



COUNTY OF HUMBOLDT

AGENDA ITEM NO.
C-14

For the meeting of: April 28, 2015

Date: April 21, 2015
To: Board of Supervisors
From: Phillip R. Crandall, Director
Department of Health and Human Services
Subject: Extend Extra Help Hours past 960 hour limit

RECOMMENDATION(S):

That the Board of Supervisors approves the extension of extra help hours for:

1. Wanda Hansen, Executive Secretary, to 1280 hours through June 30, 2015 effective immediately upon approval.

SOURCE OF FUNDING:

Mental Health Fund

DISCUSSION:

In order to adhere to the Board approved By-Laws for Sempervirens and in order to meet federal statutes, medical staff must go through a credentialing process. The credentialing process also extends to non-County employees as well; which includes contracted medical staff and Locum Tenans. The credentialing process is lengthy and requires hours of research and contacting other agencies to confirm past employment history, medical school verifications, internships and licensing verifications. The employee who is solely responsible for this process will be vacating her position May 1, 2015. It is imperative that Mental Health

Prepared by Yvonne Winter, Deputy Director - ES CAO Approval Tommy Rosen

REVIEW: Auditor [Signature] County Counsel _____ Personnel [Signature] Risk Manager _____ Other _____

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor Lovelace Seconded by Supervisor Bass
Ayes Sundberg, Lovelace, Fennell, Bohn, Bass
Nays _____
Abstain _____
Absent _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: April 28, 2015
By: [Signature]
Kathy Hayes, Clerk of the Board

be able to have staff trained prior to the current staffs' departure. Ms. Hansen has supported Mental Health Administration since May 2014 while another employee was on approved leave. Ms. Hansen has the experience and program knowledge needed to assist Mental Health with this crucial need while Mental Health goes through the recruitment and hiring process to backfill the upcoming vacancy.

The Department is aware that in accordance with the Affordable Care Act (ACA) extra help employees who have been identified as a full time employee under the ACA guidelines will be given the opportunity to enroll in the County's health insurance. Those employees will be identified by using the standard measurement period and associated stability period annual cycle set forth by those guidelines.

FINANCIAL IMPACT:

Mental Health staff assignment of Ms. Hansen will be funded through Mental Health fund; cost of this extra help position is funded by DHHS-Mental Health revenues from Medicare and Medicaid cost reimbursement and Behavioral Health Realignment allocation. The additional cost of extra help hours in FY 2014-15 is \$6,560. There is sufficient appropriation in Mental Health Administration budget unit 1170-424 due to funded vacant positions for these additional extra help hours.

This action supports the Board's Strategic Framework by providing community-appropriate levels of service and creating opportunities for improved safety and health.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

None

ATTACHMENTS: