



COUNTY OF HUMBOLDT

Master

File Number: 19-510

File ID: 19-510	Type: Informational Report	Status: Passed
Version: 1	Agenda Section:	Department: Public Works
Subject:		File Created: 04/03/2019
		Final Action: 05/07/2019
Title: Second Option to Extend Lease at 205 Seventh Street, Suite C, Eureka		

Internal Notes:

Agenda Date: 05/07/2019

Agenda Number: 36.

Sponsors:

Enactment Date:

Attachments: Staff Report, Lease with Richard Littlefield, Betty Littlefield, and Charles Powell for Storage Space at 205 Seventh Street, Suite C, Eureka, CA, First Amendment to the Lease with Richard Littlefield, Betty Littlefield, and Charles Powell for Storage Space at 205 Seventh Street, Suite C, Eureka, CA, First Option to Extend the Lease at 205 Seventh Street, Suite C, Eureka, CA

Enactment Number:

Recommendation:

Drafter: jfisher1@co.humboldt.ca.us

Public Notice Date:

Effective Date:

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Board of Supervisors	05/07/2019	approved				Pass
	Action Text: A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote: Aye: 5 Supervisor Bohn, Supervisor Fennell, Supervisor Bass, Supervisor Wilson and Supervisor Madrone						

Text of Legislative File 19-510

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

SUBJECT:

Second Option to Extend Lease at 205 Seventh Street, Suite C, Eureka
..end

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve exercising the second option to extend the lease with Littlefield, Littlefield, and Powell for storage space at 205 Seventh Street, Suite C, Eureka, through August 31, 2020;
2. Authorize Public Works-Real Property Division to send a notice to the Lessor that the county is exercising the second option to extend the lease; and
3. Direct the Clerk of the Board to return one (1) executed Board Agenda Item to Public Works-Real Property Division.

SOURCE OF FUNDING:

Public Guardian Conservator (1160)

DISCUSSION:

On August 23, 2011, the Board approved the lease between Richard Littlefield, Betty Littlefield, and Charles Powell for storage space at 205 Seventh Street, Suite C, Eureka. The lease term commenced the first day of the month following the Board's approval with a term date of August 31, 2014. The lease provided one (1), two (2)-year option to extend the lease under the same terms and conditions. On June 24, 2014, the Board approved the Department of Health and Human Services (DHHS) request to exercise the option to extend the lease through August 31, 2016. On June 19, 2016, the Board approved the first amendment to the lease with Littlefield, Littlefield and Powell for storage space at 205 Seventh St, Suite C, Eureka, for the time period of September 1, 2016, through August 31, 2018. On May 22, 2018, the Board approved the first option to extend the lease with Littlefield, Littlefield, and Powell for storage space at 205 Seventh Street, Suite C, Eureka for the time period of September 1, 2018, through August 31, 2019.

The DHHS-Social Services - Public Guardian Office is responsible for the care of clients and providing secure storage space for their personal belongings, which may include furniture, clothing, paper documents, and other household items. The site at 205 Seventh Street, Suite C, Eureka provides adequate space, security and protection of clients' personal belongings. DHHS continues to require this storage space and recommends that the Board of Supervisors approve the first option to extend the lease. This leased premises is not accessible to the public; therefore, it does not require any barrier removal.

Accordingly, Public Works - Real Property Division recommends that the Board approve exercising the second option to extend the lease at 205 Seventh Street, Suite C in Eureka for the period of September 1, 2019, through August 31, 2020.

FINANCIAL IMPACT:

The cost of the lease is \$945.00 per month beginning September 1, 2019, through August 31, 2020. The costs associated with the lease have been included in the proposed budget for fiscal year 2019-20 in Fund 1160, Budget Unit 273 - Public Guardian. DHHS-Social Services is responsible for utilities, refuse collection, and janitorial services. There is no impact to the county's General Fund.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by creating opportunities for improved safety and health and providing for and maintaining infrastructure.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose not to approve the first option to extend the lease for storage space at 205 Seventh Street, Suite C, Eureka; however, DHHS-Social Services does not recommend this alternative because it would be required to find alternative storage space.

ATTACHMENTS:

1. Lease with Richard Littlefield, Betty Littlefield, and Charles Powell for Storage Space at 205 Seventh Street, Suite C, Eureka, CA
2. First Amendment to the Lease with Richard Littlefield, Betty Littlefield, and Charles Powell for Storage Space at 205 Seventh Street, Suite C, Eureka, CA
3. First Option to Extend the Lease at 205 Seventh Street, Suite C, Eureka, CA

PREVIOUS ACTION/REFERRAL:

Board Order No.: C-10; C-30; D-20; C-10
Meeting of: 08/23/11; 06/24/14; 06/19/16; 05/22/18
File No.: 19-510

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