

**BOARD OF SUPERVISORS**

REX BOHN  
Vice-Chair - First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Chair - Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

Tuesday, December 18, 2018

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Auditor/Controller**

1. Adoption of Ordinance Adding Section 243-4 to Chapter 3 of Division 4 of Title II of the Humboldt County Code Relating to Preparation and Filing of an Annual Inventory

***Recommendation:*** That the Board of Supervisors:

1. Adopt Ordinance No. \_\_\_\_\_, adding Section 243-4 to Chapter 3 of Division 4 of Title II of the Humboldt County Code relating to preparation and filing of an annual inventory.

**Attachments:** [Staff Report](#)  
[Ordinance 2619](#)  
[Post-Adoption Summary of the Proposed Ordinance](#)  
[Proof of Publication.pdf](#)

### **Board of Supervisors**

2. Retirement Resolution Jeff Rosdahl (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the Resolution.

**Attachments:** [Staff Report](#)  
[Jeff Rosdahl.pdf](#)

3. Letter of Appreciation to Paula Mushrush for her service on the Housing Trust Fund and Homelessness Solutions Committee (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the letter of appreciation.

**Attachments:** [Staff Report](#)  
[PaulaLtr](#)

4. The Ferndale Enterprise 140th Anniversary Resolution (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the Resolution.

**Attachments:** [Staff Report](#)  
[Ferndale Enterprise 140th Anniversary Resolution.pdf](#)

### **Clerk of the Board**

5. Approval of the Action Summary - Meeting of December 11, 2018

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of December 11, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

*Attachments:*        [Staff Report](#)  
                              [Action Summary 12-11-18](#)

**County Administrative Office**

6. Motorola Solutions, Inc. Communications System and Services Agreement

*Recommendation:* That the Board of Supervisors:

1. Approve the selection of Motorola Solutions, Inc. as the entity to provide, install and test radio infrastructure equipment and software necessary to complete the Humboldt County Radio System Replacement Project;
2. Approve, and authorize the Chair of the Board to execute, the attached communications system and services agreement with Motorola Solutions, Inc.;
3. Authorize the County Administrative Officer, or a designee thereof, to execute any and all amendments and/or change orders to the attached communications system and services agreement with Motorola Solutions, Inc. after review and approval by County Counsel and Risk Management; and
4. Direct the Clerk of the Board to return two (2) fully executed original copies of the attached communications systems and services agreement to the County Administrative Office for further processing.

*Attachments:*        [Staff Report](#)  
                              [Radio System Replacement Project RFP](#)  
                              [RFP Attachment H Pricing Workbook](#)  
                              [RFP Attachment G](#)  
                              [RFP Addendum 1](#)  
                              [RFP Addendum 2](#)  
                              [RFP Addendum 3](#)  
                              [Motorola Solutions RFP Response](#)  
                              [Motorola Solutions Communications System and Services Agreement](#)

7. Bid Award Authorization for the Fortuna Veterans Hall Americans with Disabilities Act (ADA) Project located at 1426 Main Street, Fortuna, CA. Project Number 2017-402

*Recommendation:* That the Board of Supervisors:

1. Receive and file the bids for the Fortuna Veterans Hall Americans with Disabilities Act (ADA) Project, 2017-402;
2. Award the project to the lowest responsible and responsive bidder, DCI Builders, Inc.; and
3. Authorize the County Administrative Officer to sign the construction agreement with DCI Builders, Inc. in the form of the attached sample agreement subject to approval from County Counsel and Risk Management.

**Attachments:**        [Staff Report](#)  
                              [November 27, 2018, Bid Results](#)  
                              [Construction Agreement- DCI Builders, Inc](#)

8. Resolutions Designating Previously Allocated Funding to be Used as the Cash Match needed for, and Transition Planning, Administration and Other Activities Related to, the Humboldt County Corrections Reentry Resource Center Project

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution designating \$1,961,000 of previously allocated funding to be used as the cash match needed for the Humboldt County Corrections Reentry Resource Center project;
2. Adopt the attached resolution designating \$839,000 of previously allocated funding to be used for transition planning, administration and other activities related to the Humboldt County Corrections Reentry Resource Center project; and
3. Direct the Clerk of the Board to provide fully executed original copies of the attached resolutions to the Humboldt County Administrative Office for submission to the Board of State and Community Corrections.

**Attachments:**        [Staff Report](#)  
                              [Resolution 18-129](#)  
                              [Resolution 18-130](#)

### **County Counsel**

9. Adoption of Annual Resolutions Authorizing New Chair and Vice-Chair of the Board of Supervisors for 2019 to take all Acts Necessary to Act as Chair and Vice-Chair, Including Authorized Signatures on Necessary Documents of Financial Transactions

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached three (3) resolutions authorizing the new Chair Rex Bohn, and new Vice-Chair Estelle Fennell, of the Board of Supervisors to take all acts necessary to act as Chair and Vice-Chair, including authorized signatures on necessary documents of financial transactions, for acceptance and consent to grants and real property in 2019, and authorize the Chair to sign said resolutions.

**Attachments:**        [Staff Report](#)  
                              [Resolution 18-131](#)  
                              [Resolution 18-132](#)  
                              [Resolution 18-133](#)

**Department of Health and Human Services: Administration****10. Appointment to the Solid Waste Local Enforcement Agency Independent Hearing Panel**

**Recommendation:** That the Board of Supervisors:

1. Appoint Tedd Ward as a Technical Expert Representative with a term to expire December 18, 2023; and
2. Appoint Heidi Benzonelli as an alternate, At-Large Public Representative with a term to expire December 18, 2023.

**Attachments:**

[Staff Report](#)

[Sections of the California Code of Regulations and Public Resources Code that pertain to Humboldt County Resolution No. 92-128](#)

**11. Resolution Authorizing Acceptance of Funding Made Available through the California Department of Housing and Community Development's California Emergency Solutions and Housing Program**

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County Department of Health and Human Services Director, or a designee thereof, to accept funding made available through the California Department of Housing and Community Development's California Emergency Solutions and Housing Program.

**Attachments:**

[Staff Report](#)

[Resolution 18-134](#)

[California Emergency Solutions and Housing Program Notice of Funding Availability](#)

[California Emergency Solutions and Housing Program Funding Application dated C](#)

**Department of Health and Human Services: Mental Health****12. First Amendment to the Professional Services Agreement with Alcohol Drug Care Services, Inc. Regarding the Provision of Residential Alcohol and Drug Treatment and Detoxification Services**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached first amendment to the professional services agreement with Alcohol Drug Care Services, Inc. regarding the provision of residential alcohol and drug treatment and detoxification services for the period of October 27, 2015 through June 30, 2020; and
2. Direct the Clerk of the Board to return two (2) fully executed original copies of the attached first amendment to the Department of Health and Human Services -

Contract Unit for further processing.

**Attachments:** [Staff Report](#)  
[ADCS \(Measure Z\) 2015-20- Original executed](#)  
[A01 ADCS Measure Z Detox agreement FY 15-20- signed by ADCS.pdf](#)  
[GL AL UL SSL 01-04-2019 WC 07-01-2019-insurance](#)

**District Attorney**

13. Acceptance of Grant Funding Made Available by the California Department of Insurance through the Workers' Compensation Insurance Fraud Program and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County District Attorney, or a designee thereof, to accept, and execute any and all documents necessary to secure, grant funding made available by the California Department of Insurance through the Workers' Compensation Insurance Fraud Program;
2. Approve the attached supplemental budget in Fund 1100, Budget Unit 205, District Attorney (4/5 vote required);
3. Direct the Clerk of the Board to return a certified copy of the attached resolution to the District Attorney's Office for further processing and submission to the State; and
4. Direct the Clerk of the Board to provide the attached supplemental budget to the Auditor-Controller's Office.

**Attachments:** [Staff Report](#)  
[Worker's Comp Grant Award Letter.pdf](#)  
[Worker's Comp Grant Award Letter increase in funding.pdf](#)  
[Supplemental Budget - WC FY 2018-19.docx](#)  
[Resolution 18-135](#)

14. Acceptance of Grant Funding Made Available by the California Department of Insurance through the Automobile Insurance Fraud Program and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County District Attorney, or a designee thereof, to accept, and execute any and all documents necessary to secure, grant funding made available by the California Department of Insurance through the Automobile Insurance Fraud Program;
2. Approve the attached supplemental budget in Fund 1100, Budget Unit 205, District Attorney (4/5 vote required);
3. Direct the Clerk of the Board to return a certified copy of the attached

resolution to the District Attorney's Office for further processing and submission to the state; and  
4. Direct the Clerk of the Board to provide the attached supplemental budget to the Auditor-Controller's Office.

**Attachments:** [Staff Report](#)  
[Grant Award Letter.pdf](#)  
[Grant Award Amendment Letter.pdf](#)  
[Supplemental Budget - AF FY 2018-19.docx](#)  
[Resolution 18-136](#)

15. Acceptance of Grant Funding Made Available by the California Governor's Office of Emergency Services through the Child Advocacy Center Program and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Humboldt County District Attorney, or a designee thereof, to accept, and execute any and all documents necessary to secure, grant funding made available by the California Governor's Office of Emergency Services through the Child Advocacy Center Program;
2. Approve the attached supplemental budget for FY 2018-19 in Fund 1100, Budget Unit 211, Child Abuse Services Team Program (4/5 vote required); and
3. Direct the Clerk of the Board to provide the attached supplemental budget to the Auditor-Controller's Office.

**Attachments:** [Staff Report](#)  
[Grant Award Letter.pdf](#)  
[Supplemental Budget - CAST FY 2018-19.docx](#)

16. Advanced Salary Step Request for Deputy District Attorney Joel Buckingham and Candace Myers (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve a step increase for Joel Buckingham, Deputy District Attorney IV (class 0602, position 13) from Step D (range 525) for the advance to Step E (range 525) and the effective date for the advance to Step E is Dec. 30, 2018, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required) and;
2. Approve a step increase for Candace Myers, Deputy District Attorney III (class 0602, position 03) from Step C (range 492) for the advance to Step E (range 492), and the effective date for the advance to Step E is December 30, 2018, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

**Attachments:** [Staff Report](#)

**Human Resources**

17. Adoption of the Amended Compensation Plan for Elected and Appointed Department Heads Effective October 1, 2017 through and Inclusive of September 30, 2022

**Recommendation:** That the Board of Supervisors:

1. Adopt Resolution No. \_\_\_\_\_ (attached) approving the amended Compensation Plans for Elected and Appointed Department Heads effective October 1, 2017 through and inclusive of September 30, 2022; and
2. Approve the amended Compensation Plan for Elected and Appointed Department Heads effective October 1, 2017 through and inclusive of September 30, 2022

**Attachments:** [Staff Report](#)  
[Resolution 18-137](#)  
[2018 12 18 - Compensation Plan for E&A Department Heads AMENDED \(Track C](#)  
[2018 12 18 - Compensation Plan for EA Department Heads AMENDED - \(FINAL\).](#)

**Planning and Building Department**

18. Professional Services Agreement with LACO Associates to Manage Two Large Planning Projects

**Recommendation:** That the Board of Supervisors:

1. Authorize the Director of Planning and Building to sign a professional services agreement with LACO Associates to provide senior level planner services specific to two large planning permit projects now before the department.

**Attachments:** [Staff Report](#)  
[1. LACO General-Professional-Services-Agreement.pdf](#)  
[2. LACO County of Humboldt COI for Wind-Titlow Hill.pdf](#)

**Public Works**

19. New Lease at 3306 Renner Drive in Fortuna for Women, Infants and Children (WIC) Program

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair to execute the Lease; and
2. Direct the Clerk of the Board to return the executed Lease to Public Works - Real Property Division - for transmittal to the Lessor.

**Attachments:**      [Staff Report](#)  
                          [Attachment 1 - Proposed Lease](#)  
                          [Exhibit A, sheet 1 of 2](#)  
                          [Exhibit A, sheet 2 of 2](#)  
                          [Exhibit B, sheet 1 of 2](#)  
                          [Exhibit B, sheet 2 of 2](#)  
                          [Exhibit C, part 1 of 2](#)  
                          [Exhibit C, part 2 of 2 parts](#)

20. Improvement Plans for Portion of Bald Hills Road Post Mile 13.46 to 16.05 for Yurok Tribe; Federal Aid Project Number CA FLAP TR10099(1); Contract Number 321609

**Recommendation:** That the Board of Supervisors:

1. Accept the completed contract, including all change orders approved by the Public Works Department, between Kernen Construction and Humboldt County for construction of Improvement Plans for Portion of Bald Hills Road Post Mile 13.46 to 16.05 for Yurok Tribe; and
2. Approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$165.99, which will bring the total amount paid to 100 percent of the contract.

**Attachments:**      [Staff Report](#)  
                          [Acceptance Statement](#)  
                          [Executed Contract and Contract Change Orders 1-5](#)

21. Supplemental Budget for Aviation Capital Projects (4/5 Vote Required) and Garberville Airport Runway, Parallel Taxiway, and Taxiway Connectors Rehabilitation and Run-Up Apron Improvements, Federal Aviation Administration Airport Improvement Program (FAA AIP) Number: 3-06-0092-010-2016, Contract Number: 919275

**Recommendation:** That the Board of Supervisors:

1. Adopt the following supplemental budget for fiscal year (FY) 2018-19 (4/5 vote required):

Revenue: 3539170-532051 Garberville Construction Ramp Rehab \$318,000

Expenditure: 3539170-8890 Garberville Construction Ramp Rehab \$318,000;

2. Accept the completed contract, including all change orders approved by the Public Works Department, between Mercer-Fraser Company and Humboldt County for construction of Garberville Airport Runway, Parallel Taxiway, and Taxiway Connectors Rehabilitation and Run-up Apron Improvements; and
3. Approve the final claim for payment, as submitted by the Public Works

Department to the Auditor-Controller, in the amount of \$118,899.93, which will bring the total amount paid to 100 percent of the contract.

**Attachments:** [Staff Report](#)  
[Acceptance Letter](#)  
[Executed Contract and Contract Change Orders 1-3](#)

**22. Grant an Easement on County's Property (APNs 013-111-003 and 013-111-006) to City of Eureka and Supplemental Budget (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Find that the grant of a public utility easement over Watson Drive (Attachment 1) is in the public interest and that the easement will not substantially conflict or interfere with the county's use of the property;
2. Approve the following Supplemental Budget for a water improvement project (4/5 vote required):

Revenue	
1100243-9101 Transfer In	\$2,500.00
Expenditure	
1100243-2113 Maintenance Structures	\$2,500.00
3. Execute the easement deed to City of Eureka (Attachment 2) in the presence of a notary; and
4. Direct the Clerk of the Board to transmit the executed deed to the Public Works Land Use Division for further processing.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Location Map](#)  
[Attachment 2 - Easement Deed](#)  
[Exhibit A - Legal Description](#)

**23. Resolution Authorizing the Humboldt County Department of Public Works to Apply for and Accept Funding Made Available through the California Climate Investment Fire Prevention Grant Program**

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution authorizing the Humboldt County Department of Public Works Director to apply for, and accept, if awarded, funding made available through the California Climate Investment Fire Prevention Grant Program in order to fund implementation of the Humboldt Community Wildfire Protection Plan (CWPP); and
2. Direct the Clerk of the Board to provide a fully executed original copy of the attached resolution to the Humboldt County Department of Public Works for submission to the California Department of Forestry and Fire Protection.

*Attachments:*      [Staff Report](#)  
                              [Resolution 18-138](#)

### **Sheriff**

#### 24. Sheriff Measure Z Position Reallocation

*Recommendation:* That the Board of Supervisors:

1. Approve the allocation of 1.0 full-time (FTE) Program Coordinator position (salary range 421, class 1425) in budget unit 297 effective immediately; and
2. Approve the deallocation of 1.0 FTE Senior Legal Office Assistant position (salary range 347, class 0168) in budget unit 297.

*Attachments:*      [Staff Report](#)  
                              [Classification Review Report - OES Program Coordinator 11-2018](#)

#### 25. Agreement between Axon Enterprises, Inc. and Humboldt County Sheriff's Office for Body Worn Cameras at the Humboldt County Correctional Facility (HCCF)

*Recommendation:* That the Board of Supervisors:

1. Review and approve the attached Body Worn Camera Policy for the Humboldt County Correctional Facility;
2. Authorize the purchasing agent to sign the Master Services and Purchasing Agreement between Axon Enterprise, Inc., (Axon) and the Humboldt County Sheriff's Office (Attachment 1) for body-worn cameras for HCCF; and
3. Authorize the purchasing agent to sign any contract amendments, modifications or extensions for the term on the agreement.

*Attachments:*      [Staff Report](#)  
                              [Master Purchase and Maintenance Agreement with Axon](#)  
                              [HCCF Body Worn Camera Policy](#)

**Treasurer/Tax Collector**

26. Delegation of Authority to County Treasurer for Investment Responsibility of County Treasury for 2019

**Recommendation:** That the Board of Supervisors:

1. Adopt Resolution # \_\_\_\_\_ (Attachment 1) authorizing the County Treasurer to assume full responsibility for all transactions and expenditures related to the investment and reinvestment of funds on deposit in the County Treasury; and
2. Delegates the authority to execute all contracts necessary to the investment and reinvestment of funds in the County Treasury subject to prior review and approval by the County Counsel and Risk Management.

**Attachments:** [Staff Report](#)  
[Resolution 18-139](#)

27. Appointment of Board of Directors - Humboldt County Public Property Leasing Corporation

**Recommendation:** That the Board of Supervisors:

1. Appoint the following individuals as Directors of the Humboldt County Public Property Leasing Corporation (HCPPLC) effective this date for the remainder of the 2018 calendar year, and for 2019: Bruce Rupp, Greg Bowen and Daniel Sweet.

**Attachments:** [Staff Report](#)

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

Public Comment Sign-In Sheet and Handouts

**Attachments:** [Public Comment Sign-In Sheet and Handouts](#)

**E. SPECIAL PRESENTATIONS****Board of Supervisors**

1. Retirement Resolution for Paula Mushrush (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the Resolution.

**Attachments:** [Staff Report](#)  
[PaulaMushrush.pdf](#)

## F. MATTERS SET FOR TIME CERTAIN

## G. ITEMS PULLED FROM CONSENT

## H. MATTERS INITIATED BY BOARD MEMBERS

### Board of Supervisors

1. Update from the Cannabis Ad Hoc Committee (Supervisor Estelle Fennell and Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors:  
1. Hear the report and take appropriate action, if required.

**Attachments:** [Staff Report](#)  
[H-1 Agenda Item from January 16 2018 RE Report from Medical Marijuana Ad Hoc](#)

2. Initiating Conversation and Possible Incentives for Water Storage (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:  
1. Direct staff to work with Planning and Building, the Assessor and other departments and agencies as needed to review possible incentives for onsite water storage, and bring back further information to a future meeting.

**Attachments:** [Staff Report](#)

**I. DEPARTMENT REPORTS****Auditor/Controller****1. Auditor-Controller Management and Accounting Review Update**

**Recommendation:** That the Board of Supervisors:  
1. Receive the staff report on activities identified in the Auditor-Controller Management and Accounting Practices report prepared by Craig Goodman, Certified Public Accountant.

**Attachments:** [Staff Report](#)  
[Assessment of Management and Accounting with Follow-up Responses](#)

**Clerk of the Board****2. Consider Making an Appointment to the At-Large Position on the Planning Commission**

**Recommendation:** That the Board of Supervisors:  
1. Consider making an appointment to the At-Large position on the Planning Commission.

**Attachments:** [Staff Report](#)  
[Current Applications](#)  
[Additonal Applications](#)  
[Public Comment](#)

**County Administrative Office****3. Barrier Removal or Relocation of Rio Dell Branch Library Site**

**Recommendation:** That the Board of Supervisors:  
1. Receive the staff report and provide staff direction on Americans with Disabilities Act (ADA) barrier removal or relocation of the Rio Dell Branch Library site.

**Attachments:** [Staff Report](#)  
[Library at Rio Dell Sites Narrative](#)  
[Library at Rio Dell Sites Site Plan](#)  
[Library at Rio Dell Cost Estimate Option 1](#)  
[Library at Rio Dell Cost Estimate Option 2](#)

**Human Resources**

4. Introduction of Ordinance Amending Chapter 3 of Division 1 of Title II of the Humboldt County Code Relating to Compensation of the Board of Supervisors

**Recommendation:** That the Board of Supervisors:

1. Introduce the attached Ordinance by title and waive first reading;
2. Set the Ordinance for adoption at least one week away;
3. Direct the Clerk of the Board to publish the pre-adoption summary of the Ordinance and to post a certified copy of the full text of the proposed Ordinance in the office of the Clerk of the Board, both publication and posting to be done at least five (5) days prior to the Board meeting at which the Ordinance will be adopted. [Government Code Section 25124(b)(1)]; and
4. Direct the Clerk of the Board, within 15 days after adoption of the Ordinance, to publish a post-adoption summary of the Ordinance with the names of the Supervisors voting for and against the Ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted Ordinance and amendments along with the names of those supervisors voting for and against the Ordinance. [Government Code Section 25124(b)(1)].

**Attachments:** [Staff Report](#)  
[2018 12 18 - Ordinance Amending HC Code Section 213-1](#)  
[2018 12 18 - Attachment 1 - Amended Humboldt County Code Section 213-1](#)  
[2018 12 18 - Pre-Adoption Summary](#)  
[2018 12 18 - Post-Adoption Summary](#)

**Planning and Building Department**

5. Temporary Employment of Retired Annuitant as Administrative Services Manager in the Planning and Building Department

**Recommendation:** That the Board of Supervisors:

1. Approve the employment of Paula Mushrush as a temporary retired annuitant Administrative Services Manager with the Planning and Building Department (class 0775, salary range 480, step E) is necessary to fill a critically needed position and that Ms. Mushrush's employment as a temporary retired annuitant is needed before the California Public Employees Retirement System (CalPERS) 180-day wait period has expired; and
2. Adopt the attached resolution for an exception to the 180-day wait period.

**Attachments:** [Staff Report](#)  
[Resolution 18-140](#)  
[California Gov Code Sections 7522 & 21224](#)

**J. PUBLIC HEARINGS****Planning and Building Department**

1. Thompson Zone Reclassification, ZR-16-007, Assessor Parcel Number 522-272-006, Willow Creek area (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Introduce Ordinance No. \_\_\_\_\_ (Attachment 2) by title and waive further reading;
2. Open the public hearing, receive and consider the staff report, the Planning Commission's recommendation and accept public comments;
3. Close the public hearing;
4. Consider the Addendum to the General Plan Update Programmatic Environmental Impact Report (PEIR) (Attachment 6);
5. Make the necessary findings approving the proposed zone reclassification and adopt by 4/5ths vote Resolution No. \_\_ (Attachment 1) and Ordinance No. \_\_ (Attachment 2), amending Section 311-7 of the Humboldt County Code by reclassifying approximately 10 acres in the Willow Creek area from Agricultural General (AG) to Community Commercial (C-2) and Flood Plain (FP);
6. Direct the Clerk of the Board to publish a summary of the Ordinance within 15 days after the adoption of the Ordinance;
7. Direct the Clerk of the Board to give notice of the decision to the applicant, the Assessor's office, County Counsel, the Planning Division, and any other interested party; and
8. Direct Planning Division staff to prepare and file a Notice of Determination pursuant to the California Environmental Quality Act (CEQA).

**Attachments:**

- [Staff Report](#)
- [Attachment 1 - Resolution .docx](#)
- [Attachment 2 - Ordinance.docx](#)
- [Attachment 3 - Post Adoption Summary.docx](#)
- [Attachment 4 - Copy of PC staff report 6.21.18.pdf](#)
- [Attachment 5 - PC Resolution 18-48.pdf](#)
- [Attachment 6 - Addendum to PEIR.docx](#)
- [Ordinance 2620](#)
- [Resolution 18-141](#)
- [Proof of Publication.pdf](#)

**Sheriff**

2. Annual Submission of Data Pertaining to Immigration and Customs Enforcement (ICE) Access as Outlined in Government Code 7286.1 (d). (Informational Only)

**Recommendation:** That the Board of Supervisors:

1. Find that notice of the community forum was provided as required by law;
2. Hold the community forum;
3. Receive the Sheriff's 2017 data of ICE Access as outlined in Government Code 7286.1 (d); and
4. Receive public comment.

**Attachments:** [Staff Report](#)  
[Sheriff's 2017 Data Pertaining to ICE Access](#)  
[HCSO Policy 428 Immigration Violations](#)  
[Proof of Publication.pdf](#)

**K. DISCUSSION ITEMS****L. CLOSED SESSION**

1. Conference with Legal Counsel – pursuant to Government Code section 54956.9, subd. (d)(1) regarding existing litigation; Gail Bradley v. Humboldt County; Case No. DR180099
2. Conference with Legal Counsel pursuant to Government Code section 54956.9(d), paragraph (1) to discuss existing litigation, People of the State of California v. Humboldt County DHHS and Sheriff's Office et al., CV180143.

**M. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**