

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNELL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Chair - Fourth District
RYAN SUNDBERG
Vice-Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, February 14, 2017

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

Board of Supervisors

1. Informational Report on the Appointment of Lance Morton to the Human Rights Commission Representing District 4 (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors receive and file the report.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Clerk of the Board**2. Approval of the Action Summary - Meeting of February 7, 2017**

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of February 7, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Department of Health and Human Services: Administration**3. Allocate one Staff Services Analyst III (M&C) in Fund 1160, Budget Unit 511**

Recommendation: That the Board of Supervisors approve the allocation of one full time equivalent (1.00 FTE) Staff Services Analyst III (M&C) (job class 0396, salary range 452) position in budget unit 511; effective immediately upon Board approval.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

4. Approval of Letter of Agreement between Partnership HealthPlan of California and Humboldt County Department of Health and Human Services for Mental Health Service Coordination and Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the attached Letter of Agreement between Partnership HealthPlan of California and Humboldt County Department of Health and Human Services; authorize the Director of the Department of Health and Human Services to sign and execute the Letter of Agreement; authorize the Department of Health and Human Services to accept \$250,000 from Partnership HealthPlan of California for the mental health service coordination project; adopt the supplemental budget as attached in Exhibit B for fiscal year 2016-17, DHHS Mental Health budget unit 1170-424; and authorize the Director of the Department of Health and Human Services to execute future amendments and/or documents related to the attached Letter of Agreement after review and approval by County Counsel and Risk Management.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

5. Reallocate One (1) Full Time Equivalent (FTE) Senior Medical Office Assistant Position in Budget Unit 415 to One (1) Full Time Equivalent (FTE) Health Program Coordinator Position in Budget Unit 415

Recommendation: That the Board of Supervisors reallocate the Senior Medical Office Assistant position (class 0575, salary range 345, position 01) currently occupied by Linda Sinclair in budget unit 415 to Health Program Coordinator (class 0540, salary range 368) and reclassify Ms. Sinclair accordingly; effective the beginning of the bi-weekly pay period following approval.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

6. Department of Health and Human Services (DHHS) and The Danco Group: Support for Client Leasing of 15 Low-Income Senior Housing Units

Recommendation: That the Board of Supervisors approve DHHS' plan to support the "Eureka Lodge" project (the Project) by collaborating with the City of Eureka in subsidizing fifteen units of studio and one-bedroom housing to be reserved for the use of elder and/or dependent homeless adults with disabilities and/or serious mental illness; ratify the condition set forth in a Letter of Intent executed on December 9, 2016, by DHHS Director Connie Beck that binds the County to contribute to the Project a total of one-hundred thousand dollars (\$100,000) for a two year term: said funds to be used to finance rental subsidies for clients leasing units at the Project; ratify the condition set forth in a Letter of Intent executed on December 9, 2016, by DHHS Director Connie Beck that binds the County to support "client leasing" of fifteen (15) low-income units at the Project by funding rental subsidies for a period of twenty (20) years (the two year term set forth above and an additional eighteen year term); and authorize Director Beck to negotiate with the Danco Group in order to finalize an agreement that binds the County to subsidize rents for clients residing at the Project for a two year term under the County's standard terms and conditions (attachment 1).

This item was pulled for discussion.

A motion was made by Supervisor Wilson, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Department of Health and Human Services: Mental Health

7. Recognition of Donations Made to Healthy Moms Program, Budget unit 1180-431, Department of Health and Human Services, Alcohol and Drug Fund

Recommendation: That the Board of Supervisors accept donation of \$750.00 made to the Healthy Moms Program from the Rotary Club of Arcata.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Department of Health and Human Services: Social Services

8. Agreement with Redwood Community Action Agency to Assist with CalFresh Outreach and Support Activities.

Recommendation: That the Board of Supervisors approve the agreement with Redwood Community Action Agency to assist the Department of Health and Human Services (DHHS) increased utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) originals of the agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the (DHHS) -Contract Unit for forwarding to DHHS-Social Services Administration.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Probation

9. Approval of Amendment to Lease Agreement with PWM, Inc. and Fred Lundblade (Lessors) for Office Space at 555 H Street, in Eureka

Recommendation: That the Board of Supervisors approve and authorize the chairperson of the Board to execute the First Amendment to Lease to extend the lease with Lessor for office space at 555 H Street, in Eureka, for the period beginning March 1, 2017 through February 28, 2020, with the County having options to further extend the lease for two, one-year terms; and direct the Clerk of the Board to return one original executed amendment to Public Works-Real Property Division for transmittal to Lessor.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

10. Approval of License Agreement with PWM, Inc. for Use of Off-Street Parking Space at 615 I Street, in Eureka

Recommendation: That the Board of Supervisors approve and authorize the Chairperson to execute the License Agreement with PWM, Inc. for the Probation Department to use one off-street parking space, number fourteen (14), in the lot located at 615 H Street; and direct the Clerk of the Board to return one fully executed original License Agreement to Real Property for transmittal to PWM, Inc.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

11. Extension of Extra Help Hours to 1950 for Juvenile Corrections Officers Alicia Garrison and Manuel Pina (4/5 Vote Required)

Recommendation: That the Board of Supervisors authorize the extension of extra help hours for Juvenile Corrections Officers Alicia Garrison and Manuel Pina to 1950 hours through June 30, 2017, per Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Public Works

12. Supplemental Budget for Transportation Services Budget Unit 1150910 in FY 2016-17 for the Tish Non Village Grant Proceeds (4/5 Vote Required)

Recommendation: That the Board of Supervisors adopt the attached supplemental budget for FY 2016-17 (4/5 vote required); and direct the Auditor-Controller Office to journal the amount of \$78,722 to the Humboldt Transit Authority.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Sheriff

13. Resolution Authorizing Appoint Individuals to Act on Behalf of the Governing Body and the Humboldt County Operational Area for the Homeland Security Grant Program in Federal Fiscal Year 2017

Recommendation: That the Board of Supervisors adopt Resolution No. _____, the Governing Body Resolution (Attachment 1) and direct the Clerk of the Board to certify; authorize the Sheriff or Undersheriff to execute for and on behalf of Humboldt County for the purpose of obtaining federal financial assistance provided by the United States Department of Homeland Security, Homeland Security Grant Program and subgranted through the State of California; and direct the Clerk of the Board to return the completed documents to the Sheriff's Office of Emergency Services, Attn: Dorie Lanni, by February 16, 2017 for immediate submission to the California Governor's Office of Emergency Services.

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

14. Fiscal Year 2016-17 Supplemental Budget Request for Sheriff's Office Drug Task Force Budget Unit 265 (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve a supplemental budget request in FY 2016-17 Budget Unit 265 Sheriff's Drug Task Force to allow for asset forfeiture distributions to member agencies (4/5 vote required).

A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

E. SPECIAL PRESENTATIONS

Board of Supervisors

1. Proclaim the Week of February 19th through February 25th, 2017 as Engineer's Week in Humboldt County (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors adopt the Proclamation.

A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

F. MATTERS SET FOR TIME CERTAIN

G. ITEMS PULLED FROM CONSENT

H. MATTERS INITIATED BY BOARD MEMBERS

Board of Supervisors

1. Recommendations from the Measure Z Ad Hoc Committee Related to Filling the At-Large Seat on the Citizens' Advisory Committee on Measure Z Expenditures (Supervisor Rex Bohn and Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors make an appointment to fill the At-Large seat on the Citizens' Advisory Committee on Measure Z Expenditures.

A motion was made by Supervisor Sundberg, seconded by Supervisor Bohn, to appoint Rich Ames to the Measure Z Citizens' Advisory Committee. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Virginia Bass, Ryan Sundberg, and Mike Wilson

Nay: 1 - Estelle Fennell

2. Informational Report from Supervisor Estelle Fennell on the Invitation to Serve as a Co-Chair on the California State Association of Counties (CSAC) Cannabis Working Group (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors hear the report and take appropriate action, if required.

A motion was made by Supervisor Sundberg, seconded by Supervisor Wilson, to reaffirm Supervisor Fennell as one of the Co-Chairs on the CSAC Cannabis Working Group. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

I. DEPARTMENT REPORTS

County Administrative Office

1. Board's Strategic Framework for 2017 and Proposal for Board's Strategic Workshop

Recommendation: That the Board of Supervisors adopt the attached Strategic Framework to guide county decision-making in 2017 and direct the County Administrative Officer to transmit the document to department heads; and discuss the attached proposal from Alta Mesa Group for the Board's Strategic Workshop and provide direction to staff as appropriate.

A motion was made by Supervisor Wilson, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

Department of Health and Human Services: Social Services

2. National Indian Child Welfare Association (NICWA) System Review Update

Recommendation: That the Board of Supervisors hear the presentation by Department of Health and Humans Services (DHSS)-Social Services Director Stephanie Weldon and Child Welfare Services (CWS) Deputy Director Michele Stephens regarding NICWA system review update; select up to two (2) County Supervisors to participate, on an ad hoc basis, in DHHS/tribal meetings focused on the creation of intergovernmental agreements with tribal governments; and direct the Clerk of the Board to forward one (1) certified copy of the board report to the DHHS-Social Services Attn. Sharon Wolff.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, to accept the staff report, as well as appoint Supervisor Sundberg and Supervisor Bohn to an ad hoc committee to work with the tribes and Department of Health and Human Services. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

J. ADMINISTRATIVE ABATEMENT HEARINGS

K. PUBLIC HEARINGS

L. DISCUSSION ITEMS

Board of Supervisors

1. Monthly report on Board members' meeting attendance at county expense and other public supervisorial district events.

M. CLOSED SESSION

N. ADJOURNMENT

I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California



February 14, 2017



MINUTES
TUESDAY, FEBRUARY 14, 2017
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, February 21, 2017 with the vote as shown below.

AYES: Supervisors: Sundberg, Fennell, Bass, Bohn
NAYS: Supervisors: n/a
ABSENT: Supervisors: Wilson

ANA HARTWELL
Deputy Clerk of the Board

VIRGINIA BASS
Chair of the Board



COUNTY OF HUMBOLDT

For the meeting of: February 21, 2017

Date: February 15, 2017
To: The Honorable Board of Supervisors
From: Clerk of the Board of Supervisors
Subject: **Approval of the Action Summary – Meeting of February 14, 2017**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of February 14, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of February 14, 2017 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their February 14, 2017 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: *Cashier Hej*

REVIEW:	Auditor _____	County Counsel _____	Personnel _____	Risk Manager _____	Other _____
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TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor Fennell Secoded by Supervisor Sundberg
Ayes Fennell, Sundberg, Bohn, Bass
Nays
Abstain
Absent Wilson

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: February 21, 2017

By: *Kathy Hayes*
Kathy Hayes, Clerk of the Board