

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNELL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Chair - Fourth District
RYAN SUNDBERG
Vice-Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, February 14, 2017

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. Informational Report on the Appointment of Lance Morton to the Human Rights Commission Representing District 4 (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors receive and file the report.

Attachments: [Appointment to Human Rights Commission.pdf](#)

Clerk of the Board

2. Approval of the Action Summary - Meeting of February 7, 2017

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of February 7, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 2-7-17.pdf](#)

Department of Health and Human Services: Administration

3. Allocate one Staff Services Analyst III (M&C) in Fund 1160, Budget Unit 511

Recommendation: That the Board of Supervisors approve the allocation of one full time equivalent (1.00 FTE) Staff Services Analyst III (M&C) (job class 0396, salary range 452) position in budget unit 511; effective immediately upon Board approval.

Attachments: [DHHS Staff Allocation.pdf](#)

4. Approval of Letter of Agreement between Partnership HealthPlan of California and Humboldt County Department of Health and Human Services for Mental Health Service Coordination and Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the attached Letter of Agreement between Partnership HealthPlan of California and Humboldt County Department of Health and Human Services; authorize the Director of the Department of Health and Human Services to sign and execute the Letter of Agreement; authorize the Department of Health and Human Services to accept \$250,000 from Partnership HealthPlan of California for the mental health service coordination project; adopt the supplemental budget as attached in Exhibit B for fiscal year 2016-17, DHHS Mental Health budget unit 1170-424; and authorize the Director of the Department of Health and Human Services to execute future amendments and/or documents related to the attached Letter of Agreement after review and approval by County Counsel and Risk Management.

Attachments: [Letter of Agreement with Partnership HealthPlan of California.pdf](#)

5. Reallocate One (1) Full Time Equivalent (FTE) Senior Medical Office Assistant Position in Budget Unit 415 to One (1) Full Time Equivalent (FTE) Health Program Coordinator Position in Budget Unit 415

Recommendation: That the Board of Supervisors reallocate the Senior Medical Office Assistant position (class 0575, salary range 345, position 01) currently occupied by Linda Sinclair in budget unit 415 to Health Program Coordinator (class 0540, salary range 368) and reclassify Ms. Sinclair accordingly; effective the beginning of the bi-weekly pay period following approval.

Attachments: [DHHS Position Reallocation.pdf](#)

6. Department of Health and Human Services (DHHS) and The Danco Group: Support for Client Leasing of 15 Low-Income Senior Housing Units

Recommendation: That the Board of Supervisors approve DHHS' plan to support the "Eureka Lodge" project (the Project) by collaborating with the City of Eureka in subsidizing fifteen units of studio and one-bedroom housing to be reserved for the use of elder and/or dependent homeless adults with disabilities and/or serious mental illness; ratify the condition set forth in a Letter of Intent executed on December 9, 2016, by DHHS Director Connie Beck that binds the County to contribute to the Project a total of one-hundred thousand dollars (\$100,000) for a two year term: said funds to be used to finance rental subsidies for clients leasing units at the Project; ratify the condition set forth in a Letter of Intent executed on December 9, 2016, by DHHS Director Connie Beck that binds the County to support "client leasing" of fifteen (15) low-income units at the Project by funding rental subsidies for a period of twenty (20) years (the two year term set forth above and an additional eighteen year term); and authorize Director Beck to negotiate with the Danco Group in order to finalize an agreement that binds the County to subsidize rents for clients residing at the Project for a two year term under the County's standard terms and conditions (attachment 1).

Attachments: [Low-Income Senior Housing Units.pdf](#)

Department of Health and Human Services: Mental Health

7. Recognition of Donations Made to Healthy Moms Program, Budget unit 1180-431, Department of Health and Human Services, Alcohol and Drug Fund

Recommendation: That the Board of Supervisors accept donation of \$750.00 made to the Healthy Moms Program from the Rotary Club of Arcata.

Attachments: [Donations Made to Healthy Moms Program.pdf](#)

Department of Health and Human Services: Social Services

8. Agreement with Redwood Community Action Agency to Assist with CalFresh Outreach and Support Activities

Recommendation: That the Board of Supervisors approve the agreement with Redwood Community Action Agency to assist the Department of Health and Human Services (DHHS) increased utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) originals of the agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the (DHHS)-Contract Unit for forwarding to DHHS-Social Services Administration.

Attachments: [Agreement with RCAA for CalFresh.pdf](#)

Probation

9. Approval of Amendment to Lease Agreement with PWM, Inc. and Fred Lundblade (Lessors) for Office Space at 555 H Street, in Eureka

Recommendation: That the Board of Supervisors approve and authorize the chairperson of the Board to execute the First Amendment to Lease to extend the lease with Lessor for office space at 555 H Street, in Eureka, for the period beginning March 1, 2017 through February 28, 2020, with the County having options to further extend the lease for two, one-year terms; and direct the Clerk of the Board to return one original executed amendment to Public Works-Real Property Division for transmittal to Lessor.

Attachments: [Amendment to Lease for Office Space at 555 H Street, Eureka.pdf](#)

10. Approval of License Agreement with PWM, Inc. for Use of Off-Street Parking Space at 615 I Street, in Eureka

Recommendation: That the Board of Supervisors approve and authorize the Chairperson to execute the License Agreement with PWM, Inc. for the Probation Department to use one off-street parking space, number fourteen (14), in the lot located at 615 H Street; and direct the Clerk of the Board to return one fully executed original License Agreement to Real Property for transmittal to PWM, Inc.

Attachments: [License Agreement for Off-Street Parking.pdf](#)

11. Extension of Extra Help Hours to 1950 for Juvenile Corrections Officers Alicia Garrison and Manual Pina (4/5 Vote Required)

Recommendation: That the Board of Supervisors authorize the extension of extra help hours for Juvenile Corrections Officers Alicia Garrison and Manuel Pina to 1950 hours through June 30, 2017, per Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

Attachments: [Extension of Extra Help Hours.pdf](#)

Public Works

12. Supplemental Budget for Transportation Services Budget Unit 1150910 in FY 2016-17 for the Tish Non Village Grant Proceeds (4/5 Vote Required)

Recommendation: That the Board of Supervisors adopt the attached supplemental budget for FY 2016-17 (4/5 vote required); and direct the Auditor-Controller Office to journal the amount of \$78,722 to the Humboldt Transit Authority.

Attachments: [Public Works Supplemental Budget.pdf](#)

Sheriff

13. Resolution Authorizing Appoint Individuals to Act on Behalf of the Governing Body and the Humboldt County Operational Area for the Homeland Security Grant Program in Federal Fiscal Year 2017

Recommendation: That the Board of Supervisors adopt Resolution No. _____, the Governing Body Resolution (Attachment 1) and direct the Clerk of the Board to certify; authorize the Sheriff or Undersheriff to execute for and on behalf of Humboldt County for the purpose of obtaining federal financial assistance provided by the United States Department of Homeland Security, Homeland Security Grant Program and subgranted through the State of California; and direct the Clerk of the Board to return the completed documents to the Sheriff's Office of Emergency Services, Attn: Dorie Lanni, by February 16, 2017 for immediate submission to the California Governor's Office of Emergency Services.

Attachments: [Homeland Security Grant Program.pdf](#)

14. Fiscal Year 2016-17 Supplemental Budget Request for Sheriff's Office Drug Task Force Budget Unit 265 (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve a supplemental budget request in FY 2016-17 Budget Unit 265 Sheriff's Drug Task Force to allow for asset forfeiture distributions to member agencies (4/5 vote required).

Attachments: [Sheriff Supplemental Budget.pdf](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts.pdf](#)

E. SPECIAL PRESENTATIONS**Board of Supervisors**

1. Proclaim the Week of February 19th through February 25th, 2017 as Engineer's Week in Humboldt County (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Engineers Week Proclamation.pdf](#)

F. MATTERS SET FOR TIME CERTAIN**G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Recommendations from the Measure Z Ad Hoc Committee Related to Filling the At-Large Seat on the Citizens' Advisory Committee on Measure Z Expenditures (Supervisor Rex Bohn and Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors make an appointment to fill the At-Large seat on the Citizens' Advisory Committee on Measure Z Expenditures.

Attachments: [Measure Z Ad Hoc Committee Appointment Recommendations.pdf](#)

2. Informational Report from Supervisor Estelle Fennell on the Invitation to Serve as a Co-Chair on the California State Association of Counties (CSAC) Cannabis Working Group (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors hear the report and take appropriate action, if required.

Attachments: [Invitation to CSAC Cannabis Working Group.pdf](#)

I. DEPARTMENT REPORTS**County Administrative Office**

1. Board's Strategic Framework for 2017 and Proposal for Board's Strategic Workshop

Recommendation: That the Board of Supervisors adopt the attached Strategic Framework to guide county decision-making in 2017 and direct the County Administrative Officer to transmit the document to department heads; and discuss the attached proposal from Alta Mesa Group for the Board's Strategic Workshop and provide direction to staff as appropriate.

Attachments: [Strategic Framework for 2017.pdf](#)

Department of Health and Human Services: Social Services

2. National Indian Child Welfare Association (NICWA) System Review Update

Recommendation: That the Board of Supervisors hear the presentation by Department of Health and Humans Services (DHSS)-Social Services Director Stephanie Weldon and Child Welfare Services (CWS) Deputy Director Michele Stephens regarding NICWA system review update; select up to two (2) County Supervisors to participate, on an ad hoc basis, in DHHS/tribal meetings focused on the creation of intergovernmental agreements with tribal governments; and direct the Clerk of the Board to forward one (1) certified copy of the board report to the DHHS-Social Services Attn. Sharon Wolff.

Attachments: [Staff Report.pdf](#)
[NICWA Report.pdf](#)

J. ADMINISTRATIVE ABATEMENT HEARINGS**K. PUBLIC HEARINGS****L. DISCUSSION ITEMS****Board of Supervisors**

1. Monthly report on Board members' meeting attendance at county expense and other public supervisorial district events.

M. CLOSED SESSION**N. ADJOURNMENT**

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>