

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNEL
Chair - Second District
MIKE WILSON
Vice-Chair - Third District
VIRGINIA BASS
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT**

**825 FIFTH STREET
EUREKA, CA 95501**

SUPERVISORS' CHAMBER, FIRST FLOOR

ACTION SUMMARY

Tuesday, January 7, 2020

9:00 AM

Regular Meeting

Supervisor Mike Wilson was absent.

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

Agricultural Commissioner

1. Waiver of Extra-help Hours Limit and Extension of 960 Hours, Up to a Maximum of 1,920 Hours and Approval of Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve a waiver of the 960 extra-help hour limitation for Lauren Hatfield, Agricultural Inspector I, and approve an extension of 960 hours to a maximum of 1,920 hours for FY 2019-20, pursuant to Section 7 of Humboldt County Salary Resolution (4/5 vote required); and
2. Approve the attached supplemental budget and direct the Auditor-Controller to execute the supplemental budget (4/5 vote required).

A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Board of Supervisors

2. Letter of Support for Cottage Microbusiness License (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the letter of support.

This item was pulled from consent for discussion.

There was no action taken on this item.

3. Certificate of Appreciation to Debbie Damiano for 30 Years of Employment at the County of Humboldt. (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the certificate of appreciation.

A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

4. Letters of Appreciation to Wes Moore and Patria Lai for their Service on the Fish and Game Advisory Commission (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

5. Letter of Appreciation for Bob Morris for his service on the Planning Commission (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

6. Letter of Appreciation for Monica Rose for her Service on the Behavioral Health Board (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Clerk of the Board**7. Approval of the Action Summary - Special Meeting of December 16, 2019**

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of December 16, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

8. Approval of the Action Summary - Continued Special Meeting of December 17, 2019

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of December 17, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

9. Notice of Vacancies on the Law Library Board of Trustees

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

10. Approval of the Action Summary - Special Meeting of December 20, 2019

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of December 20, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

County Administrative Office

11. Microsoft Enterprise Agreement with Dell Marketing LP Regarding the Provision of Software Licenses and Support and Hosting Services Required for the Continued Use of the Microsoft O365 Online Platform

Recommendation: That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear Free Ordinance with regard to the attached Microsoft Enterprise Agreement with Dell Marketing LP;
2. Approve, and authorize the Board Chair, to execute, the attached Microsoft Enterprise Agreement with Dell Marketing LP, and all related documents attached hereto, regarding the provision of software licenses and support and hosting services required for the continued use of the Microsoft O365 Online platform; and
3. Authorize the Humboldt County Purchasing Agent, or a designee thereof, to execute any and all subsequent amendments to the attached Microsoft Enterprise Agreement with Dell Marketing LP, after review and approval by County Counsel and Risk Management.

A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Department of Health and Human Services: Administration

12. Extension of Extra Help Hours Past the 960 Hour Limit (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the extension of Extra Help hours past the 960 hour limit for the following individuals:

1. Sherry Ables-Privette, Peer Coach I to 1920 hours through June 30, 2020;
2. Kirt Alexander, Peer Coach I to 1920 hours through June 30, 2020;
3. Jenny Bugnacki, Mental Health Case Manager I to 1920 hours through June 30, 2020;
4. Brian Davis, Administrative Analyst I to 1920 hours through June 30, 2020;
5. Petar Demirev, Departmental Information Systems Technician to 1920 hours through June 30, 2020;
6. Tami Hamilton, Peer Coach I to 1920 hours through June 30, 2020;
7. Aenoi Khounsinvong, Mental Health Cook to 1920 hours through June 30, 2020;
8. Sara Martin, Vocational Trainee to 1920 hours through June 30, 2020;
9. Brianna Penner, Mental Health Case Manager I to 1920 hours through June 30, 2020; and
10. Meghan Sheeran, Mental Health Clinician to 1920 hours through June 30, 2020.

A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

13. Reallocation of the Office Assistant III to a Senior Office Assistant

Recommendation: That the Board of Supervisors:

1. Approve the reallocation of the Office Assistant III Merit System Services (class 0186, salary range 342, M/C unit 09), position 01 to a Senior Office Assistant Merit System Services (class 0110, salary range 368 M/C unit 09), position 01; effective the pay period following Board approval.

A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Department of Health and Human Services: Mental Health**14. Mental Health Organizational Provider Services Agreement with Remi Vista, Inc. Regarding the Provision of Children's Specialty Mental Health Treatment Services, Therapeutic Behavioral Services and Intensive Home-Based Services to Eligible Medi-Cal Beneficiaries Residing in Humboldt County**

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached Mental Health Organizational Provider Services Agreement with Remi Vista, Inc. regarding the provision of children's specialty mental health treatment services, therapeutic behavioral services and intensive home-based services to eligible Medi-Cal beneficiaries residing in Humboldt County for the period of January 1, 2020 through June 30, 2022;
2. Authorize the Department of Health and Human Services - Mental Health Director, or designee, to execute any and all subsequent amendments to the attached agreement after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached agreement to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Department of Health and Human Services: Public Health**15. Establish Fixed Asset Line Item for the Purchase of Two Biological Safety Cabinets**

Recommendation: That the Board of Supervisors:

1. Approve the appropriation transfer to establish a fixed asset line item for the purchase of two Biological Safety Cabinets; and
2. Direct the Auditor-Controller's Office to post the appropriation transfer in Attachment A.

A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Department of Health and Human Services: Social Services**16. Professional Services Agreement with United Indian Health Services to Increase Utilization of CalFresh Benefits by Eligible Households**

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached Professional Services Agreement with United Indian Health Services (UIHS) to assist the Department of Health and Human Services (DHHS) to increase utilization of CalFresh benefits by eligible households in an amount not to exceed \$281,680.94; and
2. Direct the Clerk of the Board to route the executed agreement to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Social Services Administration.

A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Planning and Building Department

17. Resolution for Denial of Humboldt Wind Project
Project # PLN-13999-CUP

Recommendation: That the Board of Supervisors:

1. Adopt Resolution No. _____ [Attachment 1] A Resolution of the Board of Supervisors of the County of Humboldt capturing the December 17, 2019 action of the Board to take the following actions on the Humboldt Wind Project:
 - a. Find the significant and unavoidable impacts of the proposed project are not outweighed by the benefits, and cannot be mitigated to an acceptable level through mitigation measures or project alternatives; and
 - b. Find the proposed project inconsistent with the General Plan and Zoning Ordinance and detrimental to the public health, safety, and welfare; and
 - c. Deny the applicant's appeal of the Planning Commission's denial of the Conditional Use Permit and Special Permit; and
 - d. Deny the Conditional Use Permit and Special Permit for development of the Humboldt Wind Energy Project.

A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Probation

18. Professional Services Agreement with Redwood Community Action Agency

Recommendation: That the Board of Supervisors:

1. Approve the attached Professional Services Agreement between Humboldt County Probation and Redwood Community Action Agency (RCAA) to provide long-term case management services to clients recovering from drug and alcohol addiction; and
2. Direct the Clerk of the Board to return two signed copies of the agreement to the Probation Department, Attention: Elisha Hardison, Legal Office Business Manager.

A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

19. Supplemental Budget for Board of State and Community Corrections, Mental Health Training Grant (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget for budget unit 1100-235002.

A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Public Works

20. Budget Adjustment for Roads Maintenance Fiscal Year (FY) 2019-20 to Purchase Two Snow Plow Trucks

Recommendation: That the Board of Supervisors:

1. Approve the attached budget adjustment for fund 1200, budget unit (BU) 325-Roads-Maintenance;
2. Direct the Auditor-Controller to execute the attached budget adjustment establishing a fixed asset line for the purchase of two Ford 1-ton extended four-wheel drive (Ext 4WD) snow plow trucks; and
3. Donate the purchased vehicles to Motor Pool.

A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

Sheriff

21. Acceptance of Agreement Number 2020-16 between the Humboldt County Sheriff's Office (HCSO) and the Drug Enforcement Administration (DEA) of the United States Department of Justice and approval of Supplemental Budget for Domestic Cannabis Eradication/Suppression Program Grant (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve Agreement Number 2020-16 (Attachment 1) between the Humboldt County Sheriff's Office (HCSO) and the Drug Enforcement Administration (DEA) of the United States Department of Justice;
2. Authorize the Chair of the Board, Sheriff, Undersheriff or Deputy Director Sheriff's Administration to sign Agreement Number 2020-16 (Attachment 1) and to execute all necessary contracts and agreements and amendments thereto, in the name of the County of Humboldt, and all other certifications, assurances, or documents required by the Department of Justice for this grant program; and
3. Approve the supplemental budget (Attachment 2) for Sheriff Operations Domestic Cannabis Eradication/Suppression Program Grant (DCESP) budget unit 1100-221931 (4/5 vote required).

A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

22. Waiver of extra-help hours for Miyanna Dorrell, Emergency Communications Dispatcher and Jenna Nibert, Animal Shelter Office Assistant (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve a waiver of the 960 extra-help hour limitation for Miyanna Dorrell, Emergency Communications Dispatcher (Budget Unit 1100-221) and an extension of 960 hours, to a maximum of 1,920 hours for Fiscal Year 2019-20, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required); and
2. Approve a waiver of the 960 extra-help hour limitation for Jenna Nibert, Animal Shelter Office Assistant and an extension of 960 hours, to a maximum of 1,920 hours for Fiscal Year 2019-20, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

D. ITEMS PULLED FROM CONSENT

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

F. SPECIAL PRESENTATIONS

Board of Supervisors

1. Human Rights Commission Introduction of their "Kindness Campaign" (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:

1. Hear the presentation and receive and file the report.

Approved per order of the Chair.

G. MATTERS INITIATED BY BOARD MEMBERS

Board of Supervisors

1. Election and Official Ballot on Behalf of the County Medical Services Program (CMSP) Governing Board for Group 2 Counties Representative (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:

1. Designate Supervisor Leonard Moty from Shasta County or another Group 2 County representative to fill the open seat on the County Medical Services Governing Board, and direct the Clerk of the Board to return the Official Ballot to Shaw, Yoder, Antwih, Schmetzer and Lange, 1415 L Street, Suite 1000, Sacramento, CA 95814.

A motion was made by Supervisor Bass, seconded by Supervisor Bohn, that the Humboldt County Board of Supervisors cast their vote for Leonard Moty to fill the open seat on the County Medical Services Governing Board. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Steve Madrone

H. DEPARTMENT REPORTS

I. PUBLIC HEARINGS

J. DISCUSSION ITEMS**K. MATTERS SET FOR TIME CERTAIN****Board of Supervisors - Closed Session**

1. 12:00 p.m. - It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Public Works Director pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of the Public Works Director pursuant to Government Code sections 54954.5 and 54957. There was no action to report.

2. 12:00 p.m. - It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Department of Health and Human Services Director pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of the Department of Health and Human Services Director pursuant to Government Code sections 54954.5 and 54957. There was no action to report.

3. 12:00 p.m. - It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Child Support Services Director pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of the Child Support Services Director pursuant to Government Code sections 54954.5 and 54957. There was no action to report.

4. 12:00 p.m. - It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Aviation Director pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of the Aviation Director pursuant to Government Code sections 54954.5 and 54957. There was no action to report.

5. 12:00 p.m. - It is the intention of the Board of Supervisors to meet in closed session to consider the Public Employee Performance Evaluation for the position of Director of Library Services pursuant to Government Code sections 54954.5 and 54957.

The Board of Supervisors met in closed session to consider the Public Employee Performance Evaluation for the position of Director of Library Services pursuant to Government Code sections 54954.5 and 54957. There was no action to report.

6. 12:00 p.m. - Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code section 54956.9, subd. (d)(2) regarding exposure to litigation in one potential case.

The Board of Supervisors met in conference with Legal Counsel – Anticipated Litigation pursuant to Government Code section 54956.9, subd. (d)(2) regarding exposure to litigation in one potential case. There was no action to report.

L. ADJOURNMENT

I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

RYAN SHARP

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California

JANUARY 8, 2020







MINUTES
TUESDAY, JANUARY 7, 2020
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, January 14, 2020 with the vote as shown below.

AYES: Supervisors: Fennell, Bohn, Wilson, Madrone, Bass
NAYS: Supervisors: --
ABSENT: Supervisors: --



RYAN SHARP
Deputy Clerk of the Board



ESTELLE FENNELL
Chair of the Board