

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
ESTELLE FENNELL  
Second District  
MARK LOVELACE  
Chair - Third District  
VIRGINIA BASS  
Vice Chair - Fourth District  
RYAN SUNDBERG  
Fifth District



**COUNTY STAFF**

CHERYL DILLINGHAM  
Interim County Administrative  
Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

**Tuesday, April 5, 2016**

**9:00 AM**

**Regular Meeting**

---

***NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.***

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion*

**Board of Supervisors**

1. Proclaim August 20, 2016 as Bridge Fest Day (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors adopt the Proclamation, and direct the Clerk of the Board to send a fully executed copy of the Proclamation to Chantal Campbell, P.O. Box 3, Bridgeville, California 95526.

**Attachments:** [Bridge Fest Day Proclamation.pdf](#)

2. Approve City Nominated Elected Representatives to the Humboldt County Indian Gaming Local Community Benefit Committee (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors approve appointed City Nominated Elected Representatives to the Indian Gaming Local Community Benefit Committee.

**Attachments:** [City Nominated Elected Representatives to Indian Gaming Committee.pdf](#)

3. Consider Adopting a Resolution Concerning Drought Emergency Conservation Regulations from the State Water Resources Control Board (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors adopt the attached Resolution concerning drought emergency conservation regulations from the State Water Resources Control Board.

**Attachments:** [Resolution on Drought Emergency Conservation Regulations.pdf](#)

4. Letter of Support for AB 2516 (Wood) - Cottage Cannabis Farmer Licensing (Supervisor Ryan Sundberg and Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of support.

**Attachments:** [Letter of Support for Cottage Cannabis Farmer Licensing.pdf](#)

**Clerk of the Board**

5. Approval of the Action Summary - Special Meeting of March 18, 2016

**Recommendation:** That the Board of Supervisors approve the Action Summary from the special meeting of March 18, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Action Summary for Meeting of 3-18-2016.pdf](#)

6. Approval of the Action Summary - Meeting of March 22, 2016

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of March 22, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Action Summary for Meeting of 3-22-2016.pdf](#)

**County Administrative Office**

7. Memorandum of Understanding between the County Administrative Office, Economic Development Division and the Department of Health and Human Services, Employment Training Division Relating to Workforce Innovation and Opportunity Act Transition Activities

**Recommendation:** That the Board of Supervisors approve the proposed Memorandum of Understanding (MOU) between the County Administrative Office, Economic Development Division (CAO/EcDev) and the Department of Health and Human Services, Employment Training Division (DHHS/ETD) relating to Workforce Innovation and Opportunity Act (WIOA) transition activities; authorize County Administrative Officer, and Department of Health and Human Services Director to sign the MOU; and approve the attached budget adjustment for budget unit 582.

**Attachments:** [MOU between CAO and DHHS.pdf](#)

**Department of Health and Human Services: Administration**

8. Allocate One Social Services Aide and One Social Worker III in Budget Unit 511

**Recommendation:** That the Board of Supervisors approve the allocation of one (1.0 FTE) Social Services Aide (job class 0708, salary range 287) position in budget unit 511; and approve the allocation of one (1.0 FTE) Social Worker III (job class 0727, salary range 382) position in budget unit 511; effective immediately upon Board approval.

**Attachments:** [DHHS Position Allocations.pdf](#)

9. Increase in Full Time Equivalent (FTE) of One Mental Health Clinician Position in Budget Unit 424

**Recommendation:** That the Board of Supervisors approve an increase in FTE from .60 to 1.0 for one Mental Health Clinician position (job class 0909A, salary range 408, position number 30) in budget unit 424 currently occupied by Danielle Greene effective immediately upon Board approval.

**Attachments:** [Increase in FTE of One Mental Health Clinician Position.pdf](#)

**10. First Amendment to Lease at 2440 Sixth Street, Eureka with Humboldt Partners**

**Recommendation:** That the Board of Supervisors approve the first amendment to lease with Humboldt Partners at 2440 Sixth Street, Eureka for office space for Department of Health and Human Services (DHHS)-Children and Family Services for the period of April 15, 2016 through July 31, 2022; authorize the Chair of the Board to sign two (2) originals of the first amendment to lease; and direct the Clerk of the Board to return one (1) executed original of the first amendment to lease to the Public Works-Real Property Agent for transmittal to Lessor.

**Attachments:** [First Amendment to Lease at 2440 Sixth Street, Eureka.pdf](#)

**Department of Health and Human Services: Mental Health****11. Agreement with Traditions Behavioral Health for Psychiatrist Staffing for Mental Health**

**Recommendation:** That the Board of Supervisors approve and authorize the chair to sign the agreement with Traditions Behavioral Health for the provision of psychiatrist staffing for the Department of Health and Human Services (DHHS)-Mental Health; and direct the Clerk of the Board to return two (2) executed originals of the agreement to the DHHS-Contract Unit.

**Attachments:** [Agreement with Traditions Behavioral Health.pdf](#)

**12. Master Services Agreement (MSA) with Relias Learning, Limited Liability Company (LLC) and Amendment to MSA with Relias Learning, LLC**

**Recommendation:** That the Board of Supervisors approve the Master Services Agreement and related Purchase Schedule between Department of Health and Human Services (DHHS)-Mental Health and Relias Learning, LLC for the term April 1, 2016 to March 31, 2019; authorize the Chair to sign three (3) originals of the Purchase Schedule between Department of Health and Human Services (DHHS)-Mental Health and Relias Learning, LLC for the term April 1, 2016 to March 31, 2019; approve and authorize the Chair to sign three (3) originals of the Contract Amendment between DHHS-Mental Health and Relias Learning, LLC for the term April 1, 2016 to March 31, 2019; authorize the Director of DHHS-Mental Health to sign subsequent amendments or documents related to the Master Services Agreement, Purchase Schedule, and Amendment on behalf of Humboldt County; and direct the Clerk of the Board to return two (2) signed originals of the Master Services Agreement and related Purchase Schedule, two (2) signed originals of the Amendment, and one (1) copy of the Board motion to the DHHS-Contract Unit for transmittal to DHHS-Mental Health.

**Attachments:** [MSA with Relias Learning.pdf](#)

**Department of Health and Human Services: Social Services**

13. Memorandum of Understanding (MOU) with Del Norte County for Child Welfare Services (CWS) Case Transfer of Jurisdiction for Conflicts

**Recommendation:** That the Board of Supervisors approve the Memorandum of Understanding (MOU) with Del Norte County for transferring jurisdiction of Child Welfare Services cases to avoid conflicts of interest; authorize the Chairperson to execute four (4) originals of the MOU; and direct the Clerk of the Board to route three (3) fully executed originals of the MOU to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Social Services Administration.

**Attachments:** [MOU with Del Norte County for Child Welfare Services.pdf](#)

14. Authorization for the Social Services Director to Sign Agreements with Community Based Organizations for Participation with CalFresh Outreach and Support Activities

**Recommendation:** That the Board of Supervisors approve the attached form Agreement for Community Based Organizations participating with the Department of Health and Human Services (DHHS) for CalFresh Outreach and Support activities each to not exceed \$48,000 for fiscal year 2016-17; authorize the Director of DHHS-Social Services to sign individual agreements for CalFresh Outreach and Support activities on behalf of the Board of Supervisors substantially in the form of the attached sample Agreement upon proof of insurance; and direct the Clerk of the Board to return a certified copy of the board order to the DHHS-Contract Unit.

**Attachments:** [Authorization for the Social Services Director to Sign Agreements.pdf](#)

15. First Amendment to Agreement with Humboldt Family Service Center for the Provision of Mental Health Services for Fiscal Years 2014-15 and 2015-16

**Recommendation:** That the Board of Supervisors approve and authorize the Chair to sign three (3) originals of the First Amendment to the Agreement with Humboldt Family Service Center for the provision of mental health services for fiscal years 2014-15 and 2015-16; and direct the Clerk of the Board to return two (2) executed originals of the First Amendment to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Children and Family Services Administration.

**Attachments:** [First Amendment to Agreement with Humboldt Family Service Center.pdf](#)

16. Mental Health Services Agreement with Milhous Children's Services, Inc. for the Provision of Mental Health Services to Eligible Medi-Cal Beneficiaries for Fiscal Year 2015-16

**Recommendation:** That the Board of Supervisors approve and authorize the Agreement with Milhous Children's Services, Inc. for the provision of Children's Mental Health Services for Fiscal Year 2015-2016, effective August 13, 2015; authorize the

Chairperson to execute three (3) originals of the Agreement; and direct the Clerk of the Board to route two (2) fully executed originals of the Agreement to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

*Attachments:* [Mental Health Services Agreement.pdf](#)

### **Human Resources**

#### 17. County Administrative Officer Employment Agreement

*Recommendation:* That the Board of Supervisors approve the attached Employment Agreement which memorializes the appointment of Amy S. Nilsen as County Administrative Officer (CAO) effective April 11, 2016 and sets out the employment terms between the County and County Administrative Officer Amy Nilsen; and authorize the Chair of the Board of Supervisors to execute the Employment Agreement.

*Attachments:* [CAO Employment Agreement.pdf](#)

### **Probation**

#### 18. Extension of Extra Help Hours to 1530 for Juvenile Corrections Officers Roxana Vargas, Coleman Schnaak, and Lyndon Rowells (4/5 Vote Required)

*Recommendation:* That the Board of Supervisors approve the extension of extra help hours for Juvenile Corrections Officers Roxana Vargas, Coleman Schnaak, and Lyndon Rowells to 1530 hours through June 30, 2016, per Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

*Attachments:* [Extension of Extra Help Hours.pdf](#)

### **Public Works**

#### 19. Request for Budget Transfer/Adjustment in Road Maintenance (1200325) for Purchase of a Flat Car Bridge

*Recommendation:* That the Board of Supervisors approve the attached Request for Budget Transfer/Adjustment in the amount of \$30,000 for the Road Maintenance division to purchase a flat car bridge in the current fiscal year.

*Attachments:* [Budget Transfer for Purchase of a Flat Car Bridge.pdf](#)

**20. Local Transportation Fund Additional Claim for Fiscal Year 2015-16**

**Recommendation:** That the Board of Supervisors approve the attached Annual Project and Financial Plan representing the Local Transportation Fund additional claim for FY 2015-16; and direct the Public Works Department to submit the Annual Project and Financial Plan to the Humboldt County Association of Governments (HCAOG).

**Attachments:** [Local Transportation Fund Additional Claim FY 2015-16.pdf](#)

**21. World War II Memorial Agreement with Clarke Historical Museum**

**Recommendation:** That the Board of Supervisors approve and authorize the Chairperson to sign the World War II memorial agreement with the Clarke Historical Museum; and direct the Clerk of the Board to return the original fully executed agreement and one certified copy to the Land Use Division staff for further processing.

**Attachments:** [World War II Memorial Agreement.pdf](#)

**22. Aviation Fuel Supply and Branding Agreements with World Fuel Services, Inc. (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors (4/5 vote required) approve and authorize the Chairperson to execute the attached countersigned Fuel Supply Agreement and Branding Schedule, in duplicate, with World Fuel Services, Inc.; and direct the Clerk of the Board to retain one original fully executed Fuel Supply Agreement and Branding Schedule with meeting records, and return one original fully executed Fuel Supply Agreement and Branding Schedule to the Land Use Division for further processing.

**Attachments:** [Aviation Fuel Supply and Branding Agreements.pdf](#)

**D. SPECIAL PRESENTATIONS****Board of Supervisors****1. National Service Recognition Day in Humboldt County (Supervisor Estelle Fennell)**

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [National Service Recognition Day Proclamation.pdf](#)

**2. National Library Week Proclamation (Supervisor Virginia Bass)**

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [National Library Week Proclamation.pdf](#)

3. Proclaim April 2016 as Sexual Assault Awareness Month (Supervisor Mark Lovelace)

*Recommendation:* That the Board of Supervisors adopt the Proclamation.

*Attachments:* [Sexual Assault Awareness Month.pdf](#)  
[Handouts.pdf](#)

4. Proclaim April 2016 as Child Abuse Prevention and Awareness Month (Supervisor Virginia Bass)

*Recommendation:* That the Board of Supervisors adopt the Proclamation.

*Attachments:* [Child Abuse Prevention and Awareness Month.pdf](#)  
[Handouts.pdf](#)

5. Resolution Honoring Decho Angeloff for Representing Humboldt County at the Statewide National Geographic Geography Bee (Supervisor Estelle Fennell)

*Recommendation:* That the Board of Supervisors authorize the Chair to sign the Resolution.

*Attachments:* [Decho Angeloff Resolution.pdf](#)

6. Area I Agency on Aging Presentation Related to Upcoming Service Changes, Budget, Planning, and Issues Facing Seniors Locally in Humboldt County (Supervisor Rex Bohn)

*Recommendation:* That the Board of Supervisors hear the presentation and take appropriate action, if required.

*Attachments:* [Area I Agency on Aging Presentation.pdf](#)

7. Laura's Law Presentation (Supervisor Virginia Bass)

*Recommendation:* That the Board of Supervisors hear the presentation and take appropriate action, if required.

*Attachments:* [Laura's Law Presentation.pdf](#)

**E. MATTERS SET FOR TIME CERTAIN**

**F. ITEMS PULLED FROM CONSENT**

**G. MATTERS INITIATED BY BOARD MEMBERS**



## H. DEPARTMENT REPORTS

### Department of Health and Human Services: Administration

1. Employment and Resolution of Temporary Retired Annuitant as Psychiatric Nurse in the Mental Health Branch

**Recommendation:** That the Board of Supervisors resolve that the employment of Andrea Patt as a temporary "retired annuitant" Psychiatric Nurse with the Department of Health and Human Services, Mental Health (budget unit 424) is necessary to fill a critically needed position and that Ms. Patt's employment as a temporary "retired annuitant" is needed before the CalPERS "180-day wait period" has expired; and adopt the attached resolution for an exception to the 180-day wait period and employment of Andrea Patt as a temporary "retired annuitant" Psychiatric Nurse with the Department of Health and Human Services.

**Attachments:** [Employment of Temporary Retired Annuitant.pdf](#)

## I. CLOSED SESSION

1. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees.

## J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

1. Public Comment Sign-In Sheet and Handouts

**Attachments:** [Public Comment Sign-In Sheet and Handouts.pdf](#)

## K. ADMINISTRATIVE ABATEMENT HEARINGS

## L. PUBLIC HEARINGS

### Planning and Building Department

1. Cal Fire General Plan Amendment Petition; Application Number 9910; Case Numbers GPP-16-001; Assessor Parcel Number 515-24I-011; 923 Patrick's Point Road

**Recommendation:** That the Board of Supervisors open the public hearing and receive the staff report and public comment; accept the petition by approving the attached resolution (Attachment 1) based on the findings in the staff report and testimony received about the project; direct the Clerk of the Board to give notice of the decision to the applicant, the Assessor's Office and any other interested party.

**Attachments:** [Cal Fire General Plan Amendment Petition.pdf](#)

## M. AFTERNOON DISCUSSION ITEMS

### Board of Supervisors

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

## N. ADJOURNMENT

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**