrestrial Agreement.pdf](#)[A5 2013-08-21 Quincy Aquatic Agreement.pdf](#)[A6 2014-04-18 Quincy Detailed Seismic Studies Agreement for PHRB.pdf](#)[A7 2015-07-21 Agenda Item RE Board Ratification for previous modifications for](#)[A8 2015-07-21 Amendment Additional Seismic Geotechnical studies for PHRB.](#)[A9 2016-06-21 Quincy Time Extension.pdf](#)[A10 2017-12-05 Eighth Amendment to PHRB Professional Services Agreement.](#)[A11 2019-09-10 Ninth Amendment to PHRB Professional Services Agreement.p](#)[A12 2021-10-26 Tenth Amendment to PHRB Professional Services Agreement.p](#)[A13 Eleventh Amendment to PHRB Professional Services Agreement.pdf](#)[A14 Certificate of Insurance PHRB Consor North America.pdf](#)[A13 Eleventh Amendment to PHRB Professional Services Agreement_RM.pdf](#)[A13 Eleventh Amendment to PHRB Professional Services Agreement_RM.pdf](#)[A13 Eleventh Amendment to PHRB Professional Services Agreement_RM.pdf](#)[Executed Eleventh Amendment to Agreement for Professional Services for Design](#)[23-248](#)

11. Accept Completed Contract for Storm Damage Repair to Wilder Ridge Road (C5B010) Post Mile 6.11

Recommendation:

That the Board of Supervisors:

1. Accept the completed contract, including all change orders approved by the Public Works Department, between Mercer-Fraser Company and Humboldt County for construction of Storm Damage Repair to Wilder Ridge Road (C5B010) Post Mile 6.11; and
2. Approve the final claim for payment, to be submitted by the Public Works Department to the Auditor-Controller, in the amount of \$625, which will bring the total amount paid to 100% of the contract.

Attachments:[Staff Report](#)[Executed Project Agreement and Change Orders](#)[Acceptance Statement](#)[23-249](#)

12. Accept Completed Contract for Storm Damage Repair to Patricks Point Drive (3N010) Post Mile 1.90

Recommendation:

That the Board of Supervisors:

1. Accept the completed contract, including the change order approved by the Public Works Department, between Figas Construction and Humboldt County for construction of Storm Damage Repair to Patricks Point Drive (3N010) Post Mile 1.90; and
2. Approve the final claim for payment, to be submitted by the Public Works Department to the Auditor-Controller, in the amount of \$250, which will bring the total amount paid to 100% of the contract.

Attachments:[Staff Report](#)[Executed Project Agreement and Change Order](#)[Acceptance Statement](#)**Treasurer/Tax Collector**[23-241](#)**13. Resolution to Auction Tax-Defaulted Properties*****Recommendation:***

That the Board of Supervisors:

1. Approve the attached Resolution (Attachment 1) for sale of properties tax-defaulted, subject to sale; and
2. Direct the Clerk of the Board to provide the Treasurer-Tax Collector with two certified copies of the Resolution by March 28, 2023. Approval is given to re-offer, within 90 days of the original sale date, any unsold parcels in accordance with Revenue and Taxation Code, section 3698.5.

Attachments:[Staff Report](#)[Resolution for 2022.2023 auction](#)[Authorization Internet 2023](#)[Resolution No. 23-40.pdf](#)**E. PUBLIC COMMENT ON NON-AGENDA ITEMS****F. SPECIAL PRESENTATIONS****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**[23-298](#)

1. Consider Supporting a Proposal to Apply the New Name of O'Haniel Creek to an Officially Unnamed Stream that Flows into Redwood Creek (Supervisor Steve Madrone)

Recommendation:

That the Board of Supervisors:

1. Supports a proposal to apply the new name of O'Haniel Creek to an officially unnamed stream that flows into Redwood Creek and authorize the County Administrative Officer and/or the Chair of the Board to advocate for the new name; and
2. Direct the Clerk of the Board to return a fully executed U.S. Board of Geographic Names Geographic Name Proposal Recommendation to the U.S. Board of Geographic Names, if approved.

Attachments:[Staff Report](#)[O'Haniel Creek Proposal.pdf](#)[U.S. Board of Geographic Names Geographic Name Proposal Recommendation F
Geographic Name Proposal Recommendation.pdf](#)[23-307](#)

2. Consider Revisions to Ordinance 2520 Related to Campaign Finance (Supervisor Steve Madrone)

Recommendation:

That the Board of Supervisors:

1. Consider making changes to Ordinance 2520 related to campaign finance; and
2. Direct staff to return with proposed ordinance modifications following Board direction.

Attachments:[Staff Report](#)[Ordinance 2520 Re Campaign Finance.pdf](#)**I. DEPARTMENT REPORTS****County Administrative Office**[23-132](#)

1. New Appointment to the Samoa Peninsula Enhanced Infrastructure and Financing District (EIFD) Authority Board

Recommendation:

That the Board of Supervisors:

1. Appoint a member of the Board to the Samoa Peninsula EIFD Authority Board, to replace former Chair, Virginia Bass.

Attachments:[Staff Report](#)[BOS Resolution No. 22-16](#)[Authority Board Resolution 22-01](#)[Authority Board First Amended Bylaws](#)[Samoa Peninsula EIFD IFP](#)[APPENDIX A - Legal Description](#)[APPENDIX B - Boundary Map](#)[APPENDIX C - Projected Tax Increment Revenue Analysis](#)[APPENDIX D - Fiscal Impact Analysis](#)[APPENDIX E - General Plan EIR](#)[23-236](#)

2. Updates and Actions Related to the Emergence of the Offshore Wind (OSW) Industry in Humboldt County

Recommendation:

That the Board of Supervisors:

1. Approve the formation of two separate ad hoc committees to work with staff and community stakeholders on matters related to offshore wind; and
2. Authorize the County Administrative Officer (CAO), or designee, to execute on a grant agreement for \$851,500 received by the State of California Employment Development Division for offshore wind related activity; and
3. Provide direction and authorize staff to execute agreements with the Humboldt Bay Harbor, Recreation, and Conservation District, City of Eureka other local governments and tribal agencies for collaboration on port and wind development; and
4. Direct staff and the corresponding ad hoc committees to:
 - a. Return with specific action steps and a strategic plan for civic engagement and community outreach for offshore wind; and
 - b. Return with expanded recommendations and a strategy for supporting a robust community benefit process; and
 - c. Work with workforce partners and wind developers to explore opportunities and needs surrounding a workforce and supply chain community benefit agreement; and
5. Make a decision concerning ad hoc participation in the offshore wind International Partner Forum (IPF) in Baltimore at the end of March, and consider cancelling the March 28th Board meeting for lack of a quorum.

Attachments:[Staff Report](#)[Resolution No. 22-140.pdf](#)***Sheriff***[23-330](#)

3. Ratification of Local Emergency Proclamation Due to Consecutive Major Winter Storm Events Commencing on March 1, 2023, Which Have Resulted in Large Accumulations of Snow,

Impassable Roadways, Downed Trees, Disrupted Utility Services, Damaged and Flooded Roadways, Mudslides and Damaged Structures, and Dead Livestock, Such Damages Exceeding Available County Resources

Recommendation: That the Board of Supervisors:

1. Ratify the proclamation declaring the existence of a local emergency due to consecutive major winter storm events commencing on March 1, 2023, which have resulted in large accumulations of snow, impassable roadways, downed trees, disrupted utility services, damaged and flooded roadways, mudslides and damaged structures, and dead livestock, such damages exceeding available county resources.

Attachments: [Staff Report](#)
[Proclamation of Local Emergency.pdf](#)

J. PUBLIC HEARINGS (See Modifications to the Agenda)

Planning and Building Department

[23-334](#)

1. Davies Lot Line Adjustment and Zone Boundary Adjustment Continuance to March 21, 2023

Recommendation: 1. Open the public hearing and take public comment on the continuance; and
2. Continue the public hearing to March 21, 2023.

Attachments: [Staff Report](#)

K. DISCUSSION ITEMS

L. MATTERS SET FOR TIME CERTAIN

M. CLOSED SESSION

[23-273](#)

1. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Director of Public Works

[23-274](#)

2. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Director of Health and Human Services

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

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