



COUNTY OF HUMBOLDT

For the meeting of: 1/12/2021

File #: 20-1569

To: Board of Supervisors

From: County Administrative Office

Agenda Section: Consent

SUBJECT:

Carry Forward Budget Adjustment and Supplemental Budget Request (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the attached supplemental budget in fund 3550 budget unit 118 Information Technology to carry forward unexpended funds of \$42,832 for approved expenses in Fiscal Year (FY) 2019-20 into FY 2020-21 and \$126,265 for the Courthouse network switch replacements. (4/5 Vote Required)

SOURCE OF FUNDING:

Information Technology Fund

DISCUSSION:

In FY 2019-20 funding was allocated for the security system door lock replacement and upgrade in the Humboldt County Courthouse. The project was not completed in FY 2019-20 and allocations were unable to be expended as budgeted. It is requested that your Board carry forward the remainder of the approved allocation of \$42,832 into FY 2020-21 in order to pay for this project.

In addition, the current network infrastructure that provides telephony and network access to multiple departments in the Courthouse, is outdated and insufficient to meet current needs. This equipment has reached its end of life and is at high risk of catastrophic systems failure. Installation of new equipment is required to ensure all departments in the courthouse have adequate and dependable telephone and network access. Accordingly, staff recommend your Board approve a supplemental budget request totaling \$126,265 for the purchase of new equipment. Funding for this request is available through fund balance.

FINANCIAL IMPACT:

The approval of the budget adjustments will carry forward \$42,832 in funding allocated in FY 2019-20 into FY 2020-21 and approve the supplemental budget of \$126,265 from the Information Technology Fund in FY 2020-21. There is no impact to the General Fund.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by providing for and maintaining infrastructure

OTHER AGENCY INVOLVEMENT:

none

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to approve the supplemental budget adjustments. This alternative is not recommended as this will leave critical outdated network and security system infrastructure at risk for failure.

ATTACHMENTS:

DGI PROPOSAL - 25305

PREVIOUS ACTION/REFERRAL:

Board Order No.: H-4

Meeting of: 12-10-19

File No.: 19-1675