

BOARD OF SUPERVISORS

REX BOHN
First District
MICHELLE BUSHNELL
Second District
MIKE WILSON
Vice Chair - Third District
VIRGINIA BASS
Chair - Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

ELISHIA HAYES
Interim County Administrative
Officer
JEFFERSON BILLINGSLEY
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
ACTION SUMMARY**

Tuesday, September 21, 2021

9:00 AM

Regular Meeting - Virtual

A. ROLL CALL

Present: Bohn, Bushnell, Wilson, Bass, Madrone

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Auditor/Controller

1. Resolution Setting the Tax Rates for Fiscal Year 2021-2022

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

Board of Supervisors

2. Correction to Board of Supervisors Meeting Action Summary dated July 20, 2021

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

3. Childhood Cancer Awareness Month Proclamation

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

4. Approval of the Action Summary

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

Child Support Services

5. Adjust North Coast Regional Department of Child Support Services Hours of Operation for October 21, 2021 (4/5 Vote Required)

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

Clerk of the Board

6. Submittal of Supervisor's Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

7. Board of Supervisors Teleconferencing Meetings and AB 361

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

County Administrative Office

8. Supplemental Budget and Carry Forward of Measure Z Funding from Fiscal Year (FY) 2020-21 into FY 2021-22 (4/5 Votes Required)

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

9. Adoption of Ordinance Amending Section 855-7 of Chapter 5 of Division 5 of Title VIII of the Humboldt County Code Relating to Public, Educational and Governmental Access Channel Capacity, Support, Interconnection and Signal Carriage

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

10. Supplemental Budget for Fiscal Year 2020-21 CARES Act budget (4/5 Vote Required)

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

11. Supplemental Budget for Fiscal Year 2021-22 for American Rescue Plan Act (ARPA) Spending Plan, Allocation of 3.0 Full-Time (FTE) Equivalent Human Resources Analyst I/II, 1.0 FTE Information Technology (IT) Technician II, 1.0 FTE IT Security Analyst II (4/5 Vote Required)

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

12. Resolution Amending Resolution 21-68, to Revise the Date of the First Public Hearing Regarding the Samoa Peninsula Enhanced Infrastructure Financing District.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

13. Resolution Regarding Extension of the Abandoned Vehicle Abatement Program

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

14. Adoption of Resolution Delegating Authority to the County Administrative Officer to Implement and Enforce Personnel Policies During Emergencies

A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendation be approved with the following addition to the Resolution: Delegate Authority to the County Administrative Officer and the Director of Emergency Services to implement and enforce Personnel policies during Emergencies. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

Department of Health and Human Services: Administration**15. Deallocate One Vacant Senior Office Assistant Position and Allocate One Staff Services Specialist****16. Allocate 1.0 Full-Time Equivalent Program Manager Position**

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

17. Fourth Amendment to the Professional Services Agreement with California Medical Forensic Group Regarding the Provision of Healthcare Services at Humboldt County Correctional and Detention Facilities and Associated Supplemental Budget (4/5 Vote Required)

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

18. California Homeless Coordinating and Financing Council's Homeless Housing, Assistance and Prevention Program Funding Recommendations

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

Department of Health and Human Services: Behavioral Health

19. Professional Services Agreement with Arcata House Partnership Regarding the Provision of Peer Coaching and Support Services to Eligible Individuals Living at the Arcata Bay Crossing Apartment Complex

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

20. Memorandum of Understanding with the Humboldt County Office of Education Regarding the Continued Development of a Multi-Tiered System of Support Coalition within Humboldt County

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

Planning and Building Department

21. Modifying the Effective Date of the Recently Approved Building Code Amendment Implementing the Accessory Dwelling Unit Ordinance

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

22. Deallocation of 1.0 Full-Time Equivalent (FTE) Planning Technician I/II Position and Allocation of 1.0 FTE Permit Specialist I/II Position in Cannabis Planning Budget Unit 1100-268

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

Probation

23. Assignment of Acting Supervisor Out-of-Class Temporary Pay Assignment of Melissa Stevens from Correctional Cook to Food Services Supervisor

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

Treasurer/Tax Collector

24. Software and Services Agreement with GovEase for Online Property Tax Auction

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

25. Software and Services Agreement with Point & Pay for Online Payment Processing

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

F. SPECIAL PRESENTATIONS**Board of Supervisors**

1. Area I Agency on Aging Annual Report (Supervisor Steve Madrone)

Report received and filed.

G. ITEMS PULLED FROM CONSENT**H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****County Administrative Office**

1. Project Trellis Funding and Programmatic Changes

A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, that the staff recommendation #1 be approved with the following changes:

1. *\$1,000,000 to create an emergency grant program that provides financial assistance to cannabis cultivators facing issues related to crop loss, fire mitigation, drought and other adverse marketplace conditions caused by the drop in cannabis prices.*
2. *Add a certification component to the County of Humboldt's existing Project Trellis Local Equity Program (LEP) to aid Humboldt County cultivators who are seeking shelf space in metro area dispensaries throughout the state which are requiring equity certification for cannabis goods sold. This is related to Recommendation #2 to approve an emergency update to the LEP (Attachment 1).*
3. *Broaden the eligibility requirements for the Project Trellis Local Equity Program (LEP) to make the program available to a greater diversity of applicants. Upon approval, staff will return to your Board with a supplemental budget to effectuate your direction.*
4. *Direct staff to bring a staffing request and supplemental budget requesting additional staff to support Project Trellis in two weeks.*

The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

Treasurer/Tax Collector

2. Adding CalPERS as Additional Provider for County 457(b) Savings Plan

A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

J. PUBLIC HEARINGS**Planning and Building Department**

- 1. Public Hearing on Draft Amendments to the Commercial Cannabis Land Use Ordinance (CCLUO); Case No.: PLN-2020-17147

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendation be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

K. DISCUSSION ITEMS

L. MATTERS SET FOR TIME CERTAIN

Board of Supervisors

- 1. 11:00 am - Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiators. Labor negotiators: Kelly Barns, Elishia Hayes and Jack Hughes. Employee Organizations (represented and unrepresented): American Federation of State, County and Municipal Employees (AFSCME Local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Elected and Appointed Department Heads, and Management and Confidential Employees.

The Board of Supervisors met in Closed Session to Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiators. Labor negotiators: Kelly Barns, Elishia Hayes and Jack Hughes. Employee Organizations (represented and unrepresented): American Federation of State, County and Municipal Employees (AFSCME Local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Elected and Appointed Department Heads, and Management and Confidential Employees. There was no reportable action.

M. CLOSED SESSION

N. ADJOURNMENT

I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

NIKKI TURNER

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California



September 21, 2021



MINUTES

Tuesday, September 21, 2021

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, October 5, 2021 with the vote as shown below.

AYES: Supervisors: Bushnell, Bohn, Madrone, Bass, Wilson
NAYS: Supervisors: --
ABSENT: Supervisors: --
ABSTAIN: Supervisors: --

NIKKI TURNER
Deputy Clerk of the Board

VIRGINIA BASS
Chair of the Board