



# COUNTY OF HUMBOLDT

For the meeting of: 8/25/2020

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File #: 20-1012

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**To:** Board of Supervisors

**From:** Supervisor Steve Madrone

**Agenda Section:** Initiated by Board Member

**SUBJECT:**

McKinleyville Municipal Advisory Committee (MMAC) Request for Additional County Support  
(Supervisor Steve Madrone)

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Consider the MMAC's request for the following financial/administrative support:

- An annual budget for MMAC expenses up to \$2,500;
- County administrative staff time up to 10 hours per month;
- An email account for each MMAC member;
- A video-conferencing account, with access provided and transferred to the Chair when a new Chair is appointed;
- Storage on county server for MMAC documents including but not limited to recommendations in addition to the posting and archiving of meeting agendas and minutes; and
- A county maintained webpage as a portal to MMAC information, member emails, and current issues.

**SOURCE OF FUNDING:**

General Fund

**DISCUSSION:**

As a volunteer 8-member Board, the MMAC plays a vital role as liaison between the community and Humboldt County, providing a much needed voice in the unincorporated area of McKinleyville in matters related to land use planning, the Town Center ordinance, multimodal transportation planning, homelessness, airport land use, community safety and much more. Over the past year, the MMAC has been engaged in many challenging and time-consuming endeavors that have grown beyond the time commitments of the MMAC members. Thus, the MMAC is requesting the Board consider additional support to augment the work of the committee.

**FINANCIAL IMPACT:**

The costs associated with this request are listed below. If approved, a supplemental budget will be required to increase the annual general fund contribution to the Board of Supervisors (BOS) (1100-101) budget by \$9,889.

MMAC Annual Budget	\$2,500
Administrative Support	\$4,200
Zoom Annual Pro Account	\$ 150
IT setup/maintenance of MMAC Emails	\$2, 660
IT setup/maintenance of MMAC Webpage	\$ 379

**OTHER AGENCY INVOLVEMENT:**

MMAC

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

Board discretion

**ATTACHMENTS:**

- A. MMAC Email
- B. MMAC Resolution/Charter

**PREVIOUS ACTION/REFERRAL:**

Board Order No.: N/A

Meeting of: N/A

File No.: N/A