

BOARD OF SUPERVISORS

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**COUNTY OF HUMBOLDT**  
**BOARD OF SUPERVISORS**  
**825 FIFTH STREET**  
**EUREKA, CA 95501**  
**SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA - Final**

Tuesday, March 25, 2025

9:00 AM

Regular Meeting - Hybrid

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The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us).

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.

**REMOTE/TELECONFERENCE PARTICIPATION**

Conference Line: 720 707 2699

Meeting ID: 873 3968 1056

**Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.**

**Zoom Public Comment:**

**When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.**

**Email Public Comment:**

**To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.**

**Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.**

**Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)**

**You may access the live stream of the meeting by using the following link:**

**<https://humboldt.legistar.com>**

**A. ROLL CALL**

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA****D. CONSENT CALENDAR****Agricultural Commissioner**[25-372](#)

1. Approval of Cooperative Agreement No. 24-0413-000-SA, Industrial Hemp Cultivation Program in the Amount of \$3,934.50

**Recommendation:** That the Board of Supervisors:

1. Approve Cooperative Agreement No. 24-0413-000-SA, known as the Industrial Hemp Cultivation Program agreement in the amount of \$3,934.50; and
2. Authorize the Chair to sign the agreement and return all copies to the Agricultural Commissioner's Office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

**Attachments:** [Staff Report](#)  
[Cooperative Agreement No. 24-0413-000-SA.pdf](#)  
[Executed - Cooperative Agreement No. 24-0413-000-SA.pdf](#)

**Board of Supervisors**[25-306](#)

2. Proclaim March 2025 as Social Worker Appreciation Month in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**Sponsors:** Supervisor Bushnell

**Attachments:** [Staff Report](#)  
[Social Worker Appreciation Month Proclamation](#)

[25-342](#)

3. Retirement Resolution for Jet DeKruise

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Retirement Resolution.

**Sponsors:** Supervisor Bushnell

**Attachments:** [Staff Report](#)  
[Retirement Resolution for Jet DeKruise](#)

**Clerk of the Board**[25-401](#)

4. Letter of Appreciation to Nicole Alvarado for Service on the Humboldt County Audit

Committee

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the letter of appreciation.

**Attachments:** [Staff Report](#)  
[Letter of Appreciation to Nicole Alvarado](#)  
[Executed - Letter of Appreciation - Nicole Alvarado](#)

[25-402](#)

5. Notice of Vacancy for Two At-Large Members on the Humboldt County Audit Committee

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**Attachments:** [Staff Report](#)  
[Notice of Vacancy](#)

[25-413](#)

6. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**Attachments:** [Staff Report](#)  
[Monthly Expense Report.pdf](#)

[25-428](#)

7. Quarterly Report of Current Projected Vacancies on Humboldt County Board of Supervisors Appointed Boards, Committees and Commissions

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**Attachments:** [Staff Report](#)  
[Current Quarterly Vacancy Report](#)

[25-434](#)

8. Letter of Appreciation to William Cook for Service on the Humboldt County Audit Committee

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the letter of appreciation.

**Attachments:** [Staff Report](#)  
[Letter of Appreciation to William Cook](#)  
[Letter of Appreciation - William Cook](#)

**Department of Health and Human Services: Administration**

[25-395](#)

9. Inter-Departmental Memorandum of Understanding between the Humboldt County

Department of Health and Human Services and the Humboldt County District Attorney's Office Regarding the Continued Operation of the Child Abuse Services Team in the Amount of \$382,000 Per Fiscal Year

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Department of Health and Human Services Director and the Humboldt County District Attorney, or designees thereof, to execute, the attached inter-departmental memorandum of understanding regarding the continued operation of the Child Abuse Services Team in the amount of \$382,000 per fiscal year; and
  2. Authorize the Department of Health and Human Services Director and the Humboldt County District Attorney, or designees thereof, to execute any and all subsequent amendments to the attached inter-departmental memorandum of understanding, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
  3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit and the Humboldt County District Attorney's Office with one (1) fully executed, certified copy of the Board order related to this item.

**Attachments:** [Staff Report](#)  
[Inter-Departmental Memorandum of Understanding between the Humboldt County Departmer](#)

**Department of Health and Human Services: Public Health**

[25-335](#)

**10. Professional Services Agreement with Open Door Community Health Centers for Fiscal Years 2025-26 Through 2027-28**

- Recommendation:** That the Board of Supervisors:
1. Approve the attached Professional Services Agreement by and between the County of Humboldt and Open Door Community Health Centers for Fiscal Years 2025-26 through 2027-28; and
  2. Authorize the Department of Health and Human Services - Public Health Director, or a designee there of, to execute the attached Professional Services Agreement by and between the County of Humboldt and Open Door Community Health Centers for Fiscal Years 2025-26 through 2027-28; and
  3. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute any and all subsequent amendments, certifications, attestations, and documents directly associated with the attached Professional Services Agreement with Open Door Community Health Centers, after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
  4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one certified copy of the Board Order pertaining to this item.

**Attachments:** [Staff Report](#)  
[Professional Services Agreement with Open Door Community Health Centers for Fiscal Years 20](#)

**Department of Health and Human Services: Social Services**[25-340](#)

11. Professional Services Agreement in an Amount Not to Exceed \$680,815 with the Betty Kwan Chinn Homeless Foundation Regarding the Provision of Temporary Shelter and Support Services to Individuals and Families Experiencing Homelessness in Humboldt County

**Recommendation:**

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation regarding the provision of temporary shelter and support services to individuals and families experiencing homelessness in Humboldt County in an amount not to exceed \$680,815 for the period of July 1, 2025, through June 30, 2026; and
2. Approve, and authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation to the Department of Health and Human Services - Contract Unit for further processing.

**Attachments:**

[Staff Report](#)

[Professional Services Agreement with the Betty Kwan Chinn Homeless Foundation Regarding th Executed -Professional Services Agreement with the Betty Kwan Chinn Homeless Foundation Re](#)

**Human Resources**[25-405](#)

12. Supplemental Budget for the Liability Budget Unit (3524-354) in the Amount of \$1,250,000 (4/5 Vote Required)

**Recommendation:**

That the Board of Supervisors:

1. Approve the attached supplemental budget in the Liability budget (3524-354) for Fiscal Year (FY) 2024-25 (4/5 Vote Required).

**Attachments:**

[Staff Report](#)

[Supplemental Budget Liability funds.pdf](#)

**Public Works**[25-298](#)

13. Third Amendments to the Consultant Services Agreements with Quincy Engineering, Inc., as Assigned to Consor North America, Inc., Regarding the Provision of Design Engineering and Environmental Services for the Holmes-Larabee and McCann Bridge Projects

**Recommendation:**

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached third amendment to the consultant services agreement with Quincy Engineering, Inc., as assigned to Consor North America, Inc., regarding the provision of design engineering and environmental services for the Holmes-Larabee Bridge Project [Contract Number 594171]; and
2. Approve, and authorize the Chair of the Board to execute, the attached third amendment to the consultant services agreement with Quincy Engineering, Inc., as assigned to Consor North America, Inc., regarding the provision of design engineering and environmental services for the McCann Bridge Project [Contract Number 594172]; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached third amendments to the consultant services agreements with Quincy Engineering, Inc., as assigned to Consor North America, Inc., to the Engineering Division of the Department of Public Works for further processing.

**Attachments:**

[Staff Report](#)

[Consultant Services Agreement for Holmes-Larabee Bridge dated April 24, 2018.pdf](#)

[Consultant Services Agreement for McCann Bridge dated April 24, 2018.pdf](#)

[First Amendment to Holmes-Larabee Bridge dated February 28, 2023.pdf](#)

[First Amendment to McCann Bridge dated February 28, 2023.pdf](#)

[Second Amendment to Holmes-Larabee Bridge dated June 4, 2024.pdf](#)

[Second Amendment to McCann Bridge dated June 4, 2024.pdf](#)

[Third Amendment to FY 17-18 Consor Holmes-Larabee Agreement Consor EXEC 20250220 rm.](#)

[Third Amendment to FY 17-18 Consor McCann Agreement Consor EXEC 20250220 rm.pdf](#)

[COI Consor-County of Humboldt - Holmes-Larabee.pdf](#)

[COI Consor-County of Humboldt - McCann.pdf](#)

[Executed - Third Amendment to FY 17-18 Consor McCann Agreement Consor EXEC 20250220 r](#)

[Executed - Third Amendment to FY 17-18 Consor Holmes-Larabee Agreement Consor EXEC 202](#)

**Sheriff**

[25-392](#)

14. Approval of an Exception to the Hiring Freeze to Hire 1.0 Full-Time Equivalent (FTE) for the Sheriff's Business Office

**Recommendation:**

That the Board of Supervisors:

1. Approve an exception to the hiring freeze for 1.0 FTE Senior Fiscal Assistant (Class 0124) for fiscal year (FY) 2024-25.

**Attachments:**

[Staff Report](#)

**Treasurer/Tax Collector**

[25-456](#)

15. Support for SB 346 (Durazo) Regarding Information Sharing by Short-Term Rental Facilitators

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the letter of support (Attachment 1) regarding SB 346.

**Attachments:** [Staff Report](#)  
[SB 346 Draft support letter - Final](#)  
[Full Text of SB346](#)  
[Senate Local Government Analysis of SB 346](#)  
[Executed - Letter of Support - SB 346 \(Durazo\)](#)

**E. ITEMS PULLED FROM CONSENT**

**F. PUBLIC COMMENT ON NON-AGENDA ITEMS**

[25-460](#)

1. Public Comment - Non Agenda items

**Attachments:** [Public Comment](#)

**G. MATTERS SET FOR TIME CERTAIN**

**Human Resources**

[25-374](#)

1. 9:30 AM - Human Resources' Pilot Supervisor Academy Recognition Presentation

**Recommendation:** That the Board of Supervisors:  
1. That the Board of Supervisors receive the report and recognize staff for their completion of the Pilot Supervisor Academy.

**Attachments:** [Staff Report](#)

**Auditor/Controller**

[25-346](#)

2. 10:00 AM - Presentation of Fiscal Year 2022-23 Audit Reports

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the attached audit reports prepared by CliftonLarsonAllen, LLP regarding the single audit and financial statements of the County of Humboldt for fiscal year 2022-23.



- Attachments:**
- [Staff Report](#)
  - [2023 Humboldt County Financial Statements](#)
  - [2023 Humboldt County Single Audit](#)
  - [2023 Governance Letter](#)
  - [2023 Management Letter](#)

### **Board of Supervisors (Closed Session)**

#### [25-352](#)

3. 11:30 AM - Conference with Labor Negotiator - Pursuant to Government Code Section 54957.6 it is the Intention of the Board of Supervisors to Meet in Closed Session to Review the County's Position and Instruct its Designated Labor Negotiator. Labor Negotiators: Elishia Hayes, Zachary O'Hanen, and Jack Hughes. Employee Organizations (Represented and Unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees

### **County Counsel (Closed Session)**

#### [25-417](#)

4. 11:30 AM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Faustino Cayetano v. County of Santa Barbara, et al., Case No. 2:25-cv-01723-CV-E

#### [25-418](#)

5. 11:30 AM - Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one potential case)

#### [25-448](#)

6. 11:30 AM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Christopher Mitchell v. County of Humboldt, Case No. 3:24-cv-03845-RFL

#### [25-449](#)

7. 11:30 AM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Friends of the Eel River v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2201593

### **Planning and Building Department**

#### [25-368](#)

8. 1:30 PM - Reconsideration Of Board of Supervisors Oct. 24, 2023, Direction Relative to Payment of Measure S Taxes

- Recommendation:** That the Board of Supervisors:
1. Direct that those who have paid at least 50% of their tax obligation or

- spent at an amount equal to their tax obligation in condition compliance be granted a 6-month extension to pay their full tax obligation until Sept. 31, 2025; and
2. Direct that a discussion of the future of Measure S be agendized for a future Board Meeting; and
  3. Direct staff to develop a program to either recapture owed taxes and to provide accountability for lack of payment.

**Attachments:**[Staff Report](#)[Attachment 1 - 10.24.2023 Board Report](#)[Public Comment - G.8](#)**H. PUBLIC HEARINGS****Planning and Building Department**[25-357](#)

1. Appeal of Suspension of a Conditional Use Permit and Modification of a Conditional Use Permit for Cannabis Cultivation for Mana Farms, LLC, Record Number PLN-12280-CUP

**Recommendation:**

That the Board of Supervisors:

1. Adopt the resolution (Attachment 1) which does the following:
  - a. Finds the action in compliance with the California Environmental Quality Act and finds the modification of the permit will not be detrimental to the public health, safety or welfare or be detrimental to the environment with the added conditions of approval.
  - b. Denies the appeal of the suspension leaving the permit suspended until outstanding conditions A2 - A15 are completed; and
  - c. Modifies the Conditional Use Permit to revise and add conditions of approval; and
2. Direct the Clerk of the Board to provide a certified board order to the planning and building staff to be included with the notification of decision to the appropriate parties.

**Attachments:**[Staff Report](#)[Attachment 1 - Draft BOS Resolution and Findings PLN-12280-CUP.docx](#)[Attachment 2 - PC Resolution 21-99 Rockaway Investments 12280 with Conditions of Approval](#)[Attachment 3 - Conditions of Approval .docx](#)[Public Comment - H.1](#)[Resolution No. 25-62](#)**I. DEPARTMENTAL REPORTS****Department of Health and Human Services: Social Services**[25-407](#)

1. Presentation on Department of Health and Human Services Child Welfare Services in Honor of Social Worker Appreciation Month

**Recommendation:** That the Board of Supervisors:  
1. Receive and file a presentation from Department of Health and Human Services Child Welfare Services.

**Attachments:** [Staff Report](#)

### **Human Resources**

[25-391](#)

2. 2024 Department Head Reporting Structure Study - Supplemental Report

**Recommendation:** That the Board of Supervisors:  
1. Accept the 2024 Department Head Reporting Structure Study - Supplemental Report and provide direction to staff as appropriate.

**Attachments:** [Staff Report](#)  
[Supplemental Report](#)

## **J. MATTERS INITIATED BY BOARD**

### **Board of Supervisors**

[25-337](#)

1. Proclaim April 2025 as Child Abuse Prevention Month in Humboldt County and Receive the Humboldt County Child Abuse Prevention Coordinating Council's Annual Report

**Recommendation:** That the Board of Supervisors:  
1. Adopt the proclamation and receive the Humboldt County Child Abuse Prevention Coordinating Council's annual report.

**Sponsors:** Supervisor Bushnell

**Attachments:** [Staff Report](#)  
[Child Abuse Prevention Month Proclamation](#)  
[CAPCC - Annual Report](#)

## **K. CLOSED SESSION (See Matters Set For Time Certain)**

## **L. ADJOURNMENT**