

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
RYAN SUNDBERG  
Vice-Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, January 24, 2017

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

1. NONAGENDA ITEM REQUEST: Resolution Calling for the Emergency Use of Private Logging Roads in the Shively and Larabee Area and the Emergency Detour Road Agreement with Humboldt Redwood Company, LLC (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors adopt Resolution No. \_\_\_\_\_, calling for the emergency use of private logging roads by the residents of the Shively and Larabee areas for a temporary period (4/5 vote required); and authorize the Director of the Humboldt County Department of Public Works to sign and execute the attached Emergency Detour Road Agreement with Humboldt Redwood Company, LLC.

*A motion was made by Supervisor Bohn, seconded by Supervisor Wilson, to add the emergency "Nonagenda" Item to the Departmental section of the agenda. The motion carried by the following vote:*

*Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson*

*A motion was made by Supervisor Bohn, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

*Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson*

**C. CONSENT CALENDAR****Board of Supervisors**

1. Resolution from the Redway Community Services District Calling a Special Election for the Purpose of Filling a Vacant Seat on the Redway Community Services District Board of Directors and Requesting Consolidation with the Special Mail Ballot Election to be Held on May 2, 2017 (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors approve request for consolidation with the condition that the Redway Community Services District reimburse the County for costs incurred pursuant to this request, and notify the Elections Department of the County to take any and all steps necessary for the holding of the consolidated election.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

2. Informational Report on the Appointment of Chris Weston to the Human Rights Commission Representing District 2 (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors receive and file the report.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Clerk of the Board**

3. Approval of the Action Summary - Meeting of January 17, 2017

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of January 17, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**County Administrative Office**

4. New Appointment to the Humboldt County Workforce Development Board (HC-WDB)

**Recommendation:** That the Board of Supervisors review the attached membership application for Dena McCullough; and appoint Dena McCullough to the HC-WDB for a term of two years effective immediately, in accordance with the HC-WDB bylaws.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

5. Approval of the Headwaters Fund Board's Recommended Community Investment Fund Loan to the Redwood Coast Energy Authority

**Recommendation:** That the Board of Supervisors receive report and approve the Headwaters Fund Board's (HFB) recommended Community Investment Fund (CIF) loan of \$700,000 to support the Redwood Coast Energy Authority (RCEA) implementation of the Community Choice Energy program; authorize the Chair of the Board to sign the loan contracts with the RCEA and Redwood Region Economic Development Corporation (RREDC), for servicing of the loan; and direct the Clerk of the Board to return the signed Loan Service Agreements, Commercial Promissory Notes, and Commercial Loan Agreements to Economic Development.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Mental Health**

6. Participation Agreement with North Coast Health Improvement and Information Network

**Recommendation:** That the Board of Supervisors approve and authorize the Chair to sign three (3) originals of the Participation Agreement between DHHS-Mental Health and the North Coast Health Improvement and Information Network (NCHIIN); and direct the Clerk of the Board to return two (2) fully executed original agreements to the DHHS-Contract Unit.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Social Services**

7. Best Chance Rapid Rehousing Grant from the U.S. Department of Housing and Urban Development to the Humboldt County Department of Health and Human Services and Supplemental Budget (4/5 Vote)

**Recommendation:** That the Board of Supervisors ratify all previous actions taken by the Department of Health and Human Services (DHHS) pertaining to the Best Chance Rapid Rehousing project grant; authorize the director of DHHS to execute future amendments and/or documents related to the attached Best Chance Rapid Rehousing grant agreement after review and approval by county counsel and risk management; approve Attachment B: Supplemental budget to increase revenues and expenditures by \$117,366 in fund 1160 Social Services, budget unit 511 Social Services (4/5 vote); and direct Auditor-Controller to supplement Fund 1160, per Attachment A.

*A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

8. Memorandum of Understanding with Humboldt County Office of Education for the Continued Development of a Multi-Tiered System of Support Coalition within Humboldt County

**Recommendation:** That the Board of Supervisors approve the Memorandum of Understanding (MOU) with Humboldt County Office of Education (HCOE) regarding the continued development of a Multi-Tiered System of Support (MTSS) Coalition that will implement Positive Behavior Intervention and Supports (PBIS) curriculum; authorize the Chairperson to execute three (3) original copies of the attached MOU; and direct the Clerk of the Board to route two (2) fully executed original copies of the attached MOU to the Humboldt County Department of Health and Human Services (DHHS) -Contract Unit for forwarding to DHHS-Social Services Administration.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

9. Agreement with Star View Behavioral Health, Inc. for the Provision of Specialty Mental Health Services to Eligible Medi-Cal Beneficiaries for Fiscal Year 2016-17

**Recommendation:** That the Board of Supervisors approve and authorize the agreement with Star View Behavioral Health, Inc. for the provision of inpatient specialty mental health services for Fiscal Year 2016-17; authorize the Chairperson to execute three (3) originals of the agreement; and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

### **Human Resources**

10. Approval of Revised Classifications for Mental Health Clinician I/II, Senior Mental Health Clinician, Supervising Mental Health Clinician, and Senior Program Manager - Mental Health

**Recommendation:** That the Board of Supervisors approve the revised classification for Mental Health Clinician I/II (class # 0909, salary range 422/452); approve the revised classification for Senior Mental Health Clinician (class # 0917, salary range 461); approve the revised classification for Supervising Mental Health Clinician (class # 0916, salary range 476); and approve the revised classification for Senior Program Manager - Mental Health (class # 0928, salary range 507) effective immediately following approval by the board.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Libraries****11. Literacy Services Agreement with Humboldt Literacy Project (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors approves from the California State Library the amount of \$32,958 as a pass through funding to the Humboldt Literacy Project and approves the attached supplemental budget (4/5 vote required); and approve and signs Literacy Services Agreement with Humboldt Literacy Project.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Public Works****12. Resolution Approving State Responsibility Area Fire Prevention Fund Grant Agreement and Supplemental Budget for Natural Resources Planning Division - FY 2016-17 (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors reviews the staff report and associated supporting documents; adopt the attached resolution approving the State Responsibility Area Fire Prevention Fund grant agreement and authorizing the Director of Public Works to sign and execute said agreement, any future amendments thereto and other documents necessary to participate in the grant program; and adopt the following supplemental budget for FY 2016-17 and direct the Humboldt County Auditor-Controller to add the following revenue and expenditure line items (4/5 vote required): Revenue: 1720289-514060, SRA Fire Prevention Fund, \$40,000; Expenditure: 1720289-3109, SRA Fire Prevention Project, \$40,000.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**13. Federal Lands Access Program Project Memorandum of Agreement (MOA) Regarding Safety Improvements and Paving on Bald Hills Road from Milepost 13.4 to 16.1**

**Recommendation:** That the Board of Supervisors authorize the Chairman of the Board to sign the Federal Lands Access Program Project Memorandum of Agreement (MOA) regarding safety improvements and paving on Bald Hills Road from milepost 13.4 to 16.1; and direct the Clerk of the Board to return the signed MOA to the Department of Public Works.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Sheriff**

14. Reallocation of Deputy Coroner Position in Sheriff's Office Budget Unit 272 Assigned to the Coroner-Public Administrator Bureau

**Recommendation:** That the Board of Supervisors approve the reallocation of the currently vacant 1.0 FTE Deputy Coroner-Public Administrator (class 0445, salary range 403, position 01) position in budget unit 272 to Deputy Sheriff I/II (class 0416, salary range 397/412) effective at the beginning of the next bi-weekly pay period following approval.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

15. Approve Supplement Budget Adjustment Request to Transfer Funds from Trust 3495 Fingerprint ID Fees to Operating Budget for Distribution to Participating Agencies (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve supplement budget adjustment request to transfer funds from Trust 3495 Fingerprint ID Fees to Sheriff's Operating budget unit 1100-221-2118 for distribution of encumbered funds collected under the Remote Access Network (RAN) program to participating agencies (4/5 vote required). Revenue 1100-221-707520 Fingerprint & Rec Income \$56,344, Expense 1100-221-2118 Professional & Special Services \$56,344.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS****E. SPECIAL PRESENTATIONS**

1. Proclaim January, 2017 as National Mentoring Month in Humboldt County (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

2. National Children's Dental Health Month Proclamation (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**A motion was made by Supervisor Bass, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**F. MATTERS SET FOR TIME CERTAIN**

**G. ITEMS PULLED FROM CONSENT**

**H. MATTERS INITIATED BY BOARD MEMBERS**

**I. DEPARTMENT REPORTS**

**Clerk of the Board**

**1. Measure Z Citizens' Advisory Committee Appointments**

**Recommendation:** That the Board of Supervisors receive notification of two (2) At Large vacancies on the Measure Z Citizens' Advisory Committee; consider the process and/or the appointment of the two (2) At Large seats on the Measure Z Citizens' Advisory Committee; reappoint Brian Anderson as the Fire Chief's Association representative; reappoint Ginger Campbell, as the District 3 representative; and appoint a District 5 representative to fill the remaining term of Helen Edwards.

**A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, to recognize the appointment of the Fire Chief's Association of Brian Anderson, District 3 appointment of Ginger Campbell, and District 5 appointment of Leonard Masten to the Measure Z Citizen's Advisory Committee. The motion carried by the following vote:**

**Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson**

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, to reappoint Lora Canzoneri to one at-large position on the Measure Z Citizen's Advisory Committee. The motion carried by the following vote:**

**Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson**

**A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, to form an ad hoc, time-limited committee of Supervisor Bohn and Supervisor Fennell to review applications for the remaining at-large position appointment on the Measure Z Citizen's Advisory Committee and report back to the Board no later than February 14, 2017. The motion carried by the following vote:**

**Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson**

**2. Appointment to Fill the Upcoming At-Large Vacancy on the Humboldt County Planning Commission**

**Recommendation:** That the Board of Supervisors make an appointment to fill the upcoming At-Large vacancy on the Humboldt County Planning Commission.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, to appoint Brian Mitchell to the Planning Commission. The motion carried by the following vote:**

**Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg**

**Nay: 1 - Mike Wilson**

**County Administrative Office**

3. Temporary Employment of Retired Annuitant as Assistant County Administrative Officer in the County Administrative Office

**Recommendation:** That the Board of Supervisors resolve that the employment of Cheryl Dillingham as a temporary retired annuitant Assistant County Administrative Officer with the County Administrative Office (CAO) is necessary to fill a critically needed position and that Ms. Dillingham's employment as a temporary retired annuitant is needed before the California Public Employees Retirement System (CalPERS) 180-day wait period has expired; and adopt the attached resolution for an exception to the 180-day wait period.

*A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Public Health**

4. Department of Health and Human Services Public Health Accreditation and Live Well Humboldt Community Strategies Team Report

**Recommendation:** That the Board of Supervisors receive a report on the Department of Health and Human Services (DHHS) Public Health's status as a nationally accredited health jurisdiction and the associated impact on community health; and receive a report on the status of the Live Well Humboldt Community Strategies Team work on the Community Health Assessment (CHA) and the Community Health Improvement Plan (CHIP).

*A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Planning and Building Department**

5. General Plan Update, Revised Draft Environmental Impact Report (RDEIR) Schedule Report

**Recommendation:** That the Board of Supervisors receive a report regarding the schedule for completion of the Environmental Impact Report (EIR) and the Draft General Plan.

*A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson



**J. ADMINISTRATIVE ABATEMENT HEARINGS****Code Enforcement Unit**

1. Administrative Abatement Hearing: William Martin; 6107 Beechwood Drive, Eureka, California; AP# 303-091-032

**Recommendation:** That the Board of Supervisors, pursuant to Humboldt County Code Sections 351-21 and 351-22 open the hearing; hold an administrative hearing to determine whether a public nuisance exists on the subject property; adopt the attached Findings of Nuisance and Order of Abatement consistent with the evidence presented at the hearing; and close the hearing.

**A motion was made by Supervisor Bohn, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**K. PUBLIC HEARINGS****Planning and Building Department**

1. AGPN-15-005. Protests of Notice of Non-Renewal of Portions of the Arthur Tooby Land Conservation Contract by Buck Mountain Ranch, Robert & Valery McKee, and Thomas and Wendy Crandall. Resolution No. 77-30. Garberville Area

**Recommendation:** That the Board of Supervisors hold a public hearing in the manner prescribed by law; receive the staff report; deny the protests and adopt the Resolution (Attachment F) denying the protests and upholding the Non-Renewal of the Arthur Tooby Contract; and direct the Clerk of the Board to give notice of the decision to deny the protests of the Non-Renewal of the Land Conservation Contract to the property owners, the California Office of Land Conservation, the Assessor's Office, County Counsel and any other interested party.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**L. DISCUSSION ITEMS**

1. Monthly report on Board members' meeting attendance at county expense and other public supervisorial district events.

**M. CLOSED SESSION****N. ADJOURNMENT**

*I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*ANA HARTWELL*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*




*January 24, 2017*

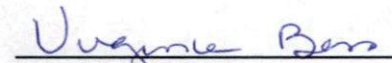


MINUTES  
TUESDAY, JANUARY 24, 2017  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, February 7, 2017 with the vote as shown below.

AYES: Supervisors: Sundberg, Fennell, Bass, Bohn, Wilson  
NAYS: Supervisors: n/a  
ABSENT: Supervisors: n/a

  
\_\_\_\_\_  
ANA HARTWELL  
Deputy Clerk of the Board

  
\_\_\_\_\_  
VIRGINIA BASS  
Chair of the Board



# COUNTY OF HUMBOLDT

For the meeting of: February 7, 2017

Date: January 25, 2017  
To: The Honorable Board of Supervisors  
From: Clerk of the Board of Supervisors  
Subject: **Approval of the Action Summary – Meeting of January 24, 2017**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of January 24, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of January 24, 2017 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their January 24, 2017 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval:

REVIEW: Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

TYPE OF ITEM:  
 Consent  
 Departmental  
 Public Hearing  
 Other \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT  
Upon motion of Supervisor Sundberg Seconded by Supervisor Fennell  
Ayes Sundberg, Fennell, Bass, Bohn, Wilson  
Nays \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Feb. 7, 2017

By:   
Kathy Hayes, Clerk of the Board