



COUNTY OF HUMBOLDT

AGENDA ITEM NO.
D-12

For the meeting of: April 19, 2016

Date: March 24, 2016
 To: Board of Supervisors
 From: Robert Wall, Interim Director Planning and Building **RSW**
 Subject: Supplemental Budget for Advanced Planning in Fiscal Year 2015-16 (4/5 vote)

RECOMMENDATION(S):

That the Board of Supervisors approve the following supplemental budget in Fund 1000, Budget Unit 282, Advanced Planning and Housing Division of the Planning and Building Department.

Fund		
Revenue		
1100-282-590031	EPA-Brownfield Grants Samoa	\$380,000
1100-282-590034	HOME RLF	\$185,000
1100-282-590064	EDA Grants	\$ 80,000
Expense		
1100-282-3551	HOME Program FTHB	\$185,000
1100-282-3590	EDA Grants	\$ 80,000
1100-282-3596	EPA Grant - RLA	\$380,000

Prepared by Paula Mushrush

CAO Approval

Cheryl Dillingham

REVIEW:

Auditor MSU County Counsel MAD Human Resources _____ Other _____

TYPE OF ITEM:

- Consent
- Departmental
- Public Hearing
- Other _____

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Fennell Seconded by Supervisor Bass

Ayes Sundberg, Fennell, Lovelace, Bohn, Bass
 Nays _____
 Abstain _____
 Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: April 19, 2016

By: Kathy Hayes
Kathy Hayes, Clerk of the Board

SOURCE OF FUNDING: Grants from California Department of Housing and Community Development HOME Program (Home), United States Environmental Protection Agency (EPA), and United States Department of Commerce Economic Development Administration (EDA).

DISCUSSION: The request before you will adjust the Planning and Building Department budget for Fiscal (FY) 2015-16. The County was successful in securing a \$1,000,000 first-time homebuyer grant. In order to access those funds all program income on hand needs to be spent first. This action adds revenue and expenses allowing the county to spend a portion of first time homebuyer grant this fiscal year.

The request is also proposing to increase the budget because the administration of a few grant projects was transferred from CAO-Economic Development Division (275) to the Planning and Building Department Advanced Planning and Housing Division (282) due to short staffing. This action moves revenue and expenses from one department to another.

Overall this will increase the Planning & Building Department Advanced Planning and Housing Division (Budget Unit 282) by \$645,000

FINANCIAL IMPACT: This action reflects additional grant awards and transferring grant expenses from CAO-Economic Development Division to the Planning and Building Department Advanced Planning and Housing Division. It does not increase general fund costs. It supports the Board's Strategic Framework, Core Roles and Priorities for New Initiatives by protecting vulnerable populations, seeking outside funding sources to benefit Humboldt County needs, and creating opportunities for improved safety and health.

OTHER AGENCY INVOLVEMENT: None at this time.

ALTERNATIVES TO STAFF RECOMMENDATIONS: The Board could choose to wait until next fiscal year to begin to spend the new HOME Program Grant. This is not recommended as the County has 42 people on the waiting list.

The Board could choose to wait until next fiscal year to transfer projects from the CAO-Economic Development Division to the Planning and Building Department Advanced Planning and Housing Division. This is not recommended because it increases administration costs, by requiring regular general journal adjustments.

ATTACHMENTS: None.