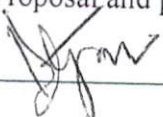


RFP SIGNATURE AFFIDAVIT	
NAME OF FIRM:	TENDDO INC
STREET ADDRESS:	101 California St, Suite 2710
CITY, STATE, ZIP	San Francisco, CA 94111
CONTACT PERSON:	RAJ TYAGI
PHONE #:	425-895-7219
FAX #:	415-365-9650
EMAIL:	RAJ@TENDDO.COM

Government Code Sections 6250 *et seq.*, the "Public Records Act," define a public record as any writing containing information relating to the conduct of public business. The Public Records Act provides that public records shall be disclosed upon written request, and that any citizen has a right to inspect any public record, unless the document is exempted from disclosure.

In signing this Proposal, I certify that this firm has not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not submit a Proposal; that this Proposal has been independently arrived at without collusion with any other Proposer, competitor or potential competitor; that this Proposal has not been knowingly disclosed prior to the release of Proposals to any other Proposer or competitor; that the above statement is accurate under penalty of perjury.

The undersigned is an authorized representative of the above named firm and hereby agrees to all the terms, conditions, and specifications required by the County in this Request for Proposal and declares that the attached Proposal and pricing are in conformity therewith.

Signature 

Title CEO

Name (type or print) RAJ TYAGI

Date 02/20/14

This firm hereby acknowledges receipt / review of the following Addendum(s) (If any)

Addendum # Addendum # Addendum # Addendum #

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About Tendo Inc:

Tendo, Inc. is one of the fastest growing digital companies in the bay area, providing reliable and cost effective consultancy and services to our clients our mission is to design tailored solutions for intelligent, discerning brands. Our team of 40+ web designers, programmers, mobile app engineers and Internet marketing specialists work tirelessly to deliver results to our valued customers.

Our staff is packed with sharp, creative minds and laser-focused project managers experienced in bringing in projects on time and on budget and looking better than clients ever imagined.

As our diverse clients across a wide variety of industries will tell you, Tendo is committed to providing unlimited, best-in-class support with a unique approach to account management. To ensure each individual client's success, dedicated relationship managers build an extremely tight bond with their clients while developing a rich understanding of their needs and business processes. As each client's needs evolve and grow in the years after implementation, their relationship manager is ready to help keep their Tendo account well-aligned with overall objectives. We don't rest until every client is a success story!

In last 4 years, we have helped many small and medium sized organizations as well as some Fortune 500 companies make major leap in form of increased sales, improved productivity or reduced costs.

Our size helps us in reducing the cost of our service delivery, which we pass on to our client – thus maximizing their return on investments.

Core Skills

1. Project Analysis and Management
2. Programming Service in PHP, ASP and .NET
3. Web Development
4. Custom Web Applications
5. Support and Maintenance
6. SEO
4. UI/UX Design

Company Snapshot:

Who We Are: We're a passionately creative bunch working together, and our mission is to design tailored solutions for intelligent, discerning brands. We thrive on collaborating with clients who are looking to push the limits and think outside the box.

What We Do: We build custom websites, web applications, mobile applications and social media

Founded: 2009

Employees & Contractors: 55

Locations: 101 California St. Suite 2710, San Francisco, CA 94111

111 Deerwood Rd. Suite 200, San Ramon, CA 94583

4th Floor,SDF Building, Saltlake Electronic Complex, Kolkata, India- 700091

Proposer does not hold a controlling or financial interest in any other organizations.

Proposer's Contact Details:

Name: Raj Tyagi

Address: 101 California St. Suite 2710, San Francisco, CA 94111

Telephone: 415.295.4849

Email: raj@tenddo.com

Fax Num: 415.365.9650

Federal Tax Identification Number: 27-0553823

Proposer's Representative's Contact Details:

Name: Raj Tyagi

Address: 101 California St. Suite 2710, San Francisco, CA 94111

Telephone: 925.895.7219

Email: raj@tenddo.com

Fax Num: 415.365.9650

Federal Tax Identification Number: 27-055382

Resume's of the Key Staffs:

The resumes of the six key staffs who will be carrying out the project have been attached separately along with this proposal. The names of the documents are –

Name Anindya S.

Professional Summary

An astute professional with 16 years of experience in Project Management, SLA Management, SLDC, Delivery Service and Quality Analysis. Holds the credit of experiencing global operations by traveling across various locations like Dhaka, Kathmandu, India, Hong Kong, Sydney, Tokyo, Japan and Singapore.

An old hand technologist, strong global IT Leader with insightful people and process management experience gained through working, leading and managing IT and Infrastructure projects for small and large enterprise in domain like manufacturing, legal and IT Consulting.

Insightful experience in project management activities including Server Management, Network Planning & Implementation Project Scoping, Estimation, Administration and Quality Management. An effective leader & communicator with exceptional relationship management skills. Possesses good analytical and problem solving skills.

CORE COMPETENCIES

IT Project Management	SLA Management	Delivery and Quality Analysis
IT Operations Management	Web Administration	Team Management

TECHNICAL PURVIEW

- Well-versed with:
 - Web-based Applications, CMS solutions and ERP Systems
 - Web development technologies and architecture with web 2.0
 - Excellent planning, scoping, scheduling, budgeting, and delivery skills
 - Expert in leading enterprise software solution projects
 - Solid team empowerment, motivation, and leadership skills
 - Strong documentation and reporting skills
 - Excellent interpersonal, collaboration, and problem solving skills
 - Strong understanding of Agile software development, SDLC, and Business Analysis practices
- Fair Understanding of methodologies like :
 - Project initiation, planning, execution, control & closing
 - Delivery / Release Management
 - Performance and Change Management
- Knowledge of Technology Integrated process like:
 - Project tracking/reporting and Communications
 - Business assessment and Analysis
 - Scope/requirements definition
 - Microsoft Project
 - Borland StarTeam – Change Management Tool
 - Microsoft Visio
 - MS Office (Word, Excel and PowerPoint)
 - VMWare

WORK EXPERIENCE

July'13 till now as Senior Project Manager

Responsibilities:

- Strategizing the Service Operations, Support and Service Delivery all across the Globe for major Enterprise clients
- Managing the Web Development project with a team of 30+ people consists of PL, Programmer, Designers in across locations

March'13 - June'13 as IT Consultant

Responsibilities:

- Strategizing the Service Operations, Support and Service Delivery all across the Globe for major Enterprise clients
- Managing the IT Operation of Onsite and Offsite Team
- Preparing and Managing shift roster for 24*7 support offshore support

- Coordinating efforts across software development, infrastructure and operations teams consisting of 70+ people, and/or across teams that include product development groups to ensure delivery of a program/project
- Organizing and lead release planning activities resulting in the creation of a release/program roadmaps

Sep'12 –Feb'13 now with as Country Operations Manager

Responsibilities:

- Heading the Service Operations, Support and Service Delivery all across the Globe for major Enterprise clients
- Managing the IT Operation of Onsite and Offsite Team
- Preparing and Managing shift roster for 24*7 support offshore support
- Coordinating efforts across software development, infrastructure and operations teams each consisting of 8-10 people, and/or across teams that include product development groups to ensure delivery of a program/project
- Organizing and lead release planning activities resulting in the creation of a release/program roadmaps
- Ensuring all teams align with external corporate planning expectations.
- Contributing and demonstrating a solid understanding of program vision and roadmap
- Maintain awareness of cross product/program synergies and actively communicate opportunities to simplify or better align work across teams
- Arranging client's feedback & providing feedback to the marketing units for the purpose of enhancing the quality of service

Highlights:

- Managing 8 to 10 projects simultaneously of which three are enterprise-size projects
- Supervising a team of professionals including AS-400 Developer, Windows Operations Support, Network Support, IT Security, Data Centre Engineer, etc.
- Hiring, mentoring, coaching and supervising a technical team and helping members to ready for greater responsibilities

Jun'11 – Sep'12 with as Project Manager – Global Delivery

Responsibilities:

- Managed a large account as Account Manager with one of the leading global health insurance and health service company
- Engaged in Project Planning and Resource Management to ensure flawless delivery for various modules
- Operating off-shore Development Team starting from recruitment, training, job allocation, performance monitoring, periodic appraisal and other resource management activities
- Supervised IT operations and human resource objectives by recruiting, selecting, orienting, training, assigning, scheduling, and coaching employees
- Interact with team members for job expectations, planning, monitoring, appraising and reviewing job contributions
- Planning and reviewing compensation actions; enforcing policies and procedures
- Examined quality results by evaluating and upgrading processes
- Established strong client relationships through regular close contact
- Doing the half yearly/yearly review of all team members
- Able to anticipate & recognize concerns, issues, problems/obstacles and then suggest solutions
- Arranged client's feedbacks & providing feedback to the marketing units for the purpose of enhancing the quality of service
- Controlled income and expenditure

Highlights:

- Responsible for breakthrough into Cigna HL&A account and building business across multiple services lines
- Mentored a team of 15 members serving 12 countries for Insurance major - Cigna HL& A in Hong Kong
- Supervised a separate team of 10 people comprising Technical Mangers, Pre-Sales Consultants and Business Development Managers for developing business in countries like Tokyo, Japan, Singapore, Hong Kong, India and Greater China
- Dexterously handled automated migration rollout of Windows 7 for an important department with Hong Kong Government

Jun'10-Jun'11 as Project Manager

Responsibilities:

- Formulated marketing policy for the company and prepared Q&A for all technical matters
- Working on various digital media projects
- Examined all the technical related matters of the organisation

Highlights:

- Worked with different stakeholders for successful implementation of 3 large AV Rooms with multi-party function in Sydney, Australia and Hong Kong for a large financial organisation from Tokyo, Japan

Feb'09-May'10 as Senior Project Manager

Responsibilities:

- Analysed Project start-ups, system requirement and timeframe
- Evaluated design and architecture, ensured Customer Satisfaction, Quality Control and Budget Control
- Interacted with clients all across the globe to set and maintain accurate expectations
- Managed project & resource and tested web modules
- Supervised team members and encouraged them for professional development
- Examined the GUI of projects and web based application

Highlights:

- Dexterously led a strong team of 50 people and delivered web based projects across different domains

Jan'08-Jan'09 with

Responsibilities:

- Implemented and maintained entire Intranet Modular System/ Company's various websites
- Managed budget and resource as per the norms of the company

ACADEMIC DETAILS

- ITIL V3 Foundation certified
- B. Com. (Hons.) Calcutta University

Rocky B

Objectives:

With my strong ability of strategic planning on any technical business needs, I want to acquire a position of technical business analyst on a reputed company.

Summary:

More than 8 years of experience in IT industry.
5.2 year- Business analyst, Project management.
3 year- System analyst and testing.

Skill sets:

- Documenting functional and non functional requirements
- Creating application Prototypes and screen mock-ups
- Creating graphical representations of complex business processes
- Experience in using VISIO, MS office
- Agriculture, Medical, Travel and small business Experience
- Accounting, Payroll, HR experience
- GDS knowledge- Sabre, Apollo and Amadeus

Technical skills:

Methodologies UML, SDLC, Waterfall, Agile
Documentation Tools Visio, MS Word, MS Excel, MS PowerPoint
Internet Technology JavaScript, XML, HTML
Project Management Microsoft Project, Microsoft Office Suite
Operating Systems Windows (NT/2000/XP), Ubuntu.
Database Oracle, SQL.
Other Software Experience: Encorre, Clientele, SAP.

Core Competencies:

Requirement Gathering: Interacting with various Client, gathering requirements using various techniques - Document Analysis, Reverse Engineering, Requirements Workshop, Prototyping and Survey

Requirement Analysis: Functional analysis, Dataflow analysis, Defect analysis and integration with 3rd party vendor. Detailing the requirements covering interfaces, test cases, performance and database implication

Documentation: BRD, SRS and FRD, SCOPE

Use Case: Design Activity Diagram, UML, use case and description with different scenarios.

Testing: Functional testing, regression testing, requirement review and user acceptance testing.

Gap Analysis: Involved in different processes and assisted organization to get price-effective creation with an increased quality, effectiveness and satisfied client service. Find out the changes are required between the current and future system by analysis.

Accomplishments:

- Business trip to ATLANTA and DALLAS for reengineering and Online Offline Implementation for CORREX.
- Helped to increase the revenue \$1500 by analyzing the process and reported issues.
- Appreciation for STAR performer.

Professional experience:

Duration: From March 2005 to Nov 2007

Designation: Application System analyst (ASA)

Application: UNISOFT (Medical domain)

Environment: HTML, Java, SQL.

- Understood the Client requirement and complete the development within the timeline.
- Followed up the Pharmacy Module for defining preferred vendor for a product, purchase orders for products below re-order level, Classification under manufacturer, generic name, tracking of purchase orders, schemes and prices, Stock validation, sales, annual financial report and Crystal printing for invoice.
- Identified the functional requirement and explain to Team members. Interacted with BA and Project manager for delivery.
- Identifying critical issues by case studies and provided the appropriate resolution by proper system design analysis and documentation.

Duration: From Dec 2007 to Oct 2012

Designation: PROJ Lead-BA.

Application: CORREX AUTOMATION (MID OFFICE), Email Solutions, Travel intelligence (Travel domain)

- Project requirement gathering of enhancement Project or new Implementation.
- Managed the different project to meet the SLA by following SDLC
- Analyzing the change request and coordinating the changes required with the development team. Expertise in Use case design, UML design.
- Understood the requirement and Created documentation- BRD, SRS, DRD and FRD.

- Delivering informative and well organized analytical reports to the assistance manager for further studies.
- Experienced in LOE, Scope and risk analysis.
- Preparing different reports like: Signoff report, Root Cause Analysis Report,
- Training new resources for creation of deliverables
- Process Flow Diagram using Microsoft Visio.

Duration: From Nov 2012 to APR 2013

Designation: Business Analyst.

Application: Spark- Travel management.

- Organized review meetings with various stakeholders and preparing the Business Requirement Document
- Prepared the Functional Requirement Document by coordinating with software team. Hands on experience with Business Management System
- Hands on experience with Business UML
- Expertise with Agile & waterfall methodology
- Prepared Process Flow Diagram using Microsoft Visio

Duration: From APR 2013 to till date

Designation: BA.

Application: E-Commerce, E-governance.

- Interviewed the stakeholders and preparation of documents to define architectural components
- Managed relationship with programmers and bridged communication between end users and development team
- Involved in preparing Process Flow Diagram & other UML Diagrams using MS Visio. Helped the developing teams in mapping the data
- Clarified issues with developers during efforts to validate designs and functional specifications. Actively Participated in internal presentations
- Conducted the project meetings successfully by coordinating all users, technical staff. Supported in QA testing

Educational Qualification:

- Achieved Master degree in IT from Kuvempu University.
- Achieved PDM in Management from NIMS.
- Bachelor degree in Computer science from Bangalore University.

NAME**Mrityunjoy M.****Summary**

8 Years of experience in Analysis, Design, and Development of PHP/MySQL based applications for various domains.

Strong expertise in Drupla7, PHP, Apache Web Server, MySQL, CakePHP, CI Framework.

Excellent understanding of Object Oriented Technology & MVC architecture.

Created and maintained websites and web applications for corporations, universities, public institutions, and private organizations.

Created and deployed complex, fully-featured websites using the Drupal Content Management System (CMS), integrating custom programming with existing third-party modules.

Wrote module to import users and event content from old site into new Drupal 7 site.

Used JavaScript with jQuery and Ajax to provide elegant user interfaces.

Optimized websites for display on mobile platforms (iPhone, iPad, etc.).

Responsible for project planning, estimating, requirements gathering, and architecture design.

Skills to work under pressure stress and meet deadlines in a team with high level of involvement. Considerable awareness of global players, products & services.

SKILLS

Windows 98/XP/2000/7, Unix, Linux basic, Ubuntu,HTML, CSS, XML, Java, SQL, MySQL, Javascript, JQuery, PHP, Wordpress, Drupal, CakePHP, CI

PROJECTS**Petspage**

Technology Used:- Drupal 7, Mysql, JQuery, Ajax, Apache, Linux.

Description:- This is basically a social networking web application for pet lovers. User can register and create his groups as petspage page and can communicate with each others. We have used drupal's commons module and organic group module for social networking functionality. We also have

implemented drupal-chat & forums.

Tinks-shop

Technology Used: Drupal 7, Commerce Kickstart, Mysql, Jquery, Ajax, Apache, Linux

Description:- This is basically a shopping cart to sell the different products used for pets. We have used paypal payment-gateway for making payments and for shipping we have used UPS. We also have used feeds module for product bulk upload.

Pear-energy

Technology Used: Drupal 7, Mysql, Jquery, Ajax, Apache, Linux

Description:- Pear is basically a web-application for energy sector. Electricity consumers of different industry can apply for power supply through this applications. We have used drupal theming, views, rules in this application.

Lakeview-golf

Technology Used: Drupal 7, Mysql, Jquery, Ajax, Apache, Linux

Description:- This is basically a portal for golf players. We have extensively used drupal theming and views in this application. We also have built YouTube-video-gallery using jquery and html5 video.

Naimaudio

Technology Used: Drupal 6, Mysql, Jquery, Ajax, Apache, Linux

Description : Naim Audio is to show case the products what they produce for the user. With some rich effect of Jquery for home page and inner pages. User can select product by range, by type and so on. Also there is forum sections. There is also some promotional pages.

HP-Reseller

Technology Used: Drupal 7, Mysql, Jquery, Ajax, Apache, Linux

Description: This is a web based quiz application for resellers. We have customized the drupal quiz module to achieve the functionality. We also have used extensively the views & theming.

Bluezone

Technology Used: PHP5, Drupal 7, Mysql, JQuery, Ajax, Apache, Linux

Description: This is portal website for bronco state football where fans can watch video, see instagram photo & get information about the football team.

EDUCATION

B.Tech (CSE)

Govt. College of Engineering & Textile Technology, Serampore.

WEST BENGAL UNIVERSITY OF TECHNOLOGY

NAME Soumyadipta S.

SUMMARY 9 years of professional experience on Web Development

Strong analytical skills combined with experience in object oriented programming techniques

Worked as a team leader as well as an individual performer under the development groups.

Exceptional leadership, organizational, oral/written communication, analytical, and problem resolution skills.

Ability to adopt rapidly changing and expanding environment.

Strong understanding of Drupal, PHP5, MySQL , OOP, MVC, Smarty

Ability to quickly learning new technology and apply them in professional way.

Strong focus on utilizing pre-existing open source technologies

SKILLS

Languages:

PHP, HTML, HTML 5, CSS, XML, MySQL, JavaScript, AJAX, jQuery,

Platforms:

Linux, Redhat, Unix, Mac OSX, Ubuntu Desktop, UbuntuServer, Windows XP, Windows Vista, Windows 7.

Linux Server:

LAMP Stack, APC, PECL, Memcache, Apachesolr, Varnish, GIT, Subversion, CVS, Cactus, Post Fix, Fail2Ban, TomCat, Webmin, Virtualmin, PhpMyAdmin, FTP, SSH, POP3, and SMTP.

Tools:

Drupal, Wordpress, Wordpress Mu, Agile, SCRUM, IIRA, Eclipse, F ASTSearch Engine, MS Office, Open Office, Photoshop, Illustrator, Net Beans, Firebug, Google Analytics, Google AdWords and Google AdSense

PROJECTS

Bluezone

Technology Used: PHP5, Drupal 7, Mysql, Jquery, Ajax, Apache, Linux

Description: This is portal website for bronco state football where

fans can watch video, see instagram photo & get information about the football team.

Pear Energy

Technology Used: PHP5, Drupal 7, Mysql, Jquery, Ajax, Apache, Linux

Description: Pear Energy is basically a web-application for energy sector. Electricity consumers of different industry can apply for power supply through this applications. We have used drupal theming and views in this application.

Tink Shop

Technology Used: PHP5, Drupal 7, Mysql, Jquery, Ajax, Apache, Linux

Description: This is basically a shopping cart to sell the different products used for pets. We have implemented paypal payment-gateway for making payments and for shipping we have used UPS.

Express Canvas

Technology Used: PHP5, Drupal 7, Mysql, Jquery, Ajax, Apache, Linux

Description: In this site user can create canvas by uploading photo & by the designed canvas created through this site.

Petspage

Technology Used: PHP5, Drupal 7, Mysql, Jquery, Ajax, Apache, Linux

Description: This is a social networking web application for pet lovers. User can register and create his groups as petspage page and can communicate with each other. We have used drupal's commons module and organic group module for social networking functionality. We also have implemented drupal-chat & forums.

Idaho Quality of Life

Technology Used: PHP5, Drupal 7, Mysql, Jquery, Ajax, Apache, Linux

Description: In this site user has to register as individual, business or hospice member. After registration user can search other members & see their contact details. Also there is a scrolling news section where user can see updated news related to the site.

EDUCATION

- B.Tech(CSE) – Siliguri Institute of Technology.
- WEST BENGAL UNIVERSITY OF TECHNOLOGY

NAME

PRASENJIT B.

SUMMARY

7 years of experience of all stages of web design and development from concept to completion.

Excellent and up to date skills in front end development.

Drupal, Joomla and Wordpress development and theming including many modules and plugins.

Experience in database design, software engineering and development.

Proven ability to jump into new projects and learn new technologies quickly.

Extensive Drupal experience and very active in the **Drupal community**

Experience with ecommerce on Drupal utilizing **Ubercart** and **Drupal Commerce**.

Lead developer & maintainer of several **drupal modules**:

Social Share - this module adds very simple, configurable, social network share links to nodes and/or a block

Google Analytics: Per-Page - this module extends the Google Analytics module by providing the ability to include extra javascript snippets for analytic tracking code based on the current site path

Panel Schedule - this module provides an access plugin for **ctools** to be used for scheduling access to panel panes or page variants

Design, typography, color, layout, user interface design (desktop and mobile), with solid knowledge of usability and user habits.

Understanding of SEO, cross browser support and site performance.

Expert working skills in back end technologies (apache/php/mysql).

SKILLS

PHP 5.x, MySQL 5.x , Javascript, Drupal 7 , Smarty , Joomla , Codignigter .Windows 98/XP/2000, MS-Office, HTML, CSS, XML, C, C++, Dreamweaver, MySQL

PROJECTS

Pin Board

Technology Used: PHP5, Drupal 7, Mysql, Jquery, Ajax, Apache, Windows

Description: This is an enhancement of "Pin-Board" theme. It is a Dating Site where users can sign-up to search for appropriate partner with Geo-Location distance. It has also Event Listing related to "Oeticket Affiliate Program". It has Messaging system. Users can create a "Date" or can join / invite another user to date. User can Follow other users to shortlist their Dates. Listing has different filtering option on Newest, Popularity, Following.

Technology Used: PHP5, Drupal 7, Mysql, Jquery, Ajax, Apache, Windows

Description: It is a News website which has Subscription for News magazine. Different News Listing for Popularity, Most Read, Most Commented, Featured.

Promo Logic LLC

Technology Used: Technology Used: PHP5, Joomla 1.5, Mysql, Jquery, Ajax, Apache, Windows

Description: It is a shopping cart site where user can buy products.

Sector Marketing

Technology Used: Technology Used: PHP5, Joomla 1.5 , Mysql, Jquery, Ajax, Apache, Windows

Description: This site a company portal site where user can get the information about the company.

Wedding Services

Technology Used: Technology Used: PHP5, Mysql, Jquery, Ajax, Apache, Windows

Description: This site provides different type wedding services like food, decoration etc.

Olus

Technology Used: Technology Used: PHP5, X-Cart, Smarty, Mysql, Jquery, Ajax, Apache, Windows

Description: This is a shopping cart site where user can buy products.

EDUCATION

- **Bachelors of Technology (B-Tech) in 2007**
W.B.U.T, India

NAME Shantanu K.

Summary

6 Years of experience in Analysis, Design, and Development of PHP/MySQL based applications for various domains.

Strong expertise in Drupal7, PHP, Apache Web Server, MySQL, and CI Framework.

Excellent understanding of Object Oriented Technology & MVC architecture.

Has the motivation to take independent responsibility as well as ability to contribute and be a productive team member.

SKILLS

Windows 98/XP/2000/7, Unix, Linux basic, Ubuntu,HTML, CSS, XML, MySQL, Javascript, JQuery, PHP, Drupal

PROJECTS

Glad to be a woman

Open Source : Drupal 7

Description:-

This is a woman social networking portal. Here user can post message category wise and read article publish by admin. With Facebook login and Facebook article read concept has been implemented. User can create their profile. With using custom modules and contributed modules we have implemented this. Also using ctools we make the site more user friendly ajax functionality.

LA Reptile

Open Source : Drupal 7

Description: This is a reptile showcase site. Implementing with some rich jquery for slideshow and some light box. User with proper access can see the some views which has been create for register user.

Expense Consulting

Open Source : Drupal 6

Description : This site is all about Storing the customer detail in netsuite using SOAP .User can put there detail in this site and we use to store them in netsuite DB .User Database are also fetching from there with some custom modules.

Naimaudio

Technology Used: Drupal 6, Mysql, JQuery, html

Description : Naim Audio is to show case the products what they produce for the user. With some rich effect of JQuery for home page and inner pages. User can select product by range, by type and so on. Also there is forum sections. There is also some promotional pages.

Datecentric

Open Source : Drupal 6

Description : This site is all about remind the alert service .User can come and register with a business type with respect that user can see there different category .On the every category there is different form which is build by admin end using cck module. On that form they can add there detail of reminder and also they can set remind alert mail. There is also a calendar module to show the remind date. User can also set template for the email for the remind .

Obituary notices

Open Source : Drupal 6

Description : This site is all about notice about the dead person .User can come and register to get dead person detail. They can find there friend with their some detail. Also they can find famous person detail. If they got any match they will get that obituary person detail .User can find funeral home near to their place.

Ticket Hype

Description : This site is all about Selling ticket .There is two admin one super admin and ticket seller. Ticket seller came register to the site and can add event for any show. And can sell there ticket through the site. Admin can make template for the event page, create coupon for the event, create question for the event, can set different price for ticket type. Super admin has all the access of the all events. Here payment gateway Authorize.net has been used. Here barcode system and pdf generator has been implemented.

EDUCATION

MCA - Annamalai University

Name Neha D.

Professional Summary

I have 4 years of experience in manual testing (quality control). I have gained extensive experience and expertise in Regression testing, Adhoc Testing, Exploratory testing, Sanity Testing, Executing the test suits. Go through the defect life cycle by entering, regressing and retesting the bugs until the bug is in closed status. Sending daily test report to the test manager.

- Strong experience and expertise in test case design and execution.
- Proficient in Manual Testing.
- Basic knowledge about Performance Testing (Online tool - webpagetest.org, GTmatrix).
- Basic knowledge of Load Testing using JMeter (open source tool).
- Basic knowledge of mobile testing manually.
- Experience and expertise in defect life cycle ,STLC and SDLC
- Expertise in Regression testing, Re-testing, Adhoc Testing, Exploratory testing, Sanity Testing
- Experience with Mantis (defect tracking tool), Pivotal Tracker.
- Strong Testing concepts
- Basic knowledge of SQL
- Understanding specification and business logic

Technical Skills

Operating Systems	Windows 2000, XP , Windows7
Testing Methodologies	Regression testing, Re-testing, Adhoc Testing, Exploratory testing, Sanity Testing
Software testing	Manual testing, Performance Testing, Load Testing
Tools Used	GTMatrix(online), Webpagetest(online), JMeter(open source)

Professional Projects:

1)Project name: MyWellCard
Role: Test Engineer

About Project: This is a voucher retail application where two types of users are available - Member and Provider. Member user (member- first type of user) can select the vouchers of desired categories and desired location and can make payment via Paypal account. Provider is the second type of user who creates the voucher for the categories. Different types of plan are there. Member registers in different plan. Admin part is maintained by SugerCRM.

Roles & Responsibility :-

- Testing the Functionality as per Testing Standards.
- Test on all types of supporting browsers like Mozilla, internet explorer, Chrome, Safari, Opera.
- Go through the different level of testing like exploratory testing, regression testing and sanity testing.
- Perform different types of testing , Adhoc testing , Retesting
- Writing the test cases.
- Finding the bugs and isolating the bugs.
- Reporting defects in Google Spreadsheet.
- Also need to verify the CRM data with the frontend website.
- Helping the developer team by reproducing the complicated bugs.
- Regressing the bugs and retesting the build until the status of the bug is "closed".
- Worked under Release cycle, Regression Cycle.
- Sending weekly Test reports to the test manager.

2)Project name: Silverwings
Role: Test Engineer

About Project: Silverwings is a social media platform tool where user can keep track of their Facebook, Tweeter and Instagram account simultaneously at the same time. User can like the post or write any comment.

Roles & Responsibility :-

- Testing the Functionality as per Testing Standards.
- Test on all types of supporting browsers like Mozilla, internet explorer, Chrome, Safari, Opera.
- Go through the different level of testing like exploratory testing, regression testing and sanity testing.
- Perform different types of testing , Adhoc testing , Retesting
- Writing the test cases.
- Finding the bugs and isolating the bugs.
- Reporting defects in Google Spreadsheet.
- Also need to verify the Actual site data with the frontend website.
- Helping the developer team by reproducing the complicated bugs.
- Regressing the bugs and retesting the build until the status of the bug is "closed".
- Worked under Release cycle, Regression Cycle.
- Sending weekly Test reports to the test manager.

3)Project name: Linksnse
Role: Test Engineer

About Project: Linksnse is an SEO (Search Engine Optimization) Product tool, which helps to check various parameters of a backlink page by running Campaign. Campaigns can be created by adding Url and respective Backlink Urls. Parameters can be set for a page to check and the campaigns can be run on a regular interval by setting schedule time. Charts has been implemented to display the comparative score display for a campaign. Also the previous campaign run result display helps to understand the deviation for a particular campaign health (score/url score/backlink score).

Roles & Responsibility :-

- Testing the Functionality as per Testing Standards.
- Test on all types of supporting browsers like Mozilla, internet explorer, Chrome, Safari, Opera.
- Go through the different level of testing like exploratory testing, regression testing and sanity testing.
- Perform different types of testing , Adhoc testing , Retesting
- Finding the bugs and isolating the bugs.
- Reporting defects in Pivotal Tracker.
- Also need to verify the scores manually.
- Helping the developer team by reproducing the complicated bugs.
- Regressing the bugs and retesting the build until the status of the bug is "closed".
- Worked under Release cycle, Regression Cycle.
- Sending weekly Test reports to the test manager.

4)Project name: HRIS
Role: Test Engineer

About Project: This is an HR portal with mobile application where various types of module can be enabled and disabled depending upon Role and sub organization. One of the module is communication module, which can be used as alternative of email. This is instant messaging depending upon role permissions. All kind of HR related work can be done here.

Roles & Responsibility :-

- Testing the Functionality as per Testing Standards.
- Test on all types of supporting browsers like Mozilla, internet explorer, Chrome, Safari, Opera.
- Go through the different level of testing like exploratory testing, regression testing and sanity testing.
- Perform different types of testing , Adhoc testing , Retesting
- Finding the bugs and isolating the bugs.
- Reporting defects in Pivotal Tracker.
- Helping the developer team by reproducing the complicated bugs.
- Regressing the bugs and retesting the build until the status of the bug is "closed".

- Worked under Release cycle, Regression Cycle.
- Sending weekly Test reports to the test manager.

5)Project name: Rishtey Connect

Role: Test Engineer

About Project: This is a matrimonial site. It has Facebook login, and it collects information about the users from user's facebook profile. It also collects friends information. The site creates matches between two opposite sex person, depending upon the criteria specified by the user. User can create profile on behalf of others, then the user becomes the guardian of that profile.

Roles & Responsibility :-

- Testing the Functionality as per Testing Standards.
- Test on all types of supporting browsers like Mozilla, internet explorer, Chrome, Safari, Opera.
- Go through the different level of testing like exploratory testing, regression testing and sanity testing.
- Perform different types of testing , Adhoc testing , Retesting
- Finding the bugs and isolating the bugs.
- Reporting defects in Mantis.
- Helping the developer team by reproducing the complicated bugs.
- Regressing the bugs and retesting the build until the status of the bug is "closed".
- Worked under Release cycle, Regression Cycle.
- Sending weekly Test reports to the test manager.

6)Project name: Reconcert

Role: Test Engineer

About Project: This is a Suger CRM application. Super admin can control all the organizations using Organization management. Also different roles can be defined using Role management. Roles can be assigned to different users and users can be mapped to different organizations. All the user permissions can be defined by using Users management.

Roles & Responsibility :-

- Testing the Functionality as per Testing Standards.
- Go through the different level of testing like exploratory testing, regression testing and sanity testing.
- Perform different types of testing , Adhoc testing , Retesting
- Finding the bugs and isolating the bugs.
- Reporting defects in Mantis.
- Helping the developer team by reproducing the complicated bugs.
- Regressing the bugs and retesting the build until the status of the bug is "closed".
- Worked under Release cycle, Regression Cycle.
- Sending weekly Test reports to the test manager.

Anindya – Project Manager
Rocky – Business Analyst
Mrityunjoy - Developer
Prasenjit- Developer
Shantanu - Developer
Soumyadipta - Developer
Neha – QA Tester

Eco – Friendly Policies

Tenddo is dedicated to creating a unique and comfortable work environment and providing quality customer service. Tenddor’s business culture is grounded in Earth-friendly policies and practices and the company provides a family-friendly workplace.

Printing on Recycled Materials

We give preference to FSC certified printers

Green Team

We have a team of employees who meet to identify ways to continuously improve our policies and procedures, to educate employees on best recycling practices, and to organize contests and events about sustainability.

Reduced Footprint Packaging

We constantly strive to reduce or eliminate waste from our packaging and use recycled products.

Bike to Work Program

We provide both indoor and outdoor bike parking.

Public Transportation

Employees are encouraged to use Public Transportation for work-related errands.

Background Information:

The County of Humboldt (County) is issuing this Request for Proposal to firms or individuals interested in providing expert and technical services to develop and implement an applicant tracking system. The County seeks to create a modern applicant tracking system which will provide access to an unlimited number of County staff and job applicants on a 24-hour basis. The applicant tracking system must be easy to update and modify. In addition, the applicant tracking system must be customizable to conform to the County’s human resource rules and practices that support Humboldt County’s Merit System rules. The system will be web based and it shall have the following features:

- Import existing application's data, including interest card data, resumes, and attachments.
- Create user-friendly reports, including the ability to create ad-hoc reports.
- Improve services and ease of use for applicants and departmental customers.
- Provide data integration with Sungard One Solution for master file information, Equal Employment Opportunity reporting and data collection.

Description of Services

Based on the scope of work as done in the preliminary study we have tried to deduce the functionality of the entire application.

Step – 1: Defining the user type of the system

Step – 2: Description of Services

Defining the user type of the system

The identified user types of the system are as follows:

- Recruiters
- Applicants

Service feature:

Applicants will complete all forms online and will have access to check the status of their application at any time. Applicants will also be able to upload files to share with the hiring manager.

Hiring managers will be able to submit all hiring documents online for the complete hiring process. Hiring managers have computerized access to all applicants as well as the ability to track the process.

Recruitment and Selection staff will be able to process the hiring requests in a more timely fashion for advertising the position as well as processing the chosen candidate in the final hiring process.

This applicant tracking system utilizes an e-mail notification for items to review and approve through a workflow process so time is not wasted tracking paper.

This system will streamline processes which mean lower costs and less time spent organizing and forwarding applications throughout the university. The system will have the following features are mentioned below.

- Automatic Workflow
- Job Posting Request
- Job Descriptions
- Applicant Process Application
- Management of Applications
- Review of Applicants
- Online Interview
- Interview results
- Hiring Requests Form
- Reporting

DESCRIPTION OF THE Features:

Automatic Workflow:

A workflow has to be predefined to match the current approval process for inside the department and for outside the department (a vendor hosted solution from within the County's Civic Plus hosted website.)

The Workflow support the approvals for the below

- Job requisitions
- Applications
- Hiring Checklists

If the recruitment criteria meet with the candidate profile then it can be fall into below criteria.

Y = Meets requirements

P = Partially meets requirements

N = Does meet requirements

The system will look for a different keyword with respect to skill set, experience, academic qualification and certification.

Job posting request:

The Job Posting Request is the equivalent to the current employees Vacancy Form.

- It has ability to create specialty sections for specific job postings
- The ability to add supplemental information to posted job classification, including promotional recruitments.
- Job description database should be populated and specific for each department
- Jobs will automatically be posted to the Web, which saves time
- Posting layouts can be configured to our layouts to match local requirements
- Third-party job boards are supported.

The Hiring managers search for and review job posting requests as well as others in the approval workflow are able to access job posting requests. These include postings waiting for action and all requests created in their department or that have been through the approval process.

Job Descriptions:

A job description is a list that a person might use for general tasks, or functions, and responsibilities of a position. It may often include to whom the position reports, specifications such as the qualifications or skills needed by the person in the job, or a salary range.

In the ATS system, Hiring managers have access to job descriptions within their organization and can attach the job descriptions to the hiring request form. Job Descriptions can be attached to the job posting request form. job descriptions information can be filtered by bargaining unit, job title and keyword search.

Applicant Process Application:

Candidates apply online form for the position. The system will have ability to do bilingual applications. The Application is either rejects or forwarded to the hiring manager based on qualifications defined on the requisition.

- Applicants apply for any post by creating an applicant login/account.
- The ability for applicants to save partially completed applications and complete them in subsequent sessions
- Applicants can use information from a previous application to complete a new application
- Applicants can apply for more than one job by completing only one application
- Applicants track the status of positions applied for.
- Applicants will receive notification regarding the status of the position
- The system has ability for users to post multiple attachments, including resumes and licensure certificates.
- Ability for applicants to save partially completed applications and complete them in subsequent sessions.

Management of Applications:

Hiring managers can manage their applicants without affecting applicant's status with other hiring managers. Applicant summary page can be customized to include customer specific information. Custom rating, rejecting, and classifying codes can be defined. Export to Excel capability to advanced search results so managers can export their results to Excel for reporting purposes.

In addition,

- Solution supports multiple vacancies, i.e. faculty, staff, etc.
- Application routing can vary based on approvals required for position
- Screening questions filter unqualified applicants
- Applicants can also be screened by the system, HR and/or committee staff.
- Hiring managers can sort applications by status to help organize the applications they are reviewing.

Review of Applicants:

Applicant's details can be reviewed by the recruiter.

Online Interview:

Through this facility, the recruiter can set the question with multiple choices with a particular time line.

Able to set different set of questions.

All questions will be multiple choices and the applicant needs to select any one.

The recruiter can select a time line for the interview. The candidate should complete the test within time line else the system will come out from test window and it will show a small message "Times UP". The system will give a reminder to candidate 15 minutes before.

Interview results:

Once the candidates submit the online test, the system will check the answer and show the score and rank with respect to each candidate.

Hiring Requests:

Through this facility, the recruiter can the hiring manager completes the Hiring Request by hiring form.

- The form shows the Applicant information at the top, the workflow information for where this request is going for approval, interview that has been conducted for the chosen candidate.
- Once an applicant has been submitted for Hire, they are in the hiring workflow for approval through the organization to be hired for the position.

Admin panel:

In Admin panel the recruiter can do the follow activities:

- The ability to create and post job announcements.
- The ability to create and use prescreening questions in addition to those on the standard application such as supplemental questionnaire submittals.
- The ability to create recruitments and examinations which include multiple selection process steps.
- The ability to track applicants, and notifications to applicants as they move through the examination – selection process.
- The ability to plan, schedule, process, score and analyze multiple types of examinations, including performance, written, oral and weighted exams and application appraisals.
- The ability to create pass points and view statistical examination analysis.
- The ability to create a ranked employment list.
- The ability for applicants to create and submit job interest cards to notify them of future employment opportunities.
- The ability to post recruitment videos with job announcements.

Reporting:

The system has ability to create different report to track the applicant.

- Canned
- Ad-hoc reports.

Technical Capabilities

Tenddo's Execution Model (TEM) is a combination of Waterfall method and Agile Methodology. **Tenddo** has strong experience in the complete SDLC.

The Project Management Methodology

TEM uses the defined method – Waterfall for the Vision, Planning and Design Phase and uses the empirical method - Scrum for the Build and Release Phase. Release Phase maps directly to Closure phase in Scrum. Some part of Design Phase can also be part of the Iterative cycle.

Scrum, an agile approach, is an iterative, incremental process for developing products and managing projects. It is a world apart from traditional methodologies based on engineering disciplines, where a project is approached as a whole task rather than subsets, with progress marked at the time of project completion.

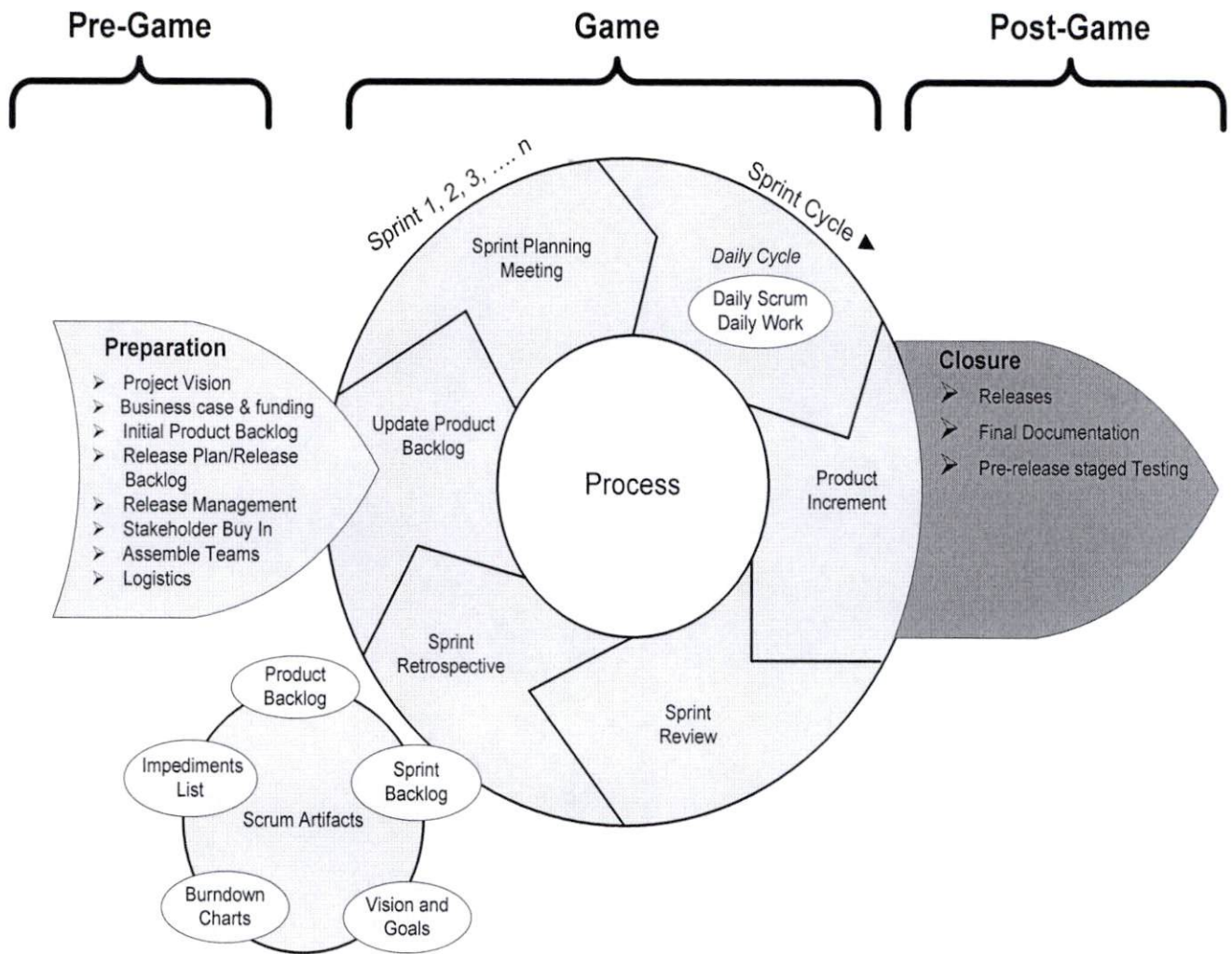
Scrum's adaptive and people-focused approach begins with the establishment of a 'product backlog' - a list of customer requirements. Each element of the backlog is prioritized as to what is most likely to deliver value, and the highest is worked on first. Under Scrum, each iteration is a Sprint of around a month's duration. Each Sprint starts with a planning meeting, where the self organizing project team plan out the work they have committed to completing in the coming Sprint, and then each day begins with a 15-minute meeting to communicate progress, re-align the team members work plans and identify impediments to productivity.

The frequent communication means that the development process can more easily adopt changes in priorities and content. At the end of each Sprint, the team presents the current functionality to the business for review, and the month's iteration can begin, with the team working on the latest objectives.

Ultimately, Scrum has proven to enable organizations to deliver quality software, utilizing available resources, whilst ensuring the delivery is closely aligned to business requirements. Useful product functionality is consistently delivered every thirty days as requirements, architecture, and design emerge, even when using unstable technologies.

A 'common sense' way of working, Scrum is a set of values, practices, and rules in a development framework that can be quickly implemented and repeated. A 'win-win-win' scenario where the project teams are empowered and motivated, the users are provided solutions that they want, and the business is enjoying rapid ROI with reduced risk.

The following diagram illustrates the phases in Scrum:



Specific processes will be followed throughout all phases of this initiative. The following points illustrate the phases through which the project will be implemented. Brief descriptions of activities in each phase are listed below.

- Inception - Entry Criteria: Signed Contract
- Project Kick-off Meeting
- Design, Development
- QA Testing
- Closure - Exit Criteria: UAT from client and Project Sign off from client and all issues are tracked to closure.
- System Acceptance / Project Sign-off
- Client Feedback and Reference Letter

Responsibility Matrix

The scope of management responsibilities is as listed below:

PM Focus Area	PM Activity	Responsible Party	Remarks
Plan	Overall Plan	Tenddo	
Schedule	Schedule Definition	Tenddo, client	
Quality	Quality Management	Tenddo	Tenddo team will conduct audits related to work products, technical documentation, deliveries, preparation and review of test plan, test data to ensure that the Software delivered to client is free from defect.
Scope	Change Management	Change Request Board (CRB) with Tenddo and client project Coordinator. Tenddo to do impact analysis CRB to approve, Tenddo to track and close approved changes	Client to provide necessary approvals based on impact analysis done by Tenddo. Client will also provide necessary clarifications to perform the impact analysis and facilitate necessary meetings and communications.
Project Communication	Internal Status Report	Tenddo	Provided on a weekly basis; will address planned and unplanned work completed, planned work not completed, and major issues, along with other project status.
	Status report on activities	Tenddo Project Manager	Weekly
Controls	Metrics collection	Tenddo	Monthly

Software Quality Assurance Policies and Procedures

The purpose of Software Quality Assurance is to provide management with appropriate visibility into the process being used by the software project and of the products being built and designed. Additionally, the purpose is to provide quality software. Quality should be measured via a set of the following attributes:

- Portability: the ability of the software to be transferred easily from one computer to another.
- Efficiency: the ability of the software to perform with minimum use of computer resources.
- Usability: the ability of the software to be easily understood and used by human users.
- Testability: the ability of the software to be easily verified by execution.
- Understandability: the ability of the software to be read by a software maintained.
- Modifiability: the ability of the software to be revised by a software maintained.

Goals

- Ensuring customer satisfaction through involvement of all employees in learning how to reliably produce and deliver quality software.
- The Software Quality Assurance Group (SQAG) should provide a structured environment for all team members to work together to improve the quality of the software and promote communication and teamwork.
- All Software Quality Assurance activities are planned in advance by one member from the team.
- Adherence of the software products and activities to the standards, procedures, and requirements is verified objectively by individuals that are not associated with the particular project. The adherence is documented by reviews.
- Affected groups and individuals are informed of software quality assurance activities and results. These reports will also be made available to include each project member, and the project leader. This notification will be done formally through the project review form.

Commitment to Perform

Team Members

Each Team Member is responsible for learning what quality in the Software Life Cycle is and how to produce quality work throughout. Quality evolves from correct requirements, design, coding and then comprehensive testing.

Ability to Perform

Responsibility

Responsibility for Software Quality Assurance will be one member of the team.

Documentation

All documentation for the Software Quality Assurance groups will be maintained and archived for future reference. The format of the individual reports will depend on the circumstance and the

situation at hand, but the reports in appendix four will be used and archived. Documentation of noncompliance issues will be provided to all project members upon completion of the audits and copies will be sent to all senior management.

Training

Team members will be made aware of their duties and responsibilities. This is one of the actions of SQA. The primary training that needs to be performed is to inform the SQA members of the policies and procedures for SQA throughout the Software Life Cycle. All objectives and activities will also be explained to the members of the SQA group. Training on the use of the tools that are to be used will be performed on an as-needed basis.

Activities Performed

The Software Quality Assurance group will work with the project during its early stages and through the quarter to establish plans, standards, and procedures that will add value to the software project and satisfy the constraints of the project and the organization's policies. By participating in establishing the plans, standards, and procedures, the Software Quality Assurance group helps ensure they fit the projects needs and verifies that these plans will be usable for performing reviews and audits throughout the software project life cycle to ensure quality.

Quality and Support Management

Tenddo will support the solution post delivery on functional scope described on this document within supported platform and version:

Sl. No	Issue Name	Time
Category A	Application level bug fixing	1 Day
Category B	Procedural level changes	3-7 Days
Category C	Architectural level changes	15 Days

Category A Issues:

Critical issues impacting the routine operation of the software application would be classified

As Category A. Some of the common examples of Category A are:

- Issues related to application not working.
- Issues related to application crashing and hanging.
- Issues related to application not responding.
- Issues related to data inconsistency.
- Issues related to data security.
- Failure of application server.
- Failure of database server.
- Wrong data is displayed in user interfaces.
- Issues related to the web-portal managed by the Software.
- Reports that govern data collection and consolidation.

- Application hanging or crashing.
- Issues related to application security.

Category B Issues:

Procedural issues affecting working of the application would be classified as category B.

Some of the common examples of Category B are:

- Issues related to reports.
- Issues related to data inconsistency and wrong data in reports.
- A particular interface is not working for several users.
- Wrong data is displayed in user interfaces.
- Issues related to data securities which are not easy to explore.
- Reports not working or reflecting wrong data.
- Frequent start of application on server side.
- Authentication / Authorization failure of users.
- Print out not coming properly for certain report formats.
- Application performance issues.
- Module not working as per the specified requirement of CPPRI.
- Applications patch not working properly at few user levels.

Category C Issues:

Architectural issues would be classified as Category C. Some of the Common examples of Architectural issues are:

- Issues related to look and feel.
- Issues related to grammatical mistakes in user interface.
- Issues which are not affecting performance of the Software application.

Disaster Recovery Plan

The overall objectives of this plan are to protect Humboldt County's HR computing resources and employees, to safeguard the vital records of which Information Technology Systems is the custodian, and to guarantee the continued availability of Applicant Tracking Systems services. The role of this plan is to document the pre-agreed decisions and to design and implement a sufficient set of procedures for responding to a disaster that involves the data center and its services.

A disaster is defined as the occurrence of any event that causes a significant disruption in IT capabilities.

This plan assumes the most severe disaster, the kind that requires moving computing resources to another location. Less severe disasters are controlled at the appropriate management level as a part of the total plan.

The basic approach, general assumptions, and possible sequence of events that need to be followed are stated in the plan. It will outline specific preparations prior to a disaster and emergency procedures immediately after a disaster. The plan is a roadmap from disaster to recovery. Due to the nature of the disaster, the steps outlined may be skipped or performed in a different sequence. The

general approach is to make the plan as threat-independent as possible. This means that it should be functional regardless of what type of disaster occurs.

For the recovery process to be effective, the plan is organized around a team concept. Each team has specific duties and responsibilities once the decision is made to invoke the disaster recovery mode. The leader of each team and their alternates are key IT personnel.

The plan represents a dynamic process that will be kept current through updates, testing, and reviews. As recommendations are completed or as new areas of concern are recognized, the plan will be revised to reflect the current IT environment.

DISASTER RECOVERY PHASES

The disaster recovery process consists of four phases. They are:

Phase 1: Disaster Assessment

Phase 2: Disaster Recovery Activation

Phase 3: Alternate Site/Data Center Rebuild

Phase 4: Return Home

DISASTER ASSESSMENT

The disaster assessment phase lasts from the inception of the disaster until it is under control and the extent of the damage can be assessed. Cooperation with County IT personnel is critical.

DISASTER RECOVERY ACTIVATION

When the decision is made to move primary processing to another location, this phase begins. The Disaster Recovery Management Team will assemble at the command center and call upon team members to perform their assigned tasks. The most important function is to fully restore operations at a suitable location and resume normal functions. Once normal operations are established at the alternate location, Phase 2 is complete.

ALTERNATE SITE OPERATION/DATA CENTER REBUILD

This phase involves continuing operations at the alternate location. In addition, the process of restoring the primary site will be performed.

RETURN HOME

This phase involves the reactivation of the primary data center at either the original or possibly a new location. The activation of this site does not have to be as rushed as the activation of the alternate recovery center. At the end of this phase, a thorough review of the disaster recovery process should be taken. Any deficiencies in this plan can be corrected by updating the plan.

Implementation Plan and Timeline

EFFORT ESTIMATION					
Project Name	Application Tracking System				
Target Platform (s)	PHP, MySql, CSS, HTML, Javascript, jQuery				

Module	Description	Analysis	Design	Coding	Hours
Set Up	Requirement Analysis	32.00			32.00
	DataBase design	32.00			32.00
	Mock Up Design & HTML and CSS work.		120.00		120.00
Requisition Module	The ability to create, route, track and approve requisitions.		4.00	80	84.00
Job Module	The ability to create and post job announcements.		4.00	32	36.00
Job Post Module	The ability to create and use prescreening questions in addition to those on the standard application such as supplemental questionnaire submittals.		2.00	32	34.00
	The ability to create recruitments and examinations which include multiple selection process steps.		16.00	160	176.00
Exam & Certification Module	The ability to track applicants, and notifications to applicants as they move through the examination – selection process.		2.00	60	62.00
	The ability to plan, schedule, process, score and analyze multiple types of examinations, including performance, written, oral and weighted exams and application appraisals.		2.00	48	50.00

	The ability to create pass points and view statistical examination analysis.		4.00	60	64.00
	The ability to create a ranked employment list.		2.00	18	20.00
	The ability to certify a ranked employment list.		2.00	24	26.00
Reports Module	The ability to create "canned" and ad-hoc reports.		1.00	32	33.00
Apply to a Job	The ability for applicants to create and submit job interest cards to notify them of future employment opportunities.		2.00	60	62.00
	The ability to post recruitment videos with job announcements.		1.00	60	61.00
	The ability to provide online salary information filtered by bargaining unit, job title and keyword search.		1.00	48	49.00
	The ability to provide online job descriptions information filtered by bargaining unit, job title and keyword search.		1.00	24	25.00
	The ability for users to post multiple attachments, including resumes and licensure certificates.		2.00	40	42.00
	The ability to add supplemental information to posted job classification, including promotional recruitments.		2.00	24	26.00
	The ability for applicants to save partially completed applications and complete them in subsequent sessions.		2.00	40	42.00
	The ability to work as a vendor hosted solution from within the County's Civic Plus hosted website.		10.00	120	130.00

Bilingual	The ability to do bilingual applications		0.00	120	120.00
Total Development Effort					1326.00

Total Development Effort	Total Development Effort		1326.00
Project Management effort	Project Management effort		198.90
Contingency	Contingency		198.90
Testing	Testing		265.20
Release and Deployment Management	Release and Deployment Management	If required by Client for us to deploy on cloud server.	132.60

Estimation Summary		
Total Effort in Man Hours		2121.60
Total Effort in Man Days		265.20
Total Effort in Man Months		13.26

Note: This estimation is based on the provided scope information and is subject to changes as per new scope changes.

Training Plan

We will impart User level training to the users, during trial production, so that they will be able to execute their part of the job on the system. The training man days would be limited to **10-15 days**.

Learning Management is very critical for any successful project implementation. A training program will be developed to provide the proper level of training needed for a range of users, from novice to expert project managers. Training methods will vary depending on the type of user roles. We combine both Real-Time and On-Demand methodologies. Learning is most effective when a combination of

synchronous and asynchronous methods is used. Our focus on Learning Management has the following ultimate goals:-

- Skill and competency development
- Critical knowledge transfer

Our Learning Plan is developed on the basis of roles and functions of the users after conducting a vivid Learning Need Assessment.

Request for Proposal – RFP #HR2014-01

Exhibit A – Technical Requirement Worksheet

DESCRIPTIONS			
Level of Significance	Requirements	Compliance Code	Proposer Comment
3 = Required 2 = Highly Desired 1 = Optional		Y = Meets requirements P = Partially meets requirements N = Does meet requirements	Description of how the proposed system meets or partially meets the requirement

SYSTEM REQUIREMENTS				
Item Number	Level of Significance	Requirements and Features	Compliance Code	Proposer Comment
1	3	The ability to create, route, track and approve requisitions.	Yes	There will be a multilevel admin panel in the application. The different departments will have login access. They will login to the system and can create a requisition for the Job Opening. Each requisition will have a unique no. Using this no, the requisition can be tracked in future. After creation of the requisition a notification mail will be send to the HR-Department for approval.
2	3	The ability to create and post job announcements.	Yes	The HR-Department can login to the system and can check the list of pending requisitions. If they approve it, they will get a panel / form to

				create / post job. or they can reject it. For the both cases either approval or rejection, a notification will be sent to the creator of the requisition.
3	3	The ability to create and use prescreening questions in addition to those on the standard application such as supplemental questionnaire submittals.	Yes	Each job will have a standard application form with prescreening questions.
4	3	The ability to create recruitments and examinations which include multiple selection process steps.	Yes	Examination process. Create questions for examinations. Send Exam Notification to the applicants.
5	3	The ability to track applicants, and notifications to applicants as they move through the examination – selection process.	Yes	Eligible candidates will get a notification to appear for the online examination with details.
6	3	The ability to plan, schedule, process, score and analyze multiple types of examinations, including performance, written, oral and weighted exams and application appraisals.	Yes	Exam schedule. Different Questions set for different Roles. Scheduling the Written and Face-face round
7	3	The ability to create pass points and view statistical examination analysis.	Yes	Generating a list of students who scored more than the cut off ,and send an Email notification. for the further process making a statistical analysis report from the score.
8	3	The ability to create a ranked employment list.	Yes	To get the ranked people from the generated result.

SYSTEM REQUIREMENTS

Item Number	Level of Significance	Requirements and Features	Compliance Code	Proposer Comment
9	3	The ability to certify a ranked employment list.	Yes	A certificate will generate for the Ranked people,with specific information.
10	3	The ability to create “canned” and ad-hoc reports.	Yes	Report Generation for the entire process.

11	3	The ability for applicants to create and submit job interest cards to notify them of future employment opportunities.	Yes	Applicants who are eligible to apply for the jobs can submit their Job interest card to notify the admin ,and the data will be stored in the database. If any opportunities matches with the shared profile,they will get notification
12	1	The ability to post recruitment videos with job announcements.	Yes	A sample video about the Job details will be shared at the time of Job Publish.
13	3	The ability to provide online salary information filtered by bargaining unit, job title and keyword search.	Yes	There will be a faceted search functionality which will help the applicants to search by Job title,and Job Domain key word Search to give information about the salary for the particular job.
14	3	The ability to provide online job descriptions information filtered by bargaining unit, job title and keyword search.	Yes	There will be a faceted search functionality which will help the applicants to search by Bargaining unit, Job title,and Job Domain key word Search to give information about the Job Description for the particular job.
15	3	The ability for users to post multiple attachments, including resumes and licensure certificates.	Yes	There will be a form for applicants to provide their personal information including attachments of their Resume and Academic certificates .
16	3	The ability to add supplemental information to posted job classification, including promotional recruitments.	Yes	Adding job information for inter-departmental or promotional recruitment.
17	3	The ability for applicants to save partially completed applications and complete them in subsequent sessions.	Yes	There will be a multistep Application process for a particular Job. After each step data will be stored in a draft,if a user wants to complete the process after some time,the process will

				begin from that completed part of that particular job.
18	3	The ability to work as a vendor hosted solution from within the County's Civic Plus hosted website.	Yes	Will work from inside the web application.
19	3	The ability to do bilingual applications.	Yes	There will be a facility for the applicants to apply in English or in their Mother Tongue

RFP # HR2014-01

Exhibit B – Cost Proposal Form

Itemize the costs to the County for all services to implement application tracking system. Include all required services, manuals, documentation, training-related expenses and materials and taxes. Costs for the entire project shall be summarized on this form. A narrative may be attached to clarify any pricing data submitted.

Development, Implementation, Installation and other Professional Services	\$ <u>49,750</u>
Training and Documentation	\$ <u>3,450</u>
Annual Maintenance and License Fees	\$ <u>26,250</u>
Other Required Components Included from Exhibit A that are Not Included Above	\$ <u>0</u>
Total Bid Costs	\$ <u>79,450</u>

Request for Proposal – RFP #HR2014-01

Exhibit D – Reference Data Sheet

REFERENCE DATA SHEET

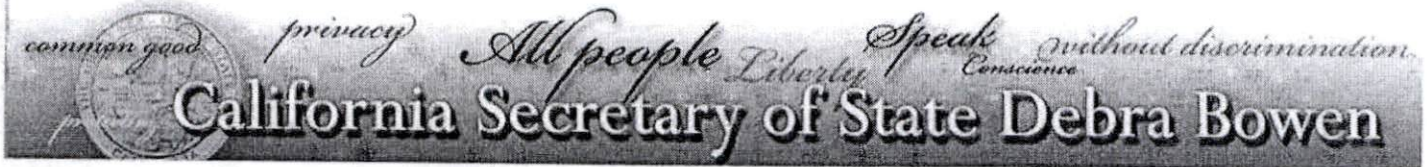
Provide a minimum of three (3) references with name, address, contact person, and telephone number whose scope of business or services is similar to those of Humboldt County (preferably in California). Previous business with the County does not qualify.

NAME OF AGENCY:	COUNTY OF STANISLAUS		
STREET ADDRESS:	800 11 th Street, Room 100		
CITY, STATE, ZIP	Modesto, CA 95354		
CONTACT PERSON:	Joshua Woolworth	EMAIL:	Joshua.woolworth@stanet.org
PHONE #:	209-530-3277	FAX #:	
Product(s) and/or Service(s) Used:	Website Development		
Department Name:			
Approximate County (Agency) Population:			
Number of Departments:			
General Description of Scope of Work for New Applicant Tracking System:			
Time frame for Implementation from Date of Contract Award to Completion:			
Applicant Tracking System Implementation Date:			
NAME OF AGENCY:	FROG HOLLOW FARM		
STREET ADDRESS:	11435 Brentwood Blvd, Brentwood, CA 94513		
CITY, STATE, ZIP	Brentwood, CA 94513		
CONTACT PERSON:	Pearl Driver	EMAIL:	Pearl@froghollow.com
PHONE #:	925-683-6497	FAX #:	
Product(s) and/or Service(s) Used:	E-commerce website		
Department Name:			

Request for Proposal – RFP #HR2014-01

Exhibit D – Reference Data Sheet

Approximate County (Agency) Population:	
Number of Departments:	
General Description of Scope of Work for New Applicant Tracking System:	
Time frame for implementation from Date of Contract Award to Completion:	
Applicant Tracking System Implementation Date:	
NAME OF AGENCY:	Cloudeeva Inc
STREET ADDRESS:	2633 Camino Ramon Suite 455
CITY, STATE, ZIP	San Ramon, CA 94583
CONTACT PERSON:	Jan Schiebel
PHONE #:	925-226-2460
Product(s) and/or Service(s) Used:	Cloud HR Product:
Department Name:	
Approximate County (Agency) Population:	
Number of Departments:	
General Description of Scope of Work for New Applicant Tracking System::	
Applicant Tracking System Implementation Date::	



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Business Entity Detail

Data is updated to the California Business Search on Wednesday and Saturday mornings. Results reflect work processed through Tuesday, December 31, 2013. Please refer to [Processing Times](#) for the received dates of filings currently being processed. The data provided is not a complete or certified record of an entity.

Entity Name:	TENDDO, INC.
Entity Number:	C3609064
Date Filed:	10/07/2013
Status:	ACTIVE
Jurisdiction:	CALIFORNIA
Entity Address:	7172 REGIONAL ST #448
Entity City, State, Zip:	DUBLIN CA 94568
Agent for Service of Process:	DHIRAJ TYAGI
Agent Address:	7172 REGIONAL ST #448
Agent City, State, Zip:	DUBLIN CA 94568

* Indicates the information is not contained in the California Secretary of State's database.

- If the status of the corporation is "Surrender," the agent for service of process is automatically revoked. Please refer to California Corporations Code [section 2114](#) for information relating to service upon corporations that have surrendered.
- For information on checking or reserving a name, refer to [Name Availability](#).
- For information on ordering certificates, copies of documents and/or status reports or to request a more extensive search, refer to [Information Requests](#).
- For help with searching an entity name, refer to [Search Tips](#).
- For descriptions of the various fields and status types, refer to [Field Descriptions and Status Definitions](#).

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3609064

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Secretary of State
State of California

OCT 07 2013

Articles of Incorporation
with Statement of Conversion

I
The name of the corporation is Tonido, Inc.

II
The purpose of the corporation is to engage in any lawful act or activity for which a corporation may be organized under the General Corporation Law of California other than the banking business, the trust company business or the practice of a profession permitted to be incorporated by the California Corporations Code.

III
The name and California street address of the converted corporation's initial agent for service of process are:

Dhiraj Tyagi			
Agent's Name	Dublin	CA	94568
7172 Regional St. # 448	City	State	Zip Code
Agent's Street Address			

IV
The initial street address and mailing address of the converted corporation are:

7172 Regional St. # 448, Dublin, CA 94568			
Initial Street Address of Corporation	City	State	Zip Code
7172 Regional St. # 448, Dublin, CA 94568			
Initial Mailing Address of Corporation	City	State	Zip Code

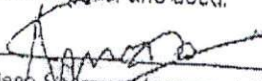
V
This corporation is authorized to issue only one class of shares of stock; and the total number of shares which this corporation is authorized to issue is 100.

VI
(Statement of Conversion)

The name of the converting California limited liability company is SOURCEMINDS LLC.
The limited liability company's California Secretary of State file number is 200917410156.
The principal terms of the plan of conversion were approved by a vote of the members, which equated or exceeded the vote required under California Corporations Code section 17640.3. There is one class of members entitled to vote and the percentage vote required is a majority in interest of the members. The limited liability company is converting into a California stock corporation.

I declare I am the person who executed this instrument, which execution is my act and deed.

Date: 10/01/13


Sandeep Sharma, Manager of SOURCEMINDS LLC and
Incorporator