



Humboldt County Children and Families Commission

<http://first5humboldt.org/>

Our Vision: All Humboldt County children thrive in healthy, supportive, nurturing families and neighborhoods, enter school ready to learn and become active participants of their communities.

DRAFT MINUTES

Regular Meeting of August 11th, 2021

Conducted online

Date and Time: August 11, 2021
8:30-10:30 am

Location: ZOOM meeting link: <https://zoom.us/j/5440331304>
Meeting ID: 544 033 1304
Dial by your location +1 669 900 6833 US (San Jose)

Attendance – Commissioners

Connie Sundberg
HK You
Lorey Keele
Nica Meggerson
Maya Stuart
Michelle Bushnell and Virginia Bass (Alternate)
Stephanie Weldon

Staff and Consultants

Mary Ann Hansen
Aaron Wyeth
Dan Berman

I. Welcome and Introductions

Connie Sundberg agreed to serve as Chair for the meeting.

Director Mary Ann Hansen asked each Commissioner to introduce themselves and speak to an interest or focus area they bring to the Commission.

Stephanie Weldon introduced herself as a new member of the Commission. She is a mother, grandmother, and adoptive parent, and a member of the Yurok Tribe. Stephanie is a former director of Child Welfare for Humboldt County and is currently working as an Indian Child Welfare Policy expert for the Children and Families Policy Institute. She is looking forward to engaging with First 5 Humboldt's work, especially around issues of cultural responsiveness and racial equity.

Connie Sundberg of Changing Tides Family Services talked about her focus on children's Mental Health

Lorey Keele of Redwood Community Action Agency described her interest in preventing and addressing trauma in young children.

HK You of the Child Development Dep. at HSU spoke about her involvement with developing ACES aware training materials with the CA Surgeon General.

Maya Stuart spoke to her experience with playgroups from a parent perspective.

Nica Meggerson of County Child Welfare described her appreciation for First 5 Humboldt's voluntary, cooperative and preventative approach to interacting with parents and families.

Virginia Bass (County Supervisor, Alternate) spoke to her positive experiences interacting with First 5's at a statewide level through the Association of Counties

Michelle Bushnell (County Supervisor) spoke to her experience with playgroups and connection to families in her District.

No conflicts of interest were identified for this meeting.

II. Public Comment – None Received.

III. Approval of the Minutes

[Minutes for May 13, 2021](#)

The draft minutes were approved without changes.

IV. Consent Calendar **Mary Ann**

The consent calendar (below) was approved as presented, with the exception of item C – Meeting Calendar, which was pulled by Director Hansen for further discussion.

A. Position Combination

Reference: The Commission will consider approval of combining a .5 FTE Health Education Specialist Position and the .5 FTE ACEs position into one 1.0 FTE position, whose job responsibilities would include support of playgroups and community education.

B. By-laws Change

Reference: Consideration of previously approved by-laws changes, plus changes to term limits for partial terms to make them more consistent and defined, discussed at the May 13, 2021 Commission meeting.

C. Meeting Calendar

Reference: Correction to an error in the meeting calendar as presented in May. Remove duplicative Oct 14 meeting.

D. Strategic Plan Update

Reference: The Commission will consider approval of the staff recommended change to Actions 1.2.A and 1.2.B presented at the May 13, 2021 meeting.

E. Update to use of Marianne Pennekemp funds for 0 to 8 Mental Health Collaborative Reference:

Several years ago, Marianne Pennekemp donated \$10,000 to our HAF First 5 Fund, specifically for the work of the 0 to 8 Mental Health Collaborative. Two years ago, the Commission approved use of the remaining funds to support Infant-Family Early Childhood Mental Health Endorsement of local professionals. The 0 to 8 Mental Health Collaborative coordinator is requesting those funds be used to more generally support the IFECMH

Cohort for endorsement fees, training, reflective practice facilitation and other uses approved by the 0 to 8 Leadership Team.

New Item – pulled from Consent: Meeting Calendar

The October 14th meeting, originally included by mistake, will be a regular meeting after all. The date of the second meeting in October was corrected to Friday Oct 29th.

V. Information Item: ED Report *Director Hansen presented her ED Report.*

VI. Information Item: Committee Meetings—Commissioner report-outs if requested

See linked agendas for information

A. Evaluation- met 06/07/21 Lorey

B. Fiscal- met 06/02/21 Connie

C. ECCE- met 06/09/21 Wendy/HK

D. PFS- has not met since last reported

E. 0 to 8 MHC- no report this month

F. Ad Hoc: Executive Committee- met 07/27/21 Lorey/Connie

Commissioners provided brief updates on recent activities of the various Committees. Minutes for those committees are available.

VII. Action Item: Meeting Format and Expiration of Brown Act Exemptions Dan

The Commission agreed to utilize a combination of remote and in person meetings, with a goal of holding quarterly in person meetings, depending on current public health conditions and guidance. Recommendations for individual meeting decisions will be made by the Director and Executive Committee.

VIII. Information Item: COVID Response Fund Update Aaron

Fiscal Assistant Aaron Wythe presented the current status of the COVID Response Fund, and activities undertaken with these funds.

IX. Information Item: Revenue Update Aaron

Fiscal Assistant Aaron Wythe presented monthly and annual revenue data from recent years, through last fiscal year. First 5 Humboldt received more funding than expected/budgeted last year, which translates to additional funds available for the current year budget. Staff and Committees will return to the Commission with recommendations for those funds in future meetings.

X. Information Item: Shifting from Grant-maker to Change Catalyst Mary Ann

Mary Ann provided a detailed presentation (available at the link) regarding this shift in First 5 Humboldt's finances and strategy.

XI. Information Item: Sharing First 5 Humboldt's Message in the Community Staff

Mary Ann provided the Commission with an overview (available at the link) of the work with Mission Minded over the last year, including the results of key informant interviews, a stakeholder meeting, communications team meetings, resulting in a new logo, key messages, a communications plan, and an upcoming website redesign.

XII. Information Item: Racial Equity, Diversity and Inclusion Training Mary Ann

Commissioners were invited to participate in a training offered by the First 5 Association on Racial Equity, Diversity and Inclusion. Several topic and time options are available. This training directly relates to our new strategic plan goals. [First 5 Getting REDI - A Learning Experience For Race, Equity, Diversity, & Inclusion](https://www.constantcontact.com) ([constantcontact.com](https://www.constantcontact.com))

Next Meeting: October 14, 2021 8:30 to 10:30 pm

As authorized by Governor Newsom's Executive Order, N-25-20, dated March 12, 2020, this meeting was held via teleconferencing with members of the Committee attending from separate remote locations. The meeting was held via ZOOM at the above link. Members of the public are encouraged to attend and offer public comment. This altered format is in observance of the recommendation by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.

Any person who wishes to request the agenda or other meeting materials be mailed to them or who requests this agenda in an alternative format, requires translation services, or needs any disability-related modification or accommodation, including auxiliary aids or services which would enable that person to participate in the meeting should make that request to first5humboldt@co.humboldt.ca.us at least seven (7) days prior to the meeting date. When not held virtually, the meeting is typically held in a conference room that is wheel-chair accessible and disabled parking is available in the parking lot immediately behind our location, at 300 Commercial Street, Eureka.