



COUNTY OF HUMBOLDT

AGENDA ITEM NO.
C25

For the meeting of: December 5, 2017

Date: October 30, 2017
To: Board of Supervisors
From: William F. Honsal, Sheriff
Subject: Amendment #3 to Agreement with Securitas Security Services, USA, Inc. for Uniformed Screening Personnel Services at the Courthouse

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve Amendment #3 (Attachment 1) rate increase to Uniformed Screening Personnel Services Agreement between County of Humboldt and Securitas Security Services USA, Inc. approved on March 10, 2015 to provide security screening services at the courthouse; and
2. Authorize the Chair of the Board to execute three (3) originals of Amendment #3; and
3. Direct the Clerk of the Board to return two (2) fully executed originals of the Agreement to the Sheriff's Office for forwarding to interested parties.

Prepared by *Norma S Lorenzo*
Norma S Lorenzo, Deputy Director Admin

CAO Approval *[Signature]*

REVIEW: Auditor *epd* County Counsel *NAD* Human Resources _____ Other _____

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

PREVIOUS ACTION/REFERRAL:

Board Order No. D-12

Meeting of: Mar 10, 2015, Dec 8, 2015 Jan10, 2017

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Wilson*
Seconded by Supervisor *Sundberg*
Ayes *Sundberg, Fennell, Bass, Wilson*
Nays _____
Abstain _____
Absent *Bohn*

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *12/5/17*

By: *[Signature]*
Kathy Hayes, Clerk of the Board

SOURCE OF FUNDING:

General Fund and Superior Court of California, County of Humboldt

DISCUSSION:

The Uniformed Screening Personnel Services Agreement between County of Humboldt and Securitas Security Services USA, Inc. approved on March 10, 2015, includes terms and conditions of the hours of service and rates per hour consistent with current operations. Effective the date of the fully executed agreement, rates for security screeners were established at \$18.12 per hour per person for regular hours up to 40.0 per week, and \$27.18 per hour per person for security screeners working over 40.0 hours per week.

On January 1, 2017 your Board approved new rates to offset State of California mandated minimum wage increase of \$1.00 and sick leave benefits enacted by the State of California on July 1, 2015. In Amendment #2 Standard rate increased to \$17.26 per hour and overtime and holiday rates increased to \$25.89 per hour.

New rates for January 1, 2018 through December 31, 2018 are referenced in Amendment #3 (Attachment 1) and will offset State of California mandated minimum wage increase of \$.50 plus associated costs on January 1, 2018.

The agreement between Superior Court of California and the County of Humboldt provides for a reimbursement rate to the county of 83 percent for security screeners at the Fourth and Fifth Street public entrances of the courthouse. This agreement establishes the hours eligible for reimbursement to be 7:30 a.m. to 5:15 p.m. Since the initiation of the original contract with Securitas in 2008, the county's policy has been to make the courthouse available to employees and the public from 7:00 a.m. to 5:30 p.m. The additional expense for .75 hours per day is the responsibility of the county. Costs for services beyond regular hours are charged to the departments or agencies using the facilities.

FINANCIAL IMPACT:

The current contract was approved by your Board on March 10, 2015 and provides for annual rate adjustments tied to the Consumer Price Index or 5 percent, whichever is less, and in the event of increases in California minimum wage. Projected increased cost to the county's General Fund for services included in Amendment #3 are estimated to be approximately \$1,733 for the third contract year January 1, 2018 through Dec 17, 2018; an increase in non-reimbursable costs from the courts, from \$34,775 per year to \$36,508 per year. Holiday and overtime rates are proposed to be increased from \$25.59 to \$27.18 per hour per screener but are not reflected in the increased cost estimates attached. Expenses for evening and after-hours meetings are paid by the department or organization requesting overtime. All other terms and conditions of the approved agreement remain unchanged.

The agreement with Securitas Security Services furthers the Board of Supervisor's goal of enforcing laws and regulations by providing a secure environment for both residents and employees at the courthouse.

OTHER AGENCY INVOLVEMENT:

Superior Court of California, County of Humboldt

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board of Supervisors could choose not to approve the agreement between the County of Humboldt and Securitas Security Services USA, Inc. for security screening at the courthouse; however, this is not recommended because the rate increase adheres to the conditions of the contract approved on March 10, 2015 and a denial of the proposed amendment could potentially result in an interruption of security services while a new provider is solicited.

ATTACHMENTS:

- | | |
|--------------|--|
| Attachment 1 | Amendment #3 – Rate Increase Effective January 1, 2018
Uniformed Screening Personnel Services Agreement between County of Humboldt and Securitas Security Services USA, Inc. for Security Screening at Courthouse |
| Attachment 2 | Securitas Services Amendment Costs |

Attachment 1

Amendment #3

Rate Increase Effective January 1, 2018

Uniformed Screening Personnel Services Agreement

Between County of Humboldt and Securitas Security Services USA, Inc.
for Security Screening at Courthouse

ADDENDUM

Modifying The Securitas Service Agreement (the "Agreement")
Between Securitas Security Services USA, Inc. ("Company") and
County of Humboldt ("Client")

Client acknowledges (i) Company has discussed the scheduled California minimum wage increases with Client, (ii) Company's obligation to offer increase salary/pay to Company's security officers in compliance with the California mandates effective January 01, 2018 , and (iii) the Coverage will have certain ramifications on the costs (the "minimum wage increase costs") associated with Company's security officers. Client agrees to the rate increase of \$.86 cents in 2018 per hour (the "Minimum Wage Rate Increase") described more fully below, effective as of January 01, 2018. If due to changes to the California minimum wage increase, California minimum wage increase schedule, the parties agree to negotiate in good faith over a later effective date or rates for the California Minimum Wage Rate Increase. Other than as modified by this Addendum, all terms in the Agreement remain in full force; in the event of any conflict between this Addendum and the Agreement, this Addendum controls.

New Bill Rates: 2018

2018	Standard Rate	Overtime Rate	Holiday Rate
Security Officer	\$18.12	\$27.18	\$27.18

County of Humboldt

By: Virginia Bass
Name: Virginia Bass
Title: Chair, Board of Supervisors
Date: 12-5-2017

Securitas Security Services USA, Inc.

By: Chris Peters
Name: Chris Peters
Title: Branch Manager
Date: 10-18-2017

Attachment 2

Securitas Services Amendment Costs

Securitas Contract

		hours	rate	unit rate	screeners	per day	per month	annual	83%	17%	
Mar 2015											
Court Hours	7:30 am - 5:15 pm	9.75	15.16	147.81	4.00	591.24	11,824.80	141,897.60	127,589.59	14,308.01	
County Hours	7:00 am - 5:30 pm	10.50	15.16	159.18	4.00	636.72	12,734.40	152,812.80	137,404.18	15,408.62	
County Share						636.72	12,734.40	10,915.20	9,814.58	20,729.78	<u>30,544.37</u>
Jan 2016 #1											
Court Hours	7:30 am - 5:15 pm	9.75	16.66	162.44	4.00	649.74	12,994.80	155,937.60	140,213.89	15,723.71	
County Hours	7:00 am - 5:30 pm	10.50	16.66	174.93	4.00	699.72	13,994.40	167,932.80	150,999.58	16,933.22	
County Share						49.98	999.60	11,995.20	10,785.68	22,780.88	<u>33,566.57</u>
Jan 2017 #2											
Court Hours	7:30 am - 5:15 pm	9.75	17.26	168.29	4.00	673.14	13,462.80	161,553.60	145,263.61	16,289.99	
County Hours	7:00 am - 5:30 pm	10.50	17.26	181.23	4.00	724.92	14,498.40	173,980.80	156,437.74	17,543.06	
County Share						51.78	1,035.60	12,427.20	11,174.12	23,601.32	<u>34,775.45</u>
Jan 2018 #3											
Court Hours	7:30 am - 5:15 pm	9.75	18.12	176.67	4.00	706.68	14,133.60	169,603.20	152,501.54	17,101.66	
County Hours	7:00 am - 5:30 pm	10.50	18.12	190.26	4.00	761.04	15,220.80	182,649.60	164,232.43	18,417.17	
County Share						54.36	1,087.20	13,046.40	11,730.89	24,777.29	<u>36,508.18</u>
											<u>1,732.73</u>

Court agreement - 7:30 am - 5:15 pm @ 83% reimbursement
any hours over that are paid by County + 17% of court Hours